

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY AUGUST 19, 2021 @ 6:00 p.m.
At the Herzog Community Center Oak (Small) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)

2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.
Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.

3. **Announcements** (Staff)

Introduction of new General Manager, Lisa Gonzalez

4. **Closed session**
 - a. Anticipated Litigation:
Significant exposure to litigation pursuant to § 54956.9(b) - Number of Cases: 1

5. **Consent Agenda**—*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 7/15/2021
 - b. **FY 20-21 Period 13 Financial Reports 339A, 339d & Multi-Revenue Accounts**
 - c. **FY 21-22 Period 1 Financial Reports 339A**
 - d. **FY 21-22 Period 1 Financial Reports 339D**
 - e. **FY 21-22 Period 1 Multi Accounts Revenue Reports**
 - f. **FY 21-22 Period 1 Payroll Report**
 - g. **FY 21-22 Period 1 Rental & Misc. Revenue Report**
 - h. **Correspondence received and sent**
 - i. **Patrol Report**
 - j. **Interim General Managers Report**

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6. Old Business

- a. General Manager Recruitment
- b. FECRPD Police Contract
- c. Restarting the renting of district facilities for private classes

7. New Business

- a. Power Point Presentation regarding FY 2021-22 Budgeting on 339A General Fund and 339D District Projects
- b. Adopt the Final FY 2021-22 339A Operating Budget, through the Approval of Board Resolution 2021-07 and the related budget documents.
- c. Adopt the Final FY 2021-22 339D District Projects Budget, through the Approval of Board Resolution 2021-08 and the related budget documents
- d. LAFCO Nominations for Special District Representative

8. Board Discussion

- a. General discussion on topics for future meetings.

9. Adjournment of the meeting. The next regular Board of Directors meeting will be held Thursday September 16, 2021, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Arcade Creek Recreation and Park District

MEETING DATE: August 19, 2021

AGENDA ITEM: 4 Closed Session

a. Anticipated Litigation:

Significant exposure to litigation pursuant to § 54956.9(b) - Number of Cases: 1

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday July 15, 2021 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:02 pm

Board Members Present: Alex Vassar, Amanda Gualderama, Michael Hanson, Travis Dworetzky

Board Members Absent: Chris Juell

Staff Members Present: Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: Marilyn Clothier, Annette Franklin, Keri Franklin, Vickie Roy
Chief Brown with the FEC Police Patrol called in at 6:17 pm to participate in item 6 a.

Chairperson A. Vassar turned the meeting over to be conducted by Vice-Chair M. Hanson at 6:04 pm.

2. PUBLIC COMMENTS:

Annette Franklin brought up the parking dilemma surrounding Hamilton Street Park (HSP). She stated that the "No Parking" signs posted on Myrtle Avenue reflect different times and information. The signs create a problem if the neighbors that live on Myrtle, directly across the street from HSP have guest that park on the park side. They are often ticketed for parking violations.

Her concerns also related to the Fulton El Camino Police Patrol Officer(s) that aggressively ticket dog owners that have their dogs off leash and parked vehicles.

Also wanted to know if there was a reason that the second gated area on Myrtle was never opened.

3. ANNOUNCEMENTS:

The Interim General Manager, Alex Vassar announced that this would be his last meeting acting as both the GM and Board Director, as the newly hired GM will be taking over.

MINUTES of Board of Directors Meeting

4. CONSENT ITEMS:

- a. **Draft Meeting Minutes: Board Meeting 6/17/2021, Meeting Reconvened 6/21/2021, Budget Committee 7/6/2021**
- b. **FY 20-21 Period 12 Financial Reports 339A**
- c. **FY 20-21 Period 12 Financial Reports 339D**
- d. **FY 20-21 Period 12 Multi Accounts Revenue Reports**
- e. **FY 20-21 Period 12 Payroll Report**
- f. **FY 20-21 Period 12 Rental & Misc. Revenue Report**
- g. **Correspondence received and sent**
- h. **Patrol Report**
- i. **Interim General Managers Report**

Motion No. 1: It was moved by Director A. Vassar and seconded by Director A. Gualderama to approve consent items as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, A. Gualderama, M. Hanson, T. Dworetzky
Absent: C. Juell
Abstained:

5. OLD BUSINESS:

- a. Discuss District Projects using Per Capita and 339I Impact Fee Funds and Adopt Board Resolution 2021-05 with the project of repairing District parking lots and ADA.

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director A. Vassar to adopt Resolution 2021-05.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, A. Gualderama, M. Hanson, T. Dworetzky
Absent: C. Juell
Abstained:

Chief Brown with FEC Police Patrol called in to join the discussion and answer question.

6. NEW BUSINESS:

- a. FECRPD Police Contract

District neighbor Annette Franklin addressed the same concerns that were brought up during the Public Comments portion of the meeting.

Chief Brown stated he would discuss the concerns with his officers. Suggested that neighbors send emails to POP@FECRPD.com to bring attention to specific items of concern directly to his staff.

Vickie Roy brought up the concern about park hours enforcement.

Director A. Vassar was going to review the signs posted.

6. NEW BUSINESS: (cont.)

Director A. Gualderama inquired if the current contract that was presented could be re-negotiated. Would like to see the exact number of hours that are being patrolled on a daily basis. Asked if the officers could assist our staff in locking the restrooms in the evening.

Chief Brown answered that the contract could be discussed. That he would check to see if there was a way to provided data on the hours spent patrolling the parks. As for assisting District Staff with restroom closures, that is not available or feasible.

The call ended at 6:29 pm.

Discussion on renewing the FECRPD contract was tabled.

- b. County of Sacramento seeking a Representative from Special Districts, for the Sacramento County Treasury Oversight Committee

No interest, no nominations.

- c. Restarting the renting of district facilities for private classes

Item tabled.

7. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

Director A. Gualderama requested to have a separate item on the agenda in August to present a power point presentation regarding the final budgets for FY 2021-22.

Vice-Chair M. Hanson returned the meeting back to Chairperson A. Vassar.

8. ADJOURNMENT OF THE MEETING.

Chairperson A. Vassar adjourned the meeting at 7:12 pm.

**ACRPD 2020 - 2021
339A Budget Report**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

CODE	CATEGORIES	2020-2021 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	177,741.00		165,679.62	12,061.38	93%
"	Part-time Salaries			-		-0-
"	P/T Monitors	28,080.00		12,317.26	15,762.74	44%
"	2 P/T Maintenance Position			-	-	#DIV/0!
"	P/T Summer Monitors-Special Events			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	3,500.00		3,650.00	(150.00)	104%
10113200	Salaries & Wages - Time/one half (OT)	2,500.00		3,204.75	(704.75)	128%
"	Salaries/Wages - Strt Time (No Retirement Contribution)			734.51	(734.51)	#DIV/0!
10115200	Termination Pay			1,978.26	(1,978.26)	#DIV/0!
10121000	Retirement - Employer Cost (@10.484%)	18,634.00		17,297.76	1,336.24	93%
"	Retirement - UAL (1591.04 mthly or 18457.00)	18,457.00		18,457.00	-	100%
"	Retirement Actuarial Cost	1,000.00		650.00	350.00	65%
10122000	Social Security (OASDHI rate=7.65%)	16,347.00		14,319.14	2,027.86	88%
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee	28,551.00		27,280.13	1,270.87	96%
"	Dental	1,484.00		1,358.37	125.63	92%
"	EAP	104.00		95.70	8.30	92%
"	Vision	296.00		270.27	25.73	91%
10124000	Work Comp Ins - Employer Cost	7,243.00		6,699.79	543.21	93%
10125000	State Unemployment Insurance (Pool)	700.00		439.55	260.45	63%
10128000	Health Care Retirees	1,282.00		763.05	518.95	60%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)	274,273.00		273,118.00	1,155.00	100%
	TOTALS:	580,192.00	-	548,313.16	31,878.84	95%

Resolution 2021-01 Budget Amendment to Increase 10140000 by \$8,000.00 & Decrease 20281700 by Same to pay off CalPERS UAL

GL 10123000 2,444.83 to be corrected by County Payroll in June 2021 - Error on their part

CORRECTED

**ACRPD 2020 - 2021
339A Budget Report**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

CODE	Service & Supply	2020 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	500.00		489.79	10.21	98%
20202900	Business/Conference Expenses	2,200.00		179.78	2,020.22	8%
20203600	Education and Training Supplies	-		-	-	#DIV/0!
20205100	Insurance - Liability	51,540.00		51,540.00	-	100%
20206100	Memberships Dues	2,000.00		2,000.00	-	100%
20207600	Office Supplies	800.00		402.70	397.30	50%
20207602	Signs	1,000.00		-	1,000.00	0%
20207603	Keys	500.00		-	500.00	0%
20208100	Postage Service	148.00		148.00	-	100%
20208102	Stamps (Postal)	150.00		82.16	67.84	55%
20208500	Printing Service	3,500.00		-	3,500.00	0%
20210300	Agriculture/Horticultural Services	10,000.00		3,200.00	6,800.00	32%
20210400	Agricultural/Horticultural Supplies	2,500.00		216.58	2,283.42	9%
20211100	Building Maintenance Service	2,200.00		1,475.00	725.00	67%
20211200	Building Maintenance Supplies	-		145.40	(145.40)	#DIV/0!
20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
20214100	Land Improvement Maintenance Service	4,000.00	885.00	7,596.22	(3,596.22)	190%
20214200	Land Improvement Maintenance Sup.	2,000.00	724.43	2,588.61	(588.61)	129%
20215100	Mechanical System Maintenance Svcs.	1,500.00		1,109.00	391.00	74%
20215200	Mechanical System Maintenance Sup.	-		-	-	#DIV/0!
20216200	Painting Supplies	500.00		679.87	(179.87)	136%
20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
20219100	Electricity	17,500.00		14,476.79	3,023.21	83%

**ACRPD 2020 - 2021
339A Budget Report**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

CODE	Service & Supply	2020 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	2,500.00		2,079.39	420.61	83%
20219300	Refuse Collection/Disposal	4,000.00		2,360.78	1,639.22	59%
20219500	Sewage Services	3,000.00		821.36	2,178.64	27%
20219800	Water	30,000.00		28,587.59	1,412.41	95%
20220500	Automotive Maintenance Service	2,000.00	31.34	761.68	1,238.32	38%
20220600	Automotive Maintenance Supplies	300.00		503.32	(203.32)	168%
20221100	Grounds Equipment Maintenance Svcs.	4,000.00		4,626.00	(626.00)	116%
20221200	Grounds Equipment Maintenance Sup.	3,000.00	144.48	5,874.11	(2,874.11)	196%
20222600	Hand / Expendable Tools	1,200.00		1,318.10	(118.10)	110%
20223600	Fuel and Lubricant Supplies	4,200.00		4,055.96	144.04	97%
20226200	Office Equip. Maintenance Supplies	-		-	-	#DIV/0!
20227500	Rent/Lease Equipment	500.00		-	500.00	0%
20227501	Copy Machine - Lease	3,300.00		3,569.17	(269.17)	108%
20227504	Miscellaneous	1,500.00		565.76	934.24	38%
20229100	Other Equip Maint. Service	2,000.00		600.00	1,400.00	30%
20229200	Other Equip Maint. Supply	1,500.00		-	1,500.00	0%
20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
20232200	Custodial Supplies	5,000.00	179.16	5,012.63	(12.63)	100%
20243700	Lab (Medical) Service (Drug Testing)	-		-	-	#DIV/0!
20244300	Medical Service (Pre-emp. testing)	-		-	-	#DIV/0!
20244400	Medical Supplies (First Aid)	350.00		67.33	282.67	19%
20250700	Assessment / Collection Services	7,600.00		7,859.64	(259.64)	103%
20252100	Temporary Services	-		-	-	#DIV/0!
20253100	Legal Services	6,500.00		9,407.22	(2,907.22)	145%
20255100	Planning Service-	-		-	-	#DIV/0!
20257100	Security Service	23,725.00	2,860.00	26,110.00	(2,385.00)	110%
20258200	Public Relations Service/mkting, web	5,000.00		2,651.33	2,348.67	53%
20259100	Other Professional Services	5,000.00	410.00	4,798.94	201.06	96%

**ACRPD 2020 - 2021
339A Budget Report**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

CODE	CATEGORIES	2020 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
20281100	Data Processing -Computer Services	3,000.00		2,260.00	740.00	75%
20281201	Hardware (Computer)	-		1,300.64	(1,300.64)	#DIV/0!
20281265	Application Software Maint Lic Renewal	3,000.00		3,360.46	(360.46)	112%
20281304	Sales Tsx Adj - Board of EQ	-		-	-	#DIV/0!
20281700	Election Services	4,000.00		1,887.00	2,113.00	47%
20283102	Mileage	1,500.00		170.36	1,329.64	11%
20285100	Recreation Services	-		-	-	#DIV/0!
20285200	Recreation Supplies	2,000.00		2,950.35	(950.35)	148%
20285300	Recreation Supp. (P-S) ELP Program	-		-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies	1,500.00		196.52	1,303.48	13%
20289900	Other Operating Exp. - Misc. expenses	1,000.00		-	1,000.00	-0-
20291300	Auditor/Controller Services	5,500.00		5,495.00	5.00	100%
20291500	Compass Costs	1,000.00		987.83	12.17	99%
20291700	Alarm Services	1,770.00		1,766.52	3.48	100%
20298700	Telephone Services	4,000.00		3,597.77	402.23	90%
20298701	Cell Phones	800.00	29.41	987.67	(187.67)	123%
20299909	Expenditure Reimbursements	12,500.00		6,990.00	5,510.00	56%
TOTALS:		263,083.00	\$ 5,263.82	\$ 229,910.33	\$ 33,172.67	87%

Resolution 2021-01 Budget Amendment to Increase 10140000 by \$8,000.00 & Decrease 20281700 by Same to pay off CalPERS UAL

**ACRPD 2020 - 2021
339A Budget Report**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

CODE	CATEGORIES	2020 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
30321000	Interest Expense (Side Fund)	9,688.00		9,687.89	0.11	100%
30323000	Lease Obligation Retirement(Side Fund)	27,900.00		27,900.00	-	100%
"				-	-	#DIV/0!
				-	-	#DIV/0!
30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:		38,292.00	\$ -	\$ 38,291.53	\$ 0.47	100%

FYTD Completed = 100%

CODE	CATEGORIES	2020 Budget	Period 13- Year-end	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades	-		-	-	#DIV/0!
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 100%

79790100	Contingencies	31,033.00	-	-	\$ 31,033.00	0%
	Reserved Fund Balance Increase		-	-	\$ -	0%
Grand Total		\$ 912,600.00	\$ 5,263.82	\$ 816,515.02	\$ 65,051.98	89%

	Beginning Fund Balance Available	394,587.00		-	\$ 394,587.00	0%
	Fund Balance Decreased by	(160,000.00)			\$ (160,000.00)	0%
	Provisions for General Reserves	22,000.00	-	-	\$ 22,000.00	0%
TOTALS:		256,587.00	-	-	256,587.00	

**ACRPD 2020 - 2021
339A Revenue**

**June 2021
Period 13 of 13**

**FYTD Completed = 100%
Percent Received**

Account		2020 - 21 Budget	Period 13- YR-end Expenses/Adj.	Received To Date	Unrealized	
91910100	Property Tax-Current Secured	610,000.00	1,911.48	620,829.73	(10,829.73)	102%
91910200	Property Tax-Current Unsecured	21,000.00		22,755.24	(1,755.24)	108%
91910300	Property Tax-Current Sup.	13,000.00	4,657.96	16,264.77	(3,264.77)	125%
91910400	Property Tax Sec. Delin.(+Teeter)	4,300.00		5,161.79	(861.79)	120%
91910500	Property Tax Supplemental Delin.	800.00		796.27	3.73	100%
91910600	Property Tax-Unitary	6,100.00	14.47	5,888.66	211.34	97%
91912000	Redemption	-		44.50	(44.50)	#DIV/0!
91913000	Property Tax Prior Unsecured	300.00	0.07	472.87	(172.87)	158%
91914000	Penalty	100.00	0.03	174.38	(74.38)	174%
91919600	RDA Residual Distribution	-		13,962.80	(13,962.80)	#DIV/0!
91919900	Taxes - Other	-		0.17	(0.17)	#DIV/0!
Total Taxes		\$ 655,600.00	\$ 6,584.01	686,351.18	\$ (30,751.18)	105%
94941000	Interest	2,000.00	1,213.72	2,464.98	(464.98)	123%
94942900	Building Rental (Parks & Facilities)	4,674.96		4,845.00	(170.04)	104%
"	Building Rental (Cell Towers 4610.42)	55,325.04		55,025.04	300.00	99%
95952200	Homeowner Property Tax Relief	6,000.00		5,548.42	451.58	92%
95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
95953300	Redevelopment Passthru	4,000.00		8,131.35	(4,131.35)	203%
95956300	State-Federal Grants	-		-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)	-		-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
96964600	Recreation Fees	-		-	-	#DIV/0!
97974000	Insurance Proceeds	10,000.00		4,990.00	5,010.00	50%
97979000	Miscellaneous	15,000.00		9,174.13	5,825.87	61%
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ 97,000.00	\$ 1,213.72	\$ 90,178.92	\$ 6,821.08	93%
Total Revenue		\$ 752,600.00	\$ 7,797.73	\$ 776,530.10	\$ (23,930.10)	103%

Register Expense Report
FY 2020 - 2021
6/30/2021 Through 6/30/2021

Period 13

				339A	Not Cleared	
Date	Num	Description	Memo	Category	Cleared	Amount
6/30/2021	23926	Cintas - 56036	6/25/2021 -Custodial	232200	c	-179.16
6/30/2021	23927	Fulton-El Camino Rec & Park - 2968	5/2021 - Patrol Service 44 Hours	257100	c	-2,860.00
6/30/2021	23928	Normac - 1309	Irrigation supplies	214200	c	-724.43
6/30/2021	23929	OK Tire - 14277	Chevy - Repair tire	220500	c	-31.34
6/30/2021	23930	T-Mobile - 32685	6/2021-District Cell Phones	298701	c	-29.41
6/30/2021	TaxRevenu S	Property Tax(s) Deposited Per County	6/2021-Property Tax - Current Secured	910100	c	1,911.48
			6/2021-Property Tax - Current Unsecured	910200	c	0
			6/2021-Property Tax - Current Sup.	910300	c	4,657.96
			6/2021-Property Tax Sec Delin.(+Tetter)	910400	c	0
			6/2020-Property Tax Supplement Delin.	910500	c	0
			6/2021-Properry Tax-Unitary	910600	c	14.47
			6/2021-Redemption	912000	c	0
			6/2021-Property Tax Prior Unsecured	913000	c	0.07
			6/2021-Penalty	914000	c	0.03
			6/2021-RDA Residual Distribution	919600	c	0
			6/2021-Interest	941000	c	1,213.72
			6/2021-Homeowner Property Tax Relief	952200	c	0
			6/2021-Redevelopment Passthru	953300	c	0
			6/2021-Taxes Other	919900	c	0
			TOTAL 6/30/2021 - 6/30/2021			3,973.39
			TOTAL INFLOWS			7,797.73
			TOTAL OUTFLOWS			(3,824.34)
			NET TOTAL			3,973.39

ACRPD 2020 - 2021
339D Expenditures

June 2021
Period 13 of 13

FYTD Completed = 100%

CODE	CAPITAL OUTLAY	20-21 Budget	Year-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP	1,400.00		75.25	1,324.75	5%
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			841.12	(841.12)	#DIV/0!
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP site plan & Locati	49,367.00		-	49,367.00	0%
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		50,767.00	\$ -	\$ 916.37	\$ 49,850.63	2%

**ACRPD 2020 - 2021
339D Revenue**

**June 2021
Period 13 of 13**

FYTD Completed = 100%

Account		20-21 Budget	Period 13- YR-end Expenses/Adj.	Received To Date	Unrealized	Percent Received
94941000	Interest Income		118.00	253.00	(253.00)	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
95956900	Other Funds - Local (Fund Source 339I Impact Fees	45,000.00		-	45,000.00	0%
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
	*HSP Planning, Accessible Parking & Pathways			45,000.00	(45,000.00)	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	**			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!
Total Other Revenue		\$ 45,000.00	\$ 118.00	\$ 45,253.00	\$ (253.00)	101%

	<i>Beginning Fund Balance Available</i> \$5767.00			-	\$ -	0%
	<i>Fund Balance Decreased by</i>	5,767.00			\$ 5,767.00	
TOTALS:		50,767.00	118.00	45,253.00	5,514.00	

Register Expense Report
FY 2020 - 2021
6/1/2021 Through 6/30/2021

Period 13

		Account			339D	Not Cleared		
Date	Num	Description	Memo	Category	Cleared	Amount		
6/30/2021	Interest		FY 2020/21 4th Qtr Interest	941000	c	118.00		
			TOTAL 6/1/2021 - 6/30/2021			<u>118.00</u>		
			BALANCE 6/30/2021			50,103.92		
			TOTAL INFLOWS			118.00		
			TOTAL OUTFLOWS			-		
			NET TOTAL			118.00		

**Arcade Creek Recreation and Park District
2020 - 2021 Monthly Revenue Reports**

June 2021 - Final

Period

13

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,201.66	\$ -	\$ 3.00	\$ 1,204.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,365.59	\$ -	\$ 4.00	\$ 1,369.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 505,893.05		\$ 1,352.00	\$ 507,245.05

5/7/2021 Transferred \$2,811.56 to Sac County to pay for Admin Fee's FY 19/20

**ACRPD 2021 - 2022
339A Budget Report**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff		8,805.32	8,805.32	(8,805.32)	#DIV/0!
"	Part-time Salaries			-		-0-
"	P/T Monitors		1,496.25	1,496.25	(1,496.25)	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds		450.00	450.00	(450.00)	#DIV/0!
10113200	Salaries & Wages - Time/one half (OT)		393.25	393.25	(393.25)	#DIV/0!
"	Salaries/Wages - Strt Time OT(No Retirement Contribution)		368.50	368.50	(368.50)	#DIV/0!
10121000	Retirement - Employer Cost (@ 10.34%)		916.80	916.80	(916.80)	#DIV/0!
"	Retirement - UAL (1,792.25 mthly or 20,792.00)		20,792.00	20,792.00	(20,792.00)	#DIV/0!
"	Retirement Acturial Cost		-	-	-	#DIV/0!
10122000	Social Security (OASDHI rate=7.65%)		880.77	880.77	(880.77)	#DIV/0!
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee		1,635.26	1,635.26	(1,635.26)	#DIV/0!
"	Dental		167.16	167.16	(167.16)	#DIV/0!
"	Vision		32.76	32.76	(32.76)	#DIV/0!
"	EAP		17.40	17.40	(17.40)	#DIV/0!
10124000	Work Comp Ins - Employer Cost		1,216.10	1,216.10	(1,216.10)	#DIV/0!
10125000	State Unemployment Insurance (Pool)		22.07	22.07	(22.07)	#DIV/0!
10128000	Health Care Retirees		234.38	234.38	(234.38)	#DIV/0!
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	-	37,428.02	37,428.02	(37,428.02)	#DIV/0!

**ACRPD 2021 - 2022
339A Budget Report**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices			-	-	#DIV/0!
20202900	Business/Conference Expenses			-	-	#DIV/0!
20203600	Education and Training Supplies			-	-	#DIV/0!
20205100	Insurance - Liability		31,834.00	31,834.00	(31,834.00)	#DIV/0!
20206100	Memberships Dues		2,000.00	2,000.00	(2,000.00)	#DIV/0!
20207600	Office Supplies			-	-	#DIV/0!
20207602	Signs			-	-	#DIV/0!
20207603	Keys			-	-	#DIV/0!
20208100	Postage Service			-	-	#DIV/0!
20208102	Stamps (Postal)			-	-	#DIV/0!
20208500	Printing Service			-	-	#DIV/0!
20210300	Agriculture/Horticultural Services			-	-	#DIV/0!
20210400	Agricultural/Horticultural Supplies			-	-	#DIV/0!
20211100	Building Maintenance Service			-	-	#DIV/0!
20211200	Building Maintenance Supplies			-	-	#DIV/0!
20212200	Chemical Supplies (new)			-	-	#DIV/0!
20213100	Electrical Maintenance Services			-	-	#DIV/0!
20213200	Electrical Maintenance Supplies			-	-	#DIV/0!
20214100	Land Improvement Maintenance Service			-	-	#DIV/0!
20214200	Land Improvement Maintenance Sup.			-	-	#DIV/0!
20215100	Mechanical System Maintenance Svcs.			-	-	#DIV/0!
20215200	Mechanical System Maintenance Sup.			-	-	#DIV/0!
20216200	Painting Supplies		148.13	148.13	(148.13)	#DIV/0!
20216700	Plumbing Maintenance Service (new)			-	-	#DIV/0!
20216800	Plumbing Maintenance Supplies			-	-	#DIV/0!
20219100	Electricity		1,410.44	1,410.44	(1,410.44)	#DIV/0!

**ACRPD 2021 - 2022
339A Budget Report**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service		17.76	17.76	(17.76)	#DIV/0!
20219300	Refuse Collection/Disposal		612.78	612.78	(612.78)	#DIV/0!
20219500	Sewage Services			-	-	#DIV/0!
20219800	Water		4,826.70	4,826.70	(4,826.70)	#DIV/0!
20220500	Automotive Maintenance Service			-	-	#DIV/0!
20220600	Automotive Maintenance Supplies			-	-	#DIV/0!
20221100	Grounds Equipment Maintenance Svcs.			-	-	#DIV/0!
20221200	Grounds Equipment Maintenance Sup.		69.52	69.52	(69.52)	#DIV/0!
20222600	Hand / Expendable Tools			-	-	#DIV/0!
20223600	Fuel and Lubricant Supplies		418.03	418.03	(418.03)	#DIV/0!
20226200	Office Equip. Maintenance Supplies			-	-	#DIV/0!
20227500	Rent/Lease Equipment			-	-	#DIV/0!
20227501	Copy Machine - Lease		281.29	281.29	(281.29)	#DIV/0!
20227504	Miscellaneous		40.44	40.44	(40.44)	#DIV/0!
20229100	Other Equip Maint. Service			-	-	#DIV/0!
20229200	Other Equip Maint. Supply			-	-	#DIV/0!
20231400	Clothing/Personal Supplies			-	-	#DIV/0!
20232200	Custodial Supplies		113.74	113.74	(113.74)	#DIV/0!
20243700	Lab (Medical) Service (Drug Testing)			-	-	#DIV/0!
20244300	Medical Service (Pre-emp Testing/Live Scan)			-	-	#DIV/0!
20244400	Medical Supplies (First Aid)			-	-	#DIV/0!
20250605	Service Fees (Bank Loan Item)		3,506.06	3,506.06	(3,506.06)	
20250700	Assessment / Collection Services			-	-	#DIV/0!
20252100	Temporary Services			-	-	#DIV/0!
20253100	Legal Services		2,835.00	2,835.00	(2,835.00)	#DIV/0!
20255100	Planning Service-			-	-	#DIV/0!
20257100	Security Service		1,235.00	1,235.00	(1,235.00)	#DIV/0!
20258200	Public Relations Service/mkting, web		1,800.00	1,800.00	(1,800.00)	#DIV/0!

**ACRPD 2021 - 2022
339A Budget Report**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
20259100	Other Professional Services			-	-	#DIV/0!
20281100	Data Processing -Computer Services			-	-	#DIV/0!
20281201	Hardware (Computer)			-	-	#DIV/0!
20281265	Application Software Maint Lic Renewal		319.99	319.99	(319.99)	#DIV/0!
20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
20281700	Election Services			-	-	#DIV/0!
20283102	Mileage					
20285100	Recreation Services			-	-	#DIV/0!
20285200	Recreation Supplies			-	-	#DIV/0!
20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies			-	-	#DIV/0!
20289900	Other Operating Exp. - Misc. expenses			-	-	-0-
20291300	Auditor/Controller Services			-	-	#DIV/0!
20291500	Compass Costs			-	-	#DIV/0!
20291700	Alarm Services		451.63	451.63	(451.63)	#DIV/0!
20298700	Telephone Services		299.45	299.45	(299.45)	#DIV/0!
20298701	Cell Phones		69.40	69.40	(69.40)	#DIV/0!
20299909	Expenditure Reimbursements			-	-	#DIV/0!
TOTALS:		-	\$ 52,289.36	\$ 52,289.36	\$ (52,289.36)	#DIV/0!

**ACRPD 2021 - 2022
339A Budget Report**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
30321000	Interest Expense		1,497.21	1,497.21	(1,497.21)	#DIV/0!
30323000	Lease Obligation Retirement(Side Fund)		4,800.00	4,800.00	(4,800.00)	#DIV/0!
30345000	Taxes, Licenses & Assessments			-	-	#DIV/0!
TOTALS:		-	\$ 6,297.21	\$ 6,297.21	\$ (6,297.21)	#DIV/0!

FYTD Completed = 8%

CODE	CATEGORIES	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 8%

79790100	Contingencies		-	-	\$ -	0%
	Reserved Fund Balance Increase		-	-	\$ -	0%
Grand Total		\$ -	\$ 96,014.59	\$ 96,014.59	\$ (96,014.59)	#DIV/0!

	Beginning Fund Balance Available		-	-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-		-	\$ -	0%
TOTALS:		-	-	-	-	

ACRPD 2021 - 2022
339A Revenue

July 2021
Period 1 of 13

**FYTD Completed = 8%
 Percent Received**

Account		2021-22 Budget	July '21	Received To Date	Unrealized	Percent Received
91910100	Property Tax-Current Secured				-	#DIV/0!
91910200	Property Tax-Current Unsecured				-	#DIV/0!
91910300	Property Tax-Current Sup.				-	#DIV/0!
91910400	Property Tax Sec. Delin.(+Teeter)				-	#DIV/0!
91910500	Property Tax Supplemental Delin.				-	#DIV/0!
91910600	Property Tax-Unitary				-	#DIV/0!
91912000	Redemption				-	#DIV/0!
91913000	Property Tax Prior Unsecured				-	#DIV/0!
91914000	Penalty				-	#DIV/0!
91919600	RDA Residual Distribution				-	#DIV/0!
91919900	Taxes - Other				-	#DIV/0!
Total Taxes		\$ -	\$ -	\$ -	\$ -	#DIV/0!
94941000	Interest		650.00		-	#DIV/0!
94942900	Building Rental (Parks & Facilities)		4,610.42		-	#DIV/0!
"	Building Rental (Cell Towers 4610.42)				-	#DIV/0!
95952200	Homeowner Property Tax Relief				-	#DIV/0!
95952900	In Lieu Taxes - Other				-	#DIV/0!
95953300	Redevelopment Passthru				-	#DIV/0!
95956300	State-Federal Grants				-	#DIV/0!
95956900	Other Funds - Local (GRANT)				-	#DIV/0!
"	Grant = Park Sponsorships				-	#DIV/0!
"	Funds Transferred from 339I				-	#DIV/0!
"	Blank				-	#DIV/0!
96964600	Recreation Fees				-	#DIV/0!
97974000	Insurance Proceeds				-	#DIV/0!
97979000	Miscellaneous		254.00		-	#DIV/0!
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ -	\$ 5,514.42	\$ -	\$ -	#DIV/0!
Total Revenue		\$ -	\$ 5,514.42	\$ -	\$ -	#DIV/0!

Register Expense Report

FY 2021 - 2022

Period 1

7/1/2021 Through 7/31/2021

Account

339A

Not Cleared

Date	Num	Description	Memo	Category	Cleared	Amount
7/7/2021	23931	S	CalPERS - 521	6/16 - 6/30/2021 EE Contrib	5420524	c (308.19)
				6/16 - 6/30/2021 ER Contrib	121000	c (461.57)
7/7/2021	23932	S	CalPERS Health - 12733	7/2021-Medical - 2 EE's	5420516	c (1,627.28)
				7/2021-Medical - EE Admin Fee	123000	c (3.91)
				7/2021-Medical - 2 Retirees	128000	c (117.13)
7/7/2021	23933		CAPRI - 8761	1st Qtr W/C FY 2021-22	124000	c (1,216.10)
7/7/2021	23934		Central Control System - 23278	7/2021 - Wireless irrigation	281265	c (220.00)
7/7/2021	23935		Crime Alert Security - 41852	7/2021 -9/30/2021- Alarm System - Office & Shop	291700	c (210.00)
7/7/2021	23936	S	Fast Break - 37998	6/2021- Phone service	298700	c (195.00)
				7/2021 - email exchange + Brd mbrs	298701	c (40.00)
7/7/2021	23937	S	GSRMA - 29229	7/2021-Dental - 2 EEs	123000	c (83.58)
				7/2021-Vision - 2 EEs	123000	c (16.38)
7/7/2021	23938		Orbit Station - 33714	6/2021- Fuel Chgs	223600	c (418.03)
7/7/2021	23939		PG&E - 1383	6/2021-Billing	219200	c (17.76)
7/7/2021	23940		PRISM - 14746	7/2021 - 9/2021 - EAP Benefit - 2 EE's	123000	c (17.40)
7/7/2021	23941	S	Republic Services - 57909	6/2021 - Billing	219300	c (189.90)
				6/2021 - ACP Trail 40yd Yard Waste	219300	c (422.88)
7/7/2021	23942		Sacramento Control Systems - 1112	7/2021 - 9/30/2021-AES Fire Monitoring	291700	c (241.63)
7/7/2021	23943		Streamline - 57252	Streamline Website 1 yr	258200	c (1,800.00)
7/7/2021	23944		Umpqua CC - 71085	6/2021 - Stmt	216200	c (148.13)
7/7/2021	23945	S	Umpqua Bank - 52152	7/2021 - Side Fund - Interest	321000	c (752.90)
				7/2021 - Side Fund - Principal	323000	c (2,400.00)
7/7/2021	23946	S	Umpqua Bank - 52152	7/2021 Interest Project Loan	250605	c (6.06)
				7/2021-Maturity Pay Off Project Loan	250605	c (3,500.00)
7/15/2021	P/R+Taxes	S	Payroll And Taxes	Period 6/16/2021 - 6/30/2021 Ck date 7/15/2021	111000	c (5,107.66)
				Brd Pay Ck date 7/15/2021	112400	c (250.00)
				Time/One Half - Ck date 7/15/2021	113200	c (327.25)
				OT Straight Pay - Ck date 7/15/2021	113200	c (154.00)
				OASDHI - Ck date 7/15/2021	122000	c (446.69)
				SUI ER Contrib Ck date 7/15/2021	125000	c (11.27)
				Termination Pay	115200	c -
7/15/2021	EFT		# 400040348	Health Benefits Pay Date 7/15/2021	123000	c (813.64)
7/15/2021	23947		CalPERS - 521	FY 2021-22 UAL Lump Sum Prepayment	121000	c (20,792.00)
7/15/2021	23948	S	CalPERS Health - 12733	8/2021-Medical - 2 EE's	5420516	c (1,627.28)
				8/2021-Medical - EE Admin Fee	123000	c (4.07)
				8/2021-Medical - 2 Retirees	128000	c (117.25)
7/15/2021	23949		Cintas - 56036	7/9/2021 -Custodial	232200	c (113.74)

7/15/2021	23950	Cole Huber - 54641	5/2021 Ref-AB-5, Attend Brd Mtgs,Sick Leave,New GM	253100	c	(2,835.00)	
7/15/2021	23951	Comcast - 12322	7/2021-Billing-Phone/HSI	298700	c	(104.45)	
7/15/2021	23952	Fast Break - 37998	1 yr Renewal - Microsoft Office 365	281265	c	(99.99)	
7/15/2021	23953	S	GSRMA - 29229	8/2021-Dental - 2 EEs	123000	c	(83.58)
				8/2021-Vision - 2 EEs	123000	c	(16.38)
7/15/2021	23954	SMUD - 4025	6/2021 - SMUD Billing	219100	c	(1,410.44)	
7/15/2021	23955	US Bank - 68934	7/2021-Xerox Copie	227501	c	(281.29)	
7/15/2021	23956	Valley Truck & Tractor - 36620	J Deere mower - parts	221200	c	(69.52)	
7/27/2021	23957	S	CalPERS - 521	7/1- 7/15/2021 EE Contrib	5420524	c	(308.19)
				7/1 -7/15/2021 ER Contrib	121000	c	(455.23)
7/27/2021	23958	CAPRI - 8761	7/2021-6/2022 -1st half Liability Ins Coverage	205100	c	(31,834.00)	
7/27/2021	23959	CARPD - 70968	FY 2021-22 Dues	206100	c	(2,000.00)	
7/27/2021	23960	Fulton-El Camino Rec & Park - 2968	6/2021 - Patrol Service 18/1 Hours	257100	c	(1,235.00)	
7/27/2021	23961	Juanita Petersen - 910220	Reimb - 6 cases water for staff	227504	c	(40.44)	
7/27/2021	23962	Sacramento Suburban Water - 26158	7/2021 - Garfield (ACP)	219800	c	(1,613.00)	
7/27/2021	23963	Sacramento Suburban Water - 26158	7/2021 - Myrtle (Oak)	219800	c	(3,064.86)	
7/27/2021	23964	Sacramento Suburban Water - 26158	7/2021 - HSP	219800	c	(148.84)	
7/27/2021	23965	T-Mobile - 32685	7/2021-District Cell Phones	298701	c	(29.40)	
7/27/2021	23966	S	Umpqua Bank - 52152	8/2021 - Side Fund Interest	321000	c	(744.31)
				8/2021 - Side Fund Principal	323000	c	(2,400.00)
7/27/2021	DepPermit	S	County Of Sacramento Deposit Permit	Studio / Field Space	942900	c	180.00
				Event Building / GPA / Park Rentals / Cell Towers	942900	c	5,080.42
				Grants -	956300	c	-
				Misc Funds Collected	979000	c	254.00
44,407.00	EFT	# 400040448	Health Benefits Pay Date 7/30/2021	123000	c	(813.64)	
7/30/2021	P/R+Taxes	S	Payroll And Taxes	Period 7/1/2021 - 7/15/2021 Ck date 7/30/2021	111000	c	(5,193.91)
				Brd Pay Ck date 7/30/2021	112400	c	(200.00)
				Time/One Half - Ck date 7/30/2021	113200	c	(66.00)
				OT Straight Pay - Ck date 7/30/2021	113200	c	(214.50)
				OASDHI - Ck date 7/30/2021	122000	c	(434.08)
				SUI ER Contrib Ck date 7/30/2021	125000	c	(10.80)
				Termination Pay	115200	c	-
				TOTAL 7/1/2021 - 7/31/2021			<u>-94,371.11</u>
				BALANCE 7/31/2021			-94,371.11
				TOTAL INFLOWS			5,514.42
				TOTAL OUTFLOWS			-99,885.53
				NET TOTAL			-94,371.11

**ACRPD 2021-2022
339D Expenditures**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

CODE	CAPITAL OUTLAY	2021-22 Budget	July '21	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	-0-
				-	-	
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

**ACRPD 2021-2022
339D Revenue**

**July 2021
Period 1 of 13**

FYTD Completed = 8%

Account		2021-22 Budget	July '21	Received To Date	Unrealized	Percent Received
94941000	Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
				-	-	#DIV/0!
95956900	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!
Total Other Revenue		\$ -	\$ -	\$ -	\$ -	#DIV/0!
	<i>Beginning Fund Balance Available \$XXXXX</i>		-	-	\$ -	0%
	<i>Fund Balance Decreased by</i>				\$ -	

TOTALS: - - - -

Register Expense Report
FY 2021 - 2022
7/1/2021 Through 7/31/2021

Account

339D

Not Cleared

Date	Num	Description	Memo	Category	Cleared	Amount
------	-----	-------------	------	----------	---------	--------

**Arcade Creek Recreation and Park District
2021 - 2022 Monthly Revenue Reports**

July 2021

Period 1

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,204.66	\$ -	\$ 5,290.00	\$ 6,494.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,369.59	\$ -	\$ -	\$ 1,369.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 507,245.05	\$ -	\$ -	\$ 507,245.05

Arcade Creek Recreation Park District Monthly Payroll Report

End of

*Pay Period:

July 15, 2021

July 31, 2021

Payroll Issued:

July 30, 2021

*8/15/2021

*Issued in New FY 2021-22

Administration Division	2466.66	2466.66	4,933.32
Board Members = 5	200.00	0.00	200.00
Parks Division	2216.50	2021.25	4,237.75
PT Maint	0		-
Recreation Division			
Monitors, etc	791.25	888.75	1,680.00
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
\$	5,674.41	\$ 5,376.66	\$ 11,051.07
Employer Paid Taxes <i>(FICA, Medicare, SUJ)</i>	444.88	Unavailable	

Rental & Misc. Revenue Report

July 2021

94942900 - SOCIAL/EVENT BUILDING/GPA RENTALS

Rental Date	Renter	Location	Amount
Sundays in July 2021	S Aguirre	HSP Soccer	270.00
Sundays in July 2021	S Aguirre	Oakdale Soccer	180.00
7/3/2021	S Aguirre	HSP Soccer	90.00
7/17/2021	I. McAndrew	HSP Picnic Area	20.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Totals \$ **560.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
7/12-19-26 & 8/4/2021	Albree Dog Class	HSP	180.00

Totals \$ **180.00** **B**

94942900 - CELL TOWER REVENUE

Jul-21	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
--------	---	----------

Totals \$ **4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals \$ **-** **D**

\$ 560.00	A
\$ 180.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,350.42	Total

Arcade Creek

Recreation and Park District

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpdp@acrpdp.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

July 17, 2021

Dear Board of Directors,

I wanted to provide you with additional information that I was able to gather regarding the placement of No Parking signs around Hamilton Street Park.

At the February 2015 ACRPD Board meeting, Director Rogers relayed a request from the Hamilton Street area Neighborhood Watch that the park district have No Parking signs installed around the district's parks. Staff was directed to investigate the issue and report back at the March 2015 meeting.

At the March 2015 ACRPD meeting, staff reported that they had researched the issue and found out that the installation of No Parking signs isn't a park district function and cannot be requested by the park district. Instead, parking signs are the responsibility of the Sacramento County Department of Transportation (SacDOT).

In order to get the signs installed, SacDOT requires that local residents circulate a petition to establish a No Parking zone. This petition must be signed by 100% of residents and property owners on each street. After receiving the petition, SacDOT will make arrangement to install the signs. As a secondary note: If the signs ever need to be moved or removed, the property owners will be required to pay for that service.

Because the No Parking signs were established by the County in response to a neighborhood petition (rather than at the request of the park district), I don't believe that I am authorized to permit vehicles to park in those spaces during restricted hours (as I had offered to do at last night's meeting).

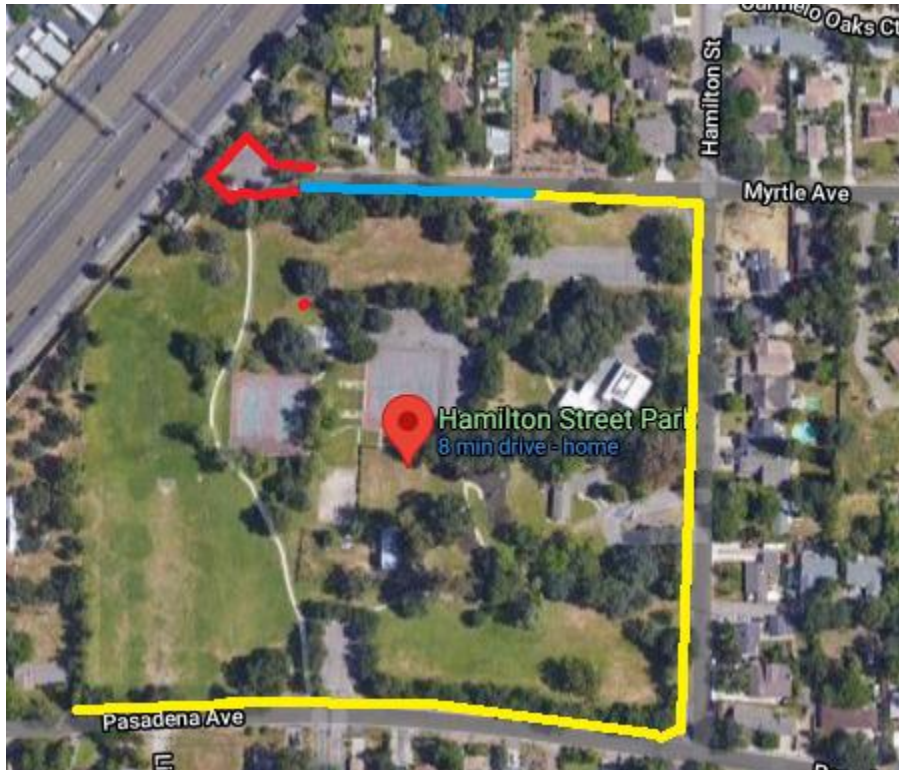
This information will be communicated to the neighbors, with the suggestion that they petition the County for removal (if that is the will of the larger community). Lastly, I am providing a map on the next page (for your reference) of the parking restrictions around Hamilton Street Park. It appeared to me that the more restrictive parking hours at the end of Myrtle was done to limit illegal activity in that area.

Your neighbor,



Alex Vassar
Interim General Manager

Parking Signs Around Hamilton Street Park



Key

Red – No Parking Any Time

Blue – No Parking Dusk to 6AM

Yellow – No Parking 11PM to 6AM

Monthly activity report for: Arcade Creek Recreation and Park District

Reporting Period: 2021-07-01 to 2021-07-31

Arcade Creek Park

Notice To Appear Issued

1) Date/Time: 2021-07-12 17:14

Violation 1: 9.36.061(a)(4) SCO Animal leash, Severity: Inf

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Hamilton Street Park

Notice To Appear Issued

1) Date/Time: 2021-07-28 15:48

Violation 1: 9.36.057.5 SCO Alcohol in Park, Severity: Inf

2) Date/Time: 2021-07-28 15:52

Violation 1: 9.36.057.5 SCO Alcohol in Park, Severity: Inf

Parking Citations Issued

1) Date/Time: 2021-07-03 13:19

V1: 4000(a) CVC No current registration

2) Date/Time: 2021-07-22 13:42

V1: 4000(a) CVC No current registration

V2: 5200(a) CVC Display of two license plates required

3) Date/Time: 2021-07-17 14:55

V1: 4000(a) CVC No current registration

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

1) Date/Time: 2021-07-21 15:20

Violation: 5200a

Oakdale Park

Notice To Appear Issued

1) Date/Time: 2021-07-18 10:01

Violation 1: 4000(a) CVC No current registration, Severity: Inf

Parking Citations Issued

1) Date/Time: 2021-07-10 13:10

V1: 4000(a) CVC No current registration

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Off Property

Notice To Appear Issued

1) Date/Time: 2021-07-18 19:41

Violation 1: 22350 CVC Basic speed law, Severity: Inf

Violation 2: 23109 c CVC EXHIBITION OF SPEED, Severity: Mis

Violation 3: 23103 CVC Reckless Driving, Severity: Mis

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

1) Date/Time: 2021-07-03 15:33

V1: 11370.1 HS Possession of firearm and narcotics Severity: Fel

V2: 11350(a) HS Possession of narcotic controlled substance Severity: Mis

V3: 25400(A)(1) PC Possession of concealed firearm in vehicle Severity: Fel

V4: 25400(c)(6) PC Possession of firearm not registered Severity: Fel

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Arcade Creek

Recreation and Park District

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

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Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

August 12, 2021

Dear Board of Directors,

It is with profound relief that I present you with my final report as Interim General Manager. It has been very challenging to balance the demands of a full-time job at the state, providing a reasonable amount of time and attention to the responsibilities of the General Manager, and the needs of my family during summer vacation. I hope that I did well.

During the past month staff been working in routine issues (a fallen tree, a little graffiti, broken sprinkler heads, and a person leaving trash at Arcade Creek Park) as well as wrapping up work on the budget and preparing for the arrival of our new General Manager.

During each of these letters, I've tried to recognize the contributions of people who have helped our district move forward. This month, I'd like to thank you. During our July meeting, we had a number of important decisions to make on a variety of issues (including policing services and when to restart recreation activities). I really appreciated that, compared to the previous compositions of this board, we were able to make decisions on the questions that we had agreement on and (more importantly) were willing to defer decision-making on the issues that we weren't sure about.

Inaction is rarely seen a noble act, but I'd argue that it was an important change for us. Far too often in the past, the Board was pushed to make decisions quickly, and deliberation was shortchanged. As we move forward, I hope that we will stay on guard against artificial deadlines and attempts to rush decision-making faster than we should.


As I step aside, please know that I will always appreciate the trust you placed in me.

Your neighbor,




Alex Vassar
Interim General Manager

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 6 a
Subject: General Manager Recruitment - Completed		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective To formally close the General Manager recruitment process and welcome the new General Manager, Lisa Gonzalez, to the district.</p> <p>Background Since March, the Arcade Creek Recreation and Park District has been working to fill a vacancy in the office of General Manager. Lisa Gonzalez started in that role as of August 16th.</p> <p>Analysis This being General Manager Gonzalez's first meeting, this is an excellent time to share thoughts with her, although she is probably not going to be prepared to answer detailed questions about bollards, restroom replacements, or parking lot resurfacing.</p> <p>Budget/Cost Information Decisions relating to costs associated with this hiring have been finalized at a previous meeting.</p> <p>Proposed Action No proposed action.</p> <p>Alternative Actions N/A</p>		
Coordination and Review N/A		Attachment(s) None.

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 6 b
Subject: FECRPD Police Contract (continued)		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective To determine policing needs and budget for 2021-22 fiscal year.		
Background For several years, ACRPD has contracted annually with Fulton-El Camino RPD (FECRPD) to provide policing services for our parks. Prior to FECRPD, our district contracted with Twin Rivers Unified School District for the same serve. The contract for services in 2021-22 was received too late to be considered at the June meeting, which is why we're discussing it now.		
Analysis Although the 2020-21 contract ended on 6/30, FECRPD is still providing service on a month-to-month basis until the approval of the next contract. In 2020-21, ACRPD signed up for 1 hour of patrol service per day at a rate of \$65/hour, which was 365 hours. The total budgeted was \$23,725.00. The proposal is for FECRPD to continue providing services for the next year at the same rate.		
Budget/Cost Information The adopted budget includes \$23,725 for Security Services (Line Item 20257100), which would pay for the costs associated with 1 hour of service per day in 2021-22.		
Proposed Action Authorize the Interim General Manager to sign the contract for policing services in 2021-22 with FECRPD.		
Alternative Actions Decline to authorize the contract and consider alternatives including private security patrol, other vendors, etc.		
Coordination and Review This is a standard practice of the Board.		Attachment(s) 1) Interim General Manager's Notes 2) Proposed Contract

This budget line item (Security Services) has varied significantly in recent years;

2018-19	\$13,585 (actual)
2019-20	\$29,205 (actual)
2020-21	\$23,725 (budgeted)
2021-22	\$23,725 (budgeted)

Compensation is outlined in Section XIV(A)1 of the contract (on page 7);

“ACRPD agrees to compensate FECRPD for all Park Police hours necessary to respond to and resolve calls for law enforcement services requested by ACRPD and/or the general public, at the rate of \$65.00 per hour, per Park Police Officer, including their use of a police vehicle.”

Termination provisions are found in Section XXI (page 8);

“A. Either party may terminate this Agreement without cause upon forty-five (45) days written notice to the other party. Notice shall be deemed served on the date of receipt.”

A note from your Interim General Manager;

When ACRPD first began contracting with FECRPD for policing services, we were able to call the department directly to request assistance when issues occurred. FECRPD has now switched to using the Sacramento Sheriff’s dispatch system, which requires ACRPD to first log a report with the Sheriff and then follow-up with FECRPD.

I have called for police assistance on one occasion during my time in this role. It was in response to a person camping in a doorway of the Herzog Community Center (and appearing to burn a pile of leaves). I called using the non-emergency line and found the wait time to reach dispatchers (approx. 20 minutes) to be far slower than I wanted.

I spoke with Maintenance Lead Juanita Petersen and she confirmed that she frequently encounters similarly slow dispatch times. I would like to see this improved.



Fulton-El Camino Park Police Department

James R. Brown, CHIEF

June 10, 2021

To: General Managers

Contract Recreation and Park Districts

I hope this document finds all of you in good health and doing well. I have attached the 2021-2022 Contract Order for each specific contract district.

Please review the attached documents, sign them, and return the original to us. Please do not forget to make a copy for your records prior to returning the contract orders. If possible, I would like the attached document signed and returned by July 1, 2021.

If you would like an officer to stop by and retrieve the signed Contract Order, please submit this request via email to Sergeant Magaziner.

If there are any changes in the contract you would like to discuss, such as focusing on different parks, please do not hesitate to reach out to myself or Sergeant Magaziner.

If you see minor corrections which are needed, please scan the corrections to me and I will address each correction on a case-by-case basis. Once the correction is made, I will return the document via email. Please be sure to hang on to the signature page, so you can include it with the corrected copy on your end.

If you have any questions, concerns, or comments, please do not hesitate in reaching out to Sgt. Magaziner or myself. We are here to help.

Respectfully,

A handwritten signature in blue ink that reads "J.R. Brown".

James R. Brown
Chief of Police

jbrown@fecrpd.com

Cell: (916) 602-9036

Fulton-El Camino Park Police Department

James R. Brown, CHIEF



Contract Order

June 1, 2021

To: District Administrator

From: James R. Brown, Chief

Subject: **Contract Order 2021-22 Arcade Creek Rec & Park District Contract Services**

This agreement is made and entered into as of July 1st, 2021, by and between the Arcade Creek Recreation and Park District, a political subdivision of the State of California formed pursuant to Public Resources Code Section 5780, et seq., hereinafter referred to as "ACRPD" and the Fulton-El Camino Recreation and Park District, political subdivision of the State of California formed pursuant to Public Resources Code Section 5780, et seq., hereinafter referred to as "FECRPD".

I. STANDING SERVICES

ACRPD contracts for police patrol services at an average of seven (7) hours a week through June 30, 2022. ACRPD expects these hours to be spread over several days a week, using more hours in spring and summer and less in the fall and winter. Park Police supervision will incorporate these hours into varied patrol shifts throughout the year based on needs and requests. Officers scheduled to provide services to ACRPD will incorporate patrol coverage of ACRPD properties and events into their daily shifts. Patrol at ACRPD is to be done in the uniform of the day, as prescribed by the Watch Commander, and use a marked police vehicle unless otherwise directed for a special assignment.

The focus of services for ACRPD will be to discourage violations of park regulations, disorderly conduct, and criminal activity through the issuance of warnings, citations and the making of arrests when necessary. Officers of this department will utilize the tools at their discretion to change the behavior of those who are violating county, state or federal ordinances laws and ordinances. Some tools are, but not limited to, in-custody arrests, citations and providing an individual with resource information to assist in resolving the root cause of any problem. ACRPD wants a specific focus on after hour activity at Hamilton Street Park and along Arcade Creek.

FECRPD Officers will track the time spent on ACRPD patrol and in court via their time sheets separate from other activities. Officers who spend more than the allotted time on an ACRPD

event will contact their supervisor and advise them of the reason for the additional time, so future service hours can be adjusted.

Calls for Service-

Should officers become aware of a pending call for service in ACRPD during a time period that patrol coverage is not scheduled, the officers may respond to the call for service if the call fits the following criteria:

- A. The call is a priority 5 or higher
- B. The available officer is within a 20 minute response time
- C. The type of call is such; the likelihood the reported activity will still be occurring when FECRPD officers arrive is high
- D. Insufficient personnel with the Sacramento Sheriff's Office are already responding

Only upon supervisor approval should an officer respond to a pending call for service in ACRPD that falls outside the above listed criteria.

Officers that respond to calls for service outside scheduled ACRPD hours must notify their supervisor before the end of their shift, so future service hours can be modified to compensate for the response. This information should be forwarded to the scheduling sergeant.

II. TERM

This agreement shall be effective and commence as of the date first written above and shall continue in full force and effect until terminated by one of the parties pursuant to paragraph XXI herein.

III. NOTICE

Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail, addressed as follows:

To: ACRPD

To: FECRPD

~~Gm
Administrator, ACRPD
4855 Hamilton St
Sacramento, CA 95641~~

*PO Box 418114
Sacramento, CA
95841-8114*

General Manager, FECRPD
2201 Cottage Way
Sacramento, CA 95825

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

IV. COMPLIANCE WITH LAWS

FECRPD and ACRPD shall observe and comply with all applicable Federal, State, and local regulations and ordinances.

V. GOVERNING LAWS AND JURISDICTION

This Agreement shall be deemed to have been executed and to be performed within the State of California and shall be construed and governed by the laws of the State of California. Any legal proceedings arising out of or relating to this Agreement shall be brought in Sacramento County, California.

VI. LICENSES AND PERMITS

- a. FECRPD and its personnel shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Sacramento and all other appropriate governmental agencies related to Park Police. Failure to maintain the licenses, permits, certificates and credentials by FECRPD to provide services under this Agreement shall be deemed a material breach of this Agreement and constitute grounds for termination by ACRPD.
- b. FECRPD further certifies to ACRPD that it and its principals are not debarred, suspended, or otherwise excluded from or ineligible for, participation in federal, state, or county government contracts. FECRPD certifies that it shall not contract with any Subcontractor that is so debarred or suspended.

VII. PERFORMANCE STANDARDS

FECRPD shall perform its services under this Agreement in accordance with the industry and/or professional standards applicable to FECRPD services.

VIII. STATUS OF CONTRACTOR

- A. It is understood and agreed that FECRPD, including its employees, is an independent contractor and that no relationship of employer-employee exists between the parties hereto. FECRPD's assigned personnel shall not be entitled to any benefits payable to employees of ACRPD. ACRPD is not required to make any deductions or withholdings from the compensation payable to FECRPD under the provision of this Agreement, and as an independent contractor. FECRPD hereby indemnifies and holds ACRPD harmless from any and all claims that may be made against ACRPD based upon any contentions by any third party that an employer-employee relationship exists by reason of this Agreement.
- B. It is further understood and agreed by the parties hereto that FECRPD in the performance of its obligation here under is subject to the control of direction of ACRPD as to, only, the designation of tasks to be performed. ACRPD has no authority or control over FECRPD as to the means, methods, or sequence used to perform the designated tasks. ACRPD has no

authority to supervise the means, methods, or sequences used by FECRPD in performing the designated tasks. ACRPD has no authority or responsibility to train FECRPD employees on how to properly perform the designated tasks.

- C. If, in the performance of this Agreement, any third persons are employed by FECRPD, such person shall be entirely and exclusively under the direction, supervision, and control of FECRPD. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by FECRPD, and ACRPD shall have no right or authority over such persons or the terms of such employment.
- D. It is further understood and agreed that as an independent contractor and not an employee of ACRPD, neither FECRPD nor their assigned personnel shall have any entitlement as a ACRPD employee, right to act on behalf of ACRPD in any capacity whatsoever as agent, nor to bind ACRPD to any obligation whatsoever, FECRPD and their assigned personnel shall not be covered by worker's compensation; nor shall FECRPD or their assigned personnel be entitled to compensated sick leave, vacation leave, retirement entitlement, participation in group health, dental, life and other insurance programs, or entitled to other fringe benefits payable by ACRPD to employees of ACRPD.
- E. It is further understood and agreed that FECRPD must issue W-2 and 941 Forms for income and employment tax purposes, for all of FECRPD's assigned personnel under the terms and conditions of this Agreement.

COMPLIANCE WITH CHILD, FAMILY AND SPOUSAL SUPPORT REPORTING OBLIGATIONS

- A. CONTRACTOR's failure to comply with state and federal child, family and spousal support reporting requirements regarding a contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Agreement.
- B. CONTRACTOR's failure to cure such default within 90 days of notice by COUNTY shall be grounds for termination of this Agreement.

IX. BENEFITS WAIVER

FECRPD acknowledges and agree FECRPD is not entitled to receive the following benefits and or compensation from ACRPD: medical, dental, vision and retirement benefits, life and disability insurance, sick leave, bereavement leave, jury duty leave, parental leave, or any other similar benefits or compensation otherwise provided to permanent civil service employees pursuant to the County Charter, the County Code, the Civil Service Rules, the Sacramento county Employees' Retirement System and/or any and all memoranda of understanding between ACRPD and its employee organizations. Should FECRPD or any employee or agent of FECRPD seeks to obtain such benefits from ACRPD, FECRPD agrees to indemnify and hold harmless ACRPD from any and all claims that may be made against ACRPD for such benefits.

X. CONFLICT OF INTEREST

FECRPD and their officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property or source of income which could be financially effected by or otherwise conflict in any manner or degree with the performance of services required under this Agreement.

XI. NONDISCRIMINATION IN EMPLOYEMENT, SERVICES, BENEFITS AND FACILITIES

- A. FECRPD agrees and assumes ACRPD and any subcontractors shall comply with all applicable federal, state and local anti-discrimination laws, regulations, and ordinances and to not unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, employee or agent of ACRPD, or recipient of services contemplated to be provided or provided under this Agreement, because of race, ancestry, marital status, color, religious creed, political belief, national origin, ethnic group identification, sex, sexual orientation, age (over 40), medical condition, or physical or mental disability. FECRPD shall ensure that the evaluations and treatment of its employees and applicants for the employment the treatment of ACRPD employees and agents, and recipients of services are free from such discrimination and harassment.
- B. FECRPD represents that it is in compliance with and agrees that it will continue to comply with all equal employment laws including, but not limited to Title VII of the Civil Rights Act of 1964 (42 USC 2000 et seq.) the Americans with Disabilities ACT of 1990 (42 U.S.C. 12101 et seq.), the Fair Employment and Housing Act (Government Code 12900 et seq.), and regulations and guidelines issued pursuant thereto.
- C. FECRPD agrees to compile data, maintain records and submit to permit effective enforcement of all applicable antidiscrimination laws and this provision.
- D. FECRPD shall include this nondiscrimination provision in all subcontracts related to this Agreement.

XII. INDEMNIFICATION

To the fullest extent permitted by law, FECRPD shall indemnify, defend, and hold harmless ACRPD and the County of Sacramento, their governing Boards, officers, directors, officials, employees, and authorized volunteers and agents, (individually "Indemnified Party" and collectively "Indemnified Parties"), from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, expert fees, and reasonable attorneys' fees, resulting from injuries to or death of any person, including employees of either party hereto, and damage to or destruction of any property, or loss of use or reduction in value thereof, including the property of either party hereto, and recovery of monetary losses incurred by the Indemnified Parties directly attributable to the performance of FECRPD, arising out of, pertaining to, or

resulting from the acts or omissions of FECRPD, its officers, employees, or agents, or the acts or omissions of anyone else directly or indirectly acting on behalf of FECRPD, or for which FECRPD is legally liable under law except only such injury, death, or damage, to the extent it is caused by the negligence of an Indemnified Party. FECRPD shall not be liable for Claims caused by the sole negligence or willful misconduct of an Indemnified Party.

The provisions contained herein include any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of FECRPD or any of its agents, officers, employees, or volunteers in its or their performance hereunder.

The right to defense and indemnity under this Section arises upon occurrence of an event giving rise to a Claim and, thereafter, upon tender in writing to FECRPD. FECRPD shall defend the Indemnified Parties with counsel reasonably acceptable to Indemnified Parties. Notwithstanding the foregoing, the Indemnified Parties shall be entitled, on their own behalf, and at the expense of FECRPD, to assume control of their defense or the defense of an Indemnified Party in any legal action, with counsel reasonably selected by the Indemnified Parties. Should the Indemnified Parties elect to initially assume control of their defense, or the defense of any Indemnified Party, they do so without prejudice to their right to subsequently request that FECRPD thereafter assume control of the defense and pay all reasonable attorneys' fees and costs incurred thereby.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Contractor or the Contractor's Subcontractors.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of the Agreement.

XIII. INSURANCE

Without limiting FECRPD's indemnification, they shall maintain in force at all times during the term of this Agreement and any extensions or modification thereto, insurance as specified in Exhibit A. It is the responsibility of FECRPD to notify its insurance advisor or insurance carries regarding coverage, limits, forms and other insurance requirements specified in Exhibit A. It is understood and agreed that ACRPD shall not pay any sum to FECRPD under this agreement unless and until ACRPD is satisfied, by receipt of a copy of the policy or Certificate of Insurance, that all insurance required by this Agreement are in force at the time services hereunder are rendered.. Failure to maintain insurance as required in this Agreement may be grounds for material breach of this Agreement.

XIV. COMPENSATION AND PAYMENT OF INVOICES LIMITATIONS

A. Compensation under this Agreement is as follows:

1. ACRPD agrees to compensate FECRPD for all Park Police hours necessary to respond to and resolve calls for law enforcement services requested by ACRPD and/or the general public, at the rate of \$65.00 per hour, per Park Police Officer, including their use of a police vehicle.
 2. In the case of "Special or Rental Events", a patrol vehicle will be included with one and/or two officers. The rate charged will be \$70.00 per hour, per officer.
- B. Invoices shall be submitted to ACRPD no later than the fifteenth (15th) day of each month following the invoice period and ACRPD shall pay FECRPD within thirty (30) days after receipt of an appropriate and correct invoice.
- C. FECRPD shall maintain for four (4) years following termination of this agreement full and complete documentation of all services and expenditures associated with performing the services covered under this Agreement. Expense documentation shall include: time sheets or payroll records for each employee; receipts for supplies; applicable subcontract expenditures; and, applicable overhead and indirect expenditures.
- D. In the event FECRPD fails to comply with any provisions of this Agreement, ACRPD may withhold payment until such non-compliance has been corrected.

XV. SUBCONTRACTS ASSIGNMENT

- A. FECRPD shall obtain prior written approval from ACRPD before subcontracting any of the services delivered under this agreement. FECRPD remains legally responsible for the performance of all contract terms including work performed by third parties under subcontracts. Any subcontracting will be subject to all applicable provisions of this Agreement. FECRPD shall be held responsible by ACRPD for the performance of any subcontractor whether approved by ACRPD or not. Failure to obtain the prior written approval from ACRPD prior to subcontracting any of the services required under this Agreement shall be considered a material breach of this Agreement.
- B. This Agreement is not assignable by FECRPD in whole or in part, without the prior written consent of ACRPD.

XVI. AMENDMENT AND WAIVER

Except as provided herein, no alteration, amendment, variation, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder.

No interpretation of any provision of this Agreement shall be binding upon ACRPD unless agreed in writing by ACRPD's Administrator and counsel for ACRPD.

XVII. SUCCESSORS

This Agreement shall bind the successors of ACRPD and FECRPD in the same manner as if they were expressly named.

XVIII. TIME

Time is of the essence of this Agreement.

XIX. INTERPRATION

This Agreement shall be deemed to have been prepared equally by both of the parties, and the Agreement, and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

XX. DISPUTES

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between them-selves. Pending resolution of any such dispute, FECRPD shall continue without delay to carry out all its responsibilities under this Agreement unless the Agreement is otherwise terminated in accordance with the Termination provisions herein. ACRPD shall not be required to make payments for any services that are the subject of this dispute resolution process until such dispute has been mutually resolved by the parties. If the dispute cannot be resolved within 15 calendar days of initiating such negotiations or such other time period as may be mutually agreed to by the parties in writing, either party may pursue its available legal and equitable remedies, pursuant to the laws of the State of California. Nothing in this Agreement or provision shall constitute a waiver of any of the government claim filing requirements set forth in Title 1, Division 3.6, of the California Government Code or as otherwise set forth in local, state and federal law.

XXI. TERMINATION

- A. Either party may terminate this Agreement without cause upon forty-five (45) days written notice to the other party. Notice shall be deemed served on the date of receipt.
- B. ACRPD may terminate this Agreement for cause immediately upon giving written notice to FECRPD should FECRPD materially fail to perform any of the covenants contained in this Agreement in any time or manner specified.
- C. FECRPD shall not incur any expenses under this Agreement after notice of termination and shall cancel any outstanding expenses' obligations to a third party that FECRPD can legally cancel.

REPORTS

CONTRACTOR shall, without additional compensation therefor, make fiscal, program evaluation, progress, and such other reports as may be reasonably required by DIRECTOR concerning CONTRACTOR's activities as they affect the contract duties and purposes herein. COUNTY shall explain procedures for reporting the required information.

XXII. AUDITS AND RECORDS

Upon ACRPD's request, ACRPD or its designee shall have the right at reasonable times and intervals to audit, at FECRPD's premises, FECRPD's financial and program records as ACRPD deems necessary to determine FECRPD's compliance with legal and contractual requirements and the correctness of claims submitted by FECRPD. FECRPD shall maintain such records for a period of four years following termination of the Agreement, and shall make them available for copying upon ACRPD's request at FECRPD expense. ACRPD shall have the right to withhold any payment under this Agreement until FECRPD has provided access to FECRPD's financial and program records related to this Agreement.

XXIII. PRIOR AGREEMENTS

This Agreement constitutes the entire contract between ACRPD and FECRPD regarding the subject matter of this Agreement. Any prior agreements, whether oral or written, between ACRPD and FECRPD regarding the subject matter of this Agreement are hereby terminated effective ~~June 30, 2020~~ ²⁰²¹ upon full execution of this Agreement.

SEVERABILITY

If any term or condition of this Agreement or the application thereof to any person(s) or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

FORCE MAJEURE

Neither CONTRACTOR nor COUNTY shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

XXIV. SURVIVAL OF TERMS

All services performed and deliverables provided pursuant to this Agreement are subject to all of the terms, conditions, price discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Agreement shall so survive.

XXV. DUPLICATE COUNTERPARTS

This Agreement may be executed in duplicate counterparts. The Agreement shall be deemed executed when it has been signed by both parties. Signatures scanned and transmitted electronically shall be deemed original signatures for purposes of this Agreement, with such scanned signatures having the same legal effect as original signatures. This Agreement may be executed through the use of an electronic signature and will be binding on each party as if it were physically executed.

XXVI. AUTHORITY TO EXECUTE


Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement for or on behalf of the parties to this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first written above.



James R. Brown
Chief of Police

06/10/2021
Date



Emily Ballus
FEC District Administrator

06/16/2021
Date

~~Kim Cook~~

~~ACRPD District Administrator~~

Date

Fulton-El Camino Park Police Department Insurance Requirements

Without limiting FECRPD's indemnification, FECRPD shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the FECRPD, his agents, representatives or employees. ACRPD shall retain the right at any time to review the coverage, form, and amount of the insurance required hereby. If in the opinion of the County's Risk Management Office the insurance provisions in these requirements do not provide adequate protection for ACRPD and for members of the public, ACRPD may require FECRPD to obtain insurance sufficient in coverage, form and amount to provide adequate protection. ACRPD's requirements shall be reasonable but shall be imposed to assure protection from and against the kind and extent of risks that exist at the time a change in insurance is required.

Verification of Coverage

ACRPD may obtain verification of coverage by contacting the California Association-Park and Recreation by calling (916) 722-5550 or mailing a request to 6341 Auburn Blvd., Ste (a) Citrus Heights, CA 95621. ACRPD may approve self-insurance programs in lieu of required policies of insurance if, in the opinion of the Risk Manager, the interests of ACRPD and the general public is adequately protected.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. **GENERAL LIABILITY:** Insurance Services Office's Commercial General Liability occurrence coverage form CG 0001. Including, but not limited to Premises/Operations, Products/Completed Operations, and Personal & Advertising Injury, without exclusions or limitations unless approved by County Risk Management Office.
2. **AUTOMOBILE LIABILITY:** Insurance Services Office's Commercial Automobile Liability coverage form CA 0001, auto coverage symbol "1" (any auto). If there are no owned or leased vehicles, symbols 8 and 9 for non-owned and hired autos shall apply.
3. **WORKERS' COMPENSATION:** Statutory requirements of the State of California and Employer's Liability Insurance.
4. **UMBRELLA or Excess Liability** policies are acceptable where the need for higher liability limits is noted in the Minimum Limits of Insurance and shall provide liability coverage that at least follows from over the underlying insurance requirements where necessary for Commercial General Liability, Automobile Liability, Employers' Liability, and any other liability coverage designated under the Minimum Scope of Insurance.
5. **PROFESSIONAL LIABILITY** or Errors and Omissions Liability insurance.

Minimum Limits of Insurance

FECRPD shall maintain limits no less than:

- 1. General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

General Aggregate:	\$5,000,000
Products Comp/Op Aggregate:	\$5,000,000
Personal & Adv. Injury:	\$1,000,000
Each Occurrence:	\$5,000,000

- 2. Automobile Liability: \$2,000,000 Combined Single Limit per accident for bodily injury and property damage.
- 3. Workers' Compensation: Statutory.
- 4. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
- 5. Professional Liability or Errors and Omissions Liability: \$5,000,000 per claim and aggregate.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and accepted by ACRPD.

Claims Made Professional Liability Insurance

If professional liability coverage is written on a Claims Made form:

- a. The "Retro Date" must be shown, and must be on or before the date of the agreement or the beginning of Agreement performance by FECRPD.
- b. Insurance must be maintained and evidence of insurance must be provided for at least one (1) year after completion of the Agreement.
- c. If coverage is cancelled or non-renewed, and not replaced with another claims made policy form with a "Retro Date" prior to the contract effective date, FECRPD must purchase "extended reporting" coverage for a minimum of one (1) year after completion of the Agreement.

Other Insurance Provisions

The insurance policies required in this Agreement are to contain, or be endorsed to contain, as applicable, the following provisions:

- 1. **ADDITIONAL INSURED STATUS:** ACRPD and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers are to be endorsed as additional insureds as respects: liability arising out of activities performed

by or on behalf of the FECRPD; products and completed operations of the FECRPD; premises owned, occupied or used by the FECRPD; or automobiles owned, leased, hired or borrowed by the FECRPD. The coverage shall contain no endorsed limitations on the scope of protection afforded to Regional San and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers. Applicable to General Liability and, Auto Liability Policies.

The additional insured endorsement to the general liability policy shall be provided by issuance of both ISO Form CG 2010 1001 and ISO Form CG 2037 1001 additional insured endorsements, or such other endorsement or coverage form as acceptable to the Risk Management Department.


2. **PRIMARY INSURANCE:** For any claims related to this agreement, the FECRPD's insurance coverage shall be endorsed to be primary insurance as respects ACRPD and the County of Sacramento, their respective governing boards, officers, directors, employees and authorized agents and volunteers. Any insurance or self-insurance maintained by ACRPD or the County of Sacramento, their respective governing boards, officers, directors, officials, employees, and authorized agents and volunteers shall be excess of the FECRPD's insurance and shall not contribute with it. This is applicable to General Liability and Auto Liability policies.
3. **FAILURE TO COMPLY:** Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to ACRPD and the County, their respective governing boards, officers, directors, officials, employees, agents or volunteers. Applies to policies in which ACRPD and the County are named as an additional insured.
4. **SEVERABILITY OF INTEREST:** FECRPD's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. This is applicable to General Liability and Auto Liability policies.
5. **MAINTENANCE OF INSURANCE COVERAGE:** The FECRPD shall maintain all insurance coverages in place at all times and provide Regional San with evidence of each policy's renewal within ten (10) days of its anniversary date. FECRPD is required by this Agreement to immediately notify Regional San if they receive a communication from their insurance carrier or agent that any required insurance is to be canceled, non-renewed, reduced in scope or limits or otherwise materially changed.

FECRPD shall provide evidence that such cancelled or non-renewed or otherwise materially changed insurance has been replaced or its cancellation notice withdrawn without any interruption in coverage scope or limits. Failure to maintain required insurance in force shall be considered a material breach of the Agreement. Applicable to all policies.


6. **WORKERS' COMPENSATION WAIVER OF SUBROGATION:** The workers' compensation policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against ACRPD and the County, their respective governing boards, officers, directors, employees and authorized agency and volunteers, which might arise by reason of payment under such policy in connection with performance under this Agreement by the FECRPD.

7. **PROFESSIONAL LIABILITY:** PROFESSIONAL LIABILITY PROVISION: Any professional liability or errors and omissions policy required hereunder shall apply to any claims, losses, liabilities, or damages, demands, and actions arising out of or resulting from professional services provided under this Agreement.
- ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than **A-VII**. The County Risk Manager may waive or alter this requirement, or accept self-insurance in lieu of any required policy of insurance if, in the opinion of the Risk Manager, the interests of Regional San and the general public are adequately protected.
8. **SUBCONTRACTORS:** FECRPD shall require all subcontractors to maintain adequate insurance. Subcontractors shall name FECRPD as additional insured on their General Liability policies. FECRPD shall maintain copies of certificates of insurance and additional insured endorsements as provided by FECRPD's subcontractors. All coverage's for subcontractors shall be subject to all of the requirements stated herein.
9. **NOTIFICATION OF CLAIM:** If any claim for damages is filed with FECRPD or if any lawsuit is instituted against FECRPD, that arise out of or are in any way connected with FECRPD's performance under this Agreement and that in any way, directly or indirectly, contingently or otherwise, affect or might reasonably affect ACRPD and County, FECRPD shall give prompt and timely notice thereof to ACRPD and County. Notice shall not be considered prompt and timely if not given within thirty (30) days following the date of receipt of a claim or ten (10) days following the date of service of process of a lawsuit.


Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 6 c
Subject: Restarting the renting of district facilities for private classes.		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective Determine if, when, and how the district the district will begin offering district facilities for use by private parties to offer classes.</p> <p>Background In January 2020, due to the passage of AB-5 (a new law relating to contracted services), ACRPD was no longer able to offer classes in the way that he previously had. We were not able to restart classes prior to the COVID lockdown in March 2020.</p> <p>Analysis This would be an excellent opportunity for the Board to learn about General Manager Gonzalez's experience with recreation programs. Additionally, the Board might discuss (and potentially provide direction) related to laying the groundwork for future programming.</p> <p>Budget/Cost Information Minor developmental costs.</p> <p>Proposed Action 1) Discuss the objectives of a new recreation program from the district. 2) Discuss a rough outline of what steps are needed to begin a recreation program.</p> <p>Alternative Actions Defer this activity.</p>		
Coordination and Review Coordination between Interim General Manager and General Manager.		Attachment(s)

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 7 a
Subject: Power Point Presentation regarding FY 2021-22 Budgeting on 339A General Fund and 339D District Projects		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective Allow the Board, General Manager, staff, and interested parties to see a Power Point Presentation regarding FY 2021-22 Budgeting on 339A General Fund and 339D District Projects</p> <p>Background A final budget is generally approved early in the new fiscal year (July or August) to make any additional changes to the budget. The Board will be considering adoption of resolutions relating to the final 2021-22 339A General Fund and 339D District Projects on a later agenda item.</p> <p>Analysis The most basic duty for the board is to exercise cautious and prudent oversight of the district's budget and policies.</p> <p>It would be wise for the Board to be informed about what it is about to vote on.</p> <p>Budget/Cost Information Major. This agenda item would adopt the district's Final 2021-22 Budget.</p> <p>Proposed Action Observe the presentation and build an understanding of the final budget.</p> <p>Alternative Actions Defer action.</p>		
Coordination and Review This is standard practice of the board.		Attachment(s) Attachments provided by the Finance Committee.

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 7 b
Subject: Adopt the Final FY 2021-22 339A Operating Budget, through the Approval of Board Resolution 2021-07 and the related budget documents		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective Adopt Board Resolution 2021-07 approving the Final FY 2021-22 Budget for 339A Operating Budget and authorize submission to the County Finance Dept.</p> <p>Background A final budget is generally approved early in the new fiscal year (July or August) to make any additional changes to the budget. In order to meet the requirements imposed by the County of Sacramento, the District must approve a first budget in advance of the new fiscal year (July 1, 2021).</p> <p>Analysis The Board must adopt the budget to have a budget that accurately reflects the financial conditions for the district (instead of the anticipated numbers in the preliminary budget adopted in June).</p> <p>Budget/Cost Information Major. This agenda item would adopt the district's proposed 2021-22 Budget.</p> <p>Proposed Action Adopt Board Resolution 2021-07 approving the Final FY 2021-22 Budget for 339A District Operations and authorize submission to the County Finance Department.</p> <p>Alternative Actions Defer action.</p>		
Coordination and Review This is standard practice of the board.		Attachment(s) Attachments provided by the Finance Committee.

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2021-07
ADOPTING FINAL BUDGET FUND 339-A

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2021-22 for FUND 339A were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2021-22 for Fund 339-A be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	<u>\$320,809.00</u>
2. Services and Supplies	<u>\$296,346.00</u>
3. Other Charges	<u>\$ 38,404.00</u>
4. Fixed Assets	
a. Land	<u>\$ 0.00</u>
b. Structures and Improvements	<u>\$ 0.00</u>
c. Equipment	<u>\$ 50,000.00</u>
5. Expenditure Transfers	<u>\$ 0.00</u>
6. Contingencies	<u>\$122,411.00</u>
7. Provision for reserve increases	<u>\$ 0.00</u>
TOTAL BUDGET REQUIREMENTS	\$827,970.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 19, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdpd@acrpdpd.com

FISCAL YEAR 2021-22 FINAL BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339A ARCADE CREEK REC AND PARK DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 320,809	<u>ESTIMATED REVENUE</u>		\$ 807,191	
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 296,346	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-		
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-		
<u>INTEREST AND PRINCIPAL</u>	\$ 37,700	<u>OTHER RESERVE DECREASE</u>			
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGEMENTS/DAMAGES</u>	704				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 38,404	<u>TOTAL RESERVES TO BE DECREASED</u>			
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>		20,779	
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>TOTAL AVAILABLE FINANCING</u>		\$ 827,970	
<u>OBJECT 43 - EQUIPMENT</u>	50,000				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 50,000				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		<u>FUND EQUITY SCHEDULE</u>			
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	\$ -	<u>RESERVES</u>			
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		<u>GENERAL</u>	\$ 22,000	\$ -	\$ -
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	122,411	<u>ENCUMBRANCE</u>	-	-	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>			
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE (EST.)</u>	354,602	-	20,802
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 376,602	\$ -	\$ 20,779
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 827,970	<u>APPROPRIATIONS LIMIT</u>	\$ 1,578,311		
<u>TOTAL DIFFERENCE:</u>		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	697,906		
\$ -		<u>OVER/UNDER LIMIT</u>	\$ 880,405		

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	329,141.99	291,459.00	205,821.00	178,284.38	216,176.00
9339339	10112400	SALARIES & WAGES - COMMISSION & CO	3,100.00	3,050.00	3,500.00	3,650.00	3,500.00
9339339	10113200	OVER-TIME WAGES (if needed)	1,259.64	2,896.00	2,500.00	3,651.76	3,500.00
	10115200	TERMINAL PAY				1,978.26	0.00
9339339	10121000	RETIREMENT - EMPLOYER COST	32,017.19	36,801.00	38,091.00	36,404.76	41,105.00
9339339	10122000	OASDHI - EMPLOYER COST	25,003.11	22,714.00	16,347.00	14,319.14	17,073.00
9339339	10123000	GROUP INS - EMPLOYER COST	36,017.67	37,547.00	30,435.00	29,004.47	32,064.00
9339339	10124000	WORKERS COMP INS - EMPLOYER COST	22,149.00	19,308.00	7,243.00	6,699.79	4,865.00
9339339	10125000	SUI INS - EMPLOYER COST	2,409.58	1,460.00	700.00	439.55	1,000.00
9339339	10128000	HEALTH CARE - RETIREES	453.43	547.00	1,282.00	763.05	1,526.00
9339339	10140000	COST REDUCTION FACTOR (UAL FUND)	0.00	28,000.00	266,273.00	273,118.00	0.00
Object 10			451,551.61	443,782.00	572,192.00	548,313.16	320,809.00
9339339	20200500	ADVERTISING/LEGAL NOTICES	283.76	279.00	500.00	489.79	300.00
9339339	20202400	BOOKS/PERIODICAL SUPPLY	0.00	0	0.00	0.00	0.00
9339339	20202900	BUSINESS/CONFERENCE EXPENSE	3,214.90	2,039.00	2,200.00	179.78	2,000.00
9339339	20203100	BUSINESS TRAVEL	0.00	0.00	0.00	0.00	0.00
9339339	20203600	EDUCATION & TRAINING SUPPLIES	0.00	0.00	0.00	0.00	15,000.00
9339339	20203800	EMPLOYEE RECOGNITION	0.00	0.00	0.00	0.00	0.00
9339339	20205100	INSURANCE - LIABILITY	34,677.00	43,794.00	51,540.00	51,540.00	63,668.00
9339339	20206100	MEMBERSHIP DUES	1,995.00	1,670.00	2,000.00	2,000.00	2,000.00
9339339	20207600	OFFICE SUPPLIES	779.95	444.00	800.00	402.70	1,200.00
9339339	20207602	SIGNS	5,456.93	2,403.00	1,000.00	0.00	1,000.00
9339339	20207603	KEYS	16.16	28.00	500.00	0.00	250.00

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	20208100	POSTAL SERVICES (PO Box)	0.00	0.00	148.00	148.00	188.00
9339339	20208102	STAMPS	100.00	191.00	150.00	82.16	150.00
9339339	20208500	PRINTING SERVICES	15.00	0.00	3,500.00	0.00	0.00
9339339	20210300	AGRICULTURE/HORTICULTURE SERVICE	0.00	1,375.00	10,000.00	3,200.00	20,000.00
9339339	20210400	AGRICULTURE/HORTICULTURE SUPPLIES	366.37	244.00	2,500.00	216.58	500.00
9339339	20211100	BUILDING MAINTENANCE SERVICE	5,464.20	1,747.00	2,200.00	1,475.00	2,200.00
9339339	20211200	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	145.40	0.00
9339339	20212200	CHEMICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
9339339	20213100	ELECT MAINT SVC	1,271.75	2,598.00	1,000.00	0.00	2,500.00
9339339	20213200	ELECT MAINT SUPPLIES	142.46	0.00	200.00	0.00	200.00
9339339	20214100	LAND IMPROVEMENT MAINTENANCE SER	0.00	1,705.00	4,000.00	7,596.22	4,000.00
9339339	20214200	LAND IMPROVEMENT MAINTENANCE SUP	11,110.17	2,583.00	2,000.00	2,588.61	5,000.00
9339339	20215100	MECHANICAL SYSTEMS MAINTENANCE S	2,353.00	1,091.00	1,500.00	1,109.00	1,500.00
9339339	20215200	MECHANICAL SYSTEMS MAINTENANCE S	0.00	0.00	0.00	0.00	
9339339	20216200	PAINTING SUPPLIES	226.26	129.00	500.00	679.87	500.00
9339339	20216700	PLUMBING MAINTENANCE SERVICES	821.00	150.00	1,000.00	0.00	1,000.00
9339339	20216800	PLUMBING MAINTENANCE SUPPLIES	59.26	0.00	500.00	0.00	500.00
9339339	20218500	PERMIT FEES	0.00	0.00	0.00	0.00	
9339339	20219100	ELECTRICITY	14,663.40	15,303.00	17,500.00	14,476.79	17,500.00
9339339	20219200	NATURAL GAS/LPG/FUEL OIL	2,407.07	1,978.00	2,500.00	2,079.39	2,500.00
9339339	20219300	REFUSE DISPOSAL	3,596.26	3,425.00	4,000.00	2,360.78	4,000.00
9339339	20219500	SEWAGE DISP SVC	2,464.87	2,282.00	3,000.00	821.36	3,000.00
9339339	20219700	TELEPHONE SERVICE	0.00	0.00	0.00	0.00	

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	20219800	WATER	26,064.16	28,603.00	30,000.00	28,587.59	30,000.00
9339339	20220500	AUTOMOTIVE MAINTENANCE SERVICE	1,341.97	3,429.00	2,000.00	761.68	2,000.00
9339339	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	90.32	237.00	300.00	503.32	300.00
9339339	20221100	CONSTRUCTION EQUIPMENT MAINTENANCE	2,868.68	3,048.00	4,000.00	4,626.00	4,000.00
9339339	20221200	CONSTRUCTION EQUIPMENT MAINTENANCE	6,366.08	2,449.00	3,000.00	5,874.11	3,000.00
9339339	20222600	EXPENDABLE TOOLS	1,399.03	852.00	1,200.00	1,318.10	500.00
9339339	20223600	FUEL & LUBRICANTS	4,443.82	3,929.00	4,200.00	4,055.96	4,200.00
9339339	20226100	OFFICE EQUIPMENT MAINTENANCE SER	0.00	0.00	0.00	0.00	0.00
9339339	20227500	RENT/LEASES EQUIPMENT	0.00	267.00	500.00	0.00	500.00
9339339	20227501	COPY MACHINE LEASE	3,220.21	3,206.00	3,300.00	3,569.17	600.00
9339339	20227504	MISCELLANEOUS		0.00	1,500.00	565.76	500.00
9339339	20229100	OTHER EQUIPMENT MAINTENANCE SERV	0.00	0.00	2,000.00	600.00	2,000.00
9339339	20229200	OTHER EQUIPMENT MAINTENANCE SUPP	0.00	0.00	1,500.00	0.00	1,500.00
9339339	20231400	CLOTHING/PERSONAL SUPPLIES	819.86	40.00	100.00	0.00	100.00
9339339	20232200	CUSTODIAL SUPPLIES	6,349.25	7,261.00	5,000.00	5,012.63	5,000.00
9339339	20243700	LABORATORY (Medical/Service Drug Testing)				0.00	100.00
9339339	20244300	MEDICAL SERVICE(Pre Emp/Live Scan Test)	329.00	52.00	0.00	0.00	300.00
9339339	20244400	MEDICAL SUPPLIES	0.00	119.00	350.00	67.33	350.00
9339339	20250605	SERVICE FEES (Bank Loan Item)				0.00	3,515.00
9339339	20250700	ASSESSMENT/COLLECTIONS SERVICES	7,370.52	7,520.00	7,600.00	7,859.64	7,600.00
9339339	25210000	TEMPORARY SERVICES	0.00	9,146.00	0.00	0.00	0.00
9339339	20253100	LEGAL SERVICES	3,158.18	9,917.00	6,500.00	9,407.22	6,500.00
9339339	20255100	PLANNING SERVICES	0.00	0.00	0.00	0.00	5,000.00

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	20257100	SECURITY SERVICES	13,585.00	29,205.00	23,725.00	26,110.00	23,725.00
9339339	20258200	PUBLIC RELATIONS SERVICES	300.64	311.00	5,000.00	2,651.33	5,000.00
9339339	20259100	OTHER PROFESSIONAL SERVICES	9,417.48	19,453.00	5,000.00	4,798.94	0.00
9339339	20281100	DATA PROCESSING SERVICES	3,296.29	792.00	3,000.00	2,260.00	3,000.00
9339339	20281201	HARDWARE (Computer Items)	0.00	0.00	0.00	1,300.64	0.00
9339339	20281210	PC LAP TOP PRINTER (Below F/A) Copier Purchase				0.00	1,000.00
9339339	20281265	APPLICATION SOFTWARE MAINT LICENSE	3,131.57	2,870.00	3,000.00	3,360.46	3,000.00
9339339	20281304	SALES TAX ADJ-BOARD OF EQ				0.00	
9339339	20281700	ELECTION SERVICES	2,008.00	-108.00	12,000.00	1,887.00	
9339339	20281900	REGISTRATION SERVICES	0.00	0.00	0.00	0.00	
9339339	20283102	MILEAGE	0.00	0.00	1,500.00	170.36	1,500.00
9339339	20285100	RECREATIONAL SERVICES	18,683.31	17,785.00	0.00	0.00	
9339339	20285200	RECREATIONAL SUPPLIES	2,791.04	1,088.00	2,000.00	2,950.35	2,000.00
9339339	20285300	RECREATIONAL SUPPLIES (P-S)After School Prog	20,545.72	13,203.00	0.00	0.00	
9339339	20289800	OTHER OPERATING EXPENSE - SUPPLIES		0.00	1,500.00	196.52	
9339339	20289900	OTHER OPERATING EXPENSE - SERVICE **	0.00	0.00	1,000.00	0.00	200.00
9339339	20291300	AUDITOR/CONTROLLER SERVICES	5,495.00	5,495.00	5,500.00	5,495.00	11,000.00
9339339	20291500	COMPASS COSTS	919.45	919.00	1,000.00	987.83	1,000.00
9339339	20291700	GENERAL SERVICES ALARM SERVICES	1,434.52	1,321.00	1,770.00	1,766.52	1,900.00
9339339	20298700	GS TELEPHONE SERVICES	3,793.21	3,783.00	4,000.00	3,597.77	4,000.00
9339339	20298701	CELL PHONES	1,573.19	1,623.00	800.00	987.67	800.00
9339339	20299909	EXPENDITURE REIMBURSEMENTS	30,727.17	2,268.00	12,500.00	6,990.00	10,000.00
Object 20			273,007.44	265,541.00	271,083.00	229,910.33	296,346.00

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	30321000	INTEREST EXPENSE	12,154.73	10,609.00	9,688.00	9,687.89	8,500.00
9339339	30323000	LEASE OBLIGATION RETIREMENT	25,600.00	26,700.00	27,900.00	27,900.00	29,200.00
9339339	30345000	TAX/LICENSES/ASSESSMENTS	703.64	704.00	704.00	703.64	704.00
Object 30			38,458.37	38,013.00	38,292.00	38,291.53	38,404.00
9339339	42420100	BUILDINGS	31,921.76	60,399.00	0.00	0.00	0.00
9339339	42420110	LEASEHOLD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
9339339	42420200	STRUCTURES	0.00	0.00	0.00	0.00	0.00
Object 42			31,921.76	60,399.00	0.00	0.00	0.00
9339339	43430300	Equipment SD (Commerical Mower)					50,000.00
Object 43			0.00	0.00	0.00	0.00	50,000.00

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19 Expended	Final Expense FY 19-20 Expended	Adopted Budget FY 20-21	Final Expenses FY 20-21 Expended	Adopted Budget FY 21-22 Proposed
339A Arcade Creek Recreation and Park District							
9339339	45450300	INFRASTRUCTURE-SD-NON-RECON	0.00	0	0.00	0.00	0.00
Object 45			0.00	0	0.00	0.00	0.00
9349339	46460300	OTHER INTANGIBLE ASSET-SPEC DIST	0.00	0	0.00	0.00	0.00
Object 46			0.00	0	0.00	0.00	0.00
Objects 42 - 43 - 45 - 46			31,921.76	60,399.00	0.00	0.00	50,000.00
9339339	79790100	CONTINGENCY APPR	38,000.00	0	31,033.00		122,411.00
Object 79			38,000.00	0.00	31,033.00	0.00	122,411.00
Reserve Fund Balance Increase			0.00	0.00	0.00	0.00	0.00
FUND CENTER 9339339 total expenditures			832,939.18	807,735.00	912,600.00	816,515.02	827,970.00

REVENUE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER	Description	Final Revenue FY 18-19 Received	Final Revenue FY 19-20 Received	Adopted Budget FY 20-21	Final Ending Revenues FY 20-21 Received As of 6/30/2021	Final Adopted FY 21-22 Proposed	
9339339	91910100	PROP TAX CUR SEC	(548,131.91)	(577,387.00)	(610,000.00)	(620,829.73)	(656,047.00)
9339339	91910200	PROP TAX CUR UNSEC	(20,057.37)	(21,480.00)	(21,000.00)	(22,755.24)	(20,000.00)
9339339	91910300	PROP TAX CUR SUP	(15,347.58)	(15,605.00)	(13,000.00)	(16,264.77)	(14,186.00)
9339339	91910400	PROPERTY TAX SECURED DELINQUENT	(4,133.29)	(4,048.00)	(4,300.00)	(5,161.79)	(4,448.00)
9339339	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	(814.78)	(870.00)	(800.00)	(796.27)	(800.00)
9339339	91910600	PROPERTY TAX UNITARY	(5,716.30)	(5,822.00)	(6,100.00)	(5,888.66)	(6,000.00)
9339339	91912000	PROP TAX REDEMPTION	(23.10)	(30.00)	0.00	(44.50)	0.00
9339339	91913000	PROP TAX PR UNSEC	(224.89)	(285.00)	(300.00)	(472.87)	(300.00)
9339339	91914000	PROP TAX PENALTIES	(106.37)	(99.00)	(100.00)	(174.38)	(100.00)
9339339	91919600	RDA RESIDUAL DISTRIBUTION	(7,019.70)	(9,396.00)	0.00	(13,962.80)	(10,000.00)
9339339	91919900	TAXES - OTHER	0.00	0.00	(0.17)	(0.17)	0.00
Object 91		(601,575.29)	(635,022.00)	(655,600.17)	(686,351.18)	(711,881.00)	
9339339	94941000	INTEREST INCOME	(4,425.87)	(4,777.00)	(2,000.00)	(2,464.98)	(3,485.00)
9339339	94942900	BLDG RENTAL OTHER (Cell Tower 55,325.04 +Rentals)	(69,677.19)	(68,585.00)	(60,000.00)	(59,870.04)	(61,325.00)
Object 94		(74,103.06)	(73,362.00)	(62,000.00)	(62,335.02)	(64,810.00)	
9339339	95952200	HOME PROP TAX REL	(5,605.82)	(5,497.00)	(6,000.00)	(5,548.42)	(5,500.00)
9339339	95952900	IN LIEU FEES	(49,000.00)	0.00	0.00	0.00	0.00
9339339	95953300	REDEV PASSTHRU	(5,912.46)	(7,088.00)	(4,000.00)	(8,131.35)	(7,000.00)
9339339	95956300	CONSTRUCTION ST	0.00	0.00	0.00	0.00	0.00
9339339	95956900	STATE AID OTHER MISC PROGRAMS	(92,267.61)	(139,170.00)	0.00	0.00	0.00
Object 95		(152,785.89)	(151,755.00)	(10,000.00)	(13,679.77)	(12,500.00)	
9339339	96964600	RECREATION SVC CHGS	(24,984.89)	(24,876)	0.00	0.00	0.00
Object 96		(24,984.89)	(24,876)	0.00	0	0.00	
9339339	97974000	INSURANCE PROCEEDS	(26,727.17)	(2,268)	(10,000.00)	(4,990.00)	(8,000.00)
9339339	97979000	MISCELLANEOUS OTHER REVENUES	(13,692.65)	(5,597)	(15,000.00)	(9,174.13)	(10,000.00)
Object 97		(40,419.82)	(7,865)	(25,000.00)	(14,164.13)	(18,000.00)	

REVENUE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339A

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER	Description	Final Revenue FY 18-19 Received	Final Revenue FY 19-20 Received	Adopted Budget FY 20-21	Final Ending	Final Adopted
					Revenues FY 20-21 Received	FY 21-22 Proposed
					<small>As of 6/30/2021</small>	
9339339	98986200	PROCEEDS FROM ASSET SALE-SPEC. DIST.	0	(26,670)	0.00	0.00
		Object 98	0	(26,670)	0	0
		FUND CENTER 9339339	(893,869)	(919,550)	(752,600)	(776,530)
		FUND TOTAL 339A	(893,869)	(919,550)	(752,600)	(807,191.00)

For Adoption @ August 2021 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2021-22 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A

<u>DESCRIPTION</u>	<u>LAND</u>	<u>BUILDING</u>	<u>STRUCTURES & IMPROVEMENT</u>	<u>EQUIPMENT</u>
Object Line #	41410100	42420100	42420200	43430300
Acquisition of New Commerical Mower				50,000

TOTAL FUND 339A	-	-	-	50,000
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APPROPRIATIONS LIMIT SCHEDULE

FISCAL YEAR: 2021/2022

DISTRICT: Arcade Creek RPD

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments: and


WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2021-22 is calculated by adjusting the base year appropriations limit for Fiscal Year 2020/21 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein: and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978/79;

NOW, THEREFOR, the Board does resolve as follows:

Section 1. The appropriations limit in Fiscal Year 2021/22 shall be **\$ 1,578,311.00** for the District.

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 7 c
Subject: Adopt the Final FY 2021-22 339D District Projects Budget, through the Approval of Board Resolution 2021-08 and the related budget documents		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective Adopt Board Resolution 2021-08 approving the Preliminary FY 2021-22 Budget for 339D District Projects and authorize submission to the County Finance Dept.		
Background A final budget is generally approved early in the new fiscal year (July or August) to make any additional changes to the budget. In order to meet the requirements imposed by the County of Sacramento, the District must approve a first budget in advance of the new fiscal year (July 1, 2021).		
Analysis The Board must adopt the budget at this meeting, or at another meeting held prior to July 1st.		
Budget/Cost Information Major. This agenda item would adopt the district's proposed 2021-22 Budget.		
Proposed Action Adopt Board Resolution 2021-08 approving the Final FY 2021-22 Budget for 339D District Projects and authorize submission to the County Finance Department.		
Alternative Actions Defer action.		
Coordination and Review This is standard practice of the board.		Attachment(s) Attachments provided by the Finance Committee.

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2021-08
ADOPTING FINAL BUDGET FUND 339-D

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2021-22 for FUND 339D were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2021-22 for Fund 339-D be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	\$ 0.00
2. Services and Supplies	\$ 0.00
3. Other Charges	\$ 0.00
4. Fixed Assets	
a. Land	\$ 0.00
b. Structures and Improvements	\$ 38,969.00
c. Equipment	\$ 11,017.00
5. Intangibles	\$ 0.00
6. Expenditure Transfers	\$ 0.00
7. Contingencies	\$ 0.00
8. Provision for reserve increases	\$ 0.00
TOTAL BUDGET REQUIREMENTS	\$ 49,986.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Final Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 19, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

FISCAL YEAR 2021-22 FINAL BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT PROJECT ACCOUNT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>			\$ -
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ -	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>			-
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>			-
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVE DECREASE</u>			
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGEMENTS/DAMAGES</u>	-				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>			-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>			49,986
<u>OBJECT 41 - LAND ACQUISITION</u>		<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	\$ 38,969	<u>TOTAL AVAILABLE FINANCING</u>			\$ 49,986
<u>OBJECT 43 - EQUIPMENT</u>	11,017				
<u>OBJECT 44 - COMPUTER SOFTWARE</u>	\$ -				
<u>OBJECT 45 - INFRASTRUCTURE</u>	\$ -				
<u>OBJECT 46 - INTANGIBLES</u>					
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 49,986				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ -	<u>FUND EQUITY SCHEDULE</u>	<u>EST. BALANCE</u>	<u>ADJUSTED FUND</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		<u>RESERVES</u>	<u>AS OF 6/30/2021</u>	<u>INCREASES</u>	<u>DECREASES</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>		\$ -	\$ -
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-	-	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>	50,104	-	49,986
<u>GENERAL RESERVES</u>		<u>TOTALS</u>	\$ 50,104	\$ -	\$ 49,986
<u>OTHER RESERVES</u>					\$ 118
<u>TOTAL BUDGETARY REQUIREMENT</u>	49,986	<u>APPROPRIATIONS LIMIT</u>	\$ -		
<u>TOTAL DIFFERENCE:</u>	\$ -	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-		
		<u>OVER/UNDER LIMIT</u>	\$ -		

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET for 339 D

339D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 18-19	Final Expense FY 19-20	Adopted Budget FY 20-21	Final Expenses FY 20-21	Final Expenses FY 2021-22
FUND	339D	Arcade Creek Recreation and Park District	Expended	Expended		Expended	Proposed
9339343	42420100	BUILDINGS (REPAIR & ADA @ HSP)	25,000	2,224	1,400	75.25	0.00
9339343	42420110	LEASEHOLD IMP (OAKDALE PARK)	0	0	0	0.00	0.00
9339343	42420200	STRUCTURES (ACP Park Improvements)	55,000	64,056	0	841.12	38,969.00
Object 42			80,000	66,280	1,400	916.37	38,969.00
9339343	43430300	EQUIPMENT -SD - NON-RECON (New Play Equip)	0	27,094	0	0.00	11,017.00
Object 43			0	27,094	0.00	0.00	11,017.00
9339343	44440300	COMPUTER SOFTWARE	0	0	0	0.00	0.00
Object 44			0	0	0	0.00	0.00
9339343	45450300	INFRASTRUCTURE (BRIDGE PROJECT)	496,000	21,161	0	0.00	0.00
Object 45			496,000	21,161	0	0.00	0.00
9339343	46460300	INTANGIBLES (HSP site plan & location)	76,000	0	49,367	0.00	
9339343	46461300	INTANGIBLES	0	0	0	0.00	0.00
Object 46			76,000	0	49,367.00	0.00	0.00
FUND CENTER 9339343			652,000	114,535	50,767	916	49,986
FUND TOTAL 339D			652,000	114,535	50,767	916	49,986.00

REVENUE DETAIL SCHEDULE - FY 2021-22 FINAL BUDGET

339D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Revenue	Final Revenue	Adopted Budget	Final Ending Revenues	Final Adopted
			FY 18-19 Received	FY 19-20 Received	FY 20-21	FY 20-21 Received	FY 21-22 Proposed
As of 6/30/2021							
9339343	94941000	INTEREST INCOME	0	(671)	0	(253.00)	0.00
9339343	94941105	Contributions Special Dist (SPF/Donations/Etc)	0	0		0.00	0.00
9339343	94942900	BLDG RENTAL OTHER	0	0		0.00	0.00
Object 94			0	0		0.00	0.00
9339343	95952900	In Lieu Taxes - (339-I)		0		0.00	0.00
9339343	95956300	STATE-FED GRANTS (Dist Proj/Bridge Proj)	(475,000)	0		0.00	0.00
"	"	STATE-FED GRANTS (Dist Proj/Per Capita Funds)		0		0.00	0.00
9339343	95956900	STATE AID OTHER MISC PROG (339I-Impact Fees)	(107,000)	(141,604)	(45,000)	(45,000.00)	0.00
9339343	95956910	STATE MATCH (Umpqua Line of Credit)	0	0		0.00	0.00
Object 95			(582,000)	(142,275)	(45,000)	(45,253.00)	0.00
FUND CENTER 9339343			(582,000)	(142,275)	(45,000)	(45,253)	0
FUND TOTAL 339D			(582,000)	(142,275)	(45,000)	(45,253)	0.00

DISTRICT TOTAL (supplied by County)

For Adoption @ August 2021 Board Meeting


FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2021-22 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339 D

<u>DESCRIPTION</u>	<u>BUILDING</u>	<u>STRUCTURES & IMPROVEMENT</u>	<u>EQUIPMENT</u>	<u>COMPUTER SOFTWARE</u>	<u>INFRASTRUCTURE</u>	<u>INTANGIBLE</u>
Object Line #	42420100	42420200	43430300	44440300	45450300	46460300
Buildings - Repair/ADA & HSP Improvements	0					0
Arcade Creek Park Improvement Project		38,969				0
Pedestrian Bridge RTP Grant Project						
Community Center residing						0
HSP Public Input & Site planning						
HSP New Play Equipment			11,017			
TOTAL FUND 339 D	0	38,969	11,017	0	0	0

Arcade Creek Recreation and Park District

Meeting Date August 19, 2021		Item # 7 d
Subject: LAFCO Nominations for Special District Representative		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective Determine if a member of the ACRPD Board should be nominated for a position on the Sacramento Local Agency Formation Commission.</p> <p>Background The Sacramento Local Agency Formation Commission governs the following changes to local government within the county: boundary changes (annexations), formation of new agencies, incorporation of new cities and districts, consolidation or reorganization of special districts and or cities, Municipal Service Reviews, and Spheres of Influence Updates.</p> <p>Analysis ACRPD has been asked to nominate a member to serve as the Special District Representative to LAFCO. Boardmember Hanson has served in either this, or a similar role, previously.</p> <p>Just for reference, the similar agenda item from the July agenda was for the Sacramento County Treasury Oversight Committee.</p> <p>Budget/Cost Information None, except possibly helping Sacramento County local government operate a little better.</p> <p>Proposed Action Nominate a member of the Board, for example our esteemed Vice Chair Michael Hanson, for the position on the Treasury Oversight Committee.</p> <p>Alternative Actions Decline to nominate a member.</p>		
Coordination and Review None.		Attachment(s) LAFCo call for nomination instruction letter and nomination form.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

www.saclafco.org

DATE: July 29, 2021

TO: Board of Directors of Independent Special Districts

FROM: José Henriquez, Executive Officer
Sacramento Local Agency Formation Commission

RE: **Sacramento LAFCo Nominations for Special District Representation
Election for: Special District Commissioner Office No. 7, and
Alternate Special District Commissioner for Office No. 6 & 7**

Pursuant to the provisions of Cortese-Knox-Hertzberg (CKH), Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee is not feasible for the purpose of selecting a Special District Commissioner [Office No. 7] and Alternate Special District Commissioner [Office No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

The Sacramento Local Agency Formation Commission meets on the **first Wednesday of the month at 5:30 P.M.**, Board Chambers, County Administration Center, 700 H Street, Sacramento, California. The Commission meeting is on recess January and July. The term of this office is four years beginning January 1, 2022 thru December 31, 2025.

SPECIAL DISTRICT COMMISSIONER (Office No. 7)

This office is currently held by Gay Jones (Sac. Metro Fire District) and will expire on the 31st day of December, 2021.

ALTERNATE SPECIAL DISTRICT COMMISSIONER (for Office No. 6 & 7)

This office is currently held by Charlea Moore (Rio Linda-Elverta Recreation and Park District) and will expire on the 31st day of December, 2021

Please be advised that nominations for the Offices listed above will be accepted starting July 30, 2021 until **September 30, 2021 at 4:00 P.M.** (62 days). You are invited to submit nominations forms **via E-MAIL or in WRITING** to this office: **Sacramento LAFCo; 1112 “I” Street, Suite 100: Sacramento CA 95814** or e-mail to Diane.Thorpe@SacLAFCo.org Nominations not received by 4:00 P.M. on September 30, 2021, will be disregarded and returned to your district.

To be valid, a nomination must be made by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the Secretary or Clerk of the Board. The nominee must be an elected or appointed Independent Special District


Officer residing within the County of Sacramento but shall not be members of the legislative body of a city or county [(CKH Section 56332 (c))].

At the end of the nominating period, the Executive Officer will prepare and send, to each Independent Special District, one ballot listing candidates and voting instructions. The ballot will include the names of all nominees submitted for Office No. 7 and Alternate for Office No. 6 & 7. The districts must return the ballots to the Executive Officer by the date specified in the voting instructions, which date will be at least 30 days from the date on which the Executive Officer mailed the ballots to the districts. Any ballot received by the Executive Officer after the specified date shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off election held in the same format as the initial election. The Executive Officer will announce the results of the election within seven days of the specified date.

If you have questions regarding the election procedure, please contact the LAFCo Clerk of the Commission, Diane Thorpe, at (916) 874-6458.

Very truly yours,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



José C. Henriquez,
Executive Officer

cc: LAFCo Commissioners



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION Special District Representation

Nomination Form

Due: September 30, 2021 at 4:00 P.M.

In accordance with the bylaws of the Special District Selection Committee,
the Governing Board of the _____ District
(Name of Special District)

Nominates _____ for: LAFCo Special District Representation
(Board Member)

Commissioner Office No. 7 (Four Year term)

AND/OR

Alternate Commissioner Office No. 6 & 7 (Four Year term)

Signature: _____
Board Chairperson

Meeting Date: _____

ATTEST:

District Secretary

Please Print E-mail Address

District Manager

Please Print E-mail Address

INFORMATION BELOW TO REMAIN CONFIDENTIAL

Nominee's contact information below:

Nominees Name

Nominees Address

Nominees Phone Number

Nominees E-mail

**This box must be complete
for nomination to be accepted**

Please attach Nominee's resume

LAFCo meets on the first Wednesday of the month at 5:30 pm.

Arcade Creek Recreation and Park District

MEETING DATE: August 19, 2021

AGENDA ITEM: a

General discussion on topics for future meetings