

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY AUGUST 17, 2023 @ 6:00 p.m.
At the Herzog Community Center Oak (Small) Room
4855 Hamilton Street, Sacramento, CA 95841

AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
3. **Announcements** (Staff)
4. **Task Started, Revised or Accomplished**
5. **Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 7/20/2023
 - b. Period 13 FY 2022-23 – 339A, 339D & Multi Account
 - c. FY 23-24 Period 1 **Financial Reports 339A**
 - d. FY 23-24 Period 1 **Financial Reports 339D**
 - e. FY 23-24 Period 1 **Multi Accounts Revenue Reports**
 - f. FY 23-24 Period 1 **Payroll Report**
 - g. FY 23-24 Period 1 **Rental & Misc. Revenue Report Attributed To Stated Period**
 - h. Correspondence **received and sent**
 - i. General Managers Report

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
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(916) 482-8377 Email: acrpd@acrpd.com

6. Old Business:

- a. FY 2023-24 Final Budget for 339A – Resolution 2023-04
- b. FY 2023-24 Final Budget for 339D – Resolution 2023-05
- c. Anderson Project Management Solutions – Provide update on Playground options, Shop Renovation
- d. Monthly update on Nature Trail at Arcade Creek Park
- e. Award Pickleball contract

7. New Business:

- a. Resolution 2023-06 to provide cashflow for 339D District Projects from 339A General Fund
- b. Pickleball Committee Update
- c. Directors to provide Staff direction for pay increase for current full-time staff
- d. Director Dworetzky - Discuss District Salary Ranges
- e. LAFCo – Election of Special District Representative to LAFCo and Option of Electronic Elections

8. Board Discussion

- a. General discussion on topics for future meetings

9. Adjournment of the meeting

The next regular Board of Directors meeting will be held Thursday September 21, 2023, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

8. Tasks Started or Accomplished

8/17/2023 Meeting

File: District Planning Goals/Task Started or Accomplished

Priority Legend

1	To Do ASAP
2	Request John w/Resotration Landscape
3	22/23 - Budget Year To Do
4	Future Budget Years

Safety			Appearances			Amenities		
Priority	Description	Status	Priority	Description	Status	Priority	Description	Status
1	Tow sign / tow trucks	COMPLETED	1	Interior lights HSP rental facilities	COMPLETE	2	Remove baseball diamond backstop frame	COMPLETED
2	Park benches/ tables	COMPLETED	1	ACP - Basketball rims	COMPLETE	3	Basketball courts @ HSP & ACP	STARTED
3	HSP lights - Park restrooms, facilities, office	COMPLETED	2	HSP Group picnic area	COMPLETE	3	HSP Playground equipment (update/add)	OUT TO BID
3	ACP lights - Park restrooms	UNDERWAY	3	Signs on Jo Smith Nature Trail	STARTED	3	Pickle Ball Courts	STARTED
4	Creek Erosion		3	Maintenance shop	STARTED	3	Volleyball courts	
2	Skunk trapping at office 7 skunks caught	COMPLETED	3			3	Euclyptus tree fell down on fence	COMPLETED
2	Office emergency exit doors	under review	2	Tagging @ HSP 11/5/2022	COMPLETED			
2	Raised rails on bridge for summer Trees down at HSP	COMPLETED	2	HSP poles & chains removed & holes filled in	COMPLETE			
3	Repaired and painted exterior of Large room	COMPLETED	1	Additional trees fell down during rain/wind	COMPLETE			

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday July 20, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6 pm

Board Members Present: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky, S. Miller – attended via phone

Board Members Absent: None

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: Ben Cadramel, Dick & Marilyn Clothier, Lisa Boatman, Dennis Conklin,
Bill Simmons

2. PUBLIC COMMENTS: None

All items in New Business were elevated in the agenda order, the minutes reflect these changes.

7. NEW BUSINESS:

a. Ben Cadramel

Mr. Cadramel is the owner of Advocacy Chief's Services. He and his staff work with multiple businesses to provide Grants and Technical Writing, Strategic Business Advisory, Partnerships and Business Development (Procurements), Media Relations, Government Relations, amongst other services.

b. Dennis Conklin

Mr. Conklin introduced himself as a licensed handyperson that would like to offer his services to the district to assist with projects and repairs.

MINUTES of Board of Directors Meeting

July 20, 2023

Page 2 of 3

7. NEW BUSINESS: (cont.)

- c. GM update on HSP new playground equipment and pickleball courts.

The GM provided information on the plans to replace one of the current tennis courts with pickleball courts. Bids had already been received and the funds have been placed in the budget for FY 2023/24.

It has been suggested that the pickleball courts might need to be resurfaced every two years at a cost of \$18,000.00 to \$22,000.00 (current pricing). This posed a concern for a few of the Directors.

A local group of pickleball players, that currently use our tennis court (using their nets), offered to create a committee to assist with the maintenance of the courts and oversee and take care of the schedule for future play.

Information regarding the playground is being obtained.

Director S. Miller disconnected attendance of the meeting.

- d. SMUD lighting retrofitting at HSP.

The project has been completed.

- e. Hiring staff update

The GM informed the Board that she was working on the job description for the position and would be posting it to several job sites.

- f. Monthly update on Nature Trail

It was requested that this item be brought back to the August meeting.

3. ANNOUNCEMENTS: None

Consent items moved ahead of item 4.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 6/15/2023
- b. FY 22-23 Period 12 **Financial Reports 339A**
- c. FY 22-23 Period 12 **Financial Reports 339D**
- d. FY 22-23 Period 12 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 12 **Payroll Report**
- f. FY 22-23 Period 12 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to approve consent items as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

MINUTES of Board of Directors Meeting

July 20, 2023

Page 3 of 3

5. CONSENT ITEMS: (cont.)

Absent: S. Miller

Abstained: Vacant:

4. TASK STARTED, REVISED OR ACCOMPLISHED:

Item received.

6. OLD BUSINESS:

- a. Discussion regarding lease with Oakdale gym and community center.

Staff provided a verbal update and informed the Board that the Districts legal counsel was drafting a new contract to address the changes, rather than amending the prior series of contracts.

- b. Review the District's workflow worksheets for HSP and ACP.

Item received.

8. BOARD DISCUSSION:

Staff to provide an update regarding the pickleball committee meeting.

9. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 7:57 pm.

**ACRPD 2022 - 2023
339A Budget Report**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	CATEGORIES	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
1	10111000	Salaries and Wages - Reg F/T Staff	200,480.00		198,668.28	1,811.72	99%
2	"	Part-time Salaries			-		-0-
3	"	P/T Monitors & Maint.	48,510.00		17,957.63	30,552.37	37%
4	"	Blank			-	-	#DIV/0!
5	"	Blank			-	-	#DIV/0!
6	"	Blank			-	-	#DIV/0!
7	10112400	Salaries & Wages - Commission & Brds	3,500.00		2,850.00	650.00	81%
8	10113200	Salaries & Wages - Time/one half (OT)	4,000.00		2,974.96	1,025.04	74%
9	"	Salary/Wages - Strt Time (No Retirement Contribution)			1,623.20	(1,623.20)	#DIV/0!
10	10121000	Retirement - Employer Cost (@10.32%)	11,824.00		11,725.84	98.16	99%
11	"	Retirement - Employer Cost (@8.63%)	7,414.00		7,340.97	73.03	99%
12	"	Retirement - UAL (110.08 mthly or 1277.00)	1,277.00		1,277.00	-	100%
13	"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
14	10122000	Social Security (OASDHI rate=7.65%)	19,622.00		17,141.64	2,480.36	87%
15	10123000	Group Insurance - Employer Cost			-	-	-0-
16	"	Medical + Admin fee	32,032.00		31,977.53	54.47	100%
17	"	Dental	1,516.00		1,510.20	5.80	100%
18	"	Vision	297.00		294.84	2.16	99%
19	"	EAP	131.00		104.40	26.60	80%
20	10124000	Work Comp Ins - Employer Cost	5,595.00		5,789.73	(194.73)	103%
21	10125000	State Unemployment Insurance (Pool)	1,000.00		504.31	495.69	50%
22	10128000	Health Care Retirees	1,914.00		1,749.45	164.55	91%
23	10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
24		TOTALS:	340,112.00	-	303,839.98	36,272.02	89%

**ACRPD 2022 - 2023
339A Budget Report**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	Service & Supply	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
25	20200500	Advertising/Legal Notices	200.00		2,640.52	(2,440.52)	1320%
26	20202900	Business/Conference Expenses	2,000.00		1,474.09	525.91	74%
27	20203600	Education and Training Supplies	-		20.00	(20.00)	#DIV/0!
28	20203804	Workplace Amenities	-		958.47	(958.47)	#DIV/0!
29	20205100	Insurance - Liability	73,218.00		72,024.00	1,194.00	98%
30	20206100	Memberships Dues	5,500.00		6,056.00	(556.00)	110%
31	20207600	Office Supplies	1,500.00		782.35	717.65	52%
32	20207602	Signs	1,000.00		59.69	940.31	6%
33	20207603	Keys	200.00		15.09	184.91	8%
34	20208100	Postage Service (PO Box)	215.00		212.00	3.00	99%
35	20208102	Stamps (Postal)	150.00		-	150.00	0%
36	20208500	Printing Service	-		-	-	#DIV/0!
37	20210300	Agriculture/Horticultural Services	25,000.00	10,800.00	18,850.00	6,150.00	75%
38	20210400	Agricultural/Horticultural Supplies	500.00		403.57	96.43	81%
39	20211100	Building Maintenance Service	1,000.00	1,800.00	8,623.40	(7,623.40)	862%
40	20211200	Building Maintenance Supplies	500.00		41.01	458.99	8%
41	20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
42	20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
43	20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
44	20214100	Land Improvement Maintenance Service	10,000.00		21,834.96	(11,834.96)	218%
45	20214200	Land Improvement Maintenance Sup.	5,000.00		867.49	4,132.51	17%
46	20215100	Mechanical System Maintenance Svcs.	2,000.00	80.00	1,247.00	753.00	62%
47	20215200	Mechanical System Maintenance Sup.	1,000.00		1,151.03	(151.03)	115%
48	20216200	Painting Supplies	1,500.00		782.62	717.38	52%
49	20216700	Plumbing Maintenance Service (new)	1,000.00	550.00	2,270.14	(1,270.14)	227%
50	20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
51	20218500	Permit Charges	-		-	-	#DIV/0!
52	20219100	Electricity	20,000.00		15,518.76	4,481.24	78%

**ACRPD 2022 - 2023
339A Budget Report**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	Service & Supply	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
53	20219200	Natural Gas Service	3,000.00		4,471.70	(1,471.70)	149%
54	20219300	Refuse Collection/Disposal	3,000.00		2,277.21	722.79	76%
55	20219500	Sewage Services	2,000.00		1,657.68	342.32	83%
56	20219800	Water	35,000.00		21,130.30	13,869.70	60%
57	20220500	Automotive Maintenance Service	3,500.00		2,005.47	1,494.53	57%
58	20220600	Automotive Maintenance Supplies	500.00		2,198.89	(1,698.89)	440%
59	20221100	Grounds Equipment Maintenance Svcs.	4,000.00	125.00	4,488.46	(488.46)	112%
60	20221200	Grounds Equipment Maintenance Sup.	4,000.00	13.59	7,476.90	(3,476.90)	187%
61	20222600	Hand / Expendable Tools	500.00		588.57	(88.57)	118%
62	20223600	Fuel and Lubricant Supplies	5,000.00		4,428.68	571.32	89%
63	20226200	Office Equip. Maintenance Supplies	1,000.00		1,665.78	(665.78)	167%
64	20227500	Rent/Lease Equipment	500.00		-	500.00	0%
65	20227501	Copy Machine - Lease	-		-	-	#DIV/0!
66	20227504	Miscellaneous	500.00		137.56	362.44	28%
67	20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
68	20229200	Other Equip Maint. Supply	2,000.00		-	2,000.00	0%
69	20231400	Clothing/Personal Supplies	100.00		419.19	(319.19)	419%
70	20232200	Custodial Supplies	6,000.00	125.50	5,034.19	965.81	84%
71	20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
72	20244300	Medical Service (Pre-emp. testing)	200.00		268.00	(68.00)	134%
73	20244400	Medical Supplies (First Aid)	300.00		141.17	158.83	47%
74	20250605	Service Fees (Bank Loan Item)	-		-	-	#DIV/0!
75	20250700	Assessment / Collection Services	7,900.00		7,227.92	672.08	91%
76	20252100	Temporary Services	-		-	-	#DIV/0!
77	20253100	Legal Services	8,000.00		4,448.07	3,551.93	56%
78	20255100	Planning Service-	-		-	-	#DIV/0!
79	20257100	Security Service	25,000.00		6,863.78	18,136.22	27%
80	20258200	Public Relations Service/mkting, web	2,000.00		1,100.00	900.00	55%

**ACRPD 2022 - 2023
339A Budget Report**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	CATEGORIES	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
81	20259100	Other Professional Services	-		14,090.00	(14,090.00)	#DIV/0!
82	20281100	Data Processing -Computer Services	2,500.00		108.00	2,392.00	4%
83	20281201	Hardware (Computer)	-		-	-	#DIV/0!
84	20281210	PC Laptop Printer (Copier) Purchase	-		-	-	#DIV/0!
85	20281265	Application Software Maint Lic Renewal	3,000.00		2,814.99	185.01	94%
86	20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
87	20281700	Election Services	15,000.00		1,887.00	13,113.00	13%
88	20283102	Mileage	500.00	43.52	305.29	194.71	61%
89	20285100	Recreation Services	3,000.00		-	3,000.00	0%
90	20285200	Recreation Supplies	3,000.00		2,213.37	786.63	74%
91	20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
92	20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
93	20289800	Other Operating Expenses - Supplies	200.00		268.25	(68.25)	134%
94	20289900	Other Operating Exp. - Misc. expenses	200.00		183.87	16.13	-0-
95	20291300	Auditor/Controller Services	6,500.00		6,500.00	-	100%
96	20291500	Compass Costs	1,072.00		1,071.83	0.17	100%
97	20291700	Alarm Services	2,000.00		3,902.35	(1,902.35)	195%
98	20298700	Telephone Services	4,000.00		3,786.42	213.58	95%
99	20298701	Cell Phones	1,500.00		1,416.70	83.30	94%
100	20299909	Expenditure Reimbursements (Insurance Clair	20,000.00		33,895.77	(13,895.77)	169%
101		TOTALS:	331,755.00	\$ 13,537.61	\$ 306,305.55	\$ 25,449.45	92%

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023
339A Budget Report**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	CATEGORIES	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
102	30321000	Interest Expense	7,191.00		7,190.04	0.96	100%
103	30323000	Lease Obligation Retirement(Side Fund)	30,400.00		30,400.00	-	100%
104	30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:			38,295.00	\$ -	\$ 38,293.68	\$ 1.32	100%

FYTD Completed = 100%

	CODE	CATEGORIES	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
105	42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
106	43430300	Equipment SD Maint Equip			-	-	#DIV/0!
107	TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 100%

108	79790100	Contingencies	555,977.00	-	-	\$ 555,977.00	0%
109		Reserved Fund Balance Increase		-	-	\$ -	0%
110	Grand Total		\$ 1,266,139.00	\$ 13,537.61	\$ 648,439.21	\$ 617,699.79	51%

*Grand Total includes
GL79790100 Contingencies
amount*

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-	-	-	\$ -	0%
TOTALS:			-	-	-	-

ACRPD 2022 - 2023
339A Revenue

June 2023
Period 13 of 13

FYTD Completed = 100%
Percent Received

Account		2022-23 Budget	Period 13- YR-end Expenses/Adj.	Received To Date	Unrealized	FYTD Completed = 100% Percent Received	
1	91910100	Property Tax-Current Secured	545,236.00	613.96	683,418.17	(138,182.17)	125%
2	91910200	Property Tax-Current Unsecured	23,000.00	23.74	23,204.69	(204.69)	101%
3	91910300	Property Tax-Current Sup.	17,000.00	2,162.71	26,384.50	(9,384.50)	155%
4	91910400	Property Tax Sec. Delin.(+Teeter)	5,000.00		4,123.09	876.91	82%
5	91910500	Property Tax Supplemental Delin.	900.00		1,575.62	(675.62)	175%
6	91910600	Property Tax-Unitary	6,000.00	131.75	7,093.69	(1,093.69)	118%
7	91912000	Redemption	100.00		105.89	(5.89)	106%
8	91913000	Property Tax Prior Unsecured	400.00	4.59	216.05	183.95	54%
9	91914000	Penalty	200.00	9.91	185.94	14.06	93%
10	91919600	RDA Residual Distribution	10,000.00		13,828.97	(3,828.97)	138%
11	91919900	Taxes - Other				-	#DIV/0!
12	Total Taxes		\$ 607,836.00	\$ 2,946.66	760,136.61	\$ (152,300.61)	125%
13	94941000	Interest	1,000.00	14,791.10	19,111.10	(18,111.10)	1911%
14	94942900	Building Rental (Parks & Facilities)	10,001.00		5,550.00	4,451.00	55%
15	"	Building Rental (Cell Towers 4610.42)	55,325.00		55,325.04	(0.04)	100%
16	95952200	Homeowner Property Tax Relief	5,000.00		5,283.68	(283.68)	106%
17	95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
18	95953300	Redevelopment Passthu	8,000.00		10,707.00	(2,707.00)	134%
19	95956300	State-Federal Grants			-	-	#DIV/0!
20	95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
21	"	Grant = Park Sponsorships			-	-	#DIV/0!
22	"	Funds Transferred from 339I			-	-	#DIV/0!
23	"	Blank			-	-	#DIV/0!
24	96964600	Recreation Fees			-	-	#DIV/0!
25	97974000	Insurance Proceeds	18,000.00		29,895.77	(11,895.77)	166%
26	97979000	Miscellaneous	5,000.00		42,208.07	(37,208.07)	844%
27	97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
28	98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
29		Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
30	Problem	**County Error In Process of Correction**	-		-	-	0%
31	Total Other Revenue		\$ 102,326.00	\$ 14,791.10	\$ 168,080.66	\$ (65,754.66)	164%
32	Total Revenue		\$ 710,162.00	\$ 17,737.76	\$ 928,217.27	\$ (218,055.27)	131%

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000

Note: Per Resolution 2023-01 via JV 110891191, Repaid Portion of Short term loan of \$128,406.61 provided to 339D GL 5250000 by 339A GL 1800000

**ACRPD 2022-2023
339D Expenditures**

**June 2023
Period 13 of 13**

FYTD Completed = 100%

	CODE	CAPITAL OUTLAY	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Expended To Date	Balance	Percent Expended
1	20227504	Miscellaneous	31,410.00		31,410.00	-	100%
2							
3							
4							
5	42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
6	42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
7	42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
8	"	ACP Restroom Building	175,044.00		146,628.00	28,416.00	84%
9	"	ACP Parking Lot Repaving			-	-	#DIV/0!
10	"	ACP Improvements (Prop 68)	147,427.00		19,020.39	128,406.61	13%
11	43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
12	45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
13	46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
14	46461300	Intangibles - ???			-	-	
15					-	-	-0-
16		TOTALS:	353,881.00	\$ -	\$ 197,058.39	\$ 156,822.61	56%

Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account

ACRPD 2022-2023
339D Revenue

June 2023
Period 13 of 13

FYTD Completed = 100%

	Account	2022-23 Budget	Period 13- YR-end Expenses/Adj.	Received To Date	Unrealized	Percent Received
1	94941000 Interest Income		1,534.00	2,295.00	(2,295.00)	#DIV/0!
				-	-	#DIV/0!
2	95952900 In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
3	95956300 State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
4	" State-Federal Grants (Dist Proj/Per Capita Funds)	147,427.00		19,020.00	128,407.00	13%
5	"			-	-	#DIV/0!
6	"			-	-	#DIV/0!
				-	-	#DIV/0!
7	95956900 Other Funds - Local (339I Funds)			-	-	#DIV/0!
8	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
9	" *ACP-Park Improvements	175,044.00		175,044.00	-	100%
10	" *HSP Community Ctr Improvements			-	-	#DIV/0!
11	" *HSP ADA Improvements			-	-	#DIV/0!
12				-	-	#DIV/0!
13	95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
14	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
15				-	-	#DIV/0!
16				-	-	#DIV/0!
17				-	-	#DIV/0!
18	5506614 Investment Earns			-	-	#DIV/0!
19	Total Other Revenue	\$ 322,471.00	\$ 1,534.00	\$ 196,359.00	\$ 126,112.00	61%
20	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
21	<i>Fund Balance Decreased by</i>				\$ -	
22	TOTALS:	322,471.00	1,534.00	196,359.00	126,112.00	

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000
 Note: Per Resolution 2023-01 via JV 110891191, Repaid Portion of Short term loan of \$128,406.61 provided to 339D GL 5250000
 by 339A GL 1800000

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

June 2023

Period 13

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,663.66	\$ -	\$ 149.00	\$ 6,812.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,393.59	\$ -	\$ 31.00	\$ 1,424.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 374,063.28	\$ -	\$ 7,861.00	\$ 381,924.28

- 10/4/2022 Transferred \$175,044.00 to 339D ACP Restroom Blding Project
- 11/14/2022 Transferred \$1,501.50 charge from 339A to cover cost of Admin Fee 5yr annual & FY 18-19 Annual
- 1/11/2023 Transferred/returned funds in the amount of \$31,410.00 back to 339I from 339D
- 3/6/2023 Transferred \$5,569.78 to cover Inv dated 3/1/23 FY2021-22 Admin cost
- 6/21/2023 Borrowed funds returned from 339D to 339I (Ref: Prop 68 / Res#2022-06)

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff		16,583.46	16,583.46	(16,583.46)	#DIV/0!
"	Part-time Salaries			-		-0-
"	P/T Monitors		1,324.00	1,324.00	(1,324.00)	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds			-	-	#DIV/0!
10113200	Salaries & Wages - Time/one half (OT)		103.96	103.96	(103.96)	#DIV/0!
"	Salaries/Wages - Strt Time (No Retirment Contribution)		14.43	14.43	(14.43)	#DIV/0!
10121000	Retirement - Employer Cost (@11.84%)		1,042.83	1,042.83	(1,042.83)	#DIV/0!
"	Retirement - Employer Cost (@10.1%)		670.43	670.43	(670.43)	#DIV/0!
"	Retirement - UAL (-0- mthly or -0-)		-	-	-	#DIV/0!
"	Retirement Acturial Cost		-	-	-	#DIV/0!
10122000	Social Security (OASDHI rate=7.65%)		1,378.98	1,378.98	(1,378.98)	#DIV/0!
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee		2,759.04	2,759.04	(2,759.04)	#DIV/0!
"	Dental		250.74	250.74	(250.74)	#DIV/0!
"	Vision		49.14	49.14	(49.14)	#DIV/0!
"	EAP		32.04	32.04	(32.04)	#DIV/0!
10124000	Work Comp Ins - Employer Cost		1,306.25	1,306.25	(1,306.25)	#DIV/0!
10125000	State Unemployment Insurance (Pool)		21.18	21.18	(21.18)	#DIV/0!
10128000	Health Care Retirees		307.52	307.52	(307.52)	#DIV/0!
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	-	25,844.00	25,844.00	(25,844.00)	#DIV/0!

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices			-	-	#DIV/0!
20202900	Business/Conference Expenses		40.40	40.40	(40.40)	#DIV/0!
20203600	Education and Training Supplies			-	-	#DIV/0!
20203807	Workplace Amenities			-	-	#DIV/0!
20205100	Insurance - Liability		40,748.50	40,748.50	(40,748.50)	#DIV/0!
20206100	Memberships Dues		2,665.00	2,665.00	(2,665.00)	#DIV/0!
20207600	Office Supplies			-	-	#DIV/0!
20207602	Signs			-	-	#DIV/0!
20207603	Keys			-	-	#DIV/0!
20208100	Postage Service			-	-	#DIV/0!
20208102	Stamps (Postal)			-	-	#DIV/0!
20208500	Printing Service			-	-	#DIV/0!
20210300	Agriculture/Horticultural Services		3,200.00	3,200.00	(3,200.00)	#DIV/0!
20210400	Agricultural/Horticultural Supplies			-	-	#DIV/0!
20211100	Building Maintenance Service			-	-	#DIV/0!
20211200	Building Maintenance Supplies			-	-	#DIV/0!
20212200	Chemical Supplies (new)			-	-	#DIV/0!
20213100	Electrical Maintenance Services			-	-	#DIV/0!
20213200	Electrical Maintenance Supplies			-	-	#DIV/0!
20214100	Land Improvement Maintenance Service		970.00	970.00	(970.00)	#DIV/0!
20214200	Land Improvement Maintenance Sup.			-	-	#DIV/0!
20215100	Mechanical System Maintenance Svcs.			-	-	#DIV/0!
20215200	Mechanical System Maintenance Sup.			-	-	#DIV/0!
20216200	Painting Supplies			-	-	#DIV/0!
20216700	Plumbing Maintenance Service (new)			-	-	#DIV/0!
20216800	Plumbing Maintenance Supplies			-	-	#DIV/0!
20219100	Electricity		1,614.13	1,614.13	(1,614.13)	#DIV/0!

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	Service & Supply	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service		27.20	27.20	(27.20)	#DIV/0!
20219300	Refuse Collection/Disposal		189.90	189.90	(189.90)	#DIV/0!
20219500	Sewage Services		-	-	-	#DIV/0!
20219800	Water		1,714.18	1,714.18	(1,714.18)	#DIV/0!
20220500	Automotive Maintenance Service			-	-	#DIV/0!
20220600	Automotive Maintenance Supplies			-	-	#DIV/0!
20221100	Grounds Equipment Maintenance Svcs.		62.50	62.50	(62.50)	#DIV/0!
20221200	Grounds Equipment Maintenance Sup.		102.44	102.44	(102.44)	#DIV/0!
20222600	Hand / Expendable Tools			-	-	#DIV/0!
20223600	Fuel and Lubricant Supplies		232.68	232.68	(232.68)	#DIV/0!
20226200	Office Equip. Maintenance Supplies			-	-	#DIV/0!
20227500	Rent/Lease Equipment			-	-	#DIV/0!
20227501	Copy Machine - Lease			-	-	#DIV/0!
20227504	Miscellaneous			-	-	#DIV/0!
20229100	Other Equip Maint. Service			-	-	#DIV/0!
20229200	Other Equip Maint. Supply			-	-	#DIV/0!
20231400	Clothing/Personal Supplies			-	-	#DIV/0!
20232200	Custodial Supplies		251.00	251.00	(251.00)	#DIV/0!
20243700	Lab (Medical) Service (Drug Testing)			-	-	#DIV/0!
20244300	Medical Service (Pre-emp. testing)			-	-	#DIV/0!
20244400	Medical Supplies (First Aid)			-	-	#DIV/0!
20250700	Assessment / Collection Services			-	-	#DIV/0!
20252100	Temporary Services			-	-	#DIV/0!
20253100	Legal Services		292.50	292.50	(292.50)	#DIV/0!
20255100	Planning Service-			-	-	#DIV/0!
20257100	Security Service			-	-	#DIV/0!
20258200	Public Relations Service/mkting, web		1,200.00	1,200.00	(1,200.00)	#DIV/0!
20259100	Other Professional Services			-	-	#DIV/0!

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
20281100	Data Processing -Computer Services			-	-	#DIV/0!
20281201	Hardware (Computer)			-	-	#DIV/0!
20281265	Application Software Maint Lic Renewal			-	-	#DIV/0!
20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
20281700	Election Services			-	-	#DIV/0!
20285100	Recreation Services			-	-	#DIV/0!
20285200	Recreation Supplies			-	-	#DIV/0!
20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies		344.79	344.79	(344.79)	#DIV/0!
20289900	Other Operating Exp. - Misc. expenses			-	-	-0-
20291300	Auditor/Controller Services			-	-	#DIV/0!
20291500	Compass Costs			-	-	#DIV/0!
20291700	Alarm Services		1,146.13	1,146.13	(1,146.13)	#DIV/0!
20298700	Telephone Services		340.06	340.06	(340.06)	#DIV/0!
20298701	Cell Phones		723.88	723.88	(723.88)	#DIV/0!
20299909	Expenditure Reimbursements			-	-	#DIV/0!
TOTALS:		-	\$ 55,865.29	\$ 55,865.29	\$ (55,865.29)	#DIV/0!

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	CATEGORIES	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
30321000	Interest Expense		1,070.35	1,070.35	(1,070.35)	#DIV/0!
30323000	Lease Obligation Retirement(Side Fund)		5,200.00	5,200.00	(5,200.00)	#DIV/0!
"				-	-	#DIV/0!
				-	-	#DIV/0!
30345000	Taxes, Licenses & Assessments			-	-	#DIV/0!
TOTALS:		-	\$ 6,270.35	\$ 6,270.35	\$ (6,270.35)	#DIV/0!

FYTD Completed = 8%

CODE	CATEGORIES	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
42420100	Buildings - HSP Shop Renovation		-	-	-	#DIV/0!
"	Buildings - HSP Retrofit Lighting Proj		23,922.81	23,922.81	(23,922.81)	#DIV/0!
			-	-	-	#DIV/0!
42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
TOTALS:		-	\$ 23,922.81	\$ 23,922.81	\$ (23,922.81)	#DIV/0!

FYTD Completed = 8%

79790100	Contingencies		-	-	\$ -	0%
	Reserved Fund Balance Increase		-	-	\$ -	0%

Grand Total \$ - \$ 111,902.45 \$ 111,902.45 \$ (111,902.45) #DIV/0!

*Grand Total Corrected to
include GL79790100
Contingencies amount*

**ACRPD 2023 - 2024
339A Budget Report**

**July 2023
Period 1 of 13**

	<i>Beginning Fund Balance Available</i>		-	-	\$ -	0%
	<i>Fund Balance Decreased by</i>				\$ -	0%
	<i>Provisions for General Reserves</i>		-	-	\$ -	0%
TOTALS:			-	-	-	-

ACRPD 2023-2024
339A Revenue

July 2023
Period 1 of 13

FYTD Completed = 8%
Percent Received

Account		2023-24 Budget	July '23	Received To Date	Unrealized	FYTD Completed = 8%	Percent Received
91910100	Property Tax-Current Secured				-		#DIV/0!
91910200	Property Tax-Current Unsecured				-		#DIV/0!
91910300	Property Tax-Current Sup.				-		#DIV/0!
91910400	Property Tax Sec. Delin.(+Teeter)				-		#DIV/0!
91910500	Property Tax Supplemental Delin.				-		#DIV/0!
91910600	Property Tax-Unitary				-		#DIV/0!
91912000	Redemption				-		#DIV/0!
91913000	Property Tax Prior Unsecured				-		#DIV/0!
91914000	Penalty				-		#DIV/0!
91919600	RDA Residual Distribution				-		#DIV/0!
Total Taxes		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
94941000	Interest				-		#DIV/0!
94942900	Building Rental (Parks & Facilities)			300.00	-		#DIV/0!
"	Building Rental (Cell Towers 4610.42)			4,610.42	-		#DIV/0!
95952200	Homeowner Property Tax Relief				-		#DIV/0!
95952900	In Lieu Taxes - Other				-		#DIV/0!
95953300	Redevelopment Passthru				-		#DIV/0!
95956300	State-Federal Grants				-		#DIV/0!
95956900	Other Funds - Local (GRANT)				-		#DIV/0!
"	Grant = Park Sponsorships				-		#DIV/0!
"	Funds Transferred from 339I				-		#DIV/0!
"	Blank				-		#DIV/0!
96964600	Recreation Fees				-		#DIV/0!
97974000	Insurance Proceeds				-		#DIV/0!
97979000	Miscellaneous				-		#DIV/0!
97979900	Prior Year (Funds moved to)				-		#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist				-		#DIV/0!
	Fund Balance Available =xxxxxxx.xx				-		#DIV/0!
Problem	**County Error In Process of Correction**	-			-		0%
Total Other Revenue		\$ -	\$ 4,910.42	\$ -	\$ -	\$ -	#DIV/0!
Total Revenue		\$ -	\$ 4,910.42	\$ -	\$ -	\$ -	#DIV/0!

Register Expense Report
Period 1
Account

FY 2023/2024
7/1/2023 Through 7/31/2023
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
7/1/2023		Opening Balance		[FY 2023-24 339A]	R	-
7/6/2023	24819	S CalPERS Health - 12733	7/2023 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,741.22)
			7/2023 - Medical - EE Admin Fee	123000 Health Insurance(s)	c	(9.05)
			7/2023- Medical - 2 Retirees	128000 Retiree Health Benefits	c	(153.80)
7/6/2023	24820	S CalPERS - 521	6/16 - 6/30/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(336.33)
			6/16 - 6/30/2023 ER Contrib	121000 Retirement ER Cost	c	(495.84)
7/6/2023	24821	S CalPERS - 521	6/16 - 6/30/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
			6/16 - 6/30/2023 ER Contrib	121000 Retirement ER Cost	c	(308.91)
7/6/2023	24822	CAPRI - 8761	1st Qtr W/C FY 23/24	124000 Workers Comp	c	(1,306.25)
7/6/2023	24823	CAPRI - 8761	7/2023-6/2024 -1st half Liability Ins Coverage	205100 Insurance - Liability	c	(40,748.50)
7/6/2023	24824	CARPD - 12261	FY 2023-24 Dues	206100 Membership Dues	c	(2,500.00)
7/6/2023	24825	CPRS - 8165	2024 Membership Renewal - Gonzalez, L	206100 Membership Dues	c	(165.00)
7/6/2023	24826	Crime Alert Security - 41852	7/2023- 9/30/2022 Alarm System Office & Shop	291700 Alarm Services	c	(240.00)
7/6/2023	24827	Fast Break - 37998	1 year - email exchange + Board Mbrs	298701 Cell Phones	c	(660.00)
7/6/2023	24828	Fast Break - 37998	6/2023 Phone service	298700 Telephone Services	c	(195.00)
7/6/2023	24829	S GSRMA - 29229	7/2023 - Dental - 3 EEs	123000 Health Insurance(s)	c	(125.37)
			7/2023 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
7/6/2023	24830	S Pet Waste Eliminator - 69321	Pet waste bags	289800 Other Operating Exp - Supplies	c	(341.69)
			Tax Accrual S/H	289800 Other Operating Exp - Supplies	c	(3.10)
7/6/2023	24,831.00	PG&E - 1383	6/2023 - Billing	219200 Natural Gas Service	c	(27.20)
7/6/2023	24832	PRISM - 14746	7/2023 - 9/2023 - EAP Benefit - 3 EE's	123000 Health Insurance(s)	c	(10.08)
7/6/2023	24833	Republic Services - 57909	6/2023 - Billing	219300 Refuse Collection-Disposal	c	(189.90)
7/6/2023	24834	Sacramento Control Systems - 1112	7/2023 - 9/30/2023 - AES Fire Monitoring	291700 Alarm Services	c	(246.13)
7/6/2023	24835	Streamline - 57252	Streamline Website 1 yr	258200 Public Relations Services	c	(1,200.00)
7/6/2023	24836	Umpqua CC - 71085	6/2023 Stmt	202900 Business Conference Expenses	c	(40.40)
7/6/2023	24837	S Umpqua Bank - 52152	7/2023 - Side Fund Interest	321000 Interest Expense	c	(539.82)
			7/2023 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur	c	(2,600.00)
7/12/2023	24838	Cintas - 56036	7/6/2023 - Custodial	232200 Custodial Supplies	c	(125.50)
7/12/2023	24839	Cole Huber - 54641	6/2023 Ref: TRUSD Prop	253100 Legal Services	c	(292.50)
7/12/2023	24840	Comcast - 12322	7/2023 - Billing-Phone/HSI	298700 Telephone Services	c	(145.06)
7/12/2023	24841	Orbit Station - 33714	6/2023 - Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(198.82)
7/12/2023	24842	Phillips 66 - 58398	7/2023 - Stmt (interest & late fee)	223600 Fuel & Lubricant Supplies	c	(33.86)
7/12/2023	24843	SMUD - 4025	6/2023 - SMUD Billing	219100 Electricity	c	(1,614.13)
7/14/2023	P/R+Taxes	S Payroll And Taxes	Period 6/16/2023 - 6/30/2023- Ck date 7/14/2023	111000 Salaries & Wages	c	(8,976.12)
			Brd Pay Ck date 7/14/2023	112400 Stipend Commission & Board	c	-

			Time/One Half - Ck date 7/14/2023	113200 OT & Straight Time	c	(103.96)
			OT Straight Pay - Ck date 7/14/2023	113200 OT & Straight Time	c	(14.44)
			OASDHI - Ck date 7/14/2023	122000 OASDHI	c	(695.75)
			SUI ER Contrib Ck date 67/14/2023	125000 SUI Insurance (ER Cost)	c	(9.47)
			Termination Pay	115200 Terminal Pay	c	-
7/14/2023	EFT	# 400045296 - Health Benefits	Health Benefits Pay Date 7/14/2023	123000 Health Insurance(s)	c	(1,370.61)
7/18/2023	24844	S CalPERS - 521	7/1- 7/15/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(323.39)
			7/1- 7/15/2023 ER Contrib	121000 Retirement ER Cost	c	(546.99)
7/18/2023	24845	S CalPERS - 521	7/1- 7/15/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
			7/1- 7/15/2023 ER Contrib	121000 Retirement ER Cost	c	(361.52)
7/18/2023	24846	S Crime Alert Security - 41852	6/1 - 8/31/2023 - Alarm system Bldings	291700 Alarm Services	c	(135.00)
			6/1 - 8/31/2023 - Alarm System Cameras	291700 Alarm Services	c	(525.00)
7/18/2023		24847 Green Energy Products - 67286	HSP Lighting Retrofit (SMUD Program)	420100 Building	c	(23,922.81)
7/18/2023	24848	S GSRMA - 29229	8/2023 - Dental - 3 EEs	123000 Health Insurance(s)	c	(125.37)
			8/2023 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
7/18/2023	24849	S PAPE - 18032	Labor - Kubota Mower	221100 Grounds Equip Maint. Services	c	(62.50)
			Repair Parts - Kubota Mower (battery)	221200 Ground Equip Maint. Supplies	c	(102.44)
7/18/2023		24850 Raul's Tree Care - 69419	HSP - Trim, clear, haul (courts)	210300 Agriculture-Horticultural Service	c	(1,600.00)
7/18/2023		24851 Raul's Tree Care - 69419	ACP - Trim, clear, haul (new RR)	210300 Agriculture-Horticultural Service	c	(1,600.00)
7/18/2023		24852 Sacramento Suburban Water - 26158	7/2023 Garfield (ACP)	219800 Water	c	(785.88)
7/25/2023	24853	S CalPERS Health - 12733	8/2023 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,741.22)
			8/2023 - Medical - EE Admin Fee	123000 Health Insurance(s)	c	(8.77)
			//2023- Medical - 2 Retirees	128000 Retiree Health Benefits	c	(153.72)
7/25/2023		24854 Cintas - 56036	7/19/2023 - Custodial	232200 Custodial Supplies	c	(125.50)
7/25/2023	24855	S PRISM - 14746	7/2023 - 9/2023 EAP 3 EE's	123000 Health Insurance(s)	c	(32.04)
			Processed Claim #24832/Doc 1907035754	123000 Health Insurance(s)	c	10.08
7/25/2023	24856	S Umpqua Bank - 52152	8/2023 - Side Fund Interest	321000 Interest Expense	c	(530.53)
			8/2023 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur	c	(2,600.00)
7/25/2023	DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c	300.00
			Event Building / GPA / Park Rentals	942900 Building Rental + Other	c	-
			Cell Tower	942900 Building Rental + Other	c	4,610.42
			Grants -	956300 State - Federal Grants	c	-
			Misc Funds Collected / Received	979000 Misc Other Revenues	c	-
			Rental Refunds	942900 Building Rental + Other	c	-
7/27/2023		24857 Anderson Project Mgmt Solutions - 133	Proj: Shop Renovation	255100 Planning Services		(150.00)
7/27/2023		24858 Dave Weber - 54010	ACP Disk & clear lot	210300 Agriculture-Horticultural Service		(700.00)
7/27/2023	24859	S Electrical Service Company - 75974	HSP - Installed/welded 6 Bbq base plates	214100 Land Improvement Maint. Servic	c	(870.00)
			HSP - Weld gate handle on retention chain	214100 Land Improvement Maint. Servic	c	(100.00)
7/27/2023		24860 Kim Cook - 919996	7/26/2023- Mileage Reimb	283102 Mileage	c	(14.51)
7/27/2023		24861 Sacramento Suburban Water - 26158	7/2023 Myrtle (Oak)	219800 Water	c	(777.70)
7/27/2023		24862 Sacramento Suburban Water - 26158	7/2023 HSP	219800 Water	c	(150.60)
7/27/2023	24863	S T-Mobile - 32685	7/2023 - District Cell Phone	298701 Cell Phones	c	(30.54)

7/31/2023 P/R+Taxes S Payroll And Taxes	GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
	Period 7/1/2023 - 7/15/2023- Ck date 7/31/2023	111000 Salaries & Wages	c	(8,931.33)
	Brd Pay Ck date 7/31/2023	112400 Stipend Commission & Board	c	-
	Time/One Half - Ck date 7/31/2023	113200 OT & Straight Time	c	-
	OT Straight Pay - Ck date 7/31/2023	113200 OT & Straight Time	c	-
	OASDHI - Ck date 7/31/2023	122000 OASDHI	c	(683.23)
	SUI ER Contrib Ck date 7/31/2023	125000 SUI Insurance (ER Cost)	c	(11.71)
	Termination Pay	115200 Terminal Pay	c	-
7/31/2023 EFT # 400045405 - Health Benefits	Health Benefits Pay Date 7/31/2023	123000 Health Insurance(s)	c	(1,370.61)
		TOTAL 7/1/2023 - 7/31/2023		(114,499.82)
		BALANCE 7/31/2023		(114,499.82)
		TOTAL INFLOWS		4,920.50
		TOTAL OUTFLOWS		(119,420.32)
		NET TOTAL		(114,499.82)

Date	Num	Description	Memo	Clr	Amount
202900 Business Conference Expenses					
7/6/2023	24836	Umpqua CC - 71085	6/2023 Stmt	c	(40.40)
TOTAL 202900 Business Conference Expenses					(40.40)
205100 Insurance - Liability					
7/6/2023	24823	CAPRI - 8761	7/2023-6/2024 -1st half Liability Ins Coverage	c	(40,748.50)
TOTAL 205100 Insurance - Liability					(40,748.50)
206100 Membership Dues					
7/6/2023	24824	CARPD - 12261	FY 2023-24 Dues	c	(2,500.00)
7/6/2023	24825	CPRS - 8165	2024 Membership Renewal - Gonzalez, L	c	(165.00)
TOTAL 206100 Membership Dues					(2,665.00)
210300 Agriculture-Horticultural Service					
7/18/2023	24850	Raul's Tree Care - 69419	HSP - Trim, clear, haul (courts)	c	(1,600.00)
7/18/2023	24851	Raul's Tree Care - 69419	ACP - Trim, clear, haul (new RR)	c	(1,600.00)
7/27/2023	24858	Dave Weber - 54010	ACP Disk & clear lot		(700.00)
TOTAL 210300 Agriculture-Horticultural Service					(3,900.00)
214100 Land Improvement Maint. Services					
7/27/2023	24859	S Electrical Service Company - 75974	HSP - Installed/welded 6 Bbq base plates	c	(870.00)
			HSP - Weld gate handle on retention chain	c	(100.00)
TOTAL 214100 Land Improvement Maint. Services					(970.00)
219100 Electricity					
7/12/2023	24843	SMUD - 4025	6/2023 - SMUD Billing	c	(1,614.13)
TOTAL 219100 Electricity					(1,614.13)
219200 Natural Gas Service					
7/6/2023	24831	PG&E - 1383	6/2023 - Billing	c	(27.20)
TOTAL 219200 Natural Gas Service					(27.20)
219300 Refuse Collection-Disposal					
7/6/2023	24833	Republic Services - 57909	6/2023 - Billing	c	(189.90)
TOTAL 219300 Refuse Collection-Disposal					(189.90)

219800 Water					
7/18/2023	24852	Sacramento Suburban Water - 26158	7/2023 Garfield (ACP)	c	(785.88)
7/27/2023	24861	Sacramento Suburban Water - 26158	7/2023 Myrtle (Oak)	c	(777.70)
7/27/2023	24862	Sacramento Suburban Water - 26158	7/2023 HSP	c	(150.60)
				TOTAL 219800 Water	(1,714.18)
221100 Grounds Equip Maint. Services					
7/18/2023	24849	S PAPE - 18032	Labor - Kubota Mower	c	(62.50)
				TOTAL 221100 Grounds Equip Maint. Services	(62.50)
221200 Ground Equip Maint. Supplies					
7/18/2023	24849	S PAPE - 18032	Repair Parts - Kubota Mower (battery)	c	(102.44)
				TOTAL 221200 Ground Equip Maint. Supplies	(102.44)
223600 Fuel & Lubricant Supplies					
7/12/2023	24841	Orbit Station - 33714	6/2023 - Fuel Chgs	c	(198.82)
7/12/2023	24842	Phillips 66 - 58398	7/2023 - Stmt (interest & late fee)	c	(33.86)
				TOTAL 223600 Fuel & Lubricant Supplies	(232.68)
232200 Custodial Supplies					
7/12/2023	24838	Cintas - 56036	7/6/2023 - Custodial	c	(125.50)
7/25/2023	24854	Cintas - 56036	7/19/2023 - Custodial	c	(125.50)
				TOTAL 232200 Custodial Supplies	(251.00)
253100 Legal Services					
7/12/2023	24839	Cole Huber - 54641	6/2023 Ref: TRUSD Prop	c	(292.50)
				TOTAL 253100 Legal Services	(292.50)
255100 Planning Services					
7/27/2023	24857	Anderson Project Mgmt Solutions - 13376	Proj: Shop Renovation		(150.00)
				TOTAL 255100 Planning Services	(150.00)
258200 Public Relations Services					
7/6/2023	24835	Streamline - 57252	Streamline Website 1 yr	c	(1,200.00)
				TOTAL 258200 Public Relations Services	(1,200.00)
283102 Mileage					
7/27/2023	24860	Kim Cook - 919996	7/26/2023- Mileage Reimb	c	(14.51)
				TOTAL 283102 Mileage	(14.51)

289800 Other Operating Exp - Supplies

7/6/2023	24830	S Pet Waste Eliminator - 69321	Pet waste bags	c	(341.69)
			Tax Accrual S/H	c	(3.10)
			TOTAL 289800 Other Operating Exp - Supplies		(344.79)

291700 Alarm Services

7/6/2023	24826	Crime Alert Security - 41852	7/2023- 9/30/2022 Alarm System Office & Shop	c	(240.00)
7/6/2023	24834	Sacramento Control Systems - 1112	7/2023 - 9/30/2023 - AES Fire Monitoring	c	(246.13)
7/18/2023	24846	S Crime Alert Security - 41852	6/1 - 8/31/2023 - Alarm system Bldings	c	(135.00)
			6/1 - 8/31/2023 - Alarm System Cameras	c	(525.00)
			TOTAL 291700 Alarm Services		(1,146.13)

298700 Telephone Services

7/6/2023	24828	Fast Break - 37998	6/2023 Phone service	c	(195.00)
7/12/2023	24840	Comcast - 12322	7/2023 - Billing-Phone/HSI	c	(145.06)
			TOTAL 298700 Telephone Services		(340.06)

298701 Cell Phones

7/6/2023	24827	Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
7/27/2023	24863	S T-Mobile - 32685	7/2023 - District Cell Phone	c	(30.54)
			GM phone (purchase pmt)	c	(33.34)
			TOTAL 298701 Cell Phones		(723.88)

321000 Interest Expense

7/6/2023	24837	S Umpqua Bank - 52152	7/2023 - Side Fund Interest	c	(539.82)
7/25/2023	24856	S Umpqua Bank - 52152	8/2023 - Side Fund Interest	c	(530.53)
			TOTAL 321000 Interest Expense		(1,070.35)

323000 Lease Oblig Retirement Side Fund

7/6/2023	24837	S Umpqua Bank - 52152	7/2023 - Side Fund Principal	c	(2,600.00)
7/25/2023	24856	S Umpqua Bank - 52152	8/2023 - Side Fund Principal	c	(2,600.00)
			TOTAL 323000 Lease Oblig Retirement Side Fund		(5,200.00)

420100 Building

7/18/2023	24847	Green Energy Products - 67286	HSP Lighting Retrofit (SMUD Program)	c	(23,922.81)
			TOTAL 420100 Building		(23,922.81)

TOTAL EXPENSES (86,922.96)

TOTAL FY 2023-24 339A

-

TOTAL Balance Forward

-

OVERALL TOTAL

(86,922.96)

**ACRPD 2023-2024
339D Expenditures**

**July 2023
Period 1 of 13**

FYTD Completed = 8%

CODE	CAPITAL OUTLAY	2023-24 Budget	July '23	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
	Structures ACP Park Improv. Restroom			-	-	
	Structures HSP Play Ground Equip			-	-	
	Structures HSP Pickleball Proj			-	-	
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

ACRPD 2023-2024
339D Revenue

July 2023
Period 1 of 13

FYTD Completed = 8%

Account		2023-24 Budget	July '23	Received To Date	Unrealized	Percent Received
94941000	Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
				-	-	#DIV/0!
95956900	Other Funds - Local (Derived from 339I)			-	-	#DIV/0!
"	*Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements (Restroom)			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
	*HSP Pickle Ball			-	-	
	*HSP New Playground Equip			-	-	
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!
Total Other Revenue		\$ -	\$ -	\$ -	\$ -	#DIV/0!
	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
	<i>Fund Balance Decreased by</i>				\$ -	

TOTALS:

-

-

-

-

Register Expense Report

Period 1

Account

FY 2023/2024

7/1/2023 Through 7/31/2023

339D

**Not
Clrd**

Date	Num	Description	Account	Memo	Category	Clrd	Amount

Date Num

Description

Memo

Clr

Amount



**Arcade Creek Recreation and Park District
2023 - 2024 Monthly Revenue Reports**

July 2023

Period 1

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 6,812.66	\$ -	\$ -	\$ 6,812.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,424.59	\$ -	\$ -	\$ 1,424.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 381,924.28	\$ -	\$ -	\$381,924.28

**Arcade Creek Recreation Park District
Monthly Payroll Report**

Start of Pay Period	July 1, 2023	July 16, 2023
End of Pay Period	July 15, 2023	July 30, 2023
Payroll Issued:	July 30, 2023	August 15, 2023

Administration Division	6351.32	6351.32	12,702.64
Board Members = 5		250.00	250.00
Parks Division	1848.01	2136.75	3,984.76
PT Maint	0		-
Recreation Division			
Monitors, etc	732.00	720.00	1,452.00
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
\$	8,931.33	\$ 9,458.07	\$ 18,389.40
Employer Paid Taxes <i>(FICA, Medicare, SUI)</i>	694.96	Unavailable	

Rental & Misc. Revenue Report

July

2023

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
Practice 20 days	Legends Soccer Club	HSP Soccer Field	200.00

Total Rentals **\$ 200.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
July2023 - Mondays	Albree Dog Training	HSP	180.00
July 2023 - Wednesdays	Albree Dog Training	HSP	120.00

Totals **\$ 300.00** **B**

94942900 - CELL TOWER REVENUE

Jun-23	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals **\$ 4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals **\$ -** **D**

\$ 200.00	A
\$ 300.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,110.42	Total

Arcade Creek Recreation and Park District

MEETING DATE: August 17, 2023

**AGENDA ITEM: 5 h Consent Agenda
Correspondence Period 2**

No correspondence received.

Arcade Creek

Recreation and Park District

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

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Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

August 17, 2023

Dear Board of Directors,

Things are rolling along quickly with our projects! Permits had their first review and Sacramento County passed them. Now Virg Anderson is working on getting the commercial building permits. We are still on schedule for placing the restroom building down at Arcade Creek Park the week of September 5-8th. Staples will do the work prior to the restroom's arrival.

Virg Anderson has been creating Request for Proposals for the playgrounds, the shop, and a concrete curb around the playground in advance to installation of the playground. We have only 2 proposals for pickleball, the 3rd contractor chose not to give a bid. The Board will be able to make the decision on the pickleball vendor at the August 17th Board meeting so we can start construction.

I advertised the full time Maintenance1 position on the CPRS website and the CAPRD website. If we get enough candidates interviews are scheduled for September 12, 2023. Anita Petersen and JR Hichborn will do the interviews and I will make the final decision.

This is an exciting time for ACRPD, and it will be great to have new amenities in Hamilton Street Park. I have a pickleball meeting on August 4th with the committee and I will report back the results.

Thanks for all the Board members support,

Lisa Gonzalez

Meeting Date August 17, 2023		Item # 6 a Old Business
Subject: Adopt the Final FY 2023-24 339A General Operating Budget, through the Approval of Board Resolution 2023-04 and the related budget documents		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by Kim Cook
<p>Objective Adopt Board Resolution 2023-04 approving the Final FY 2023-24 Budget for 339A General Operating Budget and authorized submission to the County Finance Department.</p> <p>Background A preliminary budget is generally approved early in June and the final budget is presented in August to make budgetary changes to the preliminary budget.</p> <p>To meet the requirements imposed by the County of Sacramento, the District must approve a final budget for the new fiscal year by the end of August and submit to the Department of Finance by September 1st of each year.</p> <p>Analysis The Board must adopt the budget to have a budget that accurately reflects the financial condition for the district (instead of the anticipated numbers in the preliminary budget that is adopted in June of each year).</p> <p>Budget/Cost Information Without a final budget in place, the day-to-day operations of the District would come to a stop.</p> <p>Proposed Action Adopt Board Resolution 2023-04 approving the FY 2023-24 Final Budget for 339A General Operations and authorize submission to the Department of Finance.</p> <p>Alternative Actions Defer Action.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Resolution 2023-04 and supporting documents.

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2023-04
ADOPTING FINAL BUDGET FUND 339-A

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2023-24 for FUND 339A were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2023-24 for Fund 339-A be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	<u>\$397,801.00</u>
2. Services and Supplies	<u>\$396,150.00</u>
3. Other Charges	<u>\$ 38,435.00</u>
4. Fixed Assets	
a. Land	<u>\$ 0.00</u>
b. Structures and Improvements	<u>\$480,000.00</u>
c. Equipment	<u>\$</u>
5. Expenditure Transfers	<u>\$ 0.00</u>
6. Contingencies	<u>\$382,969.00</u>
7. Provision for reserve increases	<u>\$ 0.00</u>
TOTAL BUDGET REQUIREMENTS	\$1,695,355.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 17, 2023

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

FISCAL YEAR 2023-24 FINAL BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339A GENERAL FUNDS ARCADE CREEK REC AND PARK DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>				
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 397,801	<u>ESTIMATED REVENUE</u>	\$ 859,600			
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 396,150	<u>RESERVES TO BE DECREASED</u>				
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-			
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-			
<u>INTEREST AND PRINCIPAL</u>	\$ 37,660	<u>OTHER RESERVE DECREASE</u>	-			
<u>TAXES/LICENSES/ASSESSMENTS</u>						
<u>JUDGEMENTS/DAMAGES</u>	775					
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 38,435	<u>TOTAL RESERVES TO BE DECREASED</u>	-			
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	835,755			
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>				
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	480,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ 1,695,355			
<u>OBJECT 43 - EQUIPMENT</u>						
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 480,000					
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		<u>FUND EQUITY SCHEDULE</u>	<u>BALANCE</u>	<u>ADJUSTED FUND</u>		
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	\$ -	<u>RESERVES</u>	<u>EST. 06/30/22</u>	<u>INCREASES</u>	<u>DECREASES</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		<u>GENERAL</u>	\$ 22,000	\$ -	\$ -	
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	382,969	<u>ENCUMBRANCE</u>	-	-	-	
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-	
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>				
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE (EST.)</u>	835,755	-	835,755	
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 857,755	\$ -	\$ 835,755	
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 1,695,355	<u>APPROPRIATIONS LIMIT</u>	\$ 1,767,557			
<u>TOTAL DIFFERENCE:</u>		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	781,588			
\$ -		<u>OVER/UNDER LIMIT</u>	\$ 985,969			

EXPENDITURE DETAIL SCHEDULE - FY 2023-24FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	178,284.38	200,425.56	248,990.00	216,625.91	283,474.00
9339339	10112400	SALARIES & WAGES - COMMISSION & CO	3,650.00	2,400.00	3,500.00	2,850.00	3,500.00
9339339	10113200	OVER-TIME WAGES (if needed)	3,651.76	3,168.00	4,000.00	4,598.16	4,000.00
	10115200	TERMINAL PAY	1,978.26	-	-	-	-
9339339	10121000	RETIREMENT - EMPLOYER COST	36,404.76	38,149.68	21,515.00	20,693.81	28,557.00
9339339	10122000	OASDHI - EMPLOYER COST	14,319.14	15,758.53	19,622.00	17,141.64	22,260.00
9339339	10123000	GROUP INS - EMPLOYER COST	29,004.47	29,451.41	33,976.00	33,886.97	47,783.00
9339339	10124000	WORKERS COMP INS - EMPLOYER COST	6,699.79	5,877.61	5,595.00	5,789.73	5,225.00
9339339	10125000	SUI INS - EMPLOYER COST	439.55	691.36	1,000.00	504.31	1,000.00
9339339	10128000	HEALTH CARE - RETIREES	763.05	1,525.38	1,914.00	1,749.45	2,002.00
9339339	10140000	COST REDUCTION FACTOR (UAL FUND)	273,118.00	-	-		-
Object 10			548,313.16	297,447.53	340,112.00	303,839.98	397,801.00
9339339	20200500	ADVERTISING/LEGAL NOTICES	489.79	167.11	200.00	2,640.52	220.00
9339339	20202400	BOOKS/PERIODICAL SUPPLY	0.00	-	-		
9339339	20202900	BUSINESS/CONFERENCE EXPENSE	179.78	1,113.69	2,000.00	1,474.09	2,200.00
9339339	20203100	BUSINESS TRAVEL	0.00	-	-		-
9339339	20203600	EDUCATION & TRAINING SUPPLIES	0.00	-	-	20.00	-
9339339	20203800	EMPLOYEE RECOGNITION	0.00	-	-		-
9339339	20203804	WORKPLACE AMENITIES				958.47	-
9339339	20205100	INSURANCE - LIABILITY	51,540.00	63,668.00	73,218.00	72,024.00	81,497.00
9339339	20206100	MEMBERSHIP DUES	2,000.00	5,454.34	5,500.00	6,056.00	6,050.00
9339339	20207600	OFFICE SUPPLIES	402.70	1,106.21	1,500.00	782.35	1,650.00
9339339	20207602	SIGNS	0.00	83.53	1,000.00	43.53	1,100.00

EXPENDITURE DETAIL SCHEDULE - FY 2023-24FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	20207603	KEYS	0.00	-	200.00	31.25	220.00
9339339	20208100	POSTAL SERVICES (PO Box)	148.00	188.00	215.00	212.00	226.00
9339339	20208102	STAMPS	82.16	-	150.00	-	165.00
9339339	20208500	PRINTING SERVICES	0.00	-	-	-	-
9339339	20210300	AGRICULTURE/HORTICULTURE SERVICE	3,200.00	8,875.00	25,000.00	18,850.00	27,500.00
9339339	20210400	AGRICULTURE/HORTICULTURE SUPPLIES	216.58	416.98	500.00	403.57	550.00
9339339	20211100	BUILDING MAINTENANCE SERVICE	1,475.00	710.00	1,000.00	8,623.40	2,200.00
9339339	20211200	BUILDING MAINTENANCE SUPPLIES	145.40	175.19	500.00	41.01	550.00
9339339	20212200	CHEMICAL SUPPLIES	0.00	-	-	-	-
9339339	20213100	ELECT MAINT SVC	0.00	-	1,000.00	-	5,914.00
9339339	20213200	ELECT MAINT SUPPLIES	0.00	67.81	200.00	-	220.00
9339339	20214100	LAND IMPROVEMENT MAINTENANCE SER	7,596.22	5,150.00	10,000.00	21,834.96	12,000.00
9339339	20214200	LAND IMPROVEMENT MAINTENANCE SUP	2,588.61	5,151.70	5,000.00	867.49	5,500.00
9339339	20215100	MECHANICAL SYSTEMS MAINTENANCE SER	1,109.00	4,926.00	2,000.00	1,247.00	45,000.00
9339339	20215200	MECHANICAL SYSTEMS MAINTENANCE SUP	0.00	-	1,000.00	1,151.03	3,300.00
9339339	20216200	PAINTING SUPPLIES	679.87	876.80	1,500.00	782.62	1,650.00
9339339	20216700	PLUMBING MAINTENANCE SERVICES	0.00	-	1,000.00	2,270.14	1,100.00
9339339	20216800	PLUMBING MAINTENANCE SUPPLIES	0.00	-	500.00	-	550.00
9339339	20218500	PERMIT FEES	0.00	33.30	-	-	-
9339339	20219100	ELECTRICITY	14,476.79	14,668.19	20,000.00	15,518.76	22,000.00
9339339	20219200	NATURAL GAS/LPG/FUEL OIL	2,079.39	2,506.99	3,000.00	4,471.70	3,300.00
9339339	20219300	REFUSE DISPOSAL	2,360.78	3,090.81	3,000.00	2,277.21	3,300.00
9339339	20219500	SEWAGE DISP SVC	821.36	1,894.69	2,000.00	1,657.68	2,200.00

EXPENDITURE DETAIL SCHEDULE - FY 2023-24FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	20219700	TELEPHONE SERVICE	0.00	-	-	-	-
9339339	20219800	WATER	28,587.59	26,987.56	35,000.00	21,130.30	38,500.00
9339339	20220500	AUTOMOTIVE MAINTENANCE SERVICE	761.68	2,531.02	3,500.00	2,005.47	3,850.00
9339339	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	503.32	1,607.87	500.00	2,198.89	550.00
9339339	20221100	CONSTRUCTION EQUIPMENT MAINTENANCE SER	4,626.00	2,472.55	4,000.00	4,488.46	4,400.00
9339339	20221200	CONSTRUCTION EQUIPMENT MAINTENANCE SUP	5,874.11	1,266.56	4,000.00	7,476.90	4,400.00
9339339	20222600	EXPENDABLE TOOLS	1,318.10	241.95	500.00	588.57	550.00
9339339	20223600	FUEL & LUBRICANTS	4,055.96	4,551.87	5,000.00	4,428.68	5,500.00
9339339	20226100	OFFICE EQUIPMENT MAINTENANCE SER	0.00	-	-	-	-
9339339	20226200	OFFICE EQUIPMENT MAINTENANCE Supplies	0.00	2,000.81	1,000.00	1,665.78	1,100.00
9339339	20227500	RENT/LEASES EQUIPMENT	0.00	-	500.00	-	550.00
9339339	20227501	COPY MACHINE LEASE	3,569.17	562.58	-	-	-
9339339	20227504	MISCELLANEOUS	565.76	202.20	500.00	137.56	550.00
9339339	20229100	OTHER EQUIPMENT MAINTENANCE SERV	600.00	-	2,000.00	-	2,200.00
9339339	20229200	OTHER EQUIPMENT MAINTENANCE SUPP	0.00	-	2,000.00	-	2,200.00
9339339	20231400	CLOTHING/PERSONAL SUPPLIES	0.00	26.91	100.00	419.19	110.00
9339339	20232200	CUSTODIAL SUPPLIES	5,012.63	5,361.11	6,000.00	5,034.19	6,600.00
9339339	20243700	LABORATORY (Medical/Service Drug Testing)	0.00	-	100.00	-	110.00
9339339	20244300	MEDICAL SERVICE(Pre Emp/Live Scan Test)	0.00	212.00	200.00	268.00	220.00
9339339	20244400	MEDICAL SUPPLIES	67.33	-	300.00	141.17	330.00
9339339	20250605	SERVICE FEES (Bank Loan Item)	0.00	3,506.06	-	-	-
9339339	20250700	ASSESSMENT/COLLECTIONS SERVICES	7,859.64	7,935.26	7,900.00	7,227.92	8,690.00
9339339	20252100	TEMPORARY SERVICES	0.00	-	-	-	-

EXPENDITURE DETAIL SCHEDULE - FY 2023-24FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	20253100	LEGAL SERVICES	9,407.22	5,567.50	8,000.00	4,448.07	8,800.00
9339339	20255100	PLANNING SERVICES	0.00	-	-	-	10,000.00
9339339	20257100	SECURITY SERVICES	26,110.00	18,850.00	25,000.00	6,863.78	5,000.00
9339339	20258200	PUBLIC RELATIONS SERVICES	2,651.33	1,800.00	2,000.00	1,100.00	1,200.00
9339339	20259100	OTHER PROFESSIONAL SERVICES	4,798.94	(1,500.00)		14,090.00	5,500.00
9339339	20281100	DATA PROCESSING SERVICES	2,260.00	2,308.00	2,500.00	108.00	2,750.00
9339339	20281201	HARDWARE (Computer Items)	1,300.64	1,400.35	-		-
9339339	20281210	PC LAP TOP PRINTER (Below F/A) Copier Purchase	0.00	1,400.74	-	-	-
9339339	20281265	APPLICATION SOFTWARE MAINT LICENSE	3,360.46	2,814.99	3,000.00	2,814.99	3,300.00
9339339	20281304	SALES TAX ADJ-BOARD OF EQ	0.00	-	-		-
9339339	20281700	ELECTION SERVICES	1,887.00	-	15,000.00	1,887.00	-
9339339	20281900	REGISTRATION SERVICES	0.00	-	-		-
9339339	20283102	MILEAGE	170.36	85.74	500.00	305.29	550.00
9339339	20285100	RECREATIONAL SERVICES	0.00	-	3,000.00	-	3,300.00
9339339	20285200	RECREATIONAL SUPPLIES	2,950.35	845.72	3,000.00	2,213.37	3,300.00
9339339	20285300	RECREATIONAL SUPPLIES (P-S)After School Prog	0.00				-
9339339	20289800	OTHER OPERATING EXPENSE-SUPPLIES (Pet Waste)	196.52	665.91	200.00	268.25	350.00
9339339	20289900	OTHER OPERATING EXPENSE-SERVICE (Yrly Fire Extinguisher Inspection)	0.00	109.00	200.00	183.87	220.00
9339339	20291300	AUDITOR/CONTROLLER SERVICES	5,495.00	5,495.00	6,500.00	6,500.00	7,150.00
9339339	20291500	COMPASS COSTS	987.83	987.83	1,072.00	1,071.83	1,180.00
9339339	20291700	GENERAL SERVICES ALARM SERVICES	1,766.52	1,806.52	2,000.00	3,902.35	4,928.00
9339339	20298700	GS TELEPHONE SERVICES	3,597.77	3,613.06	4,000.00	3,786.42	4,400.00
9339339	20298701	CELL PHONES	987.67	1,809.18	1,500.00	1,416.70	1,650.00

EXPENDITURE DETAIL SCHEDULE - FY 2023-24FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	20299909	EXPENDITURE REIMBURSEMENTS	6,990.00	21,649.45	20,000.00	33,895.77	22,000.00
Object 20			229,910.33	249,499.64	331,755.00	306,305.55	396,150.00
9339339	30321000	INTEREST EXPENSE	9,687.89	8,466.32	7,191.00	7,190.04	5,860.00
9339339	30323000	LEASE OBLIGATION RETIREMENT	27,900.00	29,200.00	30,400.00	30,400.00	31,800.00
9339339	30345000	TAX/LICENSES/ASSESSMENTS	703.64	703.64	704.00	703.64	775.00
Object 30			38,291.53	38,369.96	38,295.00	38,293.68	38,435.00
9339339	42420100	BUILDINGS	0.00	-			480,000.00
9339339	42420110	LEASEHOLD IMPROVEMENTS	0.00	-			
9339339	42420200	STRUCTURES (& Improvements)	0.00	-			
Object 42			0.00	-	0.00	0.00	480,000.00
9339339	43430300	Equipment SD (Commerical Mower)		28,310.54			
Object 43			0.00	28,310.54	0.00	0.00	0.00

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Adopted Budget FY 22-23 Adopted	Final Adopted FY 22-23 Expended	Final Adopted FY 23-24 Presented
339A Arcade Creek Recreation and Park District							
9339339	45450300	INFRASTRUCTURE-SD-NON-RECON	0.00	-			
		Object 45	0.00	-			
9339339	46460300	OTHER INTANGIBLE ASSET-SPEC DIST	0.00	-			
		Object 46	0	-	0	0	0
		Objects 42 - 43 - 45 - 46	0.00	28,310.54	-	-	480,000.00
9339339	79790100	CONTINGENCY APPR			555,977.00		382,969.00
		Object 79	0.00	-	555,977.00	-	382,969.00
		Reserve Fund Balance Increase	0.00	-	-	-	-
		FUND CENTER 9339339 total expenditures	816,515.02	613,627.67	1,266,139.00	648,439.21	1,695,355.00

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER	Description	Final Ending Revenues FY 20-21 Received	Final Adopted FY 21-22 Received	Final Adopted FY 22-23 Adopted	Final Adopted FY 22-23 Received	Final Adopted FY 23-24 Presented	
339A Arcade Creek Recreation and Park District							
9339339	91910100	PROP TAX CUR SEC	(620,829.73)	(642,925.41)	(545,236.00)	(683,418.17)	(700,000.00)
9339339	91910200	PROP TAX CUR UNSEC	(22,755.24)	(22,234.69)	(23,000.00)	(23,204.69)	(23,000.00)
9339339	91910300	PROP TAX CUR SUP	(16,264.77)	(23,580.59)	(17,000.00)	(26,384.50)	(18,000.00)
9339339	91910400	PROPERTY TAX SECURED DELINQUENT	(5,161.79)	(4,679.01)	(5,000.00)	(4,123.09)	(4,000.00)
9339339	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	(796.27)	(837.98)	(900.00)	(1,575.62)	(1,000.00)
9339339	91910600	PROPERTY TAX UNITARY	(5,888.66)	(6,183.24)	(6,000.00)	(7,093.69)	(6,000.00)
9339339	91912000	PROP TAX REDEMPTION	(44.50)	(59.18)	(100.00)	(75.54)	(50.00)
9339339	91913000	PROP TAX PR UNSEC	(472.87)	(477.60)	(400.00)	(246.40)	(400.00)
9339339	91914000	PROP TAX PENALTIES	(174.38)	(285.89)	(200.00)	(185.94)	(150.00)
9339339	91919600	RDA RESIDUAL DISTRIBUTION	(13,962.80)	(10,304.75)	(10,000.00)	(13,828.97)	(10,000.00)
9339339	91919900	TAXES - OTHER	(0.17)				0.00
Object 91			(686,351.18)	(711,568.34)	(607,836.00)	(760,136.61)	(762,600.00)
9339339	94941000	INTEREST INCOME	(2,464.98)	(2,531.89)	(1,000.00)	(19,111.10)	(2,000.00)
9339339	94942900	BLDG RENTAL OTHER (Cell Tower 55,325.04 +Rentals)	(59,870.04)	(63,326.04)	(65,326.00)	(60,875.04)	(60,000.00)
Object 94			(62,335.02)	(65,857.93)	(66,326.00)	(79,986.14)	(62,000.00)
9339339	95952200	HOME PROP TAX REL	(5,548.42)	(5,439.40)	(5,000.00)	(5,283.68)	(5,000.00)
9339339	95952900	IN LIEU FEES	0.00	0.00	0.00		0.00
9339339	95953300	REDEV PASSTHRU	(8,131.35)	(7,586.84)	(8,000.00)	(10,707.00)	(7,000.00)
9339339	95956300	CONSTRUCTION ST	0.00	0.00	0.00		0.00
9339339	95956900	STATE AID OTHER MISC PROGRAMS	0.00	0.00	0.00		0.00
Object 95			(13,679.77)	(13,026.24)	(13,000.00)	(15,990.68)	(12,000.00)
9339339	96964600	RECREATION SVC CHGS	0.00	0.00	0.00	0.00	0.00
Object 96			0	0.00	0.00	0.00	0.00
9339339	97974000	INSURANCE PROCEEDS	(4,990.00)	(17,240.00)	(18,000.00)	(29,895.77)	(18,000.00)
9339339	97979000	MISCELLANEOUS OTHER REVENUES	(9,174.13)	(7,310.26)	(5,000.00)	(42,208.07)	(5,000.00)
Object 97			(14,164.13)	(24,550.26)	(23,000.00)	(72,103.84)	(23,000.00)

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

General Funds

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

FUND CENTER	Description	Final Ending Revenues FY 20-21 Received	Final Adopted FY 21-22 Received	Final Adopted FY 22-23 Adopted	Final Adopted FY 22-23 Received	Final Adopted FY 23-24 Presented
9339339	98986200	PROCEEDS FROM ASSET SALE-SPEC. DIST.	0.00	0.00	0.00	0.00
	Object 98	0	0	0	0	0
	FUND CENTER 9339339	(776,530.10)	(815,002.77)	(710,162.00)	(928,217.27)	(859,600.00)
	FUND TOTAL 339A	(776,530.10)	(815,002.77)	(710,162.00)	(928,217.27)	(859,600.00)
	Increase / Decrease Fund Balance			(555,977.00)		(835,755.00)
	Balanced Budget			(1,266,139.00)		(1,695,355.00)

For Adoption @ August 2023 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2023-24 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A GENERAL FUNDS

<u>DESCRIPTION</u>	BUILDING	STRUCTURES & IMPROVEMENT	EQUIPMENT	INFRASTRUCTURE	OTHER INTANGIBLE NON SD	INTANGIBLE ASSETS PROJECTS SD
Object Line #	42420100	42420200	43430300	45450300	46460300	46461300
Arcade Creek Park Projects						
Hamilton Stree Park Projects						
HSP Shop Renovations	450,000					
HSP Lighting Retrofit	25,000					
HSP 1 Tennis to Pickleball Conversion	5,000					
TOTAL FUND 339A	480,000	-	-	-	-	-

APPROPRIATIONS LIMIT SCHEDULE

FISCAL YEAR: 2023/24

DISTRICT: Arcade Creek RPD

WHEREAS, the voters of the State of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments: and

WHEREAS, Article XIII B provide that the appropriations limit for Fiscal Year 2023/24 is calculated by adjusting the base year appropriations limit for Fiscal Year 2022/23 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein: and

WHEREAS, the District has complied with the provisions of Article XIII B and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978/79;

NOW, THEREFOR, the Board does resolve as follows:

Section 1. The appropriations limit in Fiscal Year 2023-24 shall be **\$1,767,557.00** for the District.

Meeting Date August 17, 2023		Item # 6 b
		Old Business
Subject: Adopt the Final FY 2023-24 339D District Projects Operating Budget, through the Approval of Board Resolution 2023-05 and the related budget documents		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by Kim Cook
<p>Objective Adopt Board Resolution 2023-05 approving the Final FY 2023-24 Budget for 339D District Projects Operating Budget and authorized submission to the County Finance Department.</p> <p>Background A preliminary budget is generally approved early in June and the final budget is presented in August to make budgetary changes to the preliminary budget.</p> <p>To meet the requirements imposed by the County of Sacramento, the District must approve a final budget for the new fiscal year by the end of August and submit to the Department of Finance by September 1st of each year.</p> <p>Analysis The Board must adopt the budget to have a budget that accurately reflects the financial condition for the district (instead of the anticipated numbers in the preliminary budget that is adopted in June of each year).</p> <p>Budget/Cost Information Without a final budget in place, District projects would not be able to be funded and paid for.</p> <p>Proposed Action Adopt Board Resolution 2023-05 approving the FY 2023-24 Final Budget for the 339D District Projects Budget and authorize submission to the Department of Finance.</p> <p>Alternative Actions Defer Action.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Resolution 2023-05 and supporting documents.

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2023-05
ADOPTING FINAL BUDGET FUND 339-D

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2023-24 for FUND 339D were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2023-24 for Fund 339-D be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	\$ 0.00
2. Services and Supplies	\$
3. Other Charges	\$ 0.00
4. Fixed Assets	
a. Land	\$ 0.00
b. Structures and Improvements	\$449,949.00
c. Equipment	\$
5. Intangibles	\$ 0.00
6. Expenditure Transfers	\$ 0.00
7. Contingencies	\$ 0.00
8. Provision for reserve increases	\$ 0.00
TOTAL BUDGET REQUIREMENTS	\$449,949.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Final Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on August 17, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

FISCAL YEAR 2023-24 FINAL BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT PROJECT ACCOUNT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>			\$ 428,408
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>		<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>			-
<u> LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>			-
<u> INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVE DECREASE</u>			
<u> TAXES/LICENSES/ASSESSMENTS</u>					
<u> JUDGEMENTS/DAMAGES</u>	-				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>			21,541
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>			
<u> OBJECT 41 - LAND ACQUISITION</u>		<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u> OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	\$ 449,949	<u>TOTAL AVAILABLE FINANCING</u>			\$ 449,949
<u> OBJECT 43 - EQUIPMENT</u>					
<u> OBJECT 44 - COMPUTER SOFTWARE</u>	\$				
<u> OBJECT 45 - INFRASTRUCTURE</u>	\$ -				
<u> OBJECT 46 - INTANGIBLES</u>					
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 449,949				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ -	<u>FUND EQUITY SCHEDULE</u>	<u>EST. BALANCE</u>	<u>ADJUSTED FUND</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		<u>RESERVES</u>	<u>AS OF 6/30/2023</u>	<u>INCREASES</u>	<u>DECREASES</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>		\$ -	\$ -
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-	-	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>	30,711	-	21,541
<u> GENERAL RESERVES</u>		<u>TOTALS</u>	\$ 30,711	\$ -	\$ 21,541
<u> OTHER RESERVES</u>					
<u>TOTAL BUDGETARY REQUIREMENT</u>	449,949	<u>APPROPRIATIONS LIMIT</u>	\$ -		
<u>TOTAL DIFFERENCE:</u>	\$ -	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-		
		<u>OVER/UNDER LIMIT</u>	\$ -		

REVENUE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET

339D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Ending	Final Adopted	Final Adopted	Final Adopted	Final Adopted
			Revenues FY 20-21 Received	FY 21-22 Received	FY 22-23 Adopted	FY 22-23 Received	FY 23-24 Presented
339 D ARCADE CREEK RECREATION AND PARK DISTRICT							
9339343	94941000	INTEREST INCOME	(253.00)	(720.00)	0.00	761.00	
9339343	94941105	Contributions Special Dist (SPF/Donations/Etc)	0.00	0.00	0.00		
9339343	94942900	BLDG RENTAL OTHER	0.00	0.00	0.00		
Object 94			0.00	0.00	0.00		
9339343	95952900	In Lieu Taxes - (339-I)	0.00	0.00	0.00		
9339343	95956300	STATE-FED GRANTS (Dist Proj/Bridge Proj)	0.00	0.00	0.00		
"	"	STATE-FED GRANTS (Dist Proj/Per Capita Funds)	0.00	0.00	(147,427.00)	(19,020.00)	(128,408.00)
9339343	95956900	STATE AID OTHER MISC PROG (339I-Impact Fees)	(45,000.00)	(45,012.00)	(175,044.00)	(175,044.00)	(321,541.00)
9339343	95956910	STATE MATCH (Umpqua Line of Credit)	0.00	0.00	0.00	0.00	0.00
Object 95			(45,253.00)	(45,732.00)	(322,471.00)	(193,303.00)	(449,949.00)
FUND CENTER 9339343			(45,253)	(45,732.00)	(322,471.00)	(193,303.00)	(449,949.00)
FUND TOTAL 339D			(45,253)	(45,732.00)	(322,471.00)	(193,303.00)	(449,949.00)
Increase / Decrease Fund Balance					(31,410)		
Balanced Budget					(353,881)		(449,949)

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 FINAL BUDGET for 339D District Projects

339D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Final Expenses FY 20-21 Expended	Final Expenses FY 21-22 Expended	Final Expenses FY 22-23 Adopted	Final Expenses FY 22-23 Expended	Final Expenses FY 23-24 Presented
9339343	20227504	Miscellaneous			31,410.00	31,410.00	
9339343	42420100	BUILDINGS (REPAIR & ADA @ HSP)	75.25		0.00		
9339343	42420110	LEASEHOLD IMP (OAKDALE PARK)	0.00		0.00		
9339343	42420200	STRUCTURES (ACP & HSP Improvements)	841.12	53,409.45	322,471.00	165,648.39	449,949.00
Object 42			916.37	53,409.45	322,471.00	165,648.39	449,949.00
9339343	43430300	EQUIPMENT -SD - NON-RECON (New Play Equip)	0.00	11,016.28			
Object 43			0.00	11,016.28	0.00	0.00	0.00
9339343	44440300	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
Object 44			0.00	0.00	0.00	0.00	0.00
9339343	45450300	INFRASTRUCTURE (BRIDGE PROJECT)	0.00	0.00	0.00	0.00	0.00
Object 45			0.00	0.00	0.00	0.00	0.00
9339343	46460300	INTANGIBLES (HSP site plan & location)	0.00				
9339343	46461300	INTANGIBLES	0.00	0.00	0.00	0.00	0.00
Object 46			0.00	0.00	0.00	0.00	0.00
FUND CENTER 9339343			916	64,425.73	353,881.00	197,058.39	449,949.00
FUND TOTAL 339D			916	64,425.73	353,881.00	197,058.39	449,949.00

For Adoption @ August 2023 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2023-24 FINAL BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339 D

<u>DESCRIPTION</u>	BUILDING	STRUCTURES & IMPROVEMENT	EQUIPMENT	INFRASTRUCTURE	OTHER INTANGIBLE NON SD	INTANGIBLE ASSETS PROJECTS SD
Object Line #	42420100	42420200	43430300	45450300	46460300	46461300
Buildings - Repair/ADA & HSP Improvements	0					
Arcade Creek Park Improvement Project						
* ACP Improvements (Prop 68 Per Capita)		128,408				
ACP Improv. (amount needed per contract)		1,523				
* ACP Restroom		20,018				
Pedestrian Bridge RTP Grant Project						
Community Center residing						
Hamilton St. Park Improvements/Projects						
HSP Public Input & Site planning						
HSP New Play Equipment		250,000				
HSP 1 Tennis to Pickleball Conversion		50,000				
TOTAL FUND 339 D	0	449,949	0	0	0	0

Meeting Date: August 17, 2023		Item # 6 c
Subject: Anderson Project Management Solutions-Provide update on playground options, shop renovations and status of permits for Public Restroom Building.		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
<p>Objective To provide the Board of Directors with information on the playground companies' assorted designs and ask staff to bring back the final 3 designs so the Board can make their final choice and we can get started with construction.</p> <p>Background At the finance committee meeting on July 19, 2023 a fun and unique playground was discussed. Staff researched 6 Playground companies. Project Manager Virg Anderson wrote up the specs and attached them to the playground company's email. The vendors will apply to the Department of Industrial Relations. This is the formal bid process.</p> <p>Budget/Cost Information The Playground vendors have given the price of not to exceed \$220,000. The budget is \$250,000. Project Manager Virg Anderson is going out to bid separately for the curbing around the playground and to clean up the path of travel for ADA purposes.</p> <p>Proposed Action.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) NONE

Meeting Date: August 17, 2023		Item # 6 d
Subject: Monthly update on the Nature Trail at Arcade Creek Park		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Background The board has requested a monthly update on the Nature trail at Arcade Creek Park.		
Action Staff are happy to do the updated report. I would like to move this report under the General Managers report in the future.		
On Friday, August 4, 2023, Board Members Scott Miller, Michael Hanson and Anita Petersen will be walking the trail at Arcade Creek Park.		
Update In July staff contracted with Dave Webber to clean up the high brush areas that sheep did not clear on the Jo Smith trail. Dave also replaced BBQs that rusted out and he welded new trays into the BBQs at both parks. He did a great job on the clean up and has worked with the district in several capacities over the past years.		
Coordination and Review This is a standard practice of the Board.	Attachment(s) NONE	

Meeting Date August 17, 2023		Item # 6e Old Business
Subject: Award pickle ball bid		
Initiated or requested by Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Objective To accept the lowest bid for renovation of 2 tennis courts into 6 pickleball courts at Hamilton Street Park.		
Background At the finance committee meeting on July 19, 2023 the committee determined a budget for projects. It was determined that the budget for pickleball courts would be \$50,000. I asked 3 vendors for a bid. Two responded and one declined. I have attached the 2 proposals.		
Budget/Cost Information First Serve Productions bid did not include prevail wage I had them add it and the total cost will be \$50,888. KYA gave us the other bid which had the cost of pickleball resurface to \$48,502.68 They added the fencing for the court at \$26, 301.44 which was included in First Serve. The total of the KYA bid was \$74,804.12		
Recommendation Board to approve the lowest bid for the pickleball courts.		
Coordination and Review This is a standard practice of the Board.	Attachment(s) Pickle ball bids	

First Serve Productions Inc.

CSLB/Contractors License 773811

1550 Ridgemoor Drive
Meadow Vista, CA 95722
925.872-3159
fax 925.684-4866
www.firstservepro.com

Proposal submitted to: Lisa Gonzalez

Date: 05/16/2023

Job Name: Hamilton Street Park

Address: 4855 Hamilton Street, Sacramento, CA

Phone: 916.743.2281

Email: lgonzalez@acrpd.com

For the Purpose of ...

Repairing and Resurfacing and Converting 2 Tennis into 6 Pickleball Courts

1. Clean out all cracks and fill with court patch binder.
2. Sand down all repaired areas before coating.
3. Apply 2 coats of acrylic resurfacer to all the court.
4. Apply 3 coats of full color acrylic to all the court. Color TBD
5. Layout and Stripe 6 Pickleball Courts with approved white line paint.
6. Cut off Old Tennis Net Posts, fill and level with the ground.
7. Furnish and Install 6 New Sets of Pickleball Sleeves, Posts and Nets.
8. Furnish and install 120' of new galvanized 4' tall chain link fencing with 2-4'x4' single swing gates. Fence shall have top rail and bottom tension wire.
Add Alt: Please add bottom rail in lieu of bottom tension wire.

Note: All materials are as specified all work to be completed in a workmanlike manner according to practices. Any alterations or deviations from above will be in written change order. All agreements are contingent upon strikes, accidents or delays out of our control i.e. Weather. Cracks will reappear.

We hereby propose to furnish labor and materials –complete in accordance with the above specifications, for the sum of:

Labor and Materials for Items #1-#8 = Forty Seven Thousand Eight Hundred and Eighty Eight
\$47,888

Labor and Materials for: (Itemized)

#1-2 = \$4,500

#3 = \$9,000

#4 = \$16,000

#5 = \$3,000

#6 = \$500.00

#7 = \$8,000

#8 = \$6,888

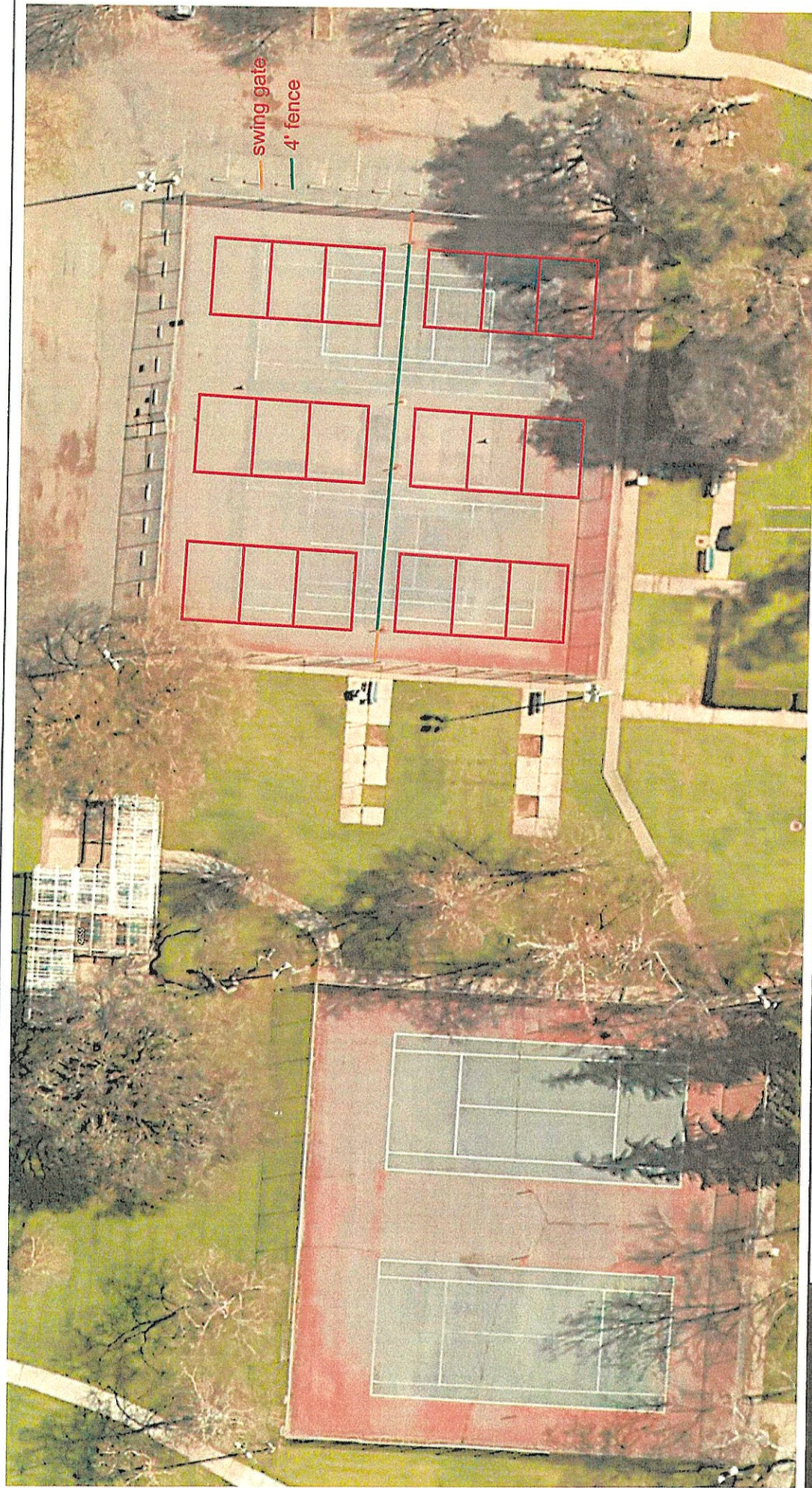
Add ALT: One Thousand Dollars

\$1,000

PREVAILING WAGE : Two Thousand Dollars

\$2,000

35% Deposit Due upon acceptance Balance due upon completion.



Project # 1-2-23986

Hamilton Park Pickleball Resurfacing	
SIZE 11x17	DWG NO: 1
Scale	REV 1
Approved By:	Date: 4/25/23

Details

Arcade Creek Recreation & Park District
 4855 Hamilton Street
 Sacramento, CA 95841

Hamilton Street Park
 4855 Hamilton Street
 Sacramento, CA 95841



Client Name: Arcade Creek Recreation & Park District

Address: 4855 Hamilton Street, Sacramento, CA 95841

Project Name: Hamilton Park Pickleball Resurfacing

Site Address: 4855 Hamilton Street, Sacramento, CA 95841

Date: 4/25/23

Scope of Work Pickleball Resurface \$48,502.68

1. Striping and color for (6) pickleball courts
2. Crack repair approx 400 Ln. Ft.
3. Apply one coat acrylic resurfacer to courts
4. Apply two coats acrylic color surfacing to courts
5. Remove from site all debris generated during the course of the project and legally dispose of same.
6. Supply and apply ground sleeves, posts and nets for Pickleball
7. Remove and dispose of existing post for Tennis

Scope of Work 4' Chain-link Fence and 2 Gates \$26,301.44

1. Supply and apply 120 linear feet of 4' chain-link fence with top and bottom rail
2. Supply and apply two 4' (high) x 36" (wide) swinging gate

Meeting Date August 17, 2023		Item # 7 a New Business
Subject: Resolution #2023-06 to provide cashflow for the districts 339D District Projects account using funds from the 339A General Funds account		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <p style="text-align: center;">Kim Cook</p>
<p>Objective Provide a source of funding (cashflow) for the districts 339D Projects that are currently taking place using the Prop 68 Per Capita Grant that identifies three (3) items, renovate the existing parking lot, ADA accessible sidewalk and public restroom prep work, by use of a short-term inter-fund loan from the districts 339A General Fund.</p> <p>Background The district 339D Projects account is funded completely by either the grants, 339I Impact Fees account (funds in this account are restricted to new amenities and new construction only), etc.</p> <p>The district currently has a project underway at Arcade Creek Park. One is being funded by the Prop 68 Per Capita Grant Monies and a new public restroom building with funding coming from the 339I Impact Fee account.</p> <p>Prop 68 Per Capita provided \$192,439.00 for renovating the existing parking lot, ADA accessible sidewalk and developing the area for the public restroom (prep work), currently there is \$128,408.00 remaining of the Prop 68 Per Capita funds. The new restroom building is being paid for from the 339I Impact Fee account in the amount of \$175,044.00.</p> <p>In most cases, grants are reimbursable after the expenditure has taken place. Once a claim (invoice) is processed and paid to the vendor, the district submits a payment request form to the appropriate grant provider. Reimbursement can take several weeks to months to be received. This process creates a cashflow problem.</p> <p>Budget/Cost Information The amount of \$130,000.00 would be provided by a short-term inter-fund loan using cash reserves in the 339A General fund, with the funds being repaid within 10 (ten) days upon receipt of reimbursement from the Prop 68 Per Capita Grant Monies.</p> <p>Proposed Action Adopt the attached resolution #2023-06 in the amount of \$130,000.00 to provide cashflow for the developing projects identified in the Prop 68 Per Capita Grant.</p> <p>Alternative Actions Find another alternative for a funding source. Take no action to adopt the resolution and create a situation that would not allow the district to pay for the project.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Resolution #2023-06

Arcade Creek

Recreation and Park District

RESOLUTION NO. 2023-06

A RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT, AUTHORIZING A SHORT TERM INTERFUND LOAN FROM 339A 933939 GENERAL FUND TO 339D 9339343 DISTRICT PROJECTS IN THE AMOUNT OF \$130,000.00 TO PROVIDE CASH FLOW FOR PROJECT'S DEVELOPED FOR THE PROP 68 PER CAPITA GRANT

WHEREAS, the 339D District Projects are funded primarily by grants and Impact Fees,

WHEREAS, the Prop 68 Per Capita Grant is reimbursable,

WHEREAS, the majority of receipts for projects will be collected by reimbursement basis within 90 days of submittal of documents: and

WHEREAS, the District will continue to incur obligations for payment before payments are collected requiring sufficient cash flow to honor obligations; and

WHEREAS, the District has sufficient cash reserves in the 339A 9339339 General Fund to provide a short-term inter-fund loan to the districts 339D 9339343 District Projects account for short term cash flow needs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for the Arcade Creek Recreation and Park District as follows:

SECTION 1. It is hereby authorized and directed to make a short-term inter-fund loan in the amount of **\$130,000.00**, from **339A 9339339 General Fund** to **339D 9339343 District Projects**.

Debit 339A 9339339 GL 1800000 Due From Other Funds \$130,000.00
Credit 339D 9339343 GL 5250000 Due To Other Funds \$130,000.00

SECTION 2. The short-term inter-fund loan will be repaid within ten (10) days upon receipt of reimbursed grant funds. Reimbursement is anticipated to be in FY 2023-24.

SECTION 3. This short-term inter-fund loan will be reversed once all reimbursements have been received and a new resolution approved and adopted.

APPROVED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the follow vote, to wit August 17, 2023.

AYES:

NOES:

ABSENT:

ABSTAINED:

VACANT:

Chairperson, Board of Directors

ATTEST:

Secretary, Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114

Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414

(916) 482-8377 Email: acrpd@acrpd.com

Meeting Date: August 17, 2023		Item # 7b New Business
Subject: Pickleball Committee Meeting		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Background <p>At the July 20, 2023 Board Meeting there were 6 pickleball players that attended the meeting. Lisa Boatman brought up the idea of having a pickleball club for Hamilton Street Park. I had a short meeting with Lisa Boatman, and we set up a meeting with 6 players for August 4, 2023.</p>		
Update <p>The meeting was cancelled. The pickle ball group would like to discuss the club idea after the pickleball courts are established.</p>		
Coordination and Review This is a standard practice of the Board.	Attachment(s) NONE	

Meeting Date August 17, 2023		Item # 7 c
		New Business
Subject: Directors to provide staff direction of pay increases		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
<p>Objective To provide staff with directions regarding the percentage or amount of pay increases for current full-time staff and what date the increase is to take effect.</p> <p>Background During the process of preparing the FY 2023/24 budget, the Finance Committee suggested increasing the pay for full-time employees by 5% over the prior fiscal year.</p> <p>The Directors of the Finance Committee stated that there should be staff reviews to support any increases and directed staff to place the item on the agenda for the entire Board to review and provide input.</p> <p>Budget/Cost Information The 5% increase amounts to about \$10,000.00 +/- over the prior fiscal year, not including the increase that the District contributes towards the employee's retirement contributions.</p> <p>Proposed Action Provide staff with directions regarding if, when and what amount to increase current full-time staff wages.</p> <p>Alternative Actions Provide staff with no direction currently and place the item on the agenda at a future meeting.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Arcade Creek Recreation and Park District

Meeting Date August 17, 2023		Item # 7 d
		New Business
Subject: Discuss District Salary Ranges		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by Director T. Dworetzky
<p>It has been several years since the District reviewed and updated the salary ranges for staff.</p> <p>Director Dworetzky, as a member of the current Finance Committee, offered to lead the discussion.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Meeting Date August 17, 2023		Item # 7 e
		New Business
Subject: LAFCo – Election of Special District Representative to LAFCo and Option of Electronic Elections		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by Kim Cook
<p>Objective To select one candidate for regular representative to serve a new 4-year term beginning on January 1, 2024, for seat #7.</p> <p>In addition, select preference/option of electronic elections.</p> <p>The election deadline will be on September 30, 2023 before 5:00 pm.</p>		
<p>Background</p> <p>Election of Special District Representative to LAFCo Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Office has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.</p> <p>Nominations for the representative were submitted and are listed on the attached ballot, along with their nomination form and support document.</p>		
<p>Option of Electronic Elections Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver for LAFCo. In order to implement this, however, LAFCo needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for you district to consider.</p> <ol style="list-style-type: none"> 1. On the first question, a “Yes” vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A “No” vote means LAFCo should continue to distribute paper ballots to all districts and distribute them via certified mail. 2. On the second question, if a plurality of districts approves electronic voting in the first question, a “Yes” vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax, or scanned ballot). A “No” vote means your district prefers to continue to receive and submit paper ballots. <p><i>You can choose to vote “Yes” to the first question to authorize electronic distribution of ballots but vote “No” to the second if your District wants to continue to receive paper ballots.</i></p>		

Budget/Cost Information

None

Proposed Action

Select and vote for the representative to fill regular seat #7 and vote either “yes” or “no” to the two questions with reference to option of electronic elections.

Alternative Actions

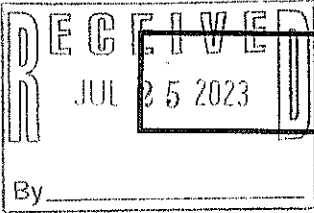
Decline to select a candidate and/or decline to choose a preference to electronic elections.

Coordination and Review

This is a standard practice of the Board.

Attachment(s)


Original memo dated July 18, 2023, which includes Election Ballot and Nominations.



MEMO

DATE: July 18, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer 
 Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.





Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Election of Special District Representative to LAFCO


Thank you for submitting nominations for the Special District Representative election.

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members  *Patrick Hume, Alternate*
Sean Loloee, Iva Walton, City Members  *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member  *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members  *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer  *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert "Bob" Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCo needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a "Yes" vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A "No" vote means LAFCo should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a "Yes" vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A "No" vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote "Yes" to the first question to authorize electronic distribution of ballots but vote "No" to the second if your District wants to continue to receive paper ballots.

Election Deadline

The voting period will be 75 days from July 18, 2023; all votes are due in writing on or before **5:00 pm** on **September 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer's signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



Mail to: LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

The election ends on September 30, 2023 at 5:00 p.m. or until a quorum of Special District ballots is received, whichever occurs later.

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wicher, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

Yes No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

Yes No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

- Sue Frost, Rich Desmond, County Members* ^{¶¶} *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members ^{¶¶} *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member ^{¶¶} *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ^{¶¶} *Charlea Moore, Alternate*
- Staff**
José C. Henríquez, Executive Officer ^{¶¶} *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER (Required):

AGENDA ATTACHED (Optional): Yes _____ No _____

Attest:

District Secretary, Clerk or General Manager



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
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 www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SD Rep, Seat #7	Lindsay Carter	Herald Fire Protection District

SIGNATURE OF PRESIDING OFFICER:
 (Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: George Obi
 (Required)

NAME OF NOMINATING DISTRICT: Herald Fire Protection District

MINUTES ATTACHED (Optional): Yes No

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before
 5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members [□] Patrick Hume, Alternate
 Iva Walton, Sean Loloee, City Members [□] Jay Vandenberg, Katie Valenzuela, Alternates
 Chris Little, Public Member [□] Timothy Murphy, Alternate
 Lindsey Liebig, Gay Jones, Special District Members [□] Charlea Moore, Alternate

Staff

José C. Henriquez, Executive Officer [□] Desirae Fox, Policy Analyst
 Nancy Miller, DeeAnne Gillick, Commission Counsel

Lindsey Carter

11546 Twin Cities Road Galt, CA 95632 | 209.712.7120 | lindsey@heraldfire.com

Experience

EXECUTIVE DIRECTOR | CALIFORNIA AGRICULTURAL COMMISSIONERS & SEALERS ASSOCIATION | DECEMBER 2021 - PRESENT

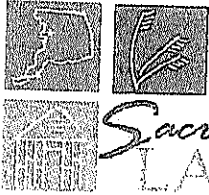
- Manage organizational functions including personnel, budget, legislative advocacy, communications, and membership development.
- Serve as the advocacy representative at state legislative meetings, industry functions and other statewide meetings and events; regularly provide legislative updates on tracked legislation to board of directors and members.
- Oversee budget for organization and various affiliates.
- Manage bylaws, procedures, and filings for board of directors, committees, and advisory groups, including meeting agenda and minutes creation and distribution.
- Develop organization's strategic plan and implement with board and staff engagement utilizing outside consultants.
- Manage updates for organization and subsidiary websites.
- Administer all grant programs and reporting for all activities.

Public Boards & Committees

- Commissioner, Sacramento County Local Area Formation Committee (LAFCo) - 2020- present
- Board Member, Herald Fire Protection District – Elected to 4-year term in 2020
- Director, Sloughhouse Resource Conservation District – Appointed to 4-year term in 2020
- Cosumnes Groundwater Authority JPA, Current Alternate Member – 2021 - present
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019 - 2021
- Commissioner Member, Sacramento LAFCo Special District Advisory Committee – 2018 - present
- Alternate Representative, South Sacramento Habitat Conservation Plan Implementation Review Committee – 2018 - 2021
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – 2021
- Member, CDFA SWEEP Ad-Hoc Advisory Committee - 2021

Community & Non-Profit Organization Involvement

- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019 – 2022
- Member, California Special District Association Legislative Committee – 2020 - 2022
- Member, California Special District Association Bylaws & Policy Committee – 2020 - 2022
- Member, Elk Grove FFA Advisory Committee – 2020 - present
- Class 50 Fellow, California Agricultural Leadership Program – 2019- 2022



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Board Vice-Chairperson	Brian Danzi	CRPD

SIGNATURE OF PRESIDING OFFICER: Michael Yearwood
 (Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Michael Yearwood
 (Required)

NAME OF NOMINATING DISTRICT: Cordova Recreation & Park District

MINUTES ATTACHED (Optional): Yes No

Attest:

Danielle Jones
 District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
 5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members ^{or} Patrick Hume, Alternate
 Iva Walton, Sean Loloee, City Members ^{or} Jay Vandenburg, Katie Valenzuela, Alternates
 Chris Little, Public Member ^{or} Timothy Murphy, Alternate
 Lindsey Liebig, Gay Jones, Special District Members ^{or} Charlea Moore, Alternate
Staff
 José C. Henriquez, Executive Officer ^{or} Desirae Fox, Policy Analyst
 Nancy Miller, DeeAnne Gillick, Commission Counsel

Brian Danzl

Director

(916) 826-1470 • bdanzl@crpd.com • Rancho Cordova, CA 95670

Dynamic professional with experience in executive management and business development. Demonstrates success in driving significant growth and profitability through strategic planning and execution of innovative business initiatives. Proven track record of building and leading high-performance teams to achieve organizational objectives and exceed customer expectations. Adept at building strong relationships with clients, stakeholders and partners to create lasting value.

Experience

MAY 23 - PRESENT

President Elect | California Association Of Recreation And Park Districts, Roseville, CA

- 1. Facilitated discussions between opposing sides in order to reach compromise solutions when necessary.
- 2. Coordinated grassroots campaigns to educate districts on issues important to the parks.

MAY 14 - MAY 17

Board Secretary | California Association Of Recreation And Park Districts, Roseville, CA

- 3. Provided administrative support to the Board of Directors, including scheduling meetings and preparing agendas.
- 4. Assisted in the preparation of board meeting minutes, resolutions, reports and other corporate documents.

DEC 13 - PRESENT

Vice Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- 5. Leveraged strong interpersonal skills to build relationships with key stakeholders.
- 6. Created operational dashboards to measure performance across multiple departments.
- 7. Implemented process improvements resulting in increased efficiency within the organization.
- 8. Collaborated with board members to develop corporate governance strategies.

JAN 20 - JAN 21

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- 9. Reviewed financial statements and other reports to monitor organizational performance.
- 10. Developed strategies to increase diversity among board members to reflect community demographics.
- 11. Advised on best practices for corporate governance matters.
- 12. Collaborated with stakeholders on projects related to fundraising, marketing, public relations.

JAN 17 - JAN 18

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- 13. Facilitated effective communication between the Board and senior management teams.
- 14. Evaluated proposals from vendors for goods and services required by the organization.
- 15. Reviewed financial statements and other reports to monitor organizational performance.

JAN 14 - JAN 14

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- 16. Facilitated effective communication between the Board and senior management teams.
- 17. Engaged in continuous development of skills necessary for successful board leadership.
- 18. Monitored progress towards achieving established goals and objectives.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclnfo.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Vice-chair	Paul Lindsay	Florin Resource Conservation District

SIGNATURE OF PRESIDING OFFICER: Tom Nelson
DocuSigned by: Tom Nelson
(Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Tom Nelson
(Required)

NAME OF NOMINATING DISTRICT: Florin Resource Conservation District

MINUTES ATTACHED (Optional): Yes No

Attest:

DocuSigned by:
Stepni Phillips
12033027E07541C
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814

Paul Lindsay: Statement of Qualifications for Special District Commissioner for Office No. 7 on the Sacramento Local Agency Formation Commission

I currently serve as Vice Chair for the Florin Resource Conservation District (FRCD) which encompasses a good portion of southern Sacramento County. The District's work in recent years has been the provision of municipal water usage to roughly 40% of the city of Elk Grove.

Previously an Associate Director for the Florin Resource Conservation District, I was appointed to the Board to fill a vacancy and currently serve in my first full term. Retired after a 35-year career with the Social Security Administration, I worked in many different locations within California, from San Juan Capistrano to Yreka. During that time, I served in various positions, including Claims Specialist, Operations Supervisor, Area Systems Coordinator, and ultimately, District Manager. These positions required a thorough understanding of various laws and their application, IT systems, budgeting, and human resources.

My wife and I settled in Elk Grove in 1985 and I've been very involved in Civic matters since then. I've served on Sacramento County's Community Planning Advisory Commission for Elk Grove prior to its incorporation (and was heavily involved in several incorporation efforts) and was a charter member of the original Planning Commission for the City of Elk Grove, serving on it for more than seven years. I also chaired the East Elk Grove Specific Area Planning Advisory Group. Recently, I also served on the Sacramento County Grand Jury for two years (much of which was spent reviewing Special Districts, their operations, and practices). I served two years on the Cosumnes Community Service District's Landscape and Lighting Committee. During these different activities, I was able to interact with LAFCO on a variety of issues and gained an understanding of its responsibilities and duties.

I ask for your support for this position on LAFCO's Commission because I believe that I can bring a fresh perspective to the Commission and a willingness to listen, learn, and to represent Special District interests on the Commission.



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 www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Special District Commissioner	Joanna McVay	North Highlands Recreation Park

SIGNATURE OF PRESIDING OFFICER: Patrick B. Williams
 (Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Patrick Williams
 (Required)

NAME OF NOMINATING DISTRICT: North Highlands Recreation Park

MINUTES ATTACHED (Optional): Yes No

Attest:

[Signature]
 District Secretary, Clerk or General Manager

Nominations must be received by LAFCo before 5:00 p.m. on July 1, 2023

Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel



**Sacramento
LAFCo**

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www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Trustee Commissioner A	Edwin Perez	Reclamation District 1000

SIGNATURE OF PRESIDING OFFICER: Elena Lee Reeder
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Elena Lee Reeder
(Required)

NAME OF NOMINATING DISTRICT: Reclamation District 1000

MINUTES ATTACHED (Optional): Yes No

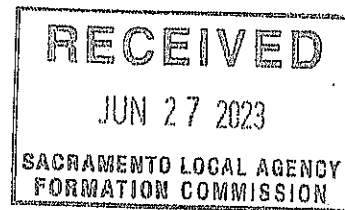
Attest:

[Signature]
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**



Commissioners

Sue Frost, Rich Desmond, County Members ^{or} *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members ^{or} *Jay Vandenburg, Katie Valenzuela, Alternates*

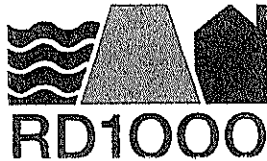
Chris Little, Public Member ^{or} *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ^{or} *Charlea Moore, Alternate*

Staff

José C. Henriquez, Executive Officer ^{or} *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel



ED
PEREZ
T R U S T E E



CONTACT

PHONE:
916-802-8053

WEBSITE:
www.RD1000.org

EMAIL:
EPerez@RD1000.org

STATEMENT OF QUALIFICATIONS

I am seeking a seat on the Sacramento LAFCO to leverage my years of professional experience in the areas of community engagement, organizational governance, and collaboration with various levels government to effectively represent special districts on the commission.

I was elected in 2022 as Trustee with Reclamation District 1000, the flood control agency for the Natomas Basin. In this brief period of time, I was able to leverage my extensive relationships with community members and organizations to help win voter approval of a stormwater service fee to fund much needed infrastructure maintenance and help ensure a flood-safe future for the Natomas Basin.

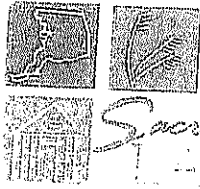
I have served as a City of Sacramento Commissioner, President of a 1,300 household homeowners association, board member of California's largest state employee organization, and served on the board of numerous community and non-profit organizations.

In these roles, I learned to value the input from concerned residents, the importance of collaborating with community partners, and the need to pay attention to details and also see the "big picture". These experiences have prepared me to serve on the LAFCO.

I would be honored to receive your vote and look forward to working with you.

Respectfully,

ED PEREZ



henriquezj@SACLAFCO.org

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1121 Street, Suite 100 • Sacramento, CA 95814 • (916) 674-6458
www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SPECIAL DISTRICT COMMISSIONER	MICHAEL SEAMAN	FULFON EL CAMINO REC + PARK DISTRICT

SIGNATURE OF PRESIDING OFFICER: Teresa Higgins
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Teresa Higgins, Board Chair
(Required)

NAME OF NOMINATING DISTRICT: FULFON-EL CAMINO RECREATION + PARK DISTRICT

MINUTES ATTACHED (Optional): Yes No

Attest:

Deena Wallace, District Secretary
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before 5:00 p.m. on July 1, 2023

Return to:

Sacramento LAFCO
1121 Street, Suite 100
Sacramento, CA 95814

STATEMENT OF QUALIFICATIONS – MICHAEL J SEAMAN
for Sacramento Local Agency Formation Commission

Sacramento County resident and homeowner, 1978 - present

Veteran, U.S. Navy Civil Engineer Corps

Current Employment – Snowsports Instructor, Boreal Mountain Resort (winter seasonal)

Academic experience

- B. Architecture, University of California
- M. Urban Planning, San Jose State University
- M. Landscape Architecture/Environmental Planning, University of California
- Adjunct Professor, Sacramento State University (2 years)
- Adjunct Professor, National University (3 semesters)

Governmental experience

- Federal
 - Active and reserve service (9+ years)
 - Navy civilian employment after discharge (1 year)
- State
 - California civil service, 32 years across 6 agencies
 - Retired since 12/2009
- Local
 - County/Council of Governments staff experience in WA and OR (2+ years)
 - Member, City of Cannon Beach Design Review Board (1 year),
 - Board Member, Fulton-El Camino Recreation & Park District (28+ years – present)

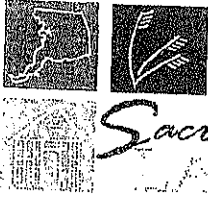
Association experience

- American Institute of Architects
 - Associate Member (46 years)
 - Retired Associate AIA Emeritus (8 years - present)
- California Special Districts Association
 - Participant (28+ years - present),
 - Legislative Committee (4+ years),
 - Board Member (4 years)
- California Association of Recreation and Park Districts
 - Participant (28+ years - present)
 - Board Member (4+ years - present)
- Professional Ski Instructors of America/American Association of Snowboard Instructors
 - Member (34 years - present)
 - Certified Instructor – Nordic Track Skiing, Alpine Skiing, Snowboarding

LAFCO Experience

- Sacramento LAFCO Special Districts Advisory Committee (4 years)
- Applicant participation, Sacramento LAFCO City of Arden Arcade Measure D (11/2010)
- Observer via Advocates for Arden Arcade citizens' group and California (un)Incorporated coalition

July 2023



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Director	Robert "Bob" Wicher	Sac. Suburban Water Dist.

SIGNATURE OF PRESIDING OFFICER: 
 (Original Signature Required)


Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Jay Boatwright
 (Required)

NAME OF NOMINATING DISTRICT: Sacramento Suburban Water District

MINUTES ATTACHED (Optional): Yes No

Attest:






 District Secretary, Clerk or General Manager

**Nominations must be received by LAFCo before
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
Return to:

**Sacramento LAFCo
 1112 I Street, Suite 100
 Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members  *Patrick Hume, Alternate*
Iva Walton, Sean Loloee, City Members  *Jay Vandenburg, Katie Valenzuela, Alternates*
Chris Little, Public Member  *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members  *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer  *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

Robert P. "Bob" Wichert Qualifications For LAFCO

Lifelong resident of Sacramento County.

18 years employed by the Sacramento Municipal Utility District with frequent Board interactions and direction. Experience on hydroelectric power projects, and personally responsible for establishment of the first customer-choice all-renewable energy program in California, SMUD Greenergy ©.

Currently serving my third elected term on the Board of Directors of the Sacramento Suburban Water District including prior service as Board President.

Qualification as a Master's Candidate in Communication Studies at the California State University, Sacramento.

Five years as a member of the United Nations Sub-Committee of Experts on the Transport of Dangerous Goods.

Five years as a member of the International Civil Aviation Organization Dangerous Goods Panel.

Service as a writing member expert on Institute of Electrical and Electronics Engineers standards committees.

Service as a writing member expert on American Society of Mechanical Engineers codes and standards.

Service as a writing member expert on National Fire Protection Association codes and standards.

Fifteen years as a Professional Engineer in private practice, Robert P Wichert Professional Engineering, Inc.

Arcade Creek Recreation and Park District

MEETING DATE: August 17, 2023

AGENDA ITEM: 8 Board Discussion

General discussion on topics for future meetings.