

MINUTES
of
Meeting of the Board of Directors

Held On:
Thursday
February 29, 2024
6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Item #1)

Call to Order /Roll Call: Vice Chair, T. Dworetzky called the meeting to order at 6:00 pm

Board Members Present: T. Dworetzky, A. Vasser, G. Wilson, M. Hanson, and S. Miller
Vice Chair, T. Dworetzky passes gavel to Chairperson S. Miller at 6:02PM.

Board Members Absent: None

Staff Members Present: L. Gonzales, K. Cook, D. Nishihara and Anita Peterson

Legal Counsel Present: Derek Cole

Auditor Present: No

Presentation(s): Virgil Anderson, Project Manager
Dereck Cole, Legal Council

Visitor(s) That Signed In: Erin Matz, Resident

Item #2)

Public Comment: Resident Erin Matz was interested in asking questions regarding renovation of District Shop Item #4bii. District Staff and Virgil Anderson, Project Manager, were able to answer questions during break.

Item #3)

Closed Session (As Needed) – PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- Suspend Regular Meeting and Open Close Session at 6:05PM
- Adjourn Closed Session and Reopen Regular Meeting at 6:44PM
- No reportable action taken.

Item 4#)

Guest: Legal Counsel, Auditor, Presentations, Follow up, etc.

Old Business:

- Proposed Successor Agreement Between TRUSD and ACRPD – No Action Taken
- Report from Anderson Project Management – No Action Taken
- Update regarding Maintenance Building (Shop) – No Action Taken

New Business:

- Award of BID for the Hamilton Street Park Play Curb Project

Vice Chair T. Dworetzky made a motion to approve the low bid for the Construction of the Hamilton Street Play Curb Project of \$24,875.00 to John Vaden’s Restoration Landscape.

Board Member, A. Vasser seconded.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, T. Dworetzky, S. Miller, G. Wilson and A. Vassar
Absent: N/A
Abstained: N/A
Vacant: N/A

5. Announcements (Staff)

- Office staff purchased new laptop to support daily operations.

6. Task Update

None

7. Consent Agenda-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*

- a. **Draft Meeting Minutes:** Board Meeting 01/18/2024 (Revision typos)
- b. FY 23-24 Period 7 **Financial Reports 339A**
- c. FY 23-24 Period 7 **Financial Reports 339D**
- d. FY 23-24 Period 7 **Multi Accounts Revenue Reports**
- e. FY 23-24 Period 7 **Payroll Report**
- f. FY 23-24 Period 7 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Board member A. Vassar motioned to approve Consent Agenda. Board member M. Hanson seconded the motion.

Ayes: M. Hanson, T. Dworetzky, S. Miller, G. Wilson and A. Vassar

Absent: N/A

Abstained: N/A

Vacant: N/A

8. Old Business:

- a. FY23/24 General Fund Budget Amendment Resolution 2024-01 – *offset personnel expense*

Motion Carried: 4 Ayes, 1 Noes, 0 Absent, 0 Abstained

Board member Board member M. Hanson motioned to approve FY23/24 General Fund Budget Amendment Resolution 2024-01. A. Vassar seconded the motion.

Ayes: M. Hanson, T. Dworetzky, S. Miller, and A. Vassar

Noes: G. Wilson

Abstained: N/A

- b. Filtration system for HSP well
 - No Action taken; Staff directed to schedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.
- c. Discuss budget priorities for FY 2024-25
 - No Action, Update.
- d. Draft Policy 2900 General Manager
 - No Action taken; Staff directed to schedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.
- e. Director Dworetzky and Director Wilson – Discuss District Salary Ranges
 - No Action taken; Staff directed to schedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.

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- f. Discuss and establish office hours – New Policy 2405 Hours of Operation
 - No Action taken; Staff directed to revise and schedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.
- g. Monthly update on Nature Trail at Arcade Creek Park
 - No Action, Update.

9. New Business

- a. Sacramento County – Annual Investment Policy of the Pooled Investment Fund 2024
 - No Action taken; Informational.
- b. Proposal for Grazing Services for Arcade Creek Nature Trail and Area
 - No Action taken; Staff directed to complete more research and to reschedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.
- c. ACP Security Cameras / Alarm System
 - No Action taken; Staff directed to revise and schedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.
- d. Board Stipend Policy 4030

Motion Carried: 3 Ayes, 1 Noes, 0 Absent, 1 Abstained

Board member Board member T. Dworetzky motioned to approve an increase in ACRPD Board monthly stipend from \$50 to \$100 monthly and revision of Policy 4030.

A. Vassar seconded the motion with addendum to start as of December 1, 2024 at the conclusion of the upcoming Board terms.

Ayes: M. Hanson, S. Miller, and A. Vassar
Noes: G. Wilson
Abstained: T. Dworetzky

- e. Assign Project Committee
Chairperson S. Miller initiated discussion regarding the implementation of a standing committee for Projects. This committee shall be specifically responsible for providing oversight to capital improvement projects within ACRPD. He volunteered and appointed Board Member G. Wilson to serve.
- f. GM Recruitment Information
 - No Action taken; Staff directed to revise and reschedule item for adoption on March 21, 2024 ACRPD Board meeting agenda.

10. Board Discussion

- a. General discussion on topics for future meetings

11. Adjournment of the meeting

The next regular Board of Directors meeting will be held Thursday March 21, 2024 at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

APPROVED