

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY May 20, 2021 @ 6:00 p.m.

To Join Via Zoom

Log in at <https://us02web.zoom.us/j/750518431?pwd=Um1xMExPb0pqb2xyYvsyb3NRN0MzQT09>
Meeting ID: **750 518 431** Passcode: **7RNGiH**

AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting.
Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
3. **Closed session**
 - a. Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to § 54956.9(b) - Number of Cases: 1
4. **Announcements**

Director Travis Dworetzky was sworn in on April 15, 2021 after the Board meeting and Director Christopher Juell was sworn in on Saturday April 17, 2021.

The District will be observing Memorial Day on Monday May 31st.
5. **Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 4/15/2021, Budget Committee 5/4/2021
 - b. FY 20-21 Period 10 **Financial Reports 339A**
 - c. FY 20-21 Period 10 **Financial Reports 339D**
 - d. FY 20-21 Period 10 **Multi Accounts Revenue Reports**

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

- e. FY 20-21 Period 10 **Payroll Report**
 - f. FY 20-21 Period 10 **Rental & Misc. Revenue Report**
 - g. Correspondence **received and sent**
 - h. Patrol Report
 - i. Interim General Managers Report
6. **Old Business**
- a. Budget Committee report and proposal for FY 2021 - 2022 Preliminary Budgets

Public Hearing: FY 2021 - 2022 Proposed Budget presentation and to receive public comments on the documents.
 - b. Update General Manager Recruitment
 - c. Choose between the following two dates for a tour of District facilities with Maintenance Lead Juanita Peterson. June 5 or June 12th and set time.
7. **New Business**
- a. Discuss parking lot hours issue (sundown vs 10 pm)
 - b. Options regarding the bollards on the perimeter of Hamilton Street Park.
 - c. Policy Review
8. **Board Discussion**
- a. General discussion on topics for future meetings.
9. **Adjournment of the meeting.** The next regular Board of Directors meeting will be held Thursday June 17, 2021 at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpd@acrpd.com

Arcade Creek Recreation and Park District

MEETING DATE: May 20, 2021

AGENDA ITEM: 3 Closed Session

- a. Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to § 54956.9(b) - Number of Cases: 1**

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday April 15, 2021 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:01 pm

Board Members Present: Alex Vassar, Michael Hanson, Amanda Gualderama

Board Members Absent: Two Vacant Seats

Staff Members Present: Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: **Via Zoom** – Travis Dworetzky, Marilyn Clothier

2. PUBLIC COMMENTS: Marilyn Clothier requested that the tennis court net be put back up so that the group that plays pickleball may resume playing.

3. ANNOUNCEMENTS: None

Chairperson A. Vassar turned the meeting over to Vice-Chair M. Hanson, so that he could assist with someone attempting to join the Zoom meeting.

4. CONSENT ITEMS:

- a. **Meeting Minutes:** Board Retreat 3/13/2021, Board Meeting 3/18/2021, Budget Committee 4/6/2021
- b. FY 20-21 Period 9 **Financial Reports 339A**
- c. FY 20-21 Period 9 **Financial Reports 339D**
- d. FY 20-21 Period 9 **Multi Accounts Revenue Reports**
- e. FY 20-21 Period 9 **Payroll Report**
- f. FY 20-21 Period 9 **Rental & Misc. Revenue Report**
- g. Correspondence **received and sent**
- h. **Patrol Report**
- i. Interim General Manager's Report

Minutes of the Board of Directors Meeting

April 15, 2021

Page 2 of 4

4. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director A. Gualderama and seconded by Director A. Vassar to approve consent items as presented, with the exception of correcting two items on the 4/6/2021 Budget Committee minutes.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant

Ayes: A. Gualderama, M. Hanson, A. Vassar

Absent:

Abstained:

Vice-Chair M. Hanson returned the meeting over to Chair A. Vassar

Chairperson Vassar moved Old Business 5 b ahead of 5 a

5. OLD BUSINESS:

- b. Appoint qualified applicant(s) to fill the vacant Board member position(s)

Motion No. 2: It was moved by Director M. Hanson and seconded by Director A. Gualderama to appoint Travis Dworetzky to fill the vacated seat left by Heather Gonzalez, her term was scheduled to end 11/2024 and appoint Christopher Juell to fill the vacated seat left by Miles Constantine, his term was scheduled to end 11/22. Both appointees will serve until 11/2022.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant

Ayes: A. Gualderama, M. Hanson, A. Vassar

Absent:

Abstained:

Until the newly appointed Directors take the Oath of Office and physically sign the documents, they will not vote on agenda items.

- a. Budget Committee report and proposal for FY 2021 – 2022 Preliminary Budgets

Budget committee Chairperson A. Gualderama presented the proposed Preliminary 21-22 Budget for review and discussion.

Staff was directed to have park maintenance review what hand tools may be needed to replace unsafe items currently being used. This list is to be brought back to the Budget Committee to review and see if the budget line item needs to be increased.

**Minutes of Board of Directors Meeting
April 15, 2021**

Page 3 of 4

NEW BUSINESS:

- a. Administer Oath of Office to newly appointed Board Member(s)

The two appointees are to meet at the District Office to have the Oath of Office be Administrated by Chairperson A. Vassar.

- b. Chairman to appoint members of District Committee assignments (Budget/Finance, District Policies)

- i. Finance - Budget Committee
- ii. Personnel Committee
- iii. Policy Review Committee

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director M. Hanson to ratify the appointment of Travis Dworetzky to a position on the Finance Committee.

The Finance Committee will consist of A. Gualderama and T. Dworetzky

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant
Ayes: A. Gualderama, M. Hanson, A. Vassar
Absent:
Abstained:

Motion No. 4: It was moved by Director M. Hanson and seconded by Director A. Gualderama to ratify that Chairperson A. Vassar and Vice-Chair M. Hanson will sit on the Personnel Committee.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant
Ayes: A. Gualderama, M. Hanson, A. Vassar
Absent:
Abstained:

Positions on the Policy Review Committee tabled.

- c. General Manager Recruitment

Motion No. 5: It was moved by Director A. Gualderama and seconded by Director M. Hanson approve the duty statement for the General Manager position with discussed changes and begin the process of advertising.

The Personnel Committee is to begin recruitment with the following timeline:

- Post the job description by the end of April 2021.
- Submission deadline for receipt of applications to be May 28, 2021 by 5 pm.
- Personnel Committee to review the applications.

Minutes of Board of Directors Meeting

April 15, 2021

Page 4 of 4

- In June 2021, hold a Special Meeting to discuss applicants and keep the Board up to date with the process.

Motion Carried: 3 Ayes, 0 Noes, 0 Absent, 0 Abstained, 2 Vacant

Ayes: A. Gualderama, M. Hanson, A. Vassar

Absent:

Abstained:

- d. Schedule a date for a tour of District facilities by Maintenance Lead Juanita Petersen

Staff directed to reach out to the Directors to identify a date to schedule a tour and to place the dated on the Agenda.

7. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

Discuss options regarding the bollards on the perimeter of Hamilton Street Park.

Director A. Gualderama requested to have Fulton El Camino Patrol be invited to attend a future Board Meeting to inform the District of what is taking place in and around our parks.

Director A. Gualderama is the District's representative on the Sacramento Parks Foundation and requested that Board Members promote the new emPOWERment Park Project that is being designed that is all inclusive for those with disabilities. They are currently soliciting donations.

8. ADJOURNMENT OF THE MEETING.

Chairperson Vassar adjourned the meeting at 7:17 pm.

The next Board of Directors meeting will be held Thursday May 20, 2021 at 6:00 pm

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Tuesday May 4, 2021 – Budget Finance Committee Meeting

Meeting held at the District Office

Call to Order and Perform Roll Call: Treasurer Amanda Gualdarma called the meeting to order at 6:01 pm

Budget Committee Members Present: A. Gualderama, T. Dworetzky

Budget Committee Members Absent: None

Staff Members Present: Kim Cook

Visitor(s): None

1. PUBLIC COMMENTS: None

2. BUSINESS

- a. Develop Preliminary 339A General Budget for FY 2021-22 and 339D District Projects Budget to be presented at the May 20th, 2021 Board Meeting. Both budgets will be open to the Public for review and comments.

Preliminary Budgets for 339A General Budget and 339D District Projects reviewed and agreed that proposed budgets look good and both create a balanced budget.

Budget Committee discussed creating a list of items that may be deemed surplus and follow the guidelines to sell the items and utilize the funds towards the purchase needed maintenance equipment.

Director's Gualderama and Dworetzky agreed to take on different task to assist the District in finding intern(s) from the local college to work on the District's social media and promote the parks.

Treasurer adjourned the meeting at 8:05 pm

**ACRPD 2020 - 2021
339A Budget Report**

**April 2021
Period 10 of 13**

FYTD Completed = 77%

CODE	CATEGORIES	2020-2021 Budget	April	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	177,741.00	12,227.82	148,244.98	29,496.02	83%
"	Part-time Salaries			-		-0-
"	P/T Monitors	28,080.00	671.25	9,516.01	18,563.99	34%
"	2 P/T Maintenance Position			-	-	#DIV/0!
"	P/T Summer Monitors-Special Events			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	3,500.00	300.00	3,200.00	300.00	91%
10113200	Salaries & Wages - Time/one half (OT)	2,500.00	1,155.00	1,596.00	904.00	64%
"	Salaries/Wages - Strt Time (No Retirement Contribution)		277.75	646.51	(646.51)	#DIV/0!
10115200	Termination Pay		1,978.26	1,978.26	(1,978.26)	#DIV/0!
10121000	Retirement - Employer Cost (@10.484%)	18,634.00	1,281.95	15,469.93	3,164.07	83%
"	Retirement - UAL (1591.04 mthly or 18457.00)	18,457.00	-	18,457.00	-	100%
"	Retirement Actuarial Cost	1,000.00		650.00	350.00	65%
10122000	Social Security (OASDHI rate=7.65%)	16,347.00	1,269.09	12,606.88	3,740.12	77%
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee	28,551.00	2,444.83	24,428.48	4,122.52	86%
"	Dental	1,484.00	167.16	1,274.79	209.21	86%
"	EAP	104.00	17.40	95.70	8.30	92%
"	Vision	296.00	32.76	253.89	42.11	86%
10124000	Work Comp Ins - Employer Cost	7,243.00		6,699.79	543.21	93%
10125000	State Unemployment Insurance (Pool)	700.00	10.74	394.73	305.27	56%
10128000	Health Care Retirees	1,282.00	117.13	645.92	636.08	50%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)	274,273.00		273,118.00	1,155.00	100%
	TOTALS:	580,192.00	21,951.14	519,276.87	60,915.13	90%

Resolution 2021-01 Budget Amendment to Increase 10140000 by \$8,000.00 & Decrease 20281700 by Same to pay off CalPERS UAL

**ACRPD 2020 - 2021
339A Budget Report**

**April 2021
Period 10 of 13**

FYTD Completed = 77%

CODE	Service & Supply	2020 Budget	April	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	500.00		164.79	335.21	33%
20202900	Business/Conference Expenses	2,200.00	29.88	29.88	2,170.12	1%
20203600	Education and Training Supplies	-		-	-	#DIV/0!
20205100	Insurance - Liability	51,540.00		51,540.00	-	100%
20206100	Memberships Dues	2,000.00		2,000.00	-	100%
20207600	Office Supplies	800.00		385.49	414.51	48%
20207602	Signs	1,000.00		-	1,000.00	0%
20207603	Keys	500.00		-	500.00	0%
20208100	Postage Service	148.00		148.00	-	100%
20208102	Stamps (Postal)	150.00		82.16	67.84	55%
20208500	Printing Service	3,500.00		-	3,500.00	0%
20210300	Agriculture/Horticultural Services	10,000.00		350.00	9,650.00	4%
20210400	Agricultural/Horticultural Supplies	2,500.00		216.58	2,283.42	9%
20211100	Building Maintenance Service	2,200.00		1,191.00	1,009.00	54%
20211200	Building Maintenance Supplies	-	145.40	145.40	(145.40)	#DIV/0!
20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
20214100	Land Improvement Maintenance Service	4,000.00	1,000.00	6,711.22	(2,711.22)	168%
20214200	Land Improvement Maintenance Sup.	2,000.00		1,372.22	627.78	69%
20215100	Mechanical System Maintenance Svcs.	1,500.00	204.00	834.00	666.00	56%
20215200	Mechanical System Maintenance Sup.	-		-	-	#DIV/0!
20216200	Painting Supplies	500.00		119.53	380.47	24%
20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
20219100	Electricity	17,500.00	761.24	12,670.53	4,829.47	72%

**ACRPD 2020 - 2021
339A Budget Report**

**April 2021
Period 10 of 13**

FYTD Completed = 77%

CODE	Service & Supply	2020 Budget	April	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	2,500.00	260.28	1,976.22	523.78	79%
20219300	Refuse Collection/Disposal	4,000.00	189.90	1,980.98	2,019.02	50%
20219500	Sewage Services	3,000.00	201.47	627.91	2,372.09	21%
20219800	Water	30,000.00	1,781.61	22,550.57	7,449.43	75%
20220500	Automotive Maintenance Service	2,000.00		281.34	1,718.66	14%
20220600	Automotive Maintenance Supplies	300.00		-	300.00	0%
20221100	Grounds Equipment Maintenance Svcs.	4,000.00	2,122.50	4,373.00	(373.00)	109%
20221200	Grounds Equipment Maintenance Sup.	3,000.00	1,605.68	4,929.02	(1,929.02)	164%
20222600	Hand / Expendable Tools	1,200.00		235.13	964.87	20%
20223600	Fuel and Lubricant Supplies	4,200.00	331.30	2,883.12	1,316.88	69%
20226200	Office Equip. Maintenance Supplies	-		-	-	#DIV/0!
20227500	Rent/Lease Equipment	500.00		-	500.00	0%
20227501	Copy Machine - Lease	3,300.00	307.40	3,027.30	272.70	92%
20227504	Miscellaneous	1,500.00	283.32	562.00	938.00	37%
20229100	Other Equip Maint. Service	2,000.00	600.00	600.00	1,400.00	30%
20229200	Other Equip Maint. Supply	1,500.00		-	1,500.00	0%
20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
20232200	Custodial Supplies	5,000.00	431.04	3,631.05	1,368.95	73%
20243700	Lab (Medical) Service (Drug Testing)	-		-	-	#DIV/0!
20244300	Medical Service (Pre-emp. testing)	-		-	-	#DIV/0!
20244400	Medical Supplies (First Aid)	350.00		32.29	317.71	9%
20250700	Assessment / Collection Services	7,600.00	3,880.32	7,859.64	(259.64)	103%
20252100	Temporary Services	-		-	-	#DIV/0!
20253100	Legal Services	6,500.00	1,237.50	8,732.22	(2,232.22)	134%
20255100	Planning Service-	-		-	-	#DIV/0!
20257100	Security Service	23,725.00	4,095.00	20,650.00	3,075.00	87%
20258200	Public Relations Service/mkting, web	5,000.00		2,651.33	2,348.67	53%
20259100	Other Professional Services	5,000.00		4,388.94	611.06	88%

**ACRPD 2020 - 2021
339A Budget Report**

**April 2021
Period 10 of 13**

FYTD Completed = 77%

CODE	CATEGORIES	2020 Budget	April	Expended To Date	Balance	Percent Expended
20281100	Data Processing -Computer Services	3,000.00		2,260.00	740.00	75%
20281201	Hardware (Computer)	-	1,158.31	1,217.34	(1,217.34)	#DIV/0!
20281265	Application Software Maint Lic Renewal	3,000.00	220.00	2,920.46	79.54	97%
20281304	Sales Tsx Adj - Board of EQ	-		-	-	#DIV/0!
20281700	Election Services	4,000.00		1,887.00	2,113.00	47%
20283102	Mileage	1,500.00		170.36	1,329.64	11%
20285100	Recreation Services	-		-	-	#DIV/0!
20285200	Recreation Supplies	2,000.00		2,897.40	(897.40)	145%
20285300	Recreation Supp. (P-S) ELP Program	-		-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies	1,500.00	57.04	196.52	1,303.48	13%
20289900	Other Operating Exp. - Misc. expenses	1,000.00		-	1,000.00	-0-
20291300	Auditor/Controller Services	5,500.00		5,495.00	5.00	100%
20291500	Compass Costs	1,000.00		987.83	12.17	99%
20291700	Alarm Services	1,770.00	241.63	1,766.52	3.48	100%
20298700	Telephone Services	4,000.00	300.15	2,997.47	1,002.53	75%
20298701	Cell Phones	800.00	69.40	819.44	(19.44)	102%
20299909	Expenditure Reimbursements	12,500.00	5,000.00	5,000.00	7,500.00	40%
TOTALS:		263,083.00	\$ 26,514.37	\$ 198,548.20	\$ 64,534.80	75%

Resolution 2021-01 Budget Amendment to Increase 10140000 by \$8,000.00 & Decrease 20281700 by Same to pay off CalPERS UAL

**ACRPD 2020 - 2021
339A Budget Report**

**April 2021
Period 10 of 13**

FYTD Completed = 77%

CODE	CATEGORIES	2020 Budget	April	Expended To Date	Balance	Percent Expended
30321000	Interest Expense (Side Fund)	9,688.00	770.06	8,926.42	761.58	92%
30323000	Lease Obligation Retirement(Side Fund)	27,900.00	2,400.00	25,500.00	2,400.00	91%
"				-	-	#DIV/0!
				-	-	#DIV/0!
30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:		38,292.00	\$ 3,170.06	\$ 35,130.06	\$ 3,161.94	92%

FYTD Completed = 77%

CODE	CATEGORIES	2020 Budget	April	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades	-		-	-	#DIV/0!
TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 77%

79790100	Contingencies	31,033.00		-	\$ 31,033.00	0%
	Reserved Fund Balance Increase			-	\$ -	0%
Grand Total		\$ 912,600.00	\$ 51,635.57	\$ 752,955.13	\$ 128,611.87	83%

	Beginning Fund Balance Available	394,587.00		-	\$ 394,587.00	0%
	Fund Balance Decreased by	(160,000.00)			\$ (160,000.00)	0%
	Provisions for General Reserves	22,000.00		-	\$ 22,000.00	0%
TOTALS:		256,587.00	-	-	256,587.00	

**ACRPD 2020 - 2021
339A Revenue**

**April 2021
Period 10 of 13**

**FYTD Completed = 77%
Percent Received**

Account		2020 - 21 Budget	April	Received To Date	Unrealized	
91910100	Property Tax-Current Secured	610,000.00	270,588.83	609,736.75	263.25	100%
91910200	Property Tax-Current Unsecured	21,000.00	92.86	22,704.39	(1,704.39)	108%
91910300	Property Tax-Current Sup.	13,000.00	6,603.03	11,582.70	1,417.30	89%
91910400	Property Tax Sec. Delin.(+Teeter)	4,300.00		5,161.79	(861.79)	120%
91910500	Property Tax Supplemental Delin.	800.00		796.27	3.73	100%
91910600	Property Tax-Unitary	6,100.00	2,839.25	5,874.19	225.81	96%
91912000	Redemption	-	23.36	44.50	(44.50)	#DIV/0!
91913000	Property Tax Prior Unsecured	300.00	62.36	452.99	(152.99)	151%
91914000	Penalty	100.00	54.05	153.15	(53.15)	153%
91919600	RDA Residual Distribution	-		5,417.77	(5,417.77)	#DIV/0!
91919900	Taxes - Other	-	0.17	0.17	(0.17)	#DIV/0!
Total Taxes		\$ 655,600.00	\$ 280,263.91	661,924.67	\$ (6,324.67)	101%
94941000	Interest	2,000.00	680.00	1,251.26	748.74	63%
94942900	Building Rental (Parks & Facilities)	4,674.96	1,190.00	2,150.00	2,524.96	46%
"	Building Rental (Cell Towers 4610.42)	55,325.04	9,220.84	45,804.20	9,520.84	83%
95952200	Homeowner Property Tax Relief	6,000.00		2,774.21	3,225.79	46%
95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
95953300	Redevelopment Passthru	4,000.00		4,163.45	(163.45)	104%
95956300	State-Federal Grants	-		-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)	-		-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
96964600	Recreation Fees	-		-	-	#DIV/0!
97974000	Insurance Proceeds	10,000.00		-	10,000.00	0%
97979000	Miscellaneous	15,000.00	32.79	9,174.13	5,825.87	61%
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ 97,000.00	\$ 11,123.63	\$ 65,317.25	\$ 31,682.75	67%
Total Revenue		\$ 752,600.00	\$ 291,387.54	\$ 727,241.92	\$ 25,358.08	97%

Register Expense Report
FY 2020 - 2021
4/1/2021 Through 4/30/2021

Account 339A

Not Cleared

Date	Num	Description	Memo	Category	Cleared	Amount
4/7/2021	23819	S CalPERS - 521	3/16 - 3/31/2021 EE Contrib	5420524	c	-547.77
			3/16 - 3/31/2021 ER Contrib	121000	c	-820.38
4/7/2021		23820 Central Control System - 23278	4/2021 - Wireless irrigation	281265	c	-220
4/7/2021		23821 Cintas - 56036	3/15/2021 - 6/spray bottles	232200	c	-32.33
4/7/2021		23822 Cintas - 56036	4/2/2021 - Custodial	232200	c	-179.16
4/7/2021	23823	S Fast Break - 37998	3/2021- Phone service	298700	c	-195
			4/2021 - email exhchange + Brd mbrs	298701	c	-40
4/7/2021		23824 Orbit Station - 33714	3/2021- Fuel Chgs	223600	c	-160
4/7/2021		23825 PRISM - 14746	4/2021 - 6/2021 - EAP Benefit - 2 EE's	123000	c	-17.4
4/7/2021		23826 PG&E - 1383	3/2021-Billing	219200	c	-260.28
4/7/2021		23827 Republic Services - 57909	3/2021 - Billing	219300	c	-189.9
4/7/2021	23828	S Sacramento County Utilities - 666	2/22/2021 - 4/21/2021 Billing	219500	c	-276.28
			Credit Adj	219500	c	74.81
4/7/2021		23829 Sacramento Control Systems - 1112	4/2021 - 6/31/2021-AES Fire Monitoring	291700	c	-241.63
4/7/2021	23830	S Sacramento For Tractors - 64608	Labor repairs - Kubota	221100	c	-495
			Repair parts - Kubota	221200	c	-134.62
4/7/2021	23831	S Sacramento For Tractors - 64608	Labor repairs - Kubota	221100	c	-302.5
			Repair parts - Kubota	221200	c	-294.56
4/7/2021	23832	S Sacramento For Tractors - 64608	Labor repairs - Kioti	221100	c	-990
			Repair parts - Kioti	221200	c	-1,022.52
4/7/2021		23833 SMUD - 4025	3/2021 - SMUD Billing	219100	c	-761.24
4/7/2021		23834 T-Mobile - 32685	3/2021-District Cell Phones	298701	c	-29.4
4/7/2021	23835	S Valley Truck & Tractor - 36620	Labor repairs - J Deere mower	221100	c	-290
			Repair parts - J Deere mower	221200	c	-107.58
4/7/2021	23836	S Valley Truck & Tractor - 36620	Labor repairs - J Deere mower	221100	c	-45
			Repair parts - J Deere mower	221200	c	-46.4
4/7/2021	23837	S Umpqua CC - 71085	Zoom	202900	c	-29.88
			3 sets 2/pk shop lights	211200	c	-145.4
4/7/2021		23838 Raul's Tree Care - 69419	HSP - Oak tree removal near play ground (uprooted)	299909	c	-5,000.00
4/14/2021		23839 Cole Huber - 54641	3/2021 Ref-Personnel, Prep/attend mtg	253100	c	-1,237.50
4/14/2021		23840 Comcast - 12322	4/2021-Billing-Phone/HSI	298700	c	-105.15
4/14/2021	23841	S Pet Waste Eliminator - 69321	Pet waste bags	227504	c	-281.59
			Tax Accrual S/H	227504	c	-1.73
4/14/2021		23842 Phillips 66 - 58398	3/2021 - Stmt	223600	c	-171.3
4/14/2021		23843 US Bank - 68934	4/2021-Xerox Copie (w/late fee)r	227501	c	-307.4
4/15/2021	EFT	# 400039744 - Health Benefits	Health Benefits Pay Date 4/15/2021	123000	c	-1,220.46

4/15/2021	P/R+Taxes	S	Payroll And Taxes	Period 3/16/2021 - 3/31/2021 Ck date 4/15/2021	111000	c	-8,410.16
				Brd Pay Ck date 4/15/2021	112400	c	-150
				Time/One Half - Ck date 4/15/2021	113200	c	-305.25
				OT Straight Pay - Ck date 4/15/2021	113200	c	-57.75
				OASDHI - Ck date 4/15/2021	122000	c	-832.35
				SUI ER Contrib Ck date 4/15/2021	125000	c	-9.35
				Termination Pay	115200	c	-1,978.26
4/20/2021	23844	S	CalPERS - 521	4/1 - 4/15/2021 EE Contrib	5420524	c	-308.19
				4/1 - 4/15/2021 ER Contrib	121000	c	-461.57
4/20/2021	23845	S	CalPERS Health - 12733	5/2021-Medical - 2 EE's	5420516	c	-1,627.28
				5/2021-Medical - EE Admin Fee	123000	c	-3.91
				5/2021-Medical - 2 Retirees	128000	c	-117.13
4/20/2021			23846 Cintas - 56036	4/16/2021 - Custodial	232200	c	-113.74
4/20/2021			23847 Fast Break - 37998	Computer - Front Desk	281201	c	-1,158.31
4/20/2021			23848 Fulton-El Camino Rec & Park - 2968	3/2021 - Patrol Service	257100	c	-2,275.00
4/20/2021	23849	S	GSRMA - 29229	5/2021-Dental - 2 EEs	123000	c	-83.58
				Adj 4/2021 Dental 1 EE	123000	c	41.79
				5/2021-Vision- 2 EEs	123000	c	-16.38
				Adj 4/2021 Vision 1 EE	123000	c	8.19
				Adj 4/2021 Dental 1 depend	5420516	c	33.6
				Adj 4/2021 Vision 1 depend	5420516	c	7.56
4/20/2021			23850 Sacramento Suburban Water - 26158	4/2021 Garfield (ACP)	219800	c	-534.41
4/26/2021	EFT		Assessment/Collection Service	SB 2557 2nd Installment	250700	c	-3,880.32
4/27/2021			23851 Raul's Tree Care - 69419	HSP - Tree removal & grinding	210300		-1,600.00
4/27/2021			23852 Sacramento Suburban Water - 26158	4/2021 Myrtle (Oak)	219800	c	-1,099.50
4/27/2021			23853 Sacramento Suburban Water - 26158	4/2021 HSP	219800	c	-147.7
4/27/2021	23854	S	UMPqua Bank - 52152	5/2021 - Side Fund - Interest	321000	c	-770.06
				5/2021 - Side Fund - Principal	323000	c	-2,400.00
4/28/2021	DepPermit	S	County Of Sacramento Deposit Permi	Studio / Field Space	942900	c	0
				Event Building / GPA / Park Rentals / Cell Towers	942900	c	5,580.42
				Grants -	956300	c	0
				Misc Funds Collected	979000	c	32.79
4/30/2021	P/R+Taxes	S	Payroll And Taxes	Period 4/1/2021 - 4/15/2021 Ck date 4/30/2021	111000	c	-4,488.91
				Brd Pay Ck date 4/30/2021	112400	c	-150
				Time/One Half - Ck date 4/30/2021	113200	c	-849.75
				OT Straight Pay - Ck date 4/30/2021	113200	c	-220
				OASDHI - Ck date 4/30/2021	122000	c	-436.74
				SUI ER Contrib Ck date 4/30/2021	125000	c	-1.39
4/30/2021	EFT		# 400039831 - Health Benefits	Health Benefits Pay Date 4/30/2021	123000	c	-1,220.46
4/30/2021	TaxRevenu	S	Property Tax(s) Deposited Per County	4/2021-Property Tax - Current Secured	910100	c	270,588.83
				4/2021-Property Tax - Current Unsecured	910200	c	92.86
				4/2021-Property Tax - Current Sup.	910300	c	6,603.03

4/2021-Property Tax Sec Delin.(+Tetter)	910400	c	0
4/2021-Property Tax Supplement Delin.	910500	c	0
4/2021-Property Tax-Unitary	910600	c	2,839.25
4/2021-Redemption	912000	c	23.36
4/2021-Property Tax Prior Unsecured	913000	c	62.36
4/2021-Penalty	914000	c	54.05
4/2021-RDA Residual Distribution	919600	c	0
4/2021-Interest	941000	c	680
4/2021-Homeowner Property Tax Relief	952200	c	0
4/2021-Redevelopment Passthru	953300	c	0
4/2021-Taxes-Other	919900	c	0.17
TOTAL 4/1/2021 - 4/30/2021			<u>234,816.26</u>
BALANCE 4/30/2021			-64,048.18
TOTAL INFLOWS			286,723.07
TOTAL OUTFLOWS			-51,906.81
NET TOTAL			234,816.26

ACRPD 2020 - 2021
339D Expenditures

April 2021
Period 10 of 13

FYTD Completed = 77%

CODE	CAPITAL OUTLAY	20-21 Budget	April	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP	1,400.00	6.28	68.98	1,331.02	5%
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj			841.12	(841.12)	#DIV/0!
43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP site plan & Locati	49,367.00		-	49,367.00	0%
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		50,767.00	\$ 6.28	\$ 910.10	\$ 49,856.90	2%

ACRPD 2020 - 2021
339D Revenue

April 2021
Period 10 of 13

FYTD Completed = 77%

Account		20-21 Budget	April	Received To Date	Unrealized	Percent Received
94941000	Interest Income		80.00	135.00	(135.00)	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
95956900	Other Funds - Local (Fund Source 339I Impact Fees	45,000.00		-	45,000.00	0%
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
	*HSP Planning, Accessible Parking & Pathways			45,000.00	(45,000.00)	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	**			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!
Total Other Revenue		\$ 45,000.00	\$ 80.00	\$ 45,135.00	\$ (135.00)	100%

	<i>Beginning Fund Balance Available</i> \$5767.00			-	\$ -	0%
	<i>Fund Balance Decreased by</i>	5,767.00			\$ 5,767.00	
TOTALS:		50,767.00	80.00	45,135.00	5,632.00	

Register Expense Report
FY 2020 - 2021
4/1/2021 Through 4/30/2021

				339D	Not Cleared		
Date	Num	Description	Account	Memo	Category	Cleared	Amount
4/1/2021	Interest			FY 2020/2021 3rd Qtr Interest	941000	c	80.00
4/27/2021		205 Umpqua Bank - 52152		5/2021 Interest new project loan	420100	c	-6.28
L 4/1/2021 - 4/30/2021				TOTAL 4/1/2021 - 4/31/2021			73.72
				BALANCE 4/30/2021			49,992.19
				TOTAL INFLOWS			80.00
				TOTAL OUTFLOWS			-6.28
				NET TOTAL			73.72

**Arcade Creek Recreation and Park District
2020 - 2021 Monthly Revenue Reports**

April 2021

Period 10

339B - Grant Trust

Beginning Balance	Debits	Credits	Ending Balance
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,198.66	\$ -	\$ 3.00	\$ 1,201.66

339C - ADA Funds

Beginning Balance	Debits	Credits	Ending Balance
\$ 1,363.59	\$ -	\$ 2.00	\$ 1,365.59

339I - Park Impact Fee's

Beginning Balance	Debits	Credits	Ending Balance
\$ 507,750.58	\$ -	\$ 945.00	\$ 508,695.58

Rental & Misc. Revenue Report

April 2021

94942900 - SOCIAL/EVENT BUILDING/GPA RENTALS

Rental Date	Renter	Location	Amount
4/7/2021	J Kennedy - CCA	HSP Soccer	10.00
4/4/2021	S Aguirre	HSP Soccer	0.00
4/4/2021	S Aguirre	Oakdale Soccer	0.00
4/11/2021	S Aguirre	HSP Soccer	0.00
4/18/2021	S Aguirre	HSP Soccer	0.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Credits from 2020
Credits from 2020
Credits from 2020
Credits from 2020

Total Rentals \$ **10.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount

Totals \$ **-** **B**

94942900 - CELL TOWER REVENUE

Apr-21	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
--------	---	----------

Totals \$ **4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Loose Coin	0.81
FECRPD - Patrol Citations	31.98

Totals \$ **32.79** **D**

\$ 10.00	A
\$ -	B
\$ 4,610.42	C
\$ 32.79	D
\$ 4,653.21	Total

Arcade Creek Recreation and Park District

MEETING DATE: May 20, 2021

**AGENDA ITEM: 5 g Consent Agenda
Correspondence Period 10**

No correspondence received.

Monthly activity report for: Arcade Creek Recreation and Park District

Reporting Period: 2021-04-01 to 2021-04-30

Arcade Creek Park

Notice To Appear Issued

1) Date/Time: 2021-04-07 19:51

Violation 1: 11377(a) HS Possession of a controlled substance, Severity: Mis

Violation 2: 11364 HS Paraphernalia, Severity: Mis

2) Date/Time: 2021-04-12 20:04

Violation 1: 22810(G)(1) PC Use of Tear Gas, Not in Self Defense, Severity: Mis

Parking Citations Issued

1) Date/Time: 2021-04-12 20:14

V1: 4000(a) CVC No current registration

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

1) Date/Time: 2021-04-07 19:45

Violation: 9.36.067

Hamilton Street Park

Notice To Appear Issued

No NTAs issued during this reporting period.

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Oakdale Park

Notice To Appear Issued

No NTAs issued during this reporting period.

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Off Property**Notice To Appear Issued**

1) Date/Time: 2021-04-28 19:25

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Mis

Violation 2: 4000(a) CVC No current registration, Severity: Inf

Parking Citations Issued

No parking citations issued during this reporting period

Onsite Arrests Made

No onsite arrests made during this reporting period.

Dispatched Calls For Service

No dispatched calls for service during this reporting period.

D.U.I Arrests

No DUI arrests made during this reporting period.

Warrant Arrests

No warrant arrests made during this reporting period.

Warnings Issued

No warnings issued during this reporting period.

Arcade Creek

Recreation and Park District

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpd@acrpd.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

May 13, 2021

Dear Board of Directors,

I am writing to provide an update on events at the District during the second half of April and the first part of May. First, I'd like to commend Kim Cook for her hard work organizing and cleaning the General Manager's office in anticipation of the anticipated hiring of a new General Manager.

At Hamilton Street, the two biggest issues were the discovery of damage to a sprinkler line caused by the tree that fell recently. The work has been completed and the bills will be sent to our insurer (CAPRI). We also had part break on the Hamilton Street Park merry-go-round that we are working to get repaired. Related to our insurance through CAPRI, we (and the other agencies in the insurance pool) are seeing sizable cost increases for our insurance coverage.

Following our budget discussion at the April board meeting, I met with Anita Petersen this month and approved the purchase of a number of tools to replace existing tools which were worn out and either unsafe or unwise to continue to use. These tools included both hand tools (hammers, wrenches, etc.) as well as power tools (saws) and related items (ex. a hose for an air compressor). Shifting these replacement costs to the current year will hopefully allow us to lessen these costs next year.


Our friends and neighbors at Los Rios Community College District have hired the use of goats to abate plant growth along the Arcade Creek south of the bridge between the Jo Smith Nature Trail and the American River College campus. There had been some planning put into having the contractor use the goats clear both our creek trail and the lower creek (and divide the costs), but after discussions with the college district staff, I wasn't able to work out a good way to make that happen. Although we ran out of time to collaborate with the LRCCD this year, I have seen the goats and think that this is something that should be considered in the future.

If you have any concerns or if I can answer any questions, please don't hesitate to contact me.

Your neighbor,



Alex Vassar
Interim General Manager

Meeting Date May 20, 2021		Item # 6 a
Subject: Finance Committee report and proposal for FY 2021 – 2022 Preliminary Budgets		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective This is a standing agenda item for the Finance Committee to discuss with the full board the Committee's work and the development of the 2021-2022 Budget.		
Background A final budget is generally approved early in the new fiscal year (July or August) to make any additional changes to the budget. In order to meet the requirements imposed by the County of Sacramento, the District must approve a first budget in advance of the new fiscal year (July 1, 2021).		
Analysis Two months remain until the Board must adopt the 2021 Budget.		
Budget/Cost Information Major. This agenda item permits district residents and park users to comment on and make suggestions related to the proposed 2021-22 Budget.		
Proposed Action Discuss the Park District's 2021-22 Budget.		
Alternative Actions This is an discussion item only.		
Coordination and Review This is standard practice of the board.		Attachment(s) Attachments provided by the Finance Committee.

FISCAL YEAR 2021-22 PRELIMINARY BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND

339A ARCADE CREEK REC AND PARK DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 305,919	<u>ESTIMATED REVENUE</u>	\$ 764,215		
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 294,961	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-		
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-		
<u>INTEREST AND PRINCIPAL</u>	\$ 40,220	<u>OTHER RESERVE DECREASE</u>			
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGEMENTS/DAMAGES</u>	704				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 40,924	<u>TOTAL RESERVES TO BE DECREASED</u>	-		
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>			
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>TOTAL AVAILABLE FINANCING</u>	\$ 764,215		
<u>OBJECT 43 - EQUIPMENT</u>	-				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ -				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		<u>FUND EQUITY SCHEDULE</u>	<u>BALANCE</u>	<u>ADJUSTED FUND</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	\$ -	<u>RESERVES</u>	<u>EST. 6/30/2021</u>	<u>INCREASES</u>	<u>DECREASES</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		<u>GENERAL</u>	\$ 22,000	\$ -	\$ -
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	122,411	<u>ENCUMBRANCE</u>	-	-	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>			
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE (EST.)</u>	368,874	-	-
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 390,874	\$ -	\$ -
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 764,215	<u>APPROPRIATIONS LIMIT</u>	\$ -		
<u>TOTAL DIFFERENCE:</u>	\$ -	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-		
		<u>OVER/UNDER LIMIT</u>	\$ -		

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	History FY 18-19	History FY 19-20	Budgeted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget FY 21-22
FUND 339A	ARCADE CREEK REC & PARK DISTRICT							
9339339	91910100	PROP TAX CUR SEC	(548,132.00)	(577,387.00)	(610,000.00)	(609,736.75)	(609,737.00)	(650,000.00)
9339339	91910200	PROP TAX CUR UNSEC	(20,057.00)	(21,480.00)	(21,000.00)	(22,704.39)	(22,704.00)	(20,000.00)
9339339	91910300	PROP TAX CUR SUP	(15,348.00)	(15,605.00)	(13,000.00)	(11,582.70)	(11,583.00)	(5,000.00)
9339339	91910400	PROPERTY TAX SECURED DELINQUENT	(4,133.00)	(4,048.00)	(4,300.00)	(5,161.79)	(5,162.00)	(4,300.00)
9339339	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	(815.00)	(870.00)	(800.00)	(796.27)	(796.00)	(700.00)
9339339	91910600	PROPERTY TAX UNITARY	(5,716.00)	(5,822.00)	(6,100.00)	(5,874.19)	(5,874.00)	(5,000.00)
9339339	91912000	PROP TAX REDEMPTION	(23.00)	(30.00)	0.00	(44.50)	(45.00)	0.00
9339339	91913000	PROP TAX PR UNSEC	(225.00)	(285.00)	(300.00)	(452.99)	(453.00)	(300.00)
9339339	91914000	PROP TAX PENALTIES	(106.00)	(99.00)	(100.00)	(153.15)	(153.00)	(90.00)
9339339	91919600	RDA RESIDUAL DISTRIBUTION	(7,020.00)	(9,396.00)	0.00	(5,417.77)	(5,418.00)	0.00
9339339	91919900	TAXES - OTHER	0.00	0.00	0.00	(0.17)	0.00	0.00
Object 91			(601,575.00)	(635,022.00)	(655,600.00)	(661,924.67)	(661,925.00)	(685,390.00)
9339339	93931000	VEHICLE CODE FINES	0.00	0.00	0.00	0.00	0.00	0.00
Object 93			0.00	0.00	0.00	0.00	0.00	0.00
9339339	94941000	INTEREST INCOME	(4,426.00)	(4,777.00)	(2,000.00)	(1,251.26)	(1,251.00)	(500.00)
9339339	94942900	BLDG RENTAL OTHER	(69,677.00)	(68,585.00)	(60,000.00)	(47,954.20)	(52,564.00)	(59,325.00)
Object 94			(74,103.00)	(73,362.00)	(62,000.00)	(49,205.46)	(53,815.00)	(59,825.00)
9339339	95952200	HOME PROP TAX REL	(5,606.00)	(5,497.00)	(6,000.00)	(2,774.21)	0.00	(5,000.00)
9339339	95952900	IN LIEU FEES	0.00	0.00	0.00	0.00	0.00	0.00
9339339	95953300	REDEV PASSTHRU	(5,912.00)	(7,088.00)	(4,000.00)	(4,163.45)	0.00	(4,000.00)
9339339	95956300	CONSTRUCTION ST	0.00	0.00	0.00	0.00	0.00	0.00
9339339	95956900	STATE AID OTHER MISC PROGRAMS	(92,268.00)	(139,170.00)	0.00	0.00	0.00	0.00
Object 95			(103,786.00)	(151,755.00)	(10,000.00)	(6,937.66)	0.00	(9,000.00)
9339339	96964600	RECREATION SVC CHGS	(24,985.00)	(24,876.00)	0.00	0.00	0.00	0.00
9339339	96965300	LANDSCAPING MAINT CH	0.00	0.00	0.00	0.00	0.00	0.00
9339339	96969700	LAW ENFORCEMENT SVC	0.00	0.00	0.00	0.00	0.00	0.00
Object 96			(24,985.00)	(24,876.00)	0.00	0.00	0.00	0.00
9339339	97974000	INSURANCE PROCEEDS	(26,727.00)	(2,268.00)	(10,000.00)	0.00	(5,000.00)	(8,000.00)
9339339	97979000	MISCELLANEOUS OTHER REVENUES	(13,693.00)	(5,597.00)	(15,000.00)	(9,174.13)	(9,174.00)	(2,000.00)
Object 97			(40,420.00)	(7,865.00)	(25,000.00)	(9,174.13)	(14,174.00)	(10,000.00)
9339339	98986200	PROCEEDS FROM ASSET SALE-SPEC. DIST.					0.00	
9339339			0.00	0.00	0.00	0.00		
Object 98			0	0	0	0	0	0
FUND CENTER 9339339			(844,869.00)	(892,880.00)	(752,600.00)	(727,241.92)	(729,914.00)	(764,215.00)
FUND TOTAL 339A General Fund			(844,869.00)	(892,880.00)	(752,600.00)	(727,241.92)	(729,914.00)	(764,215.00)
			History FY 18-19	History FY 19-20	Budgeted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget FY 21-22

For Review @ 5/20/2021 Board Meeting

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Expenses

339A

General Fund

Fund Center	Commitment Item	Description	History Expenses FY 18-19	History Expense FY 19-20	Adopted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget FY 21-22
FUND	339 A Arcade Creek Recreation and Park District							
9339339	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	327,882.00	291,459.00	205,821.00	157,760.99	177,750.00	205,821.00
9339339	10112400	SALARIES & WAGES - COMMISSION & CO	3,100.00	3,050.00	3,500.00	3,200.00	3,700.00	3,500.00
9339339	10113200	OVER-TIME WAGES (if needed)	1,260.00	2,896.00	2,500.00	2,242.51	2,743.00	2,500.00
	10115200	TERMINAL PAY	0.00	0.00	0.00	1,978.26	1,978.26	0.00
9339339	10121000	RETIREMENT - EMPLOYER COST	32,017.00	36,801.00	38,091.00	34,576.93	36,576.93	38,091.00
9339339	10122200	OASDHI - EMPLOYER COST	25,003.00	22,714.00	16,347.00	12,606.88	14,357.00	16,347.00
9339339	10123000	GROUP INS - EMPLOYER COST	36,018.00	37,547.00	30,435.00	26,052.86	27,763.00	30,435.00
9339339	10124000	WORKERS COMP INS - EMPLOYER COST	22,149.00	19,308.00	7,243.00	6,699.79	6,699.79	7,243.00
9339339	10125000	SUI INS - EMPLOYER COST	2,410.00	1,460.00	700.00	394.73	434.73	700.00
9339339	10128000	HEALTH CARE - RETIREES	453.00	547.00	1,282.00	645.92	763.92	1,282.00
9339339	10140000	COST REDUCTION FACTOR (CaIPERS UAL)	0.00	28,000.00	274,273.00	273,118.00	273,118.00	0.00
		Object 10	450,292.00	443,782.00	580,192.00	519,276.87	545,884.63	305,919.00
9339339	20200500	ADVERTISING/LEGAL NOTICES	284.00	279.00	500.00	164.79	164.79	300.00
9339339	20202400	BOOKS/PERIODICAL SUPPLY		0	0.00			
9339339	20202900	BUSINESS/CONFERENCE EXPENSE	3,215.00	2,039.00	0.00	29.88	29.88	2,000.00
9339339	20203100	BUSINESS TRAVEL	0.00	0.00	0.00			
9339339	20203600	EDUCATION & TRAINING SUPPLIES	0.00	0.00	2,200.00			
9339339	20203800	EMPLOYEE RECOGNITION	0.00	0.00	0.00			
9339339	20205100	INSURANCE - LIABILITY	34,677.00	43,794.00	51,540.00	51,540.00	51,540.00	67,002.00
9339339	20206100	MEMBERSHIP DUES	1,995.00	1,670.00	2,000.00	2,000.00	2,000.00	2,000.00
9339339	20207600	OFFICE SUPPLIES	780.00	444.00	800.00	385.49	410.00	800.00
9339339	20207602	SIGNS	5,457.00	2,403.00	1,000.00		0.00	1,000.00
9339339	20207603	KEYS	16.00	28.00	500.00		0.00	250.00
9339339	20208100	POSTAL SERVICES	0.00	0.00	148.00	148.00	148.00	188.00

9339339	20208102	STAMPS	100.00	191.00	150.00	82.16	82.16	150.00
9339339	20208500	PRINTING SERVICES	15.00	0.00	3,500.00			
9339339	20210300	AGRICULTURE/HORTICULTURE SERVICE	0.00	1,375.00	10,000.00	350.00	2,000.00	20,000.00
9339339	20210400	AGRICULTURE/HORTICULTURE SUPPLIES	366.00	244.00	2,500.00	216.58	216.58	500.00
9339339	20211100	BUILDING MAINTENANCE SERVICE	5,464.00	1,747.00	2,200.00	1,191.00	1,475.00	2,200.00
9339339	20211200	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	145.40	145.40	
9339339	20212200	CHEMICAL SUPPLIES	0.00	0.00	0.00			
9339339	20213100	ELECT MAINT SVC	1,272.00	2,598.00	1,000.00			2,500.00
9339339	20213200	ELECT MAINT SUPPLIES	142.00	0.00	200.00			200.00
9339339	20214100	LAND IMPROVEMENT MAINTENANCE SER	11,110.00	1,705.00	4,000.00	6,711.22	6,711.22	4,000.00
9339339	20214200	LAND IMPROVEMENT MAINTENANCE SUP	0.00	2,583.00	2,000.00	1,372.22	2,000.00	2,000.00
9339339	20215100	MECHANICAL SYSTEMS MAINTENANCE S	2,353.00	1,091.00	1,500.00	834.00	1,242.00	1,500.00
9339339	20215200	MECHANICAL SYSTEMS MAINTENANCE S	0.00	0.00	0.00			
9339339	20216200	PAINTING SUPPLIES	226.00	129.00	500.00	119.53	119.53	500.00
9339339	20216700	PLUMBING MAINTENANCE SERVICES	821.00	150.00	1,000.00			1,000.00
9339339	20216800	PLUMBING MAINTENANCE SUPPLIES	59.00	0.00	500.00			500.00
9339339	20218500	PERMIT FEES	0.00	0.00	0.00			
9339339	20219100	ELECTRICITY	14,663.00	15,303.00	17,500.00	12,670.53	15,200.00	17,500.00
9339339	20219200	NATURAL GAS/LPG/FUEL OIL	2,407.00	1,978.00	2,500.00	1,976.22	2,176.00	2,500.00
9339339	20219300	REFUSE DISPOSAL	3,596.00	3,425.00	4,000.00	1,980.98	2,380.00	4,000.00
9339339	20219500	SEWAGE DISP SVC	2,465.00	2,282.00	3,000.00	627.91	928.00	3,000.00
9339339	20219700	TELEPHONE SERVICE	0.00	0.00	0.00			
9339339	20219800	WATER	26,064.00	28,603.00	30,000.00	22,550.57	29,000.00	30,000.00
9339339	20220500	AUTOMOTIVE MAINTENANCE SERVICE	1,342.00	3,429.00	2,000.00	281.34	581.00	2,000.00
9339339	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	90.00	237.00	300.00		300.00	300.00
9339339	20221100	CONSTRUCTION EQUIPMENT MAINTENANCE	2,869.00	3,048.00	4,000.00	4,373.00	4,373.00	4,000.00
9339339	20221200	CONSTRUCTION EQUIPMENT MAINTENANCE	6,366.00	2,449.00	3,000.00	4,929.02	4,929.02	3,000.00
9339339	20222600	EXPENDABLE TOOLS	1,399.00	852.00	1,200.00	235.13	306.87	500.00
9339339	20223600	FUEL & LUBRICANTS	4,444.00	3,929.00	4,200.00	2,883.12	4,083.00	4,200.00
9339339	20226100	OFFICE EQUIPMENT MAINTENANCE SER	0.00	0.00	0.00			15,000.00
9339339	20227500	RENT/LEASES EQUIPMENT	0.00	267.00	500.00			500.00

9339339	20227510	COPY MACHINE LEASE	3,220.00	3,206.00	3,300.00	3,027.30	3,627.00	296.00
9339339	20227504	MISCELLANEOUS	0.00	0.00	1,500.00	562.00	562.00	500.00
9339339	20229100	OTHER EQUIPMENT MAINTENANCE SERV	0.00	0.00	2,000.00	600.00	600.00	2,000.00
9339339	20229200	OTHER EQUIPMENT MAINTENANCE SUPP	0.00	0.00	1,500.00			1,500.00
9339339	20231400	CLOTHING/PERSONAL SUPPLIES	820.00	40.00	100.00			100.00
9339339	20232200	CUSTODIAL SUPPLIES	6,349.00	7,261.00	5,000.00	3,631.05	4,091.00	5,000.00
	20243700	Laboratory (Medical)-Service/Drug Testing						100.00
9339339	20244300	MEDICAL SERVICE	329.00	52.00	0.00			300.00
9339339	20244400	MEDICAL SUPPLIES	0.00	119.00	350.00	32.29	67.29	350.00
	20250605	SERVICE FEES						3,500.00
9339339	20250700	ASSESSMENT/COLLECTIONS SERVICES	7,371.00	7,520.00	7,600.00	7,859.64	7,859.64	7,600.00
9339339	25210000	TEMPORARY SERVICES	0.00	9,146.00	0.00			
9339339	20253100	LEGAL SERVICES	3,158.00	9,917.00	6,500.00	8,732.22	12,000.00	6,500.00
9339339	20255100	PLANNING SERVICES	0.00	0.00	0.00			5,000.00
9339339	20257100	SECURITY SERVICES	13,585.00	29,205.00	23,725.00	20,650.00	24,650.00	23,725.00
9339339	20258200	PUBLIC RELATIONS SERVICES	301.00	311.00	5,000.00	2,651.33	2,651.33	5,000.00
9339339	20259100	OTHER PROFESSIONAL SERVICES	9,417.00	19,453.00	5,000.00	4,388.94	6,888.94	0.00
9339339	20281100	DATA PROCESSING SERVICES	3,296.00	792.00	3,000.00	2,260.00	2,260.00	3,000.00
9339339	20281201	HARDWARE	0.00	0.00	0.00	1,217.34	1,217.34	
9339339	20281265	APPLICATION SOFTWARE MAINT LICENSE	3,132.00	2,870.00	3,000.00	2,920.46	3,360.46	3,000.00
9339339	20281304	Sales Tax Adj-Board of EQ	0.00	-108.00				
9339339	20281700	ELECTION SERVICES	2,008.00	0.00	4,000.00	1,887.00	1,887.00	
9339339	20281900	REGISTRATION SERVICES	0.00	0.00	0.00			
9339339	20283102	MILEAGE	0.00	0.00	1,500.00	170.36	170.36	1,500.00
9339339	20285100	RECREATIONAL SERVICES	18,683.00	17,785.00	0.00			
9339339	20285200	RECREATIONAL SUPPLIES	2,791.00	1,088.00	2,000.00	2,897.40	2,947.40	2,000.00
9339339	20285300	RECREATIONAL SUPPLIES (P-S)	20,546.00	13,203.00	0.00			
9339339	20289800	OTHER OPERATING EXPENSE - SUPPLIES	0.00	0.00	1,500.00	196.52	196.52	
9339339	20289900	OTHER OPERATING EXPENSE - SERVICE (Yrly Fire Extinguisher)	0.00	0.00	1,000.00			200.00
9339339	20291300	AUDITOR/CONTROLLER SERVICES	5,495.00	5,495.00	5,500.00	5,495.00	5,495.00	11,000.00
9339339	20291500	COMPASS COSTS	919.00	919.00	1,000.00	987.83	987.83	1,000.00

9339339	20291700	GENERAL SERVICES ALARM SERVICES	1,435.00	1,321.00	1,770.00	1,766.52	1,766.52	1,900.00
9339339	20298700	GS TELEPHONE SERVICES	3,793.00	3,783.00	4,000.00	2,997.47	3,597.77	4,000.00
9339339	20298701	CELL PHONES	1,573.00	1,623.00	800.00	819.44	878.64	800.00
9339339	20299909	EXPENDITURE REIMBURSEMENTS	30,727.00	2,268.00	12,500.00	5,000.00	8,000.00	10,000.00
Object 20			273,005.00	265,541.00	263,083.00	198,548.20	228,303.49	294,961.00
9339339	30321000	INTEREST EXPENSE	12,155.00	10,609.00	9,688.00	8,926.42	9,688.00	8,500.00
9339339	30323000	LEASE OBLIGATION RETIREMENT	25,600.00	26,700.00	27,900.00	25,500.00	27,900.00	31,720.00
9339339	30345000	TAX/LICENSES/ASSESSMENTS	704.00	704.00	704.00	703.64	703.64	704.00
Object 30			38,459.00	38,013.00	38,292.00	35,130.06	38,291.64	40,924.00
9339339	42420100	BUILDINGS	31,922.00	60,399.00	0.00	0.00	0.00	
9339339	42420110	LEASEHOLD IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	
9339339	42420200	STRUCTURES	0.00	0.00	0.00	0.00	0.00	
Object 42			31,922.00	60,399.00	0.00	0.00	0.00	

9339339	45450300	INFRASTRUCTURE-SD-NON-RECON	0.00	0	0.00	0.00	0.00	
Object 45			0.00	0.00	0.00	0.00	0.00	
9349339	46460300	OTHER INTANGIBLE ASSET-SPEC DIST	0.00	0	0.00	0.00	0.00	
Object 43			0.00	0.00	0.00	0.00	0.00	
9339339	79790100	CONTINGENCY APPR	0.00	0	31,033.00		0.00	122,411.00
Object 79			0.00	0.00	31,033.00	0.00	0.00	122,411.00
FUND CENTER 9339339 total expenditures			793,678.00	807,735.00	912,600.00	752,955.13	812,479.76	764,215.00
			History Expenses FY 18-19	History Expense FY 19-20	Adopted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Projected Ending Balance	Preliminary Budget FY 21-22

For Review @ 5/20/2021 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 21-22

DISTRICT NAME:ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A

<u>DESCRIPTION</u>	<u>LAND</u>	<u>BUILDING</u>	<u>STRUCTURES & IMPROVEMENT</u>	<u>EQUIPMENT</u>
	41410100	42420100	42420200	43430300
TOTAL FUND 339A	-	-	-	-

FISCAL YEAR 2021-22 PRELIMINARY BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT PROJECT ACCOUNT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>			
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>			\$ 45,000
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ -	<u>RESERVES TO BE DECREASED</u>			
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>			-
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>			-
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVE DECREASE</u>			-
<u>TAXES/LICENSES/ASSESSMENTS</u>					
<u>JUDGEMENTS/DAMAGES</u>	-				
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>			-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>			-
<u>OBJECT 41 - LAND ACQUISITION</u>		<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>			
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>TOTAL AVAILABLE FINANCING</u>			\$ 45,000
<u>OBJECT 43 - EQUIPMENT</u>	-				
<u>OBJECT 44 - COMPUTER SOFTWARE</u>	\$				
<u>OBJECT 45 - INFRASTRUCTURE</u>	\$ -				
<u>OBJECT 46 - INTANGIBLES</u>	\$45,000				
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 45,000				
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ -	<u>FUND EQUITY SCHEDULE</u>	<u>EST. BALANCE</u>	<u>ADJUSTED FUND</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		<u>RESERVES</u>	<u>AS OF 6/30/2021</u>	<u>INCREASES</u>	<u>DECREASES</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>			<u>BALANCE</u>
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>			\$ -
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>			-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>	49,992	-	-
<u>GENERAL RESERVES</u>		<u>TOTALS</u>	\$ 49,992	\$ -	\$ -
<u>OTHER RESERVES</u>	-				\$ 49,992
<u>TOTAL BUDGETARY REQUIREMENT</u>	45,000	<u>APPROPRIATIONS LIMIT</u>	\$ -		
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-		
	\$ -	<u>OVER/UNDER LIMIT</u>	\$ -		

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	History FY 18-19	History FY 19-20	Budgeted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget FY 21-22
FUND 339 D ARCADE CREEK REC & PARK DISTRICT								
9339343	94941000	INTEREST INCOME	(1,041)	(671)	0.00	(135)	(25)	0
9339343	94941105	Contributions Special Dist (SPF/Donations/Etc)	0	0	0.00	0		
Object 94			(1,041)	(671)	0	(135)	(25)	0
9339343	95952900	In Lieu Taxes -		0	0.00	0	0	
9339343	95956300	STATE-FED GRANTS (Dist Proj/Bridge Proj)	0	0	0.00	0	0	
"	"	STATE-FED GRANTS (Dist Proj/Per Capita Funds)		0	0.00	0	0	
9339343	95956900	STATE AID OTHER MISC PROG (339I-Impact Fees)	(127,191)	(141,604)	(45,000)	(45,000)	(45,000)	(45,000)
9339343	95956910	STATE MATCH (Umpqua Line of Credit)	(335,137)	0	0.00	0		
Object 95			(462,328)	(141,604)	(45,000)	(45,000)	(45,000)	(45,000)
FUND CENTER 9339343			(463,369)	(142,275)	(45,000)	(45,135)	(45,025)	(45,000)
FUND TOTAL 339D District Projects			(463,369)	(142,275)	(45,000)	(45,135)	(45,025)	(45,000)
			History FY 18-19	History FY 19-20	Budgeted FY 20-21	ACTUAL 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget FY 21-22

REVENUE DISTRICT TOTAL (supplied by County) 339A + 339D	(1,308,238)	(1,035,155)	(797,600)	(476,128)	(476,128)
--	--------------------	--------------------	------------------	------------------	------------------


SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	History Expenses FY 2018-19	History Expenses FY 2019-20	Adopted FY 2020-21	FY 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget Est For FY 21-22
FUND 339 D ARCADE CREEK RECREATION AND PARK DISTRICT								
9339343	42420100	BUILDINGS (REPAIR & ADA @ HSP)	0	2,224	1,400	69	82	0
9339343	42420110	LEASEHOLD IMP (OAKDALE PARK)	0	0	0	0	0	0
9339343	42420200	STRUCTURES (ACP Park Improvements)	65,764	64,056	0	841	841	0
Object 42			65,764	66,280	1,400	910	923	0
9339343	43430300	EQUIPMENT -SD - NON-RECON (New Play Equip)	0	27,094	0			
Object 43			0	27,094	0	0	0	0
9339343	45450300	INFRASTRUCTURE (BRIDGE PROJECT)	490,085	21,161	0			
Object 45			490,085	21,161	0	0	0	0
9339343	46460300	INTANGIBLES (HSP site plan & location)	0	0	49,367			45,000.00
9339343	46461300	INTANGIBLES	0	0	0			
Object 46			0	0	49,367	0	0	45,000
FUND CENTER 9339343			555,849	114,535	50,767	910	923	45,000
FUND TOTAL 339 D			555,849	114,535	50,767	910	923	45,000
			History Expenses FY 2018-19	History Expenses FY 2019-20	Adopted FY 2020-21	FY 20-21 As Of 4/30/2021	Ending Projection For FY 20-21	Preliminary Budget Est For FY 21-22
EXPENSES DISTRICT TOTAL (supplied by County) 339A + 339D			1,349,527	922,270	963,367	388,780	568,325	


For Review @ 5/20/2021 Boad Meeting

Fund #	Fund Name	Notes: Restriction on use of funds	Ending 18/19 Balance	Ending 19/20 Balance	Fund Balance	UPDATED	21/22 Projected Balance
					Beginning 20/21 Balance	Current Balance As Of 4/30/2021	
339B	Grant	Subject to guidelines	0.00	0.00	0.00	0.00	0
???	State - Fed Grants	<i>Anticipated</i> Per Capita Funding			192,439.00	0.00	
339C	ADA Fees	ADA upgrades	3,129.25	1,360.59	1,360.59	1,365.59	
339I	Developer (Impact) Fees	New facilities only	574,885.72	450,937.05	450,937.05	508,695.58	
088H	Park Dedication	Maint., upgrades & new facilities	1,135.66	1,196.66	1,196.66	1,201.66	


Arcade Creek Recreation and Park District

Meeting Date May 20, 2021		Item # 6 b
Subject: General Manager Recruitment Update		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective To provide an update to the Board of Directors on the recruitment of a new district General Manager.</p> <p>Background Arcade Creek Recreation and Park District needs to fill a vacancy in the office of General Manager. When the District last hired a General Manager, it formed a Personnel Committee to oversee the recruitment of a new General Manager including conducting preliminary interviews in advance of evaluation of candidates by the full board.</p> <p>Analysis Following the approval of the board at the April meeting to move forward with the recruitment of a new General Manager, the Job Posting was publicized on the following websites: * California Association of Recreation and Park Districts (CARPD) * California Park & Recreation Society (CPRS) * California Special Districts Association (CSDA)</p> <p>Budget/Cost Information No budget impact.</p> <p>Proposed Action Receive report.</p> <p>Alternative Actions Not receive this report.</p>		
Coordination and Review This is standard practice of the board.		Attachment(s)

Arcade Creek Recreation and Park District

Meeting Date May 20, 2021		Item # 6 c
Subject: Schedule a date for a tour of District facilities.		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective Identify a date for the Board to go on a tour of District facilities.		
Background The Finance Committee has identified a number of deferred maintenance issues to be addressed in future budgets. Also, during conversations with the Interim General Manager, Maintenance Lead Juanita Petersen has identified several issues not previously known by the board.		
Analysis This site visit would take approximately three hours and would include Oakdale, Arcade Creek, and Hamilton Street Parks. Because it would involve a quorum of the board, and park business would be discussed, it would need to be scheduled as a board meeting.		
Budget/Cost Information None		
Proposed Action Identify a date that works for the Board. Park Staff has suggested the following dates, Saturday June 5th or Saturday June 12th.		
Alternative Actions Defer this activity until the Board is filled again.		
Coordination and Review This is standard practice of the board.	Attachment(s) None on this item.	

Arcade Creek Recreation and Park District

Meeting Date May 20, 2021		Item # 7 a
Subject: Open Hours for District Parks		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective To determine the most appropriate "Open Hours" for the District's parks.		
Background The longstanding policy of the district was for parks to be open to the public from sunrise to sunset. In September 2018, after the installation of new LeadSun solar-powered lights, the Board agreed to change the park closing to 10:00 pm (with the understanding that the parking lots would close at sundown but the facilities would be available until 10:00 pm).		
Analysis The District has been informed by our contracted police service provider (Fulton-El Camino RPD) that they're unable to ticket vehicles for remaining in the parking lots while the park is still open. This is because the Sacramento County ordinance doesn't distinguish between park hours and parking lot hours.		
Budget/Cost Information Minimal. Enforcement costs have already been approved.		
Proposed Action Consider changing the parking lot hours to close them at sunset.		
Alternative Actions Maintain the status quo, with the understanding that police will not be able to ticket vehicles for remaining in the parking lots after sunset. This could result in additional overtime costs.		
Coordination and Review This is a review of existing policy.	Attachment(s) Agenda Item from September 2018 meeting when this topic was last decided.	



MEETING DATE: September 20, 2018


ITEM # 6 b

SUBJECT: Discuss considering adopting a new Park rule/ordinance regarding park hours of operation

Initiated or requested by

Report coordinated or prepared by:

- Board
- Staff
- Other



Stephen Fraher, District Administrator

Attachment Yes No Information Direction Action

Objective:

Have discussion on changing Park Operational hours in-light of the new park lighting being installed at Arcade Creek Park. Should this be in the form of a new Park Rule, or an adopted Park Ordinance (law).

Recommended Action:

To discuss the hours of operation and what they should be; currently the District follows County Park Ordinances, which state Dusk to Dawn.

Staff recommendation is to adopt the open hours as 7:00 a.m. to 9:00 p.m. year-round except for organized activities sponsored by the District or rentals of the community center, which must be completed by 11:00 p.m.

Attorney Cole recommends that the Board consider codifying all the District's Park Rules for increased ability to enforce them by Law Enforcement.

Recommends that specific hours of Park Use be adopted and that the Board adopt and authorize all our specific rules be Codified as Arcade Creek RPD Ordinance and then reaffirm and adopt the remaining County Ordinances as the District's own.

Background

- Dawn and Dusk are terms that are open to interpretation by individuals. Stating set hours will take away that gray area.
- The installation of lights at Arcade Creek Park is meant to deter homeless encampments and provide for better safety and security.
- The new lights will make it attractive to users to come out after dark, so setting a certain hour for closing will allow that to happen throughout the year no matter what time the sun goes down.

Analysis

- Staff research and discussion with Legal advisors

Alternatives:

- Leave the existing Park Rules as they are and do nothing.
- Adjust the rules, but do not Codify them as Ordinance.

Coordination and Review


- Staff email discussion with Legal Counsel and Police staff.

Budget/Cost Impact


- Time for Codification writing and Legal review before adoption by the Board, Legal counsel time is at \$225.00/hour

Attachments:

- None

Meeting Date May 20, 2021		Item # 7 b
Subject: Discussion about the use of bollards around the parking lots at Hamilton Street Park.		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
<p>Objective Permit the Board to receive testimony from local resident Victoria Roy regarding the use of bollards at Hamilton Street Park (HSP).</p> <p>Background For many years, Hamilton Street Park had a chain fence around the park supported by bollards (metal posts). These bollards are well past their useful life and have been gradually removed as staff scheduling permitted. The fences have been removed on the northern side of the park, but remain on most of the east and south sides of the park.</p> <p>Analysis In April, HSP neighbor Victoria Roy reported that she has seen vehicles enter the northern side of the park after-hours by driving over the curb and around the closed gates. She was on the Board when the bollards were initially installed and believes that they should be replaced by new bollards or with boulders or other obstructions that would prevent unauthorized access to the park.</p> <p>Budget/Cost Information <i>This is a discussion item. However, a decision to install new fencing or boulders would be a significant to major cost.</i></p> <p>Proposed Action <i>Discuss the issues in anticipation of the Board's district tour (to be scheduled soon).</i></p> <p>Alternative Actions Decline to hear this item. Defer this topic to a later meeting.</p>		
Coordination and Review This item is related to maintenance and/or long-term planning of park facilities.		Attachment(s) <i>None on this item.</i>

Arcade Creek Recreation and Park District

Meeting Date May 20, 2021		Item # 7 c
Subject: Policy Review		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by  Alex Vassar, Interim General Manager
Objective Consider changes to the District's policies in advance of potentially hiring a new General Manager at the June meeting.		
Background The District's policies include a number of benefits provided to staff (which are not standard benefits provided to state employees). It's appropriate to for the Board to decide whether to continue to offer these benefits to staff hired in the future. IMPORTANT: The majority of these items do NOT impact current district staff.		
Analysis Policy 2420.2 provides five days of additional "Management" leave to the General Manager. Policy 2520.7 permit staff to cash out unused sick leave to be paid upon separation at 1/2 of what their value would be if used.		
Budget/Cost Information Moderate cost savings.		
Proposed Action Consider ratification of the policy changes.		
Alternative Actions Defer this decision.		
Coordination and Review =		Attachment(s) 1. Proposed policy amendments

Minor technical amendments:

- In **Policies 2003, 2028, 2070, 2200.3, 2200.3.3, 2230.1, 2230.1.1, 2230.1.2**, add a space after “General Manager” to correct spelling errors.
- Change references to the “District Administrator” to “General Manager” in policies 2003.2, 2035.1, 2525.3.2,
- In **Policy 2605.8.7**, update the mailing address for the District’s office to the P.O. Box.

Policy Changes

- **Policy 2420.2** (Relating to “Management Days”) provides the General Manager with “five days of additional leave annually to compensate for additional hours spent on regular or special work or in after hour meetings.”
Question: Shall this provision be deleted?
- **Policy 2520.7** provides that “unused sick-leave will be reimbursed by the District at a rate of one-half (1/2) day for each whole day accrued upon termination of employment from the District.”
Question: Shall this provision be amended to add: “Beginning July 1, 2021, employees of the District will no longer accrue sick leave that is paid out on termination of employment. If an employee was with the agency before that date and accrued sick leave, they are still eligible for reimbursement of one-half day for each full day of accrued sick leave upon termination.”

Arcade Creek Recreation and Park District

MEETING DATE: May 20, 2021

AGENDA ITEM: a

General discussion on topics for future meetings