

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday August 17, 2023 at 6:00 p.m.**

**Meeting conducted in the Herzog Community Center Oak (Small) Room**

---

**Call to Order and Perform Roll Call:** Chairperson A. Vassar called the meeting to order at 6:00 pm

**Board Members Present:** A. Vassar, M. Hanson, T. Dworetzky, S. Miller (attended via phone)

**Board Members Absent:** A. Gualderama

**Staff Members Present:** Lisa Gonzalez, Kim Cook, Juanita Petersen

**Legal Counsel Present:** No

**Auditor Present:** No

**Presentation(s):** None

**Visitor(s) That Signed In:** Dick & Marilyn Clothier, Patric Lord

---

**2. PUBLIC COMMENTS:** None

**3. ANNOUNCEMENTS:** None

**4. TASK STARTED, REVISED OR ACCOMPLISHED:**

Item received.

**5. CONSENT ITEMS:**

- a. **Draft Meeting Minutes:** Board Meeting 7/20/2023
- b. Period 13 FY 2022-23 – 339A, 339D & Multi Account
- c. FY 23-24 Period 1 **Financial Reports 339A**
- d. FY 23-24 Period 1 **Financial Reports 339D**
- e. FY 23-24 Period 1 **Multi Accounts Revenue Reports**
- f. FY 23-24 Period 1 **Payroll Report**
- g. FY 23-24 Period 11 **Rental & Misc. Revenue Report Attributed To Stated Period**
- h. Correspondence **received and sent**
- i. General Managers Report

**MINUTES of Board of Directors Meeting**

August 17, 2023

Page 2 of 4

**5. CONSENT ITEMS: (cont.)**

Director Dworetzky requested item “I” be pulled from the consent items.

**Motion No. 1:** It was moved by Director M. Hanson and seconded by Director S, Miller to approve consent items as “a through h” as presented.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**Motion No. 2:** It was moved by Director T. Dworetzky and seconded by Director S, Miller to approve consent items “i”.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

Several items were elevated or changed in the agenda order; the minutes reflect these changes.

**7. NEW BUSINESS**

**b. Pickleball Committee Update**

Pickleball players desire is to wait until courts are set up prior to creating a committee.

**6. OLD BUSINESS:**

**e. Award Pickleball contract**

**Motion No. 3:** It was moved by Director M. Hanson and seconded by Director S, Miller to accept the 1<sup>st</sup> bid provided by First Serve Productions in the amount of \$50,888.00.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**a. FY 2023-24 Final Budget for 339A – Resolution 2023-04**

**Motion No. 4:** It was moved by Director T. Dworetzky and seconded by Director M. Hanson to approve Resolution No. 2023-04, adopting the Final FY 2023-24 339A General Operating Budget.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

## MINUTES of Board of Directors Meeting

August 17, 2023

Page 3 of 4

### 6. OLD BUSINESS: (cont.)

- b. FY 2023-24 Final Budget for 339D – Resolution 2023-05

**Motion No. 5:** It was moved by Director T. Dworetzky and seconded by Director M. Hanson to approve Resolution No. 2023-05, adopting the Final FY 2023-24 339D District Projects Budget.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

- c. Anderson Project Management Solutions – Provide update on Playground options, Shop Renovation

District's Project Manager, Virg Anderson updated the Board of Directors that the permits for the new restroom being installed at ACP were going through the process with the County.

The Director's had some concerns about the ADA parking and the path of travel from Omni to the actual restroom building.

Renovation of the shop building was discussed, and the options/bids submitted. It was decided that RFP's will go out with the request for plans to remove the upper 2<sup>nd</sup> floor and creating a new roof line.

Formal bids have been requested for the new playground with a not to exceed amount of \$220,000.00 to be installed at HSP. Submitted proposals will be reviewed and a choice will be made.

- d. Monthly update on Nature Trail at Arcade Creek Park

Report received.

The Board stated that this item is to remain on the agenda for further discussion. It was also requested that the report provide information on the ongoing homeless/transient problem in the area, as well as the number of reports reported to the Homeless Outreach Team (HOT).

### 7. NEW BUSINESS (cont.)

- a. Resolution 2023-06 to provide cashflow for 339D District Projects from 339A General Fund

**Motion No. 5:** It was moved by Director M. Hanson and seconded by Director S. Miller to approve as written Resolution No. 2023-06, adopting the short-term inter-fund loan of \$130,000.00 from 339A General Fund to 339D District Projects to provide cashflow.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**MINUTES of Board of Directors Meeting**

August 17, 2023

Page 4 of 4

**7. NEW BUSINESS (cont.)**

- c. Directors to provide Staff direction for pay increase for current full-time staff

Direction provided.

The Director’s would like the GM to provide quarterly discussion with staff and a yearly review, regardless of pay increases status.

- d. Director Dworetzky - Discuss District Salary Ranges

Return to September agenda.

- e. LAFCo – Election of Special District Representative to LAFCo and Option of Electronic Elections

**Motion No. 6:** It was moved by Director M. Hanson and seconded by Director T. Dworetzky to select Lindsey Carter to be a regular representative to serve a 4-year term beginning January 1, 2024 for seat #7.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**Motion No. 7:** It was moved by Director T. Dworetzky and seconded by Director S. Miller to vote “Yes” to authorize LAFCO to send out ballots via e-mail.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**Motion No. 8:** It was moved by Director T. Dworetzky and seconded by Director M. Hanson to vote “Yes”, that if a plurality of districts approve electronic voting in the first question, a “yes” vote means you wish to receive electronic ballots in future election and have the option to return ballots in an electronic format.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Absent: A. Gualderama

Abstained:

Vacant:

**8. BOARD DISCUSSION**

None stated.

**9. ADJOURNMENT OF THE MEETING.**

The next Board of Directors meeting will be held Thursday September 21, 2023 at 6:00 pm.