

# Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING  
THURSDAY March 17, 2021 @ 6:00 p.m.  
At the Herzog Community Center Maple (Large) Room  
4855 Hamilton Street, Sacramento, CA 95841  
AGENDA

**1. Call to Order and perform Roll Call. (Chair – Alex Vassar)**

**Closed Session:**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail.

Located behind the lots 5212, 5216 Adelaide Way, Carmichael, CA.

Agency negotiator: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating Parties: Laura Cunningham, Darlis Curtin

Under Negotiation: Price and terms.

**2. Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.

**Each speaker will be limited to five minutes of time.**

The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.

**Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.**

Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.

**Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.**

**3. Announcements (Staff)**

2022 CARPD Conference Charting the Course will be held May 18 - 21, at the Lake Tahoe Resort Hotel.

**4. Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*

- a. **Draft Meeting Minutes:** Board Meeting 2/17/2022
- b. **FY 21-22 Period 8 Financial Reports 339A**
- c. **FY 21-22 Period 8 Financial Reports 339D**
- d. **FY 21-22 Period 8 Multi Accounts Revenue Reports**
- e. **FY 21-22 Period 8 Payroll Report**

**Mailing Address: PO Box 418114, Sacramento, CA 95841-8114**  
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414  
(916) 482-8377 Fax (916) 483-1320 Email: [acrpdp@acrpdp.com](mailto:acrpdp@acrpdp.com)

- f. FY 21-22 Period 8 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. Patrol Report
- i. General Managers Report
- j. AB 361 Subsequent Resolution 2022-05

**5. Old Business:**

- a. Update on Prop 68

**6. New Business:**

- a. Amend 339D District Projects FY 2021-22 Final Budget with Resolution 2022-06
- b. Review Rental Facility Policy 3400 – Use/rental of District Facility
- c. SASD Presentation & Discussion Regarding New Sewer Pipe Proposed in the Arcade Creek Area

**7. Board Discussion**

- a. General discussion on topics for future meetings

**8. Adjournment of the meeting.**

The next regular Board of Directors meeting will be held Thursday April 21, 2022, at 6:00 pm.

**NOTICE**

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website ([www.acrpd.com](http://www.acrpd.com)), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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## **Arcade Creek Recreation and Park District**

**MEETING DATE: March 17, 2022**

**AGENDA ITEM: Closed Session**

### **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property: Along the Arcade Creek Nature Area and trail.**

**Located behind the lots 5212, 5216 Adelaide Way, Carmichael, CA.**

**Agency negotiator: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel**

**Negotiating Parties: Laura Cunningham, Darlis Curtin**

**Under Negotiation: Price and terms.**

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday February 17, 2022 at 6:00 p.m.**

**Meeting conducted in the Herzog Community Center Maple (Large) Room**

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**Call to Order and Perform Roll Call:** Chairperson A. Vassar called the meeting to order at 6 pm.

**Board Members Present:** Alex Vassar, Michael Hanson, Amanda Gualderama, Travis Dworetzky

**Board Members Absent:** Scott Miller

**Staff Members Present:** Lisa Gonzalez, Kim Cook, Juanita Petersen

**Legal Counsel Present:** No

**Auditor Present:** No

**Presentation(s):** No

**Visitor(s) That Signed In:** Yalda H.

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**2. PUBLIC COMMENTS:** None

**3. ANNOUNCEMENTS:** Staff reported that the damages caused by vandalism at HSP is being repaired. The whirl is being assessed for repair.

**4. CONSENT ITEMS:**

- a. **Meeting Minutes:** Finance-Budget Meeting 1/11/2022, Board Meeting 1/13/2022,
- b. FY 21-22 Period 7 **Financial Reports 339A**
- c. FY 21-22 Period 7 **Financial Reports 339D**
- d. FY 21-22 Period 7 **Multi Accounts Revenue Reports**
- e. FY 21-22 Period 7 **Payroll Report**
- f. FY 21-22 Period 7 **Rental & Misc. Revenue Report**
- g. Correspondence **received and sent**
- h. **Patrol Report**
- i. General Manager's Report
- j. AB 361 Subsequent Resolution 2022-02

**Motion No. 1:** It was moved by Director M. Hanson and seconded by Director T. Dworetzky to approve consent items as presented.

## MINUTES of Board of Directors Meeting

February 17, 2022

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### 4. CONSENT ITEMS: (cont.)

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

Absent: S. Miller

Abstained:

Vacant:

### 5. OLD BUSINESS:

#### a. Update on Prop 68

Staff reported that the application has been approved and a contract will be sent for a signature.

The GM provided information regarding the Sacramento Sewer Districts plans to upgrade the pipe in the Arcade Creek Park area.

### 6. NEW BUSINESS:

#### a. Rescind Resolution 2019-08 with Resolution 2022-03, with regards to funds dedicated for projects at Hamilton Street Park.

**Motion No. 2:** It was moved by Director M. Hanson and seconded by Director T. Dworetzky to approve Resolution 2022-03, rescinding the August 8, 2019 Resolution 2019-08 that dedicated \$255,000.00 of the 339I Impact Fees for designated projects at Hamilton Street Park

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

Absent: S. Miller

Abstained:

Vacant:

#### b. Resolution 2022-04 Dedicate 339I Impact Fees to 339D District Projects for construction of the New Restroom Facility at Arcade Creek Park

**Motion No. 3:** It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to approve Resolution 2022-04, dedicating \$175,044.00 in funds from the 339I Impact Fees for the new restroom that is being planned for Arcade Creek Park.

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

Absent: S. Miller

Abstained:

Vacant:

#### c. GovDeals A Liquidity Services Marketplace in reference to surplus items

Director A. Vassar stated that a deposit should be required on any items that are bid on.

**Motion No. 4:** It was moved by Director M. Hanson and seconded by Director T. Dworetzky to work with GovDeals Liquidating Services Market to sell the Districts' designated surplus items. And the agreement should include a deposit on all submitted bids.

## **MINUTES of Board of Directors Meeting**

February 17, 2022

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### **6. NEW BUSINESS: (cont.)**

**Motion Carried:** 4 Ayes, 0 Noes, 1 Absent, 0 Abstained

Ayes: A. Vassar, M. Hanson, A. Gualderama, T. Dworetzky

Absent: S. Miller

Abstained:

Vacant:

**d.** Receive the 2022 Sacramento County Annual Investment Policy of the Pooled Investment Fund.

The Board of Directors received the pooled investment fund report.

**e.** Discussion – Redistricting under the California Voting Rights Act (CVRA)

Item received by the Board of Directors.

### **7. BOARD DISCUSSION**

**a.** General discussion on topics for future meetings.

### **8. ADJOURNMENT OF THE MEETING**

Chairperson A. Vassar adjourned the meeting at 6:36 pm by acclamation of the Board.

**ACRPD 2021 - 2022  
339A Budget Report**

**February 2022  
Period 8 of 13**

**FYTD Completed = 62%**

CODE	CATEGORIES	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	186,776.00	15,969.74	116,146.10	70,629.90	62%
"	<b>Part-time Salaries</b>			-		-0-
"	<b>P/T Monitors</b>	29,400.00	1,642.50	12,802.50	16,597.50	44%
"	<b>Blank</b>			-	-	#DIV/0!
"	<b>Blank</b>			-	-	#DIV/0!
"	<b>Blank</b>			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	3,500.00	50.00	1,650.00	1,850.00	47%
10113200	Salaries & Wages - Time/one half (OT)	2,500.00	90.75	1,421.75	1,078.25	57%
"	Salaries/Wages - Strt Time OT(No Retirement Contribution)	1,000.00	60.50	844.25	155.75	84%
10121000	Retirement - Employer Cost (@ 10.34%)	12,235.00	946.28	7,361.35	4,873.65	60%
"	Retirement - Employer Cost (@ 8.650%)	7,078.00	589.76	3,538.56	3,539.44	50%
"	Retirement - <b>UAL</b> (1,792.25 mthly or 20,792.00)	20,792.00		20,792.00	-	100%
"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
10122000	Social Security (OASDHI rate=7.65%)	17,073.00	1,362.73	10,164.15	6,908.85	60%
10123000	Group Insurance - Employer Cost			-		-0-
"	<b>Medical + Admin fee</b>	30,148.00	2,577.61	17,396.60	12,751.40	58%
"	<b>Dental</b>	1,510.00	126.33	1,005.84	504.16	67%
"	<b>Vision</b>	296.00	24.57	196.56	99.44	66%
"	<b>EAP</b>	110.00	-	69.60	40.40	63%
10124000	Work Comp Ins - Employer Cost	4,865.00		4,661.51	203.49	96%
10125000	State Unemployment Insurance (Pool)	1,000.00	105.46	564.16	435.84	56%
10128000	Health Care Retirees	1,526.00	137.00	1,114.38	411.62	73%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	<b>TOTALS:</b>	<b>320,809.00</b>	<b>23,683.23</b>	<b>200,079.31</b>	<b>120,729.69</b>	<b>62%</b>

**ACRPD 2021 - 2022  
339A Budget Report**

**February 2022  
Period 8 of 13**

**FYTD Completed = 62%**

CODE	Service & Supply	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	300.00	167.11	167.11	132.89	56%
20202900	Business/Conference Expenses	2,000.00		-	2,000.00	0%
20203600	Education and Training Supplies	15,000.00		-	15,000.00	0%
20205100	Insurance - Liability	63,668.00		63,668.00	-	100%
20206100	Memberships Dues	2,000.00		5,454.34	(3,454.34)	273%
20207600	Office Supplies	1,200.00	32.31	817.01	382.99	68%
20207602	Signs	1,000.00	77.46	77.46	922.54	8%
20207603	Keys	250.00		-	250.00	0%
20208100	Postage Service (PO Box)	188.00		188.00	-	100%
20208102	Stamps (Postal)	150.00		-	150.00	0%
20208500	Printing Service	-		-	-	#DIV/0!
20210300	Agriculture/Horticultural Services	20,000.00		4,500.00	15,500.00	23%
20210400	Agricultural/Horticultural Supplies	500.00	404.15	404.15	95.85	81%
20211100	Building Maintenance Service	2,200.00	142.00	568.00	1,632.00	26%
20211200	Building Maintenance Supplies	-		175.19	(175.19)	#DIV/0!
20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
20213100	Electrical Maintenance Services	2,500.00		-	2,500.00	0%
20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
20214100	Land Improvement Maintenance Service	4,000.00		2,700.00	1,300.00	68%
20214200	Land Improvement Maintenance Sup.	5,000.00	450.00	4,601.70	398.30	92%
20215100	Mechanical System Maintenance Svcs.	1,500.00		4,621.00	(3,121.00)	308%
20215200	Mechanical System Maintenance Sup.	-		-	-	#DIV/0!
20216200	Painting Supplies	500.00		831.71	(331.71)	166%
20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
20219100	Electricity	17,500.00	1,156.87	10,526.75	6,973.25	60%



**ACRPD 2021 - 2022  
339A Budget Report**

**February 2022  
Period 8 of 13**

**FYTD Completed = 62%**

CODE	Service & Supply	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	2,500.00	744.67	1,666.84	833.16	67%
20219300	Refuse Collection/Disposal	4,000.00	277.90	2,331.21	1,668.79	58%
20219500	Sewage Services	3,000.00	276.28	1,342.13	1,657.87	45%
20219800	Water	30,000.00	1,361.13	19,388.35	10,611.65	65%
20220500	Automotive Maintenance Service	2,000.00	230.00	2,412.93	(412.93)	121%
20220600	Automotive Maintenance Supplies	300.00		1,358.16	(1,058.16)	453%
20221100	Grounds Equipment Maintenance Svcs.	4,000.00		1,070.00	2,930.00	27%
20221200	Grounds Equipment Maintenance Sup.	3,000.00	92.86	788.62	2,211.38	26%
20222600	Hand / Expendable Tools	500.00	62.35	88.41	411.59	18%
20223600	Fuel and Lubricant Supplies	4,200.00	358.65	2,836.49	1,363.51	68%
20226200	Office Equip. Maint.Supplies/NEW Copier Items	-		923.37	(923.37)	#DIV/0!
20227500	Rent/Lease Equipment	500.00		-	500.00	0%
20227501	Copy Machine - Lease	600.00		562.58	37.42	94%
20227504	Miscellaneous (Bottled Water for Staff)	500.00	40.44	121.32	378.68	24%
20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
20229200	Other Equip Maint. Supply	1,500.00		-	1,500.00	0%
20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
20232200	Custodial Supplies	5,000.00	251.37	3,090.49	1,909.51	62%
20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
20244300	Medical Service (Pre-emp Testing/Live Scan)	300.00		212.00	88.00	71%
20244400	Medical Supplies (First Aid)	350.00		-	350.00	0%
20250605	Service Fees (Bank Loan Item)	3,515.00		3,506.06	8.94	100%
20250700	Assessment / Collection Services	7,600.00		4,022.13	3,577.87	53%
20252100	Temporary Services	-		-	-	#DIV/0!
20253100	Legal Services	6,500.00		4,555.00	1,945.00	70%
20255100	Planning Service-	5,000.00		-	5,000.00	0%
20257100	Security Service	23,725.00	357.50	13,812.50	9,912.50	58%
20258200	Public Relations Service/mkting, web	5,000.00		1,800.00	3,200.00	36%

**ACRPD 2021 - 2022  
339A Budget Report**

**February 2022  
Period 8 of 13**

**FYTD Completed = 62%**

CODE	CATEGORIES	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
20259100	Other Professional Services	-		(1,500.00)	1,500.00	#DIV/0!
20281100	Data Processing -Computer Services	3,000.00	108.00	2,308.00	692.00	77%
20281201	Hardware (Computer Items)	-		1,400.35	(1,400.35)	#DIV/0!
20281210	PC Laptop <b>Printer</b> (Copier) Purchase	1,000.00		1,400.74	(400.74)	140%
20281265	Application Software Maint Lic Renewal	3,000.00	220.00	1,934.99	1,065.01	64%
20281304	Sales Tsx Adj - Board of EQ	-		-	-	#DIV/0!
20281700	Election Services	-		-	-	#DIV/0!
20283102	Mileage	1,500.00				0%
20285100	Recreation Services	-		-	-	#DIV/0!
20285200	Recreation Supplies	2,000.00		191.70	1,808.30	10%
20285300	Rec. Supplies (P-S) ELP/ASP Program	-		-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies			-	-	#DIV/0!
20289900	Other Operating Exp. - Fire Extinguisher Check	200.00		109.00	91.00	-0-
20291300	Auditor/Controller Services	11,000.00		5,495.00	5,505.00	50%
20291500	Compass Costs	1,000.00		987.83	12.17	99%
20291700	Alarm Services	1,900.00		1,354.89	545.11	71%
20298700	Telephone Services	4,000.00	301.35	2,212.90	1,787.10	55%
20298701	Cell Phones	800.00	117.73	1,470.48	(670.48)	184%
20299909	Expenditure Reimbursements	10,000.00		2,409.45	7,590.55	24%
<b>TOTALS:</b>		<b>296,346.00</b>	<b>\$ 7,230.13</b>	<b>\$ 184,964.34</b>	<b>\$ 111,381.66</b>	<b>62%</b>

**ACRPD 2021 - 2022  
339A Budget Report**

**February 2022  
Period 8 of 13**

**FYTD Completed = 62%**

CODE	CATEGORIES	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
30321000	Interest Expense	8,500.00	684.26	6,467.18	2,032.82	76%
30323000	Lease Obligation Retirement(Side Fund)	29,200.00	2,500.00	21,700.00	7,500.00	74%
30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
<b>TOTALS:</b>		<b>38,404.00</b>	<b>\$ 3,184.26</b>	<b>\$ 28,870.82</b>	<b>\$ 9,533.18</b>	<b>75%</b>

**FYTD Completed = 62%**

CODE	CATEGORIES	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
43430300	Equipment SD (Commerical Mower + Gator)	50,000.00		28,310.54	21,689.46	57%
<b>TOTALS:</b>		<b>50,000.00</b>	<b>-</b>	<b>28,310.54</b>	<b>21,689.46</b>	<b>57%</b>

**FYTD Completed = 62%**

79790100	Contingencies	122,411.00		-	\$ 122,411.00	0%
	Reserved Fund Balance Increase			-	\$ -	0%
<b>Grand Total</b>		<b>\$ 827,970.00</b>	<b>\$ 34,097.62</b>	<b>\$ 442,225.01</b>	<b>\$ 263,333.99</b>	<b>53%</b>

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-		-	\$ -	0%
<b>TOTALS:</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

**ACRPD 2021 - 2022**  
**339A Revenue**

**February 2022**  
**Period 8 of 13**

**FYTD Completed = 62%**  
**Percent Received**

<b>Account</b>		<b>2021-22 Budget</b>	<b>February</b>	<b>Received To Date</b>	<b>Unrealized</b>	<b>Percent Received</b>
91910100	Property Tax-Current Secured	656,047.00		354,193.68	301,853.32	54%
91910200	Property Tax-Current Unsecured	20,000.00		22,122.07	(2,122.07)	111%
91910300	Property Tax-Current Sup.	14,186.00		5,842.36	8,343.64	41%
91910400	Property Tax Sec. Delin.(+Teeter)	4,448.00		4,679.01	(231.01)	105%
91910500	Property Tax Supplemental Delin.	800.00		837.98	(37.98)	105%
91910600	Property Tax-Unitary	6,000.00		3,148.08	2,851.92	52%
91912000	Property Tax Redemption	-		-	-	#DIV/0!
91913000	Property Tax Prior Unsecured	300.00		239.12	60.88	80%
91914000	Property Tax Penalty	100.00		105.78	(5.78)	106%
91919600	RDA Residual Distribution	10,000.00		350.01	9,649.99	4%
91919900	Taxes - Other			-	-	#DIV/0!
<b>Total Taxes</b>		<b>\$ 711,881.00</b>	<b>\$ -</b>	<b>\$ 391,518.09</b>	<b>\$ 320,362.91</b>	<b>55%</b>
94941000	Interest	3,485.00		343.00	3,142.00	10%
94942900	Building Rental (Parks & Facilities)	5,999.00	1,610.00	5,640.00	359.00	94%
"	Building Rental (Cell Towers 4610.42)	55,326.00	4,610.42	36,683.36	18,642.64	66%
95952200	Homeowner Property Tax Relief	5,500.00		2,719.70	2,780.30	49%
95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
95953300	Redevelopment Passthru	7,000.00		196.63	6,803.37	3%
95956300	State-Federal Grants	-		-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)	-		-	-	#DIV/0!
"	<b>Grant = Park Sponsorships</b>			-	-	#DIV/0!
"	<b>Funds Transferred from 339I</b>			-	-	#DIV/0!
"	<b>Blank</b>			-	-	#DIV/0!
96964600	Recreation Fees (Service Charges)	-		-	-	#DIV/0!
97974000	Insurance Proceeds	8,000.00	17,240.00	17,240.00	(9,240.00)	216%
97979000	Miscellaneous	10,000.00	2,499.51	2,965.99	7,034.01	30%
97979900	Prior Year (Funds moved to )			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
<b>Problem</b>	**County Error In Process of Correction**	-		-	-	0%
<b>Total Other Revenue</b>		<b>\$ 95,310.00</b>	<b>\$ 25,959.93</b>	<b>\$ 65,788.68</b>	<b>\$ 29,521.32</b>	<b>69%</b>
<b>Total Revenue</b>		<b>\$ 807,191.00</b>	<b>\$ 25,959.93</b>	<b>\$ 457,306.77</b>	<b>\$ 349,884.23</b>	<b>57%</b>

**Register Expense Report**  
**Period 8**  
**Account**

**FY 2021 - 2022**  
**2/1/2022 Through 2/28/2022**  
**339A**

**Not  
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
2/3/2022	24189	S CalPERS - 521	1/16 - 1/31/2022 EE Contrib	05420524 Deferred Comp (Clearing Acct	c	(320.31)
			1/16 - 1/31/2022 ER Contrib	121000 Retirement ER Cost	c	(473.14)
2/3/2022	24190	S CalPERS - 521	1/16 - 1/31/2022 EE Contrib	05420524 Deferred Comp (Clearing Acct	c	(238.63)
			1/16 - 1/31/2022 ER Contrib	121000 Retirement ER Cost	c	(294.88)
2/3/2022	24191	Central Control System - 23278	2/2022 - Wireless irrigation	281265 Application Software Maint. Lic	c	(220.00)
2/3/2022	24192	Defender Termite & Pest - 71461	1/2022 HSP Pest Control	211100 Building Maint. Service	c	(70.00)
2/3/2022	24193	Defender Termite & Pest - 71461	1/2022 Oakdale RR Pest Control	211100 Building Maint. Service	c	(72.00)
2/3/2022	24194	S Fast Break - 37998	1/2022 - Phone service	298700 Telephone Services	c	(195.00)
			2/2022 - email exhchange + Brd mbrs	298701 Cell Phones	c	(55.00)
2/3/2022	24195	Fast Break - 37998	3/BitDefender - Computer Security	281100 Data Processing -Computer Servi	c	(108.00)
2/3/2022	24196	S Home Depot - 2843	Pest Control Products	210400 Agricultural-Hort. Supplies	c	(19.33)
			Hose, trowel, ratchet straps	222600 Hand - Expendable Tools	c	(62.35)
			Sprayers - 2 gal & 1.5 gal	232200 Custodial Supplies	c	(35.49)
2/3/2022	24197	Orbit Station - 33714	1/2022- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(136.67)
2/3/2022	24198	PG&E - 1383	1/20223 - Billing	219200 Natural Gas Service	c	(744.67)
2/3/2022	24199	S Republic Services - 57909	1/2022 Billing	219300 Refuse Collection-Disposal	c	(189.90)
			1/2022 Overage chg	219300 Refuse Collection-Disposal	c	(88.00)
2/3/2022	24200	Rio Linda Fence - 57446	HSP Repairfence near soccer field	214200 Land Improvement Maint. Suppli	c	(450.00)
2/3/2022	24201	Sacramento County utilities - 666	12/22 -2/21/2022- Billing	219500 Sewage Services	c	(276.28)
2/3/2022	24202	Sacramento Suburban Water - 26158	1/2022 - Myrtle (Oak)	219800 Water	c	(763.16)
2/3/2022	24203	Sacramento Suburban Water - 26158	1/2022 - HSP	219800 Water	c	(149.03)
2/3/2022	24204	Smart & Final - 22935	6 cases water for staff	227504 Misc (Bottled Water for Staff)	c	(40.44)
2/3/2022	24205	S T-Mobile - 32685	1/2022 - District Cell Phone	298701 Cell Phones	c	(29.39)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
2/3/2022	24206	S Umpqua CC - 71085	2022 EE Poster & Pamphlets	200500 Advertising - Legal Notices	c	(167.11)
			Small area heater	207600 Office Supplies	c	(32.31)
			Fire lane & Surveillance signs	207602 Signs	c	(77.46)
			Recover stuck mower at Oakdale	220500 Automotive Maint. Service	c	(230.00)
2/8/2022	JV	# 110535064	Clear Doc 107233447 Warrant 1000202641	979000 Misc Other Revenues	c	28.00
2/8/2022	JV	# 110535065	Clear Doc 107233447 Warrant 1000382034	979000 Misc Other Revenues	c	770.74
2/8/2022	JV	# 110535067	Clear Doc 107233447 Warrant 1000989052	979000 Misc Other Revenues	c	40.95
2/8/2022	JV	# 110535069	Clear Doc 107233447 Warrant 1001028328	979000 Misc Other Revenues	c	42.90
2/8/2022	JV	# 110535072	Clear Doc 107233447 Warrant 1001648288	979000 Misc Other Revenues	c	50.05
2/8/2022	JV	# 110535073	Clear Doc 107233447 Warrant 1001730571	979000 Misc Other Revenues	c	200.20
2/8/2022	JV	# 110535074	Clear Doc 107233447 Warrant 1001734905	979000 Misc Other Revenues	c	99.00
2/8/2022	JV	# 110535075	Clear Doc 107233447 Warrant 1001861263	979000 Misc Other Revenues	c	46.17
2/8/2022	JV	# 110535076	Clear Doc 107233447 Warrant 1002021082	979000 Misc Other Revenues	c	43.90
2/8/2022	JV	# 110535078	Clear Doc 107233447 Warrant 1100186862	979000 Misc Other Revenues	c	155.59

2/8/2022	JV	#110535079	Clear Doc 107233447 Warrant 1000003616	979000 Misc Other Revenues	c	71.18
2/8/2022	JV	# 110535080	Clear Doc 107711764 Warrant 1100815291	979000 Misc Other Revenues	c	240.05
2/8/2022	JV	# 110535080	Clear Doc 1107711764 Warrant 1100815291	979000 Misc Other Revenues	c	164.76
2/8/2022	JV	# 110535083	Clear Doc 108002388 Warrant 1101072195	979000 Misc Other Revenues	c	46.18
2/8/2022	JV	# 110535084	Clear Doc 108452519 Warrant 1101419128	979000 Misc Other Revenues	c	100.75
2/8/2022	JV	# 110535084	Clear Doc 108367101 Warrant 1101351557	979000 Misc Other Revenues	c	35.75
2/8/2022	JV	# 110535084	Clear Doc 108472288 Warrant 1101437039	979000 Misc Other Revenues	c	35.10
2/8/2022	JV	# 110535084	Clear Doc 108431034 Warrant 1101402114	979000 Misc Other Revenues	c	13.00
2/8/2022	JV	# 110535084	Clear Doc 10849507 Warrant 1101459417	979000 Misc Other Revenues	c	9.75
2/8/2022	JV	# 110535085	Clear Doc 105151308 Warrant 1101473306	979000 Misc Other Revenues	c	13.00
2/8/2022	JV	# 110535085	Clear Doc 105151308 Warrant 1101473306	979000 Misc Other Revenues	c	6.50
2/8/2022	JV	# 110535145	Clear Doc 108037074 FiDoc Adj 190467138	979000 Misc Other Revenues	c	0.73
2/15/2022	P/R+Taxes	S Payroll And Taxes	Period 1/16/2022 - 1/31/2022 Ck date 2/15/2022	111000 Salaries & Wages	c	(8,899.87)
			Brd Pay Ck date 2/15/2022	112400 Stipend Commission & Board	c	(50.00)
			Time/One Half - Ck date 2/15/2022	113200 OT & Straight Time	c	(90.75)
			OT Straight Pay - Ck date 2/15/2022	113200 OT & Straight Time	c	-
			OASDHI - Ck date 2/15/2022	122000 OASDHI	c	(691.60)
			SUI ER Contrib Ck date 2/15/2022	125000 SUI Insurance (ER Cost)	c	(78.88)
			Termination Pay	115200 Terminal Pay	c	-
2/15/2022	EFT	# 400041827	Health Benefits Pay Date 2/15/2022	123000 Health Insurance(s)	c	(1,285.59)
2/15/2022		24207 Cintas - 56036	2/4/2022 - Custodial	232200 Custodial Supplies	c	(102.14)
2/15/2022		24208 Comcast - 12322	2/2022-Billing-Phone/HSI	298700 Telephone Services	c	(106.35)
2/15/2022		24209 Fulton-El Camino Rec & Park - 2968	1/2022 - Patrol Service 3/2.5 Hours	257100 Security Services	c	(357.50)
2/15/2022	24210	S GSRMA - 29229	3/2022 -Dental - 3 EEs	123000 Health Insurance(s)	c	(126.33)
			3/2022 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
2/15/2022		24211 Normac - 1309	2/2.5 gal Round Up Promax	210400 Agricultural-Hort. Supplies	c	(384.82)
2/15/2022		24212 Phillips 66 - 58398	1/2022 - Stmt	223600 Fuel & Lubricant Supplies	c	(221.98)
2/15/2022		24213 Sacramento Suburban Water - 26158	2/2022 - Garfield (ACP)	219800 Water	c	(448.94)
2/15/2022		24214 SMUD - 4025	1/2022 - SMUD Billing	219100 Electricity	c	(1,156.87)
2/22/2022		24215 Bar-Hein Co. - 1463	Parts - Maint equip	221200 Ground Equip Maint. Supplies	c	(64.65)
2/22/2022		24216 Bar-Hein Co. - 1463	Parts - Maint equip	221200 Ground Equip Maint. Supplies	c	(28.21)
2/22/2022	24217	S CalPERS - 521	2/1 - 2/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(320.31)
			2/1 - 2/15/2022 ER Contrib	121000 Retirement ER Cost	c	(473.14)
2/22/2022	24219	S CalPERS Health - 12733	3/2022 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,571.18)
			3/2022 - Medical - EE Admin Fee	123000 Health Insurance(s)	c	(6.43)
			3/2022 - Medical - 2 Retirees	128000 Retiree Health Benefits	c	(137.00)
2/22/2022		24220 Cintas - 56036	2/18/2022 - Custodial	232200 Custodial Supplies	c	(113.74)
2/22/2022	24221	S Umpqua Bank - 52152	3/2022 - Side Fund Interest	321000 Interest Expense	c	(684.26)
			3/2022 - Side Fund Principal	323000 Lease Oblig Retirement Side Fun	c	(2,500.00)
2/22/2022	24218	S CalPERS - 521	2/1 - 2/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(238.63)
			2/1 - 2/15/2022 ER Contrib	121000 Retirement ER Cost	c	(294.88)
2/23/2022	DepPermit	County Of Sacramento Deposit Permit	HSP Insurance Claim - Dated 9/30/2021 - Vandalism	974000 Insurance Proceeds	c	17,240.00
2/23/2022	DepPermit	County Of Sacramento Deposit Permit	Refund College Oak Towing (Paid Inv 548274d & Cred	979000 Misc Other Revenues	c	230.00

2/23/2022	DepPermit	S	County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c	-
				Event Building / GPA / Park Rentals / Cell Towers	942900 Building Rental + Other	c	6,220.42
				Grants -	956300 State - Federal Grants	c	-
				Misc Funds Collected	979000 Misc Other Revenues	c	55.26
2/23/2022	DepPermit		County Of Sacramento Deposit Permit	EE#3003535 CalPERS Retirement Fund	05420514 Retirement (EE Contribution)		217.00
2/28/2022	EFT		# 400041912	Health Benefits Date 2/28/2022	123000 Health Insurance(s)	c	(1,285.59)
2/28/2022	P/R+Taxes	S	Payroll And Taxes	Period 2/1/2022 - 2/15/2022 Ck date 2/28/2022	111000 Salaries & Wages	c	(8,712.37)
				Brd Pay Ck date 2/28/2022	112400 Stipend Commission & Board	c	-
				Time/One Half - Ck date 2/28/2022	113200 OT & Straight Time	c	-
				OT Straight Pay - Ck date 2/28/2022	113200 OT & Straight Time	c	(60.50)
				OASDHI - Ck date 2/28/2022	122000 OASDHI	c	(671.13)
				SUI ER Contrib Ck date 2/28/2022	125000 SUI Insurance (ER Cost)	c	(26.58)
				Termination Pay	115200 Terminal Pay	c	-
					TOTAL 2/1/2022 - 2/28/2022		(11,609.75)
					BALANCE 2/28/2022		(12,462.22)
					TOTAL INFLOWS		26,176.93
					TOTAL OUTFLOWS		(37,786.68)
					NET TOTAL		(11,609.75)

Date	Num	Description	Memo	Clr	Amount
<b>EXPENSES</b>					
200500 Advertising - Legal Notices					
2/3/2022	24206 S	Umpqua CC - 71085	2022 EE Poster & Pamphlets	c	(167.11)
<b>TOTAL 200500 Advertising - Legal Notices</b>					(167.11)
205100 Insurance - Liability					
7/27/2021	23958	CAPRI - 8761	7/2021-6/2022 -1st half Liability Ins Coverage	c	(31,834.00)
1/6/2022	24149	CAPRI - 8761	7/2021-6/2022 -2nd half Liability Ins Coverage	c	(31,834.00)
<b>TOTAL 205100 Insurance - Liability</b>					(63,668.00)
206100 Membership Dues					
7/27/2021	23959	CARPD - 70968	FY 2021-22 Dues	c	(2,000.00)
10/7/2021	24060 S	Umpqua CC - 71085	CSDA Membership 8/21 thru 12/31/2021	c	(2,403.00)
12/6/2021	24127	CSDA - 8529	2022 - Membership Dues	c	(1,051.34)
<b>TOTAL 206100 Membership Dues</b>					(5,454.34)
207600 Office Supplies					
8/4/2021	23977	Staples Business Advantage - 14122	Banker boxes - 2 cases paper - 2022 Wall Calen & Planner	c	(157.91)
8/13/2021	23988	Staples Business Advantage - 14122	Desk top organizer trays 3	c	(36.93)
8/24/2021	24002	Staples Business Advantage - 14122	Mech pencils, Note pads, Post its, White out pens	c	(65.11)
9/2/2021	24014 S	Umpqua CC - 71085	Office chair - GM office	c	(295.88)
10/7/2021	24057	Staples Business Advantage - 14122	Folder labels, file & hanging folders	c	(41.45)
10/7/2021	24060 S	Umpqua CC - 71085	Business cards - GM	c	(60.99)
11/2/2021	24095 S	Umpqua CC - 71085	Office white board supplies	c	(35.84)
1/20/2022	24181	Staples Business Advantage - 14122	File Folders, Date Stamp, Desk Calendar	c	(90.59)
2/3/2022	24206 S	Umpqua CC - 71085	Small area heater	c	(32.31)
<b>TOTAL 207600 Office Supplies</b>					(817.01)
207602 Signs					
2/3/2022	24206 S	Umpqua CC - 71085	Fire lane & Surveillance signs	c	(77.46)
<b>TOTAL 207602 Signs</b>					(77.46)
208100 Postage Service (PO Box)					
8/4/2021	23978 S	Umpqua CC - 71085	District PO Box 1 Yr	c	(188.00)
<b>TOTAL 208100 Postage Service (PO Box)</b>					(188.00)
210300 Agriculture-Horticultural Service					



8/4/2021	23975	S	Raul's Tree Care - 69419	ACP - Clean up fallen tree	c	(1,100.00)
				HSP - Clean up fallen branch (Oak tree)	c	(200.00)
8/13/2021	23986		Raul's Tree Care - 69419	ACP Fallen tree & Cleared tree canopy	c	(1,500.00)
11/17/2021	24111	S	Raul's Tree Care - 69419	HSP - Chip, cut downed trees	c	(1,500.00)
				ACP - clear log blocking trail	c	(200.00)
				<b>TOTAL 210300 Agriculture-Horticultural Service</b>		<b>(4,500.00)</b>
<b>210400 Agricultural-Hort. Supplies</b>						
2/3/2022	24196	S	Home Depot - 2843	Pest Control Products	c	(19.33)
2/15/2022	24211		Normac - 1309	2/2.5 gal Round Up Promax	c	(384.82)
				<b>TOTAL 210400 Agricultural-Hort. Supplies</b>		<b>(404.15)</b>
<b>211100 Building Maint. Service</b>						
8/4/2021	23968		Defender Termite & Pest - 71461	7/2021 HSP Pest Control	c	(70.00)
8/4/2021	23969		Defender Termite & Pest - 71461	7/2021 Oakdale RR Pest Control	c	(72.00)
10/7/2021	24046		Defender Termite & Pest - 71461	9/2021 HSP Pest Control	c	(70.00)
10/7/2021	24047		Defender Termite & Pest - 71461	9/2021 Oakdale RR Pest Control	c	(72.00)
11/22/2021	24116		Defender Termite & Pest - 71461	11/2021 HSP Pest Control	c	(70.00)
11/22/2021	24117		Defender Termite & Pest - 71461	11/2021 Oakdale RR Pest Control	c	(72.00)
2/3/2022	24192		Defender Termite & Pest - 71461	1/2022 HSP Pest Control	c	(70.00)
2/3/2022	24193		Defender Termite & Pest - 71461	1/2022 Oakdale RR Pest Control	c	(72.00)
				<b>TOTAL 211100 Building Maint. Service</b>		<b>(568.00)</b>
<b>211200 Building Maint. Supplies</b>						
11/17/2021	24107		Home Depot - 2843	2/pkg 9 volt batteries	c	(31.33)
11/17/2021	24108	S	Jorgenson Co - 48104	Purchase 2 med fire exten & Parts	c	(143.86)
				<b>TOTAL 211200 Building Maint. Supplies</b>		<b>(175.19)</b>
<b>214100 Land Improvement Maint. Services</b>						
10/7/2021	24042		Carson Landscape Indus. - 18136	ACP Irrigation repair	c	(2,700.00)
				<b>TOTAL 214100 Land Improvement Maint. Services</b>		<b>(2,700.00)</b>
<b>214200 Land Improvement Maint. Supplies</b>						
8/24/2021	23998	S	Home Depot - 2843	Chain link	c	(6.34)
9/9/2021	24019		Industrial Container Services - 57801	50/30gal Park Trash Cans	c	(2,577.49)
9/21/2021	24035		Normac - 1309	Irrigation supplies	c	(446.60)
10/13/2021	24069	S	Home Depot - 2843	Picnic table repair items Comm Service Day	c	(83.06)
11/2/2021	24095	S	Umpqua CC - 71085	HSP picnic table boards	c	(288.21)
1/12/2022	24169		Rio Linda Fence - 57446	HSP Replaced damaged fence near soccer field	c	(750.00)

2/3/2022	24200	Rio Linda Fence - 57446	HSP Repairfence near soccer field	c	(450.00)
			<b>TOTAL 214200 Land Improvement Maint. Supplies</b>		<b>(4,601.70)</b>
<b>215100 Mechanical Sys Maint. Services</b>					
8/13/2021	23980	All Pro Backflow - 69926	Backflow test @ ACP 2	c	(142.00)
8/13/2021	23981	All Pro Backflow - 69926	Backflow test @ Oak 4	c	(284.00)
9/2/2021	24008	Clarke & Rusch - 8939	8/23/2021-Planned Maint	c	(204.00)
10/13/2021	24064	Clarke & Rusch - 8939	HSP Lg rm - replace compressor & txv	c	(3,787.00)
12/15/2021	24136	Clarke & Rusch - 8939	12/9/2021 Planned Maint.	c	(204.00)
			<b>TOTAL 215100 Mechanical Sys Maint. Services</b>		<b>(4,621.00)</b>
<b>216200 Painting Supplies</b>					
7/7/2021	23944	Umpqua CC - 71085	6/2021 - Stmt	c	(148.13)
8/4/2021	23971	Home Depot - 2843	ACP Graffiti clean up items	c	(57.52)
8/4/2021	23978	S Umpqua CC - 71085	Stripping Paint - parking lots	c	(74.07)
8/24/2021	23998	S Home Depot - 2843	Paint supplies - HSP GPA	c	(261.50)
10/13/2021	24069	S Home Depot - 2843	Paint - Comm Service Day	c	(290.49)
			<b>TOTAL 216200 Painting Supplies</b>		<b>(831.71)</b>
<b>219100 Electricity</b>					
7/15/2021	23954	SMUD - 4025	6/2021 - SMUD Billing	c	(1,410.44)
8/13/2021	23987	SMUD - 4025	7/2021 - SMUD Billing	c	(1,781.84)
9/9/2021	24020	SMUD - 4025	8/2021 - SMUD Billing	c	(1,643.75)
10/7/2021	24058	SMUD - 4025	9/2021 - SMUD Billing	c	(1,679.74)
11/17/2021	24114	SMUD - 4025	10/2021 - SMUD Billing	c	(1,231.96)
12/15/2021	24142	SMUD - 4025	11/2021 - SMUD Billing	c	(758.88)
1/6/2022	24162	SMUD - 4025	12/2021 - SMUD Billing	c	(863.27)
2/15/2022	24214	SMUD - 4025	1/2022 - SMUD Billing	c	(1,156.87)
			<b>TOTAL 219100 Electricity</b>		<b>(10,526.75)</b>
<b>219200 Natural Gas Service</b>					
7/7/2021	23939	PG&E - 1383	6/2021-Billing	c	(17.76)
8/4/2021	23973	PG&E - 1383	7/2021-Billing	c	(16.68)
9/2/2021	24011	PG&E - 1383	8/2021-Billing	c	(15.64)
10/7/2021	24052	PG&E - 1383	9/2021-Billing	c	(15.64)
11/2/2021	24089	PG&E - 1383	10/2021-Billing	c	(69.56)
12/6/2021	24128	PG&E - 1383	11/2021-Billing	c	(186.48)
44,567.00	24156	PG&E - 1383	12/2021-Billing	c	(600.41)
2/3/2022	24198	PG&E - 1383	1/20223 - Billing	c	(744.67)

219300 Refuse Collection-Disposal

7/7/2021	23941	S	Republic Services - 57909	6/2021 - Billing	c	(189.90)
				6/2021 - ACP Trail 40yd Yard Waste	c	(422.88)
8/4/2021	23974		Republic Services - 57909	7/2021 - Billing	c	(189.90)
9/2/2021	24012		Republic Services - 57909	8/2021 - Billing	c	(189.90)
10/7/2021	24054		Republic Services - 57909	9/2021 - Billing	c	(189.90)
11/17/2021	24112	S	Republic Services - 57909	10/2021 - Billing	c	(189.90)
				10/2021 40 yd waste - HSP Comm. Clean up	c	(301.13)
12/6/2021	24129		Republic Services - 57909	11/2021 - Billing	c	(189.90)
1/6/2022	24158		Republic Services - 57909	12/2021 - Billing	c	(189.90)
2/3/2022	24199	S	Republic Services - 57909	1/2022 Billing	c	(189.90)
				1/2022 Overage chg	c	(88.00)
<b>TOTAL 219300 Refuse Collection-Disposal</b>						<b>(2,331.21)</b>

219500 Sewage Services

8/4/2021	23976	S	Sacramento County Utilities - 666	6/22/2021 - 8/21/2021 Billing	c	(276.28)
				Credit Adj	c	162.99
10/7/2021	24056		Sacramento County utilities - 666	8/22/2021 -10/21/2021- Billing	c	(276.28)
11/17/2021	24098		Advanced Septic - 631769	ACP-Pump out RR	c	(400.00)
12/6/2021	24130		Sacramento County utilities - 666	10/22 -12/21/2021- Billing	c	(276.28)
2/3/2022	24201		Sacramento County utilities - 666	12/22 -2/21/2022- Billing	c	(276.28)
<b>TOTAL 219500 Sewage Services</b>						<b>(1,342.13)</b>

219800 Water

7/27/2021	23962		Sacramento Suburban Water - 26158	7/2021 - Garfield (ACP)	c	(1,613.00)
7/27/2021	23963		Sacramento Suburban Water - 26158	7/2021 - Myrtle (Oak)	c	(3,064.86)
7/27/2021	23964		Sacramento Suburban Water - 26158	7/2021 - HSP	c	(148.84)
8/24/2021	23999		Sacramento Suburban Water - 26158	8/2021 - Garfield (ACP) ( w/46.12 credit applied)	c	(1,312.16)
8/24/2021	24000		Sacramento Suburban Water - 26158	8/2021 - Myrtle (Oak) (w/78.84 credit applied)	c	(2,086.26)
8/24/2021	24001		Sacramento Suburban Water - 26158	8/2021 - HSP ( w/9.68 credit applied)	c	(139.16)
9/16/2021	24029		Sacramento Suburban Water - 26158	9/2021 - Garfield (ACP) (w/ applied 46.12 credit)	c	(1,165.30)
9/21/2021	24037		Sacramento Suburban Water - 26158	9/2021 - Myrtle (Oak)	c	(2,500.44)
9/21/2021	24038		Sacramento Suburban Water - 26158	9/2021 - HSP	c	(154.36)
10/20/2021	24080		Sacramento Suburban Water - 26158	10/2021 - Garfield (ACP)	c	(1,272.14)
11/2/2021	24092		Sacramento Suburban Water - 26158	10/2021 - Myrtle (Oak)	c	(1,219.80)
11/2/2021	24093		Sacramento Suburban Water - 26158	10/2021 - HSP	c	(147.46)
11/17/2021	24113		Sacramento Suburban Water - 26158	11/2021 - Garfield (ACP)	c	(580.76)

12/6/2021	24131	Sacramento Suburban Water - 26158	11/2021 - Myrtle (Oak)	c	(738.18)
12/6/2021	24132	Sacramento Suburban Water - 26158	11/2021 - HSP	c	(143.32)
12/15/2021	24141	Sacramento Suburban Water - 26158	12/2021 - Garfield (ACP)	c	(426.20)
1/6/2022	24160	Sacramento Suburban Water - 26158	12/2021 - Myrtle (Oak)	c	(734.04)
1/6/2022	24161	Sacramento Suburban Water - 26158	12/2021 - HSP	c	(141.94)
1/20/2022	24180	Sacramento Suburban Water - 26158	1/2022 - Garfield (ACP)	c	(439.00)
2/3/2022	24202	Sacramento Suburban Water - 26158	1/2022 - Myrtle (Oak)	c	(763.16)
2/3/2022	24203	Sacramento Suburban Water - 26158	1/2022 - HSP	c	(149.03)
2/15/2022	24213	Sacramento Suburban Water - 26158	2/2022 - Garfield (ACP)	c	(448.94)
<b>TOTAL 219800 Water</b>					<b>(19,388.35)</b>

220500 Automotive Maint. Service

9/16/2021	24027	S OK Tire - 14277	Labor - Maint 2010 Ford	c	(544.75)
10/13/2021	24066	College Oak Towing - 617236	Tow 96 Chevy to OK Tire (from HSP)	c	(180.00)
10/13/2021	24071	S OK Tire - 14277	Labor - Repair 96 Chevy	c	(807.61)
11/2/2021	24095	S Umpqua CC - 71085	AAA Roadside Mbrship / towing chg 96 Chevy	c	(274.00)
12/15/2021	24138	S OK Tire - 14277	2010 Ford Smog test	c	(57.95)
			2010 Ford Tire repair	c	(30.67)
12/15/2021	24139	OK Tire - 14277	1996 Chevy Smog Test	c	(57.95)
1/20/2022	24176	College Oak Towing - 617236	Recover - Stuck Mower @ Oakdale	c	(230.00)
2/3/2022	24206	S Umpqua CC - 71085	Recover stuck mower at Oakdale	c	(230.00)
<b>TOTAL 220500 Automotive Maint. Service</b>					<b>(2,412.93)</b>

220600 Automotive Maint. Supplies

9/16/2021	24027	S OK Tire - 14277	Parts - Maint 2010 Ford	c	(303.95)
10/7/2021	24060	S Umpqua CC - 71085	Jumper cables	c	(48.48)
10/13/2021	24071	S OK Tire - 14277	Parts - Repair 96 Chevy	c	(962.74)
11/17/2021	24109	OK Tire - 14277	2010 Ford Wiperblades	c	(42.99)
<b>TOTAL 220600 Automotive Maint. Supplies</b>					<b>(1,358.16)</b>

221100 Grounds Equip Maint. Services

9/2/2021	24004	S Bar-Hein Co. - 1463	Labor-	c	(45.00)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Labor repairs - J Deere Mower 2011	c	(362.50)
11/17/2021	24115	Valley Truck & Tractor - 36620	Labor repairs J Deere 2021 Z997R	c	(72.50)
1/20/2022	24179	S PAPE - 18032	Labor - J Deere 2011 Z920	c	(290.00)
1/25/2022	24187	S Sacramento For Tractors - 64608	Labor repairs - Kubota	c	(300.00)
<b>TOTAL 221100 Grounds Equip Maint. Services</b>					<b>(1,070.00)</b>

221200 Ground Equip Maint. Supplies

7/15/2021	23956	Valley Truck & Tractor - 36620	J Deere mower - parts	c	(69.52)
9/2/2021	24004	S Bar-Hein Co. - 1463	Parts - 2 chains - Stihl chainsaw	c	(65.27)
10/7/2021	24060	S Umpqua CC - 71085	2/Diesel gas containers	c	(49.54)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Repair parts - J Deere Mower 2011	c	(161.38)
12/6/2021	24134	Valley Truck & Tractor - 36620	Parts - J Deere 2021 Z9979	c	(62.39)
1/20/2022	24179	S PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(115.21)
1/20/2022	24182	Valley Truck & Tractor - 36620	Parts - J Deere 2021 Z9979 - Seat Cover	c	(48.48)
1/25/2022	24187	S Sacramento For Tractors - 64608	Repair parts - Kubota	c	(123.97)
2/22/2022	24215	Bar-Hein Co. - 1463	Parts - Maint equip	c	(64.65)
2/22/2022	24216	Bar-Hein Co. - 1463	Parts - Maint equip	c	(28.21)
<b>TOTAL 221200 Ground Equip Maint. Supplies</b>					<b>(788.62)</b>

222600 Hand - Expendable Tools

10/7/2021	24060	S Umpqua CC - 71085	spring links, rope, work gloves	c	(26.06)
2/3/2022	24196	S Home Depot - 2843	Hose, trowel, ratchet straps	c	(62.35)
<b>TOTAL 222600 Hand - Expendable Tools</b>					<b>(88.41)</b>

223600 Fuel & Lubricant Supplies

7/7/2021	23938	Orbit Station - 33714	6/2021- Fuel Chgs	c	(418.03)
8/4/2021	23972	Orbit Station - 33714	7/2021- Fuel Chgs	c	(357.77)
8/13/2021	23985	S Phillips 66 - 58398	Credit from Stmt 5/2021	c	13.39
			7/2021 Stmt	c	(20.53)
9/2/2021	24010	Orbit Station - 33714	8/2021- Fuel Chgs	c	(269.25)
9/16/2021	24028	Phillips 66 - 58398	8/2021 - Stmt	c	(59.70)
10/7/2021	24051	Orbit Station - 33714	9/2021- Fuel Chgs	c	(216.84)
10/7/2021	24060	S Umpqua CC - 71085	Grease	c	(17.10)
10/13/2021	24072	Phillips 66 - 58398	9/2021 - Stmt	c	(172.59)
11/2/2021	24088	Orbit Station - 33714	10/2021- Fuel Chgs	c	(109.13)
11/17/2021	24110	Phillips 66 - 58398	10/2021 - Stmt (w/late fee)	c	(323.00)
12/6/2021	24125	Orbit Station - 33714	11/2021- Fuel Chgs	c	(44.33)
12/15/2021	24140	Phillips 66 - 58398	11/2021 - Stmt (interest & late fee)	c	(47.41)
1/6/2022	24155	Orbit Station - 33714	12/2021- Fuel Chgs	c	(110.52)
1/12/2022	24167	Phillips 66 - 58398	12/2021 - Stmt	c	(325.03)
2/3/2022	24197	Orbit Station - 33714	1/2022- Fuel Chgs	c	(136.67)
2/15/2022	24212	Phillips 66 - 58398	1/2022 - Stmt	c	(221.98)
<b>TOTAL 223600 Fuel &amp; Lubricant Supplies</b>					<b>(2,836.49)</b>

226200 Office Equip Maint Supplies

8/24/2021	23995	S Encompass - 18796	Toner - Xerox C405 Hi Yield	c	(894.29)
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8/24/2021	23996 Encompass - 18796	Xerox C405 Waste toner cartridge	c	(29.08)
<b>TOTAL 226200 Office Equip Maint Supplies</b>				(923.37)
<b>227501 Copy Machine - Lease</b>				
7/15/2021	23955 US Bank - 68934	7/2021-Xerox Copier	c	(281.29)
8/13/2021	23989 US Bank - 68934	8/2021-Xerox Copier	c	(281.29)
<b>TOTAL 227501 Copy Machine - Lease</b>				(562.58)
<b>227504 Misc (Bottled Water for Staff)</b>				
7/27/2021	23961 Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
9/16/2021	24030 Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
2/3/2022	24204 Smart & Final - 22935	6 cases water for staff	c	(40.44)
<b>TOTAL 227504 Misc (Bottled Water for Staff)</b>				(121.32)
<b>232200 Custodial Supplies</b>				
7/15/2021	23949 Cintas - 56036	7/9/2021 -Custodial	c	(113.74)
8/13/2021	23,983.00 Cintas - 56036	7/23/2021 -Custodial	c	(113.74)
8/13/2021	23984 Cintas - 56036	8/6/2021 -Custodial	c	(113.74)
8/24/2021	23992 Cintas - 56036	8/20/2021 -Custodial	c	(113.74)
8/24/2021	23998 S Home Depot - 2843	Bleach	c	(5.37)
9/9/2021	24016 Cintas - 56036	7/16/2021 - 1 case paper towels	c	(37.71)
9/9/2021	24017 Cintas - 56036	9/3/2021 - Custodial	c	(113.74)
9/16/2021	24022 Cintas - 56036	8/4/2021 - 30 cases Park trash liners	c	(1,034.08)
9/21/2021	24034 Cintas - 56036	9/17/2021 - Custodial	c	(104.99)
10/7/2021	24044 Cintas - 56036	10/1/2021 - Custodial	c	(113.74)
10/13/2021	24063 Cintas - 56036	8/11/2021 - 4 cases office trash liners	c	(64.61)
11/2/2021	24084 Cintas - 56036	10/15/2021 - Custodial	c	(113.74)
11/2/2021	24085 Cintas - 56036	10/29/2021 - Custodial	c	(113.74)
11/17/2021	24103 Cintas - 56036	11/12/2021 - Custodial	c	(113.74)
12/15/2021	24135 Cintas - 56036	12/10/2021 - Custodial	c	(113.74)
1/12/2022	24165 Cintas - 56036	1/7/2022 - Custodial	c	(113.74)
1/20/2022	24174 Cintas - 56036	11/26/2021 - Custodial	c	(113.74)
1/20/2022	24175 Cintas - 56036	12/23/2021 - Custodial	c	(113.74)
1/25/2022	24184 Cintas - 56036	1/21/2022 - Custodial	c	(113.74)
2/3/2022	24196 S Home Depot - 2843	Sprayers - 2 gal & 1.5 gal	c	(35.49)
2/15/2022	24207 Cintas - 56036	2/4/2022 - Custodial	c	(102.14)
2/22/2022	24220 Cintas - 56036	2/18/2022 - Custodial	c	(113.74)
<b>TOTAL 232200 Custodial Supplies</b>				(3,090.49)

244300 Medical Service -EE & Live Scan

9/16/2021	24026	Kaiser On The Job - 4839
9/21/2021	24036	Preferred Alliance - 34429
1/20/2022	24172	S Carmichael Box Shop - 59986
1/20/2022	24173	S Carmichael Box Shop - 59986

Pre placement exam - Gonzalez	c	(65.00)
Non-Random Test - Pre-placement - Gonzalez	c	(43.00)
Live Scan - Jacobs	c	(20.00)
DOJ Report - Jacobs	c	(32.00)
Live Scan - Gonzalez	c	(20.00)
DOJ Report - Gonzalez	c	(32.00)
<b>TOTAL 244300 Medical Service -EE &amp; Live Scan</b>		<b>(212.00)</b>

250605 Service Fees (Bank Loan Item)

7/7/2021	23946	S Umpqua Bank - 52152
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7/2021 Interest Project Loan	c	(6.06)
7/2021-Maturity Pay Off Project Loan	c	(3,500.00)
<b>TOTAL 250605 Service Fees (Bank Loan Item)</b>		<b>(3,506.06)</b>

250700 Assessment - Collection Services

1/6/2022	24154	LAFCo - 2263
1/25/2022	EFT	Assessment/Collection Service

FY2021-22 - Special District Assessment	c	(109.00)
SB 2557 1st Installment	c	(3,913.13)
<b>TOTAL 250700 Assessment - Collection Services</b>		<b>(4,022.13)</b>

253100 Legal Services

7/15/2021	23950	Cole Huber - 54641
8/24/2021	23993	Cole Huber - 54641
9/16/2021	24023	Cole Huber - 54641
10/13/2021	24065	Cole Huber - 54641
11/17/2021	24104	Cole Huber - 54641
1/25/2022	24185	Cole Huber - 54641

6/2021 Ref-AB-5, Attend Brd Mtgs,Sick Leave,New GM	c	(2,835.00)
7/2021 Ref-Brd Pkt review	c	(112.50)
8/2021 Ref- EE agreement review / Brd Pkt review attend mtg	c	(1,305.00)
9/2021 Ref: Audit response	c	(100.00)
10/2021 Ref: AB361 Resolution	c	(135.00)
11/2021 Ref: Doc Review	c	(67.50)
<b>TOTAL 253100 Legal Services</b>		<b>(4,555.00)</b>

257100 Security Services

7/27/2021	23960	Fulton-El Camino Rec & Park - 2968
10/7/2021	24049	Fulton-El Camino Rec & Park - 2968
10/7/2021	24050	Fulton-El Camino Rec & Park - 2968
11/22/2021	24118	Fulton-El Camino Rec & Park - 2968
1/6/2022	24152	Fulton-El Camino Rec & Park - 2968
1/20/2022	24177	S Fulton-El Camino Rec & Park - 2968
2/15/2022	24209	Fulton-El Camino Rec & Park - 2968

6/2021 - Patrol Service 18/1 Hours	c	(1,235.00)
7/2021 - Patrol Service 17/26 Hours	c	(2,795.00)
8/2021 - Patrol Service 13/12 Hours	c	(1,625.00)
10/2021 - Patrol Service 15/16 Hours	c	(2,015.00)
11/2021 - Patrol Service 16/19 Hours	c	(2,275.00)
9/2021 Patrol Service 21/10 hours	c	(2,015.00)
12/2021 Patrol Service 9/14 hours	c	(1,495.00)
1/2022 - Patrol Service 3/2.5 Hours	c	(357.50)
<b>TOTAL 257100 Security Services</b>		<b>(13,812.50)</b>

258200 Public Relations Services

7/7/2021 23943 Streamline - 57252

Streamline Website 1 yr c (1,800.00)

**TOTAL 258200 Public Relations Services (1,800.00)**

259100 Other Professional Services

8/24/2021 JV # 110404646

Re-allocate Claim 23767 FY 2020-21 from 339A to 339I c 1,500.00

**TOTAL 259100 Other Professional Services 1,500.00**

281100 Data Processing -Computer Service

10/13/2021 24068 Fast Break - 37998

20 hrs IT Support c (2,200.00)

2/3/2022 24195 Fast Break - 37998

3/BitDefender - Computer Security c (108.00)

**TOTAL 281100 Data Processing -Computer Service (2,308.00)**

281201 Hardware (Computer Items)

9/2/2021 24014 S Umpqua CC - 71085

Monitor - GM office c (188.16)

9/9/2021 24018 Fast Break - 37998

Computer - GM Office c (1,212.19)

**TOTAL 281201 Hardware (Computer Items) (1,400.35)**

281210 PC Laptop Printer-Copier Purchase

8/24/2021 23995 S Encompass - 18796

Purchase Xerox C405 Printer c (915.86)

9/9/2021 24021 S US Bank - 68934

Purchase Xerox 6655I Copier (Previous Lease) c (450.00)

7.75% Tax accrual c (34.88)

**TOTAL 281210 PC Laptop Printer-Copier Purchase (1,400.74)**

281265 Application Software Maint. Lic

7/7/2021 23934 Central Control System - 23278

7/2021 - Wireless irrigation c (220.00)

7/15/2021 23952 Fast Break - 37998

1 yr Renewal - Microsoft Office 365 c (99.99)

8/4/2021 23967 Central Control System - 23278

8/2021 - Wireless irrigation c (220.00)

9/2/2021 24007 Central Control System - 23278

9/2021 - Wireless irrigation c (220.00)

10/7/2021 24043 Central Control System - 23278

10/2021 - Wireless irrigation c (220.00)

11/17/2021 24102 Central Control System - 23278

11/2021 - Wireless irrigation c (220.00)

12/6/2021 24126 Central Control System - 23278

12/2021 - Wireless irrigation c (220.00)

1/6/2022 24150 Central Control System - 23278

1/2022 - Wireless irrigation c (220.00)

1/25/2022 24186 Fast Break - 37998

Renewal - 3 Domain Names c (75.00)

2/3/2022 24191 Central Control System - 23278

2/2022 - Wireless irrigation c (220.00)

**TOTAL 281265 Application Software Maint. Lic (1,934.99)**

285200 Recreation Supplies

11/17/2021 24097 ACRPD Revolving Account - 8213

Check 1011 - Reimb R MacFarlane Community Service Horse shoe pit c (191.70)



289900 Other Oper Exp Fire Extingusher

11/17/2021 24108 S Jorgenson Co - 48104

2021 Fire Exten Inspection @ HSP c (109.00)

**TOTAL 289900 Other Oper Exp Fire Extingusher (109.00)**

291300 Auditor Controller Services

11/2/2021 24087 Larry Bain, CPA - 26727

FY 20/21-Audit c (5,495.00)

**TOTAL 291300 Auditor Controller Services (5,495.00)**

291500 Compass Costs

8/2/2021 EFT S Compass License Fee

FY 21/22 -Compass VPN Connection c (288.00)

FY 21/22 - Compass License Fee c (699.83)

**TOTAL 291500 Compass Costs (987.83)**

291700 Alarm Services

7/7/2021 23935 Crime Alert Security - 41852

7/2021 -9/30/2021- Alarm System - Office & Shop c (210.00)

7/7/2021 23942 Sacramento Control Systems - 1112

7/2021 - 9/30/2021-AES Fire Monitoring c (241.63)

10/7/2021 24045 Crime Alert Security - 41852

10/2021 - 12/31/2021- Alarm System - Office & Shop c (210.00)

10/7/2021 24055 Sacramento Control Systems - 1112

10//2021 - 12/31/2021-AES Fire Monitoring c (241.63)

12/6/2021 24123 Crime Alert Security - 41852

1/2022 - 3/31/2022- Alarm System - Office & Shop c (210.00)

1/6/2022 24159 Sacramento Control Systems - 1112

1/2022 - 3/31/22 -AES Fire Monitoring c (241.63)

**TOTAL 291700 Alarm Services (1,354.89)**

298700 Telephone Services

7/7/2021 23936 S Fast Break - 37998

6/2021- Phone service c (195.00)

7/15/2021 23951 Comcast - 12322

7/2021-Billing-Phone/HSI c (104.45)

8/4/2021 23970 S Fast Break - 37998

7/2021- Phone service c (195.00)

8/24/2021 23994 Comcast - 12322

8/2021-Billing-Phone/HSI c (104.30)

9/2/2021 24009 S Fast Break - 37998

8/2021- Phone service c (195.00)

9/16/2021 24024 Comcast - 12322

9/2021-Billing-Phone/HSI c (104.30)

10/7/2021 24048 S Fast Break - 37998

9/2021- Phone service c (195.00)

10/13/2021 24067 Comcast - 12322

10/2021-Billing-Phone/HSI c (104.19)

11/2/2021 24086 S Fast Break - 37998

10/2021- Phone service c (195.00)

11/17/2021 24105 Comcast - 12322

11/2021-Billing-Phone/HSI c (104.19)

12/6/2021 24124 S Fast Break - 37998

11/2021- Phone service c (195.00)

12/15/2021 24137 S Comcast - 12322

12/2021 Billing Phone/HSI c (104.19)

1/6/2022 24151 S Fast Break - 37998

11/2021 Late Fee c (10.00)

12/2021- Phone service c (195.00)

1/12/2022	24166	Comcast - 12322
2/3/2022	24194	S Fast Break - 37998
2/15/2022	24208	Comcast - 12322

1/2022-Billing-Phone/HSI (new rate)	c	(105.93)
1/2022 - Phone service	c	(195.00)
2/2022-Billing-Phone/HSI	c	(106.35)
<b>TOTAL 298700 Telephone Services</b>		<b>(2,407.90)</b>

298701 Cell Phones

7/7/2021	23936	S Fast Break - 37998
7/27/2021	23965	T-Mobile - 32685
8/4/2021	23970	S Fast Break - 37998
9/2/2021	24009	S Fast Break - 37998
9/2/2021	24013	S T-Mobile - 32685
10/7/2021	24048	S Fast Break - 37998
10/7/2021	24059	S T-Mobile - 32685
11/2/2021	24086	S Fast Break - 37998
11/2/2021	24094	S T-Mobile - 32685
12/6/2021	24124	S Fast Break - 37998
12/6/2021	24133	S T-Mobile - 32685
1/6/2022	24151	S Fast Break - 37998
1/6/2022	24163	S T-Mobile - 32685
2/3/2022	24194	S Fast Break - 37998
2/3/2022	24205	S T-Mobile - 32685

7/2021 - email exhcnge + Brd mbrs	c	(40.00)
7/2021-District Cell Phones	c	(29.40)
8/2021 - email exhcnge + Brd mbrs	c	(40.00)
9/2021 - email exhcnge + Brd mbrs	c	(55.00)
8/2021 - District cell phone	c	(29.40)
GM new phone (partial purchase price)	c	(492.99)
10/2021 - email exhcnge + Brd mbrs	c	(55.00)
9/2021 - District cell phone	c	(29.40)
GM phone (purchase pmt)	c	(33.34)
11/2021 - email exhcnge + Brd mbrs	c	(55.00)
10/2021 - District cell phone	c	(29.40)
GM phone (purchase pmt)	c	(33.34)
12/2021 - email exhcnge + Brd mbrs	c	(55.00)
11/2021 - District Cell Phone	c	(29.40)
GM phone (purchase pmt)	c	(33.34)
1/2022 - email exhcnge + Brd mbrs	c	(55.00)
12/2021 - District Cell Phone	c	(29.40)
GM phone (purchase pmt)	c	(33.34)
2/2022 - email exhcnge + Brd mbrs	c	(55.00)
1/2022 - District Cell Phone	c	(29.39)
GM phone (purchase pmt)	c	(33.34)

**TOTAL 298701 Cell Phones (1,275.48)**

299909 Expenditure Reimb. (Ins Claims)

10/13/2021	24070	S J&J Locksmith - 1833
10/20/2021	24081	Restoration Landscape - 71858
11/2/2021	24090	Restoration Landscape - 71858
11/2/2021	24091	Rio Linda Fence - 57446
1/12/2022	24168	Restoration Landscape - 71858

ACP - Vandalism Repair 9/2021	c	(234.58)
HSP Vandalism Repair 9/2021	c	(189.87)
HSP Vandalism 9/2021 - Shore up damage small blding	c	(510.00)
HSP Vandalism 10/2021 - Shore up damage large blding	c	(225.00)
HSP Vandalism 9/201 - Repair Fence & Razor Wire Shop Yard	c	(750.00)
HSP Vandalism 9/2021 - Partiel repair (railing)	c	(500.00)

**TOTAL 299909 Expenditure Reimb. (Ins Claims) (2,409.45)**

321000 Interest Expense

7/7/2021	23945	S	Umpqua Bank - 52152	7/2021 - Side Fund - Interest	c	(752.90)
7/27/2021	23966	S	Umpqua Bank - 52152	8/2021 - Side Fund Interest	c	(744.31)
8/24/2021	24003	S	Umpqua Bank - 52152	9/2021 - Side Fund Interest	c	(735.74)
9/21/2021	24039	S	Umpqua Bank - 52152	10/2021 - Side Fund Interest	c	(727.15)
11/2/2021	24096	S	Umpqua Bank - 52152	11/2021 - Side Fund Interest	c	(718.58)
11/22/2021	24119	S	Umpqua Bank - 52152	12/2021 - Side Fund Interest	c	(709.99)
12/28/2021	24146	S	Umpqua Bank - 52152	1/2022 - Side Fund Interest	c	(701.42)
1/25/2022	24188	S	Umpqua Bank - 52152	2/2022 - Side Fund Interest	c	(692.83)
2/22/2022	24221	S	Umpqua Bank - 52152	3/2022 - Side Fund Interest	c	(684.26)
<b>TOTAL 321000 Interest Expense</b>						<b>(6,467.18)</b>

323000 Lease Oblig Retirement Side Fund

7/7/2021	23945	S	Umpqua Bank - 52152	7/2021 - Side Fund - Principal	c	(2,400.00)
7/27/2021	23966	S	Umpqua Bank - 52152	8/2021 - Side Fund Principal	c	(2,400.00)
8/24/2021	24003	S	Umpqua Bank - 52152	9/2021 - Side Fund Principal	c	(2,400.00)
9/21/2021	24039	S	Umpqua Bank - 52152	10/2021 - Side Fund Principal	c	(2,400.00)
11/2/2021	24096	S	Umpqua Bank - 52152	11/2021 - Side Fund Principal	c	(2,400.00)
11/22/2021	24119	S	Umpqua Bank - 52152	12/2021 - Side Fund Principal	c	(2,400.00)
12/28/2021	24146	S	Umpqua Bank - 52152	1/2022 - Side Fund Principal	c	(2,400.00)
1/25/2022	24188	S	Umpqua Bank - 52152	2/2022 - Side Fund Principal	c	(2,400.00)
2/22/2022	24221	S	Umpqua Bank - 52152	3/2022 - Side Fund Principal	c	(2,500.00)
<b>TOTAL 323000 Lease Oblig Retirement Side Fund</b>						<b>(21,700.00)</b>

345000 Taxes, Licenses & Assessments

10/13/2021	24073		Sacramento County - Tax Collectors Office - 472{HSP - CSA1 Lights		c	(655.74)
10/13/2021	24074		Sacramento County - Tax Collectors Office - 472{ACP - CSA1 Lights		c	(47.90)
<b>TOTAL 345000 Taxes, Licenses &amp; Assessments</b>						<b>(703.64)</b>

430300 Equip SD - Comm Mower + Gator

10/7/2021	24062		Deere & Company - 34154	Z997R J Deere Diesel mower, mulch kit, Weidmann Canopy kit	c	(21,283.98)
10/20/2021	24075		Deere & Company - 34154	2022 Gator Utility Vehicle	c	(7,026.56)
<b>TOTAL 430300 Equip SD - Comm Mower + Gator</b>						<b>(28,310.54)</b>

**TOTAL EXPENSES** (242,145.70)

**OVERALL TOTAL** (242,145.70)

**ACRPD 2021-2022**  
**339D Expenditures**

**February 2022**  
**Period 8 of 13**

**FYTD Completed = 62%**

CODE	CAPITAL OUTLAY	2021-22 Budget	February	Expended To Date	Balance	Percent Expended
42420100	Buildings <b>New ADA Features @ HSP</b>			-	-	#DIV/0!
42420110	Leasehold Improv. <b>(Oakdale Park)</b>			-	-	#DIV/0!
42420200	Structures <b>ACP Park Improv. Proj</b>	38,969.00		-	38,969.00	0%
43430300	Equipment-SD Non-Recon - <b>New Play Equip</b>	11,017.00		11,016.28	0.72	100%
45450300	Infr--SD-Non-Recon - <b>ACP Pedi Bridge Proj</b>			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - <b>HSP Comm. Ctr Impro.</b>		-	-	-	#DIV/0!
46461300	Intangibles - ???			-	-	
				-	-	-0-
<b>TOTALS:</b>		<b>49,986.00</b>	<b>\$ -</b>	<b>\$ 11,016.28</b>	<b>\$ 38,969.72</b>	<b>22%</b>

**ACRPD 2021-2022**  
**339D Revenue**

**February 2022**  
**Period 8 of 13**

**FYTD Completed = 62%**

<b>Account</b>		<b>2021-22 Budget</b>	<b>February</b>	<b>Received To Date</b>	<b>Unrealized</b>	<b>Percent Received</b>
<b>94941000</b>	Interest Income			70.00	(70.00)	#DIV/0!
				-	-	#DIV/0!
<b>95952900</b>	In Lieu Fees Transfer		437.00	437.00	(437.00)	#DIV/0!
				-	-	#DIV/0!
<b>95956300</b>	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
<b>95956900</b>	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
				-	-	#DIV/0!
<b>95956910</b>	State Match <b>UMPQUA Bank Line of Credit</b>			-	-	#DIV/0!
	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
<b>5506614</b>	Investment Earns			-	-	#DIV/0!

**Total Other Revenue \$ - \$ 437.00 \$ 507.00 \$ (507.00) #DIV/0!**

	Beginning Fund Balance Available \$XXXXX			-	\$ -	0%
<b>7400000</b>	Fund Balance Decreased by	49,986.00			\$ 49,986.00	

**TOTALS: 49,986.00 437.00 507.00 49,479.00**

**Register Expense Report**  
**Period 8**  
Account

**FY 2021 - 2022**  
**2/1/2022 Through 2/28/2022**  
**339D Project Account**

**Not  
Clrd**

<b>Date</b>	<b>Num</b>	<b>Description</b>	<b>Memo</b>	<b>Category</b>	<b>Clrd</b>	<b>Amount</b>
2/8/2022	JV	# 110535148 - Processed Per County's Ii Clear Doc 108912320 Reflects 4 Qtr Inter FY 15-16		941000 Interest	c	294.00
2/8/2022	JV	# 110535148 - Processed Per County's Ii Clear Doc 108997043 Reflects 1 Qtr Inter FY 16-17		941000 Interest	c	143.00
				TOTAL 2/1/2022 - 2/28/2022		437.00
				<b>BALANCE 2/28/2022</b>		39,594.64
				<b>TOTAL INFLOWS</b>		437.00
				<b>TOTAL OUTFLOWS</b>		-
				<b>NET TOTAL</b>		437.00

Date	Num	Description	Memo	Clr	Amount
INCOME					
941000 Interest					
10/1/2021		Interest	FY 2021/22 1st Qtr Interest	c	2.00
1/1/2022		Interest	Fy 2021/22 2nd Qtr Interest	c	68.00
2/8/2022		JV	# 110535148 - Processed Per County's Instructio Clear Doc 108912320 Reflects 4 Qtr Inter FY 15-16	c	294.00
2/8/2022		JV	# 110535148 - Processed Per County's Instructio Clear Doc 108997043 Reflects 1 Qtr Inter FY 16-17	c	143.00
<b>TOTAL 941000 Interest</b>					<b>507.00</b>
EXPENSES					
430300 Equip SD - Comm Mower + Gator					
10/7/2021	207	Game Time - 1920	HSP Shredded Rubber (Proj Yr 2019-20) Inv Recd 6/9/2021 (9/25/20	c	(11,016.28)
<b>TOTAL 430300 Equip SD - Comm Mower + Gator</b>					<b>(11,016.28)</b>
<b>TOTAL EXPENSES</b>					<b>(11,016.28)</b>
<b>OVERALL TOTAL</b>					<b>(10,509.28)</b>

**Arcade Creek Recreation and Park District  
2021 - 2022 Monthly Revenue Reports**

**February 2022**

**Period 8**

**339B - Grant Trust**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

**088H - Park Dedication**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,503.66	\$ -	\$ -	\$ 6,503.66

**339C - ADA Funds**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,371.59	\$ -	\$ -	\$ 1,371.59

**339I - Park Impact Fee's**

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 509,076.05			\$ 509,076.05

7/20/2021 \$2,560.00 Credit received in period 1

8/24/2021 Transferred \$1,500.00 from 339A Claim 23767 GL 20259100 to cover FY18-19 Annual & 5 Yr Nexus Study



**Arcade Creek Recreation Park District  
Monthly Payroll Report**

End of

\*Pay Period:

February 15, 2022

February 16, 2022

Payroll Issued:

February 28, 2022

March 15, 2022

<b>Administration Division</b>	6048.87	6048.87	12,097.74
<b>Board Members = 5</b>	0.00	200.00	200.00
<b>Parks Division</b>	1996.50	1732.50	3,729.00
PT Maint	0		-
<b>Recreation Division</b>			
Monitors, etc	727.50	667.50	1,395.00
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
<b>\$</b>	<b>8,772.87</b>	<b>\$ 8,648.87</b>	<b>\$ 17,421.74</b>
<b>Employer Paid Taxes</b> <i>(FICA, Medicare, SUI)</i>	697.71	Unavailable	

**Rental & Misc. Revenue Report**

**February 2022**

**94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS**

Rental Date	Renter	Location	Amount
	SACC (Creek Mtg's)	Sm Rm	-0-

*Total Rentals* \$ -

**A**

**94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL**

Rental Date(s)	Renter	Location	Amount

*Totals* \$ -

**B**

**94942900 - CELL TOWER REVENUE**

Feb 2022	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00		4,610.42
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*Totals* \$ **4,610.42**

**C**

**97979000 - MISC. OTHER REVENUES**

2021 Umpqua CC Rebate	55.26

*Totals* \$ **55.26**

**D**

\$ -		<b>A</b>	
\$ -		<b>B</b>	
\$ 4,610.42		<b>C</b>	
\$ 55.26		<b>D</b>	
<b>\$ 4,665.68</b>		<b>Total</b>	

Funds Collected and Some Previously Deposited But Attributed to Month Of Report

**Arcade Creek Recreation and Park District**

**MEETING DATE: March 17, 2022**

**AGENDA ITEM: 4 g Consent Agenda  
Correspondence Period 8**

**No correspondence received.**

# FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arcade Creek Park District, Reporting Period: 2022-02-01 to 2022-02-28

## Summary of enforcement actions

NTA Issued: 1	Park Hours:	0
	Drugs:	0
	Weapons:	0
	Alcohol:	0
	Animals:	0
	Vehicle Code:	1
	Probation Violation:	0
	Other:	0
Onsite Arrests:	Drugs:	
	Weapons:	
	Assault/Battery:	
	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
Calls For Service:		0
Parking Citations:		1
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		0
Warnings Issued:		3

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Arcade Creek Park	No NTA issued during this reporting period			
Hamilton Street Park	2022-02-06 17:06	16028(a) CVC No Insurance	Inf	

		4000(a) CVC No current registration	Inf	
Oakdale Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
<b>Arrests Made</b>	<b>Date/Time</b>	<b>Violations</b>	<b>Severity</b>	<b>Notes</b>
Arcade Creek Park	No arrests reporting during this period			
Hamilton Street Park	No arrests reporting during this period			
Oakdale Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			
<b>Calls For Service</b>	<b>Date/Time</b>	<b>Description</b>	<b>Disposition</b>	<b>Notes</b>
Arcade Creek Park	No calls for service during this reporting period			
Hamilton Street Park	No calls for service during this reporting period			
Oakdale Park	No calls for service during this reporting period			
Off Property	No calls for service during this reporting period			
<b>Arrest Warrants</b>	<b>Date/Time</b>	<b>Warrant Type</b>	<b>Bail Amount</b>	<b>Notes</b>
Arcade Creek Park	No warrant arrests during this reporting period			
Hamilton Street Park	No warrant arrests during this reporting period			
Oakdale Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			
<b>DUI Arrests</b>	<b>Date/Time</b>	<b>DUI Type</b>	<b>BAC</b>	<b>Notes</b>
Arcade Creek Park	No DUI arrests during this reporting period			
Hamilton Street Park	No DUI arrests during this reporting period			
Oakdale Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			
<b>Warnings</b>	<b>Date/Time</b>	<b>Violation</b>		<b>Notes</b>
Arcade Creek Park	2022-02-06 16:20	SCO 9.36.061(a)(4)		
Arcade Creek Park	2022-02-06 16:29	SCO 9.36.061(a)(4)		
Hamilton Street Park	No warnings during this reporting period			
Oakdale Park	2022-02-06 17:39	VC 5200(a)		
Off Property	No warnings during this reporting period			
<b>Parking Citations</b>	<b>Date/Time</b>	<b>Violations</b>		
Arcade Creek Park	No Parking citations issued during this reporting period			
Hamilton Street Park	2022-02-06 17:17	4000(a) CVC No current registration		
Oakdale Park	No Parking citations issued during this reporting period			
Off Property	No Parking citations issued during this reporting period			

# Arcade Creek

Recreation and Park District

## Board of Directors

Travis Dworetzky  
Amanda Gualderama  
Michael Hanson  
Chris Juell  
Alex Vassar

## Mailing Address

P.O. Box 418114  
Sacramento, CA 95841

## Telephone

(916) 482-8377

## Email

acrpd@acrpd.com

## Arcade Creek Park

5613 Omni Drive  
Sacramento, CA

## Hamilton Street Park

4855 Hamilton Street  
Sacramento, CA

## Oakdale Park

3708 Myrtle Avenue  
North Highlands, CA

**March 17, 2022**

Dear Board of Directors,

**Happy St. Patrick's Day!**

Construction is completed for the vandalism at Hamilton Street Park by KK Construction. Waiting on the large window ordered to be installed for Anita's office and then we will be done. Our contractor, Kelly from KK Construction has received a price from a welding shop for adding strength to the whirl which will make it more secure along with his instillation which would total \$3,500.

I have reached out to Alvino Larios who is President/CEO of Innovative Playgrounds for a purchase price for a new whirl so we can compare the current cost to stabilizing the current whirl. If we decide to purchase new the shipping would be the biggest cost. I will discuss with the Finance Committee at our Budget Meeting on February 15, 2022.

We were vandalized again at our restrooms at Hamilton Park. I filled out a report for CAPRI our insurance and Fulton El Camino for a police report.

Our largest Oak Tree had a huge limb crash down on our picnic table. The limb was dead. I contacted an arborist who came out and looked at it for us and he gave specific instructions on how it could be pruned for safety and would not require a permit. It will require a permit if we take the entire tree down in the future.

We are in the process of working with Staples Construction in preparing to slurry seal the parking lot and entrance of Arcade Creek Park. We hope to have this project done by April 1, 2022

Our surplus items are currently on the Gov Deals auction which ends on March 14, 2022. I will give a report at the Finance Meeting and regular Board Meeting on what we received for our items.

Best Regards,

*Lisa Gonzalez*



**RESOLUTION NO. 2022-05  
(Subsequent to Original # 2021-09)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARCADE CREEK  
RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY,  
RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

**WHEREAS**, the **Arcade Creek Recreation and Park District** is committed to preserving and nurturing public access and participation in public meetings; and

**WHEREAS**, all meetings of the Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist within the territory of the District; and

**WHEREAS**, the Board of Directors does hereby find that the Covid-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the District of the **Arcade Creek Recreation and Park District** proclaims that a local emergency continues to exist throughout the territory of the District, requiring persons to meet in public, without providing an option for remote participation, would present an imminent risk to public health to those for whom remote participation would be optimal for medical reasons.

**BE IT FURTHER RESOLVED** that the General Manager and Chair of the Board of Directors are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of its adoption, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District of **Arcade Creek Recreation and Park District** may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Arcade Creek Recreation and Park District on this 17th day of March, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

**ATTEST:**

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**Alex Vassar, Chairperson, Board of Directors**

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**Kim Cook, Secretary, Board of Directors**



<b>Meeting Date</b> <b>March 17, 2022</b>		<b>Item #</b> <b>5a</b>
<b>Subject: Update Prop 68</b>		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report coordinated or prepared by</b>  <i>Lisa Gonzalez</i>  Lisa Gonzalez, General Manager
<b>Objective</b> To submit application and prepare and complete construction project by September 2022		
<b>Background</b> The State of California opened the Prop 68 Per Capita Grant application in 2020. The General Manager has completed the grant application and has recruited Staples Construction via Sourcewell to slurry seal the parking lot at Arcade Creek Park. The Parking lot will cost \$46,000 which is much less that anticipated. Sourcewell vetted this transaction so, the district did not have to go out to the formal bid process.		
<b>Budget/Cost Information</b>  The budget for the restroom building is \$175,044 and will paid by impact fees. The Prop 68 grant amount is \$192,439. The other project I am working on is getting a bid for pre-construction for laying the foundation for the restroom, preparing utilities to be hooked up and the path for the ADA sidewalk and parking.		
<b>Proposed Action</b> None		
<b>Alternative Actions</b> None		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b>

<b>Meeting Date</b> <b>March 17, 2022</b>		<b>Item #</b> <b>6a</b>
<b>Subject: Amend 339D District Projects FY 2021-22 Final Budget with Resolution 2022-06</b>		
<b>Initiated or requested by</b> <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	<b>Report coordinated or prepared by</b>  <i>Kim Cook</i>
<b>Objective</b> To amend the current 339D District Projects budget to provide cash flow for projects at Arcade Creek Park associated with the Prop 68 Per Capita Grant.		
<b>Background</b> In preparing the budget for FY 2021-22, 339D District Project's, it was prepared with minimal funding or expenditures.		
<b>Analysis</b> The Prop 68 Grant is set up to expend funds first and then submit for reimbursements. This will require funds to be borrowed from the Districts 339I Impact Fees account to provide cash flow.  Borrowed funds will need to be paid back once reimbursements occur.		
<b>Budget/Cost Information</b> Borrow \$45,012.00 from the 339I Impact Fees account to begin the parking lot project associated with the Prop 68 Grant at Arcade Creek Park.  Increasing Revenue GL account 95956900 and the Expenditure GL account 42420200.		
<b>Proposed Action</b> Adopt Resolution No. 2022-06 to amend the 339D District Projects Final Budget for FY 2021-22		
<b>Alternative Actions</b> Decline to approve Resolution No. 2022-06.		
<b>Coordination and Review</b> This is a standard practice of the Board.	<b>Attachment(s)</b> Resolution 2022-06	



**RESOLUTION NO. 2022-06**

**RESOLUTION OF THE ARCADE CREEK RECREATION AND  
PARK DISTRICT BOARD OF DIRECTORS  
ADOPTING A BUDGET AMENDMENT FOR FY 2021-22  
FUND 339D – 9339343**

**WHEREAS**, the District Board of Directors adopted the Final Budget for 339D District Projects for Fiscal Year 2021-22,

**WHEREAS**, the District will be receiving funds from the Prop 68 Per Capita Grant,

**WHEREAS**, the Prop 68 grant is set up to expend funds first and then submit for reimbursements,

**WHEREAS**, for this purpose to provide cash flow, the District will borrow funds from the 339I Impact Fees fund and return borrowed funds upon receipt of reimbursements from the Prop 68 Per Capita Grant,

**WHEREAS**, the District will need to amend the 339D 9339343 Projects account as follows,

**WHEREAS**, Expenditure GL account **42420200** is under-funded to meet projected expenses, and

**WHEREAS**, Revenue in GL account **95956900** is understated,

Increase expense line 42420200 by \$45,012.00 (from \$38,969.00 to \$83,981.00)

Increase revenue line 95956900 by \$45,012.00 (from \$45,000.00 to \$90,012.00)

**THEREFORE**, these funds may be used for parking lot project associated with the Prop 68 Per Capita Grant at Arcade Creek Park,

**BE IT RESOLVED**, to amend the **FY 2021-22 339D District Projects** as stated above.

**APPROVED AND ADOPTED** by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on March 17, 2022.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  
VACANT:

\_\_\_\_\_  
Chairperson, Board of Directors

ATTEST: \_\_\_\_\_  
Secretary, Board of Directors

**Mailing Address: PO Box 418114, Sacramento, CA 95841-8114**  
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414  
(916) 482-8377 Fax (916) 483-1320 Email: [acrpd@acrpd.com](mailto:acrpd@acrpd.com)

<b>Meeting Date</b> <b>March 17, 2022</b>		<b>Item #</b> <b>6b</b>
<b>Subject: Review Rental Facility Policy 3400 – Use/rental of District Facility</b>		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report coordinated or prepared by</b>  <i>Lisa Gonzalez</i>  Lisa Gonzalez, General Manager
<b>Objective</b>  Review and discuss Policy Handbook Use/rental of District Facility 3400		
<b>Background</b>  The idea to open the facilities to the public again will be a great time to review and discuss current policies  The use of District rental facilities were last reviewed 5 years ago on 8/17/2017 and updated on 2/21/19.  The idea to open the district facilities to the public is a great time to review our current policies and make changes.		
<b>Budget/Cost Information</b> None		
<b>Proposed Action</b> Discussion		
<b>Alternative Actions</b> None		
<b>Coordination and Review</b> This is a standard practice of the Board.		<b>Attachment(s)</b> Policy 3400 Use/rental of District Facility

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# Arcade Creek Recreation and Park District

## POLICY HANDBOOK

**POLICY TITLE:** Use/rental of District Facility

**POLICY NUMBER:** 3400

**3400.1** The District owns and operates various facilities and has determined that the public or other entities may be considered to rent or use facilities that have been identified as appropriate for such use. The Board of Directors of the District reserve the right to limit or prohibit use of facilities as may be necessary from time to time. The District's procedure for use of facilities is as follows:

**3400.1.1** Organizations or individuals shall submit requests to the General Manager or their designee in advance for use of one or more facilities. The request shall include the date(s), times and proposed uses including information deemed pertinent by the General Manager in order to verify that the use is acceptable. The General Manager or their designee will notify the applicant of approval or denial of the request within 5 business days unless more information is required for a decision.

**3400.1.2** Organizations or individuals whose request is denied by the General Manager or their designee may request a hearing with the General Manager if denied by their designee. A hearing shall be scheduled within thirty (30) days of receipt of such a request in writing outlining the reasons for the request and any explanation of the factors appealed by the applicant. If not satisfied with the General Manager's ruling, then an appeal may be made to the District Board of Directors for reconsideration of the request at a regularly scheduled meeting of the Board of Directors where the item will be placed on the agenda for discussion and possible Board action.

**3400.2** The Board of Directors may establish a user fees and deposit fees schedule for various facilities by resolution using criteria and costs borne by the district for operation and maintenance of such facilities. The user fee will be gauged and adjusted periodically to reflect changes in costs of use and maintenance of the facility. District staff shall collect the deposit and estimated user fees in advance of reserving a facility. The deposit shall be a set fee based on the estimated impact on the District's man-power resources to perform clean up and repair work if needed. Fees will be based on the expenses to maintain and prepare the facility along with the administrative costs for handling the reservation. The deposit may be refundable to the extent that clean up costs are less than the deposit, minus the administrative processing costs and the refund (\$25.00).

**3400.3** A priority schedule for use of facilities may be established using the following general criteria:

- A. District organized activities
- A. Organizations who provide recreation level youth athletic programs
- B. Organizations who provide competitive level youth athletic programs
- C. Organizations who provide athletic programs for adults and seniors
- D. School districts, charter schools, and other governmental agencies
- E. Public or non-profit organizations for non-political or non-commercial uses

**3400.4** Any organization or individual requesting use of District facilities may be required to provide special liability insurance coverage, on a form acceptable to the District, or compensate the District for special use insurance coverage if deemed necessary by the District. Any organization or individual requesting use of District facilities shall execute a waiver

of liability form as deemed necessary by the District for each event in advance of final approval of the use of the facility. This shall be in the form of an endorsement of additional insured

**3400.5** All requesting organizations will be required to comply with federal, state and local laws in the use of District facilities. If special permits such as large gathering permits, fire or building code or use of alcohol permits are required, any preliminary approval of a use will be contingent upon satisfactory proof of compliance with all permit requirements before a final approval will be issued. Failure to complete final permits requirements may be grounds for rejection or revocation of use approval and grounds for denial of future use requests.

**3400.6** Priority and/or right of first refusal is granted to groups/organizations who rent/use facilities on a seasonal long term basis (minimum of 8 weeks) and fees are paid in advance.

**3400.7** Facilities are available on a first come/first serve basis if they are not reserved. Individuals must leave an area if a group has the proper facility reservation paperwork. Groups of fifty (50) or more people will be subject to paying a day use fee that may be collected by Park District staff.

**3400.8** Alcohol use permit: Private groups/gatherings may request an alcohol use permit as long as the event is not celebrating an event that is honoring a minor (age 20 or younger). A fee will be charged along with an increased damage deposit. Glass containers/bottles are not allowed, nor are kegs of beer. Failure to obtain a permit may cause a party to be evicted from the park grounds.

**3400.9** Facilities available for rental use include:

- B. Athletic Fields (soccer)
  - Hamilton Street Park (Large field and Small field)
  - Oakdale Park (Large field, Medium Field, Small Field, Lg. Field A, Lg. Field B)
- C. Herzog Community Center
  - Maple Room (large room)
  - Oak Room (small room)
- D. Covered Group Picnic Area
- E. Picnic Area (natural)
  - Hamilton Street Park Oak Grove
  - Hamilton Street Park South Lawn
  - Hamilton Street Park Playground Area
  - Arcade Creek Park Eucalyptus Grove
- F. Individual Picnic sites
- G. Oakdale Gym
- H. Tennis Courts
  - Hamilton Street Park Courts #1, #2, #3, #4
  - Arcade Creek Park Courts #1, #2

**3400.10** Reservations and dates will not be confirmed until payment of at least the deposit and/or a portion of the fee to the District is made.

**3410.11** Fees and Charges: All fees and charges will be adopted annually by the Board of Directors during the annual budget process. Please refer to the attached sheet for related information.

<b>Meeting Date</b> <b>March 17, 2022</b>		<b>Item #</b> <b>6 c</b>
<b>Presentation and discussion by Jamie Adao and Linda Peters from Sacramento Area Sewer District</b>		
<b>Initiated or requested by</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	<b>Item Type</b> <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	<b>Report coordinated or prepared by</b>  <i>Lisa Gonzalez</i>  Lisa Gonzalez, General Manager
<b>Subject:</b>  <b>Sacramento Area Sewer District plan for Creek Crossing Project and a permanent Sewer easement over the new sewer pipe constructed.</b>		
<b>Coordination and Review</b> This is a standard practice of the Board.	<b>Attachment(s)</b> -Email chain between SASD Staff and District -Area map of proposed work	

## Kim Cook

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**Sent:** Wednesday, March 09, 2022 10:46 AM  
**To:** Kim Cook  
**Subject:** FW: SASD Sewer Project at Arcade Creek Park

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**From:** Adao. Jamie <[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)>  
**Sent:** Tuesday, March 8, 2022 4:03 PM  
**To:** Lisa Gonzalez <[lgonzalez@acrpdc.com](mailto:lgonzalez@acrpdc.com)>  
**Subject:** RE: SASD Sewer Project at Arcade Creek Park

Hi Lisa,

This year has flown by at record speed – I can't believe we're in March! I would like to follow up to see if there were any questions at the February Board Meeting and if Linda and I should plan on attending the March Board Meeting next Thursday.

I would also like to note that we would like to acquire a permanent sewer easement over the new sewer pipe that will be constructed. The easement will allow SASD to access it in perpetuity for appropriate maintenance and if needed, repairs and replacement. If there's a certain administrative process or additional information that you, Alex, or the Board would like to see relative to the easement besides our draft plan, please let me know.

Thank you,  
Jamie

**Jamie Adao**  
*Real Estate Officer*

Sacramento Area Sewer District &  
Sacramento Regional County Sanitation District  
10060 Goethe Road  
Sacramento, CA 95827  
w (916) 875-1462  
[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)



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**From:** Lisa Gonzalez <[lgonzalez@acrpdc.com](mailto:lgonzalez@acrpdc.com)>  
**Sent:** Friday, February 18, 2022 8:34 AM  
**To:** Adao. Jamie <[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)>  
**Subject:** RE: SASD Sewer Project at Arcade Creek Park



Lisa

**From:** Adao. Jamie <[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)>  
**Sent:** Thursday, February 17, 2022 2:35 PM  
**To:** Lisa Gonzalez <[lgonzalez@acrpd.com](mailto:lgonzalez@acrpd.com)>; Alex Vassar <[avassar@acrpd.com](mailto:avassar@acrpd.com)>  
**Cc:** Peters. Linda <[petersli@sacsewer.com](mailto:petersli@sacsewer.com)>; Nham. Katie <[nhamk@sacsewer.com](mailto:nhamk@sacsewer.com)>  
**Subject:** RE: SASD Sewer Project at Arcade Creek Park

Hi Lisa/Alex,

Please see attached draft Site Access Plan updated with notes per our discussion yesterday. If you hover over each of the yellow boxes with your cursor, a short note for the respective location should pop up. Preliminary scheduling information we discussed is below and can also be found at the top right corner of the draft plan. To stay on schedule, we are hoping to finalize the draft plan (within the preliminary design report) by the end of February.

**Tentative Creek Crossing Project Scheduling Information:**

- 1) Construction to occur in Spring, Summer and Fall of 2023.
- 2) Work at and around Arcade Creek Park currently expected to take 6-8 weeks.
- 3) Sacramento Area Sewer District (SASD) will provide restoration as needed upon completion of its work.
- 4) Overall project includes rehabilitation of sewer pipes at 12 creek crossings throughout the Sacramento region. At and around Arcade Creek Park, SASD will be working on 2 creek crossings.
- 5) New manhole at south end of new sewer alignment to be completed with pipe lining project with TBD construction dates (ideally it will occur prior to start of Creek Crossing Project).

Apologies for the delay in getting these notes to both of you. If you have any questions, do not hesitate to call me at 916-201-7492.

Thank you,  
Jamie

**Jamie Adao**  
*Real Estate Officer*

Sacramento Area Sewer District &  
Sacramento Regional County Sanitation District  
10060 Goethe Road  
Sacramento, CA 95827  
w (916) 875-1462  
[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)



**From:** Adao. Jamie  
**Sent:** Wednesday, February 16, 2022 9:15 AM  
**To:** Peters. Linda <[petersli@sacsewer.com](mailto:petersli@sacsewer.com)>; 'Lisa Gonzalez' <[lgonzalez@acrpd.com](mailto:lgonzalez@acrpd.com)>  
**Cc:** 'avassar@acrpd.com' <[avassar@acrpd.com](mailto:avassar@acrpd.com)>  
**Subject:** RE: SASD Sewer Project at Arcade Creek Park

Please see attached for our call.

-----Original Appointment-----

**From:** Adao. Jamie  
**Sent:** Tuesday, February 8, 2022 11:56 AM  
**To:** Adao. Jamie; Peters. Linda; Lisa Gonzalez  
**Cc:** [avassar@acrpd.com](mailto:avassar@acrpd.com)  
**Subject:** SASD Sewer Project at Arcade Creek Park  
**When:** Wednesday, February 16, 2022 9:00 AM-10:00 AM (UTC-08:00) Pacific Time (US & Canada).  
**Where:** Skype Meeting

Please feel free to contact me directly if you are unable to join the Skype meeting with the information below:

[Join Skype Meeting](#)

Trouble Joining? [Try Skype Web App](#)

Join by phone

- |   |                         |
|---|-------------------------|
| <a href="#">+1 (916) 875-8000</a> (Sacramento Region) | English (United States) |
| <a href="#">+1 (916) 874-8000</a> (Sacramento Region) | English (United States) |
| <a href="#">+1 (916) 876-4100</a> (Sacramento Region) | English (United States) |

[Find a local number](#)

Conference ID: 51790155


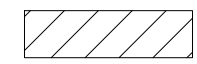

[Forgot your dial-in PIN?](#) | [Help](#)

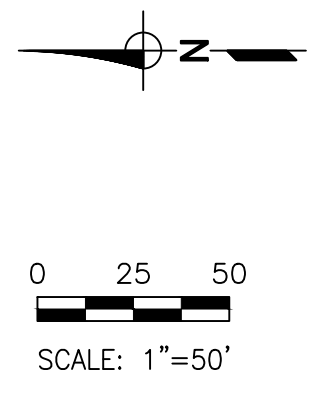
**Jamie Adao**  
*Real Estate Officer*

Sacramento Area Sewer District &  
 Sacramento Regional County Sanitation District  
 10060 Goethe Road  
 Sacramento, CA 95827  
 w (916) 875-1462  
[adaoj@sacsewer.com](mailto:adaoj@sacsewer.com)





- LEGEND**
-  ACCESS PATH TO SITE
  -  WORK AREA GROUND DISTURBANCE LIMITS
  -  STAGING AREA




**DRAFT - NOT FOR CONSTRUCTION**

Path: W:\3.0 Projects\Sacramento Area Sewer District\Creek Crossing Project\6.0 Working Files\06 CAD  
 File: SASD-CREEK CROSSING.dwg  
 Plot Date: January 27, 2022 - 4:23 PM  
 CADD User: Chris Durbin

REV	DATE	BY	DESCRIPTION

**WARNING**



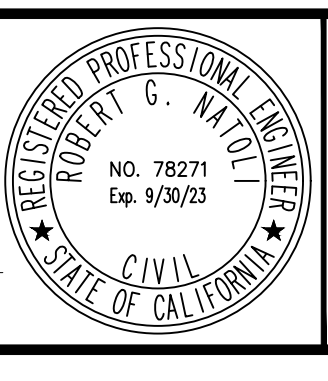
IF THIS BAR DOES NOT MEASURE 1" THEN DRAWING IS NOT TO SCALE.

DESIGNED	MJG
DRAWN	PMD
CHECKED	RGN
SCALE	AS NOTED

PREPARED BY: \_\_\_\_\_

ENGINEER NAME \_\_\_\_\_ DATE \_\_\_\_\_

RCE No.: #####




2330 EAST BIDWELL STREET, SUITE 110 FOLSOM, CA 95630  
 PHONE: (916) 778-4288 FAX: (916) 888-2764

SACRAMENTO AREA SEWER DISTRICT  
 10060 GOETHE RD  
 SACRAMENTO, CA 95827

APPROVED: \_\_\_\_\_ POSITION \_\_\_\_\_ DATE \_\_\_\_\_

SASD CREEK CROSSING PROJECT  
 CROSSING 03 & 04 - ARCADE CREEK & GARFIELD THOUSAND OAKS

**SITE ACCESS PLAN**

DRAWING  
**C-030**

SHEET 9 OF --  
 PROJECT # \_\_\_\_\_

**Arcade Creek Recreation and Park District**

**MEETING DATE: March 17, 2022**

**AGENDA ITEM: 7 a**

**General discussion on topics for future meetings**