

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY JUNE 15, 2023 @ 6:00 p.m.
At the Herzog Community Center Maple (Large) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
3. **Announcements** (Staff)
4. **Task Started, Revised or Accomplished**
5. **Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. **Draft Meeting Minutes:** Board Meeting 5/18/2023
 - b. **FY 22-23 Period 11 Financial Reports 339A**
 - c. **FY 22-23 Period 11 Financial Reports 339D**
 - d. **FY 22-23 Period 11 Multi Accounts Revenue Reports**
 - e. **FY 22-23 Period 11 Payroll Report**
 - f. **FY 22-23 Period 11 Rental & Misc. Revenue Report Attributed To Stated Period**
 - g. **Correspondence received and sent**
 - h. **General Managers Report**

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

6. Old Business:

- a. Discussion regarding lease with Oakdale gym and community center
- b. Prioritize projects for FY 2023-24
- c. FY 2023-24 Preliminary Budget for 339A – General Fund
- d. FY 2023-24 Preliminary Budget for 339D – District Projects
- e. Meeting with Staples Construction
- f. Anderson Project Management, Shop Renovation Options
- g. SMUD Complete Energy Solutions Proposal Dated May 22, 2023

7. New Business:

None

8. Board Discussion:

- a. General discussion on topics for future meetings

9. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday July 20, 2023, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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8. Tasks Started or Accomplished						6/15/2023 Meeting		
<i>File: District Planning Goals/Task Started or Accomplished</i>								
		Priority Legend						
		1	To Do ASAP					
		2	Request John w/Resotration Landscape					
		3	22/23 - Budget Year To Do					
		4	Future Budget Years					
Safety			Appearances			Amenities		
Priority	Description	Status	Priority	Description	Status	Priority	Description	Status
1	Tow sign / tow trucks	COMPLETED	1	Interior lights HSP rental facilities	DIRECTED	2	Remove baseball diamond backstop frame	COMPLETED
2	Park benches/ tables	COMPLETED	1	ACP - Basketball rims	COMPLETE	3	Basketball courts @ HSP & ACP	STARTED
3	HSP lights - Park restrooms, facilities, office	STARTED	2	HSP Group picnic area	COMPLETE	3	HSP Playground equipment (update/add)	
3	ACP lights - Park restrooms		3	Signs on Jo Smith Nature Trail	STARTED	3	Pickle Ball Courts	STARTED
4	Creek Erosion		3	Maintenance shop	STARTED	3	Volleyball courts	
2	Skunk trapping at office 7 skunks caught	COMPLETED	3			3	Euclyptus tree fell down on fence	COMPLETED
2	Office emergency exit doors	under review	2	Tagging @ HSP 11/5/2022	COMPLETED			
2	Raised rails on bridge for summer	COMPLETED	2	HSP poles & chains removed & holes filled in	COMPLETE			
	Trees down at HSP	COMPLETED						
3	Repaired and painted exterior of Large room	COMPLETED	1	Additional trees fell down during rain/wind	COMPLETE			

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday May 18, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: A. Vassar, A. Gualderama, T. Dworetzky

Board Members Absent: M. Hanson, S. Miller arrived at 6:02 pm

Staff Members Present: Kim Cook, Anita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: Ben Cadramel

2. PUBLIC COMMENTS: Ben Cadramel introduced himself to the Board and provided information regarding his business as a grant writer and a person that could assist with finding sources of funding.

3. ANNOUNCEMENTS: The GM requested that the Board be notified that the district received a Safety Award from CARPD.

Staff informed the Board that the office would be closed on Friday 5/20, as the GM was attending a conference and the office manager would be attending a funeral.

Old Business and New Business were elevated in the agenda and discussed in a different order.

6. OLD BUSINESS:

c. SMUD Complete Energy Solutions Proposal

The proposal was provided and presented by Katie Worth the district's contact with the SMUD program.

During the review of the proposal, the Board of Directors requested that Ms. Worth obtain additional information on the following:

Interior lighting in the HSP public restroom

Breakdown on the cost to replace the current tennis court lights at HSP

Actual scope of work for the shop building

Lead time for completion of work if approved

MINUTES of Board of Directors Meeting

May 18, 2023

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7. NEW BUSINESS:

- a. Finance-Budget Committee proposal for FY 2023-24, 339A General Budget and 339D District Projects Preliminary Budgets.

Public Hearing: FY 2023-24 Proposed Budget presentation and to receive public comments on the documents.

Director Dworetzky provided an overview of the presented FY 2023-24 Preliminary Budgets.

- b. Update from committee regarding Staples Construction meeting.

Item received and it was requested that the item be brought back to the June meeting.

4. TASK STARTED, REVISED OR ACCOMPLISHED:

List reviewed and Directors requested that list be updated, and status of a few items be changed to reflect actual status.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 3/16/2023
- b. FY 22-23 Period 9 **Financial Reports 339A**
- c. FY 22-23 Period 9 **Financial Reports 339D**
- d. FY 22-23 Period 9 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 9 **Payroll Report**
- f. FY 22-23 Period 9 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Motion No. 1: It was moved by Director T. Dworetzky and seconded by Director A. Gualderama to approve consent items as presented.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, A. Gualderama, T. Dworetzky, S. Miller
Absent: M. Hanson
Abstained:
Vacant:

6. OLD BUSINESS: (cont.)

- a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room).

Director A. Vassar provided updated information and it was requested that the item be returned to the June 2023 meeting for further updates.

- b. Prioritize projects for FY 2023-24

The Board of Directors requested that this item be brought back to the June 2023 meeting and look back to the previous survey of what was requested for the parks and discuss.

MINUTES of Board of Directors Meeting

May 18, 2023

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8. BOARD DISCUSSION

- a. General discussion on topics for future meetings.

9. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 7:38 pm.

**ACRPD 2022 - 2023
339A Budget Report**

**May 2023
Period 11 of 13**

FYTD Completed = 85%

	CODE	CATEGORIES	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
1	10111000	Salaries and Wages - Reg F/T Staff	200,480.00	16,583.44	181,715.24	18,764.76	91%
2	"	Part-time Salaries			-		-0-
3	"	P/T Monitors & Maint.	48,510.00	952.00	16,329.63	32,180.37	34%
4	"	Blank			-	-	#DIV/0!
5	"	Blank			-	-	#DIV/0!
6	"	Blank			-	-	#DIV/0!
7	10112400	Salaries & Wages - Commission & Brds	3,500.00	200.00	2,350.00	1,150.00	67%
8	10113200	Salaries & Wages - Time/one half (OT)	4,000.00	987.52	2,974.96	1,025.04	74%
9	"	Salary/Wages - Strt Time (No Retirement Contribution)			1,288.25	(1,288.25)	#DIV/0!
10	10121000	Retirement - Employer Cost (@10.32%)	11,824.00	972.61	10,715.08	1,108.92	91%
11	"	Retirement - Employer Cost (@8.63%)	7,414.00	617.82	6,723.15	690.85	91%
12	"	Retirement - UAL (110.08 mthly or 1277.00)	1,277.00		1,277.00	-	100%
13	"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
14	10122000	Social Security (OASDHI rate=7.65%)	19,622.00	1,432.27	15,656.31	3,965.69	80%
15	10123000	Group Insurance - Employer Cost			-	-	-0-
16	"	Medical + Admin fee	32,032.00	2,750.27	29,236.31	2,795.69	91%
17	"	Dental	1,516.00	125.37	1,510.20	5.80	100%
18	"	Vision	297.00	24.57	294.84	2.16	99%
19	"	EAP	131.00	-	104.40	26.60	80%
20	10124000	Work Comp Ins - Employer Cost	5,595.00	-	5,789.73	(194.73)	103%
21	10125000	State Unemployment Insurance (Pool)	1,000.00	15.23	478.26	521.74	48%
22	10128000	Health Care Retirees	1,914.00	153.80	1,749.45	164.55	91%
23	10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
24		TOTALS:	340,112.00	24,814.90	278,542.81	61,569.19	82%

**ACRPD 2022 - 2023
339A Budget Report**

**May 2023
Period 11 of 13**

FYTD Completed = 85%

	CODE	Service & Supply	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
25	20200500	Advertising/Legal Notices	200.00	2,016.00	2,190.52	(1,990.52)	1095%
26	20202900	Business/Conference Expenses	2,000.00		426.39	1,573.61	21%
27	20203600	Education and Training Supplies	-		20.00	(20.00)	#DIV/0!
28	20203804	Workplace Amenities	-		958.47	(958.47)	#DIV/0!
29	20205100	Insurance - Liability	73,218.00		72,024.00	1,194.00	98%
30	20206100	Memberships Dues	5,500.00		6,056.00	(556.00)	110%
31	20207600	Office Supplies	1,500.00	44.79	782.35	717.65	52%
32	20207602	Signs	1,000.00		59.69	940.31	6%
33	20207603	Keys	200.00		15.09	184.91	8%
34	20208100	Postage Service (PO Box)	215.00		212.00	3.00	99%
35	20208102	Stamps (Postal)	150.00		-	150.00	0%
36	20208500	Printing Service	-		-	-	#DIV/0!
37	20210300	Agriculture/Horticultural Services	25,000.00	4,800.00	8,050.00	16,950.00	32%
38	20210400	Agricultural/Horticultural Supplies	500.00		403.57	96.43	81%
39	20211100	Building Maintenance Service	1,000.00	2,225.00	6,681.40	(5,681.40)	668%
40	20211200	Building Maintenance Supplies	500.00		41.01	458.99	8%
41	20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
42	20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
43	20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
44	20214100	Land Improvement Maintenance Service	10,000.00	9,050.00	18,339.96	(8,339.96)	183%
45	20214200	Land Improvement Maintenance Sup.	5,000.00		867.49	4,132.51	17%
46	20215100	Mechanical System Maintenance Svcs.	2,000.00		1,167.00	833.00	58%
47	20215200	Mechanical System Maintenance Sup.	1,000.00		1,151.03	(151.03)	115%
48	20216200	Painting Supplies	1,500.00		782.62	717.38	52%
49	20216700	Plumbing Maintenance Service (new)	1,000.00		1,720.14	(720.14)	172%
50	20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
51	20218500	Permit Charges	-		-	-	#DIV/0!
52	20219100	Electricity	20,000.00	779.55	14,505.66	5,494.34	73%

**ACRPD 2022 - 2023
339A Budget Report**

**May 2023
Period 11 of 13**

FYTD Completed = 85%

	CODE	Service & Supply	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
53	20219200	Natural Gas Service	3,000.00	262.03	4,413.76	(1,413.76)	147%
54	20219300	Refuse Collection/Disposal	3,000.00	339.90	2,087.31	912.69	70%
55	20219500	Sewage Services	2,000.00		1,381.40	618.60	69%
56	20219800	Water	35,000.00	1,661.87	18,693.79	16,306.21	53%
57	20220500	Automotive Maintenance Service	3,500.00		2,005.47	1,494.53	57%
58	20220600	Automotive Maintenance Supplies	500.00		2,198.89	(1,698.89)	440%
59	20221100	Grounds Equipment Maintenance Svcs.	4,000.00	405.00	4,083.46	(83.46)	102%
60	20221200	Grounds Equipment Maintenance Sup.	4,000.00	1,293.32	6,978.71	(2,978.71)	174%
61	20222600	Hand / Expendable Tools	500.00		588.57	(88.57)	118%
62	20223600	Fuel and Lubricant Supplies	5,000.00	590.92	3,990.62	1,009.38	80%
63	20226200	Office Equip. Maintenance Supplies	1,000.00		1,665.78	(665.78)	167%
64	20227500	Rent/Lease Equipment	500.00		-	500.00	0%
65	20227501	Copy Machine - Lease	-		-	-	#DIV/0!
66	20227504	Miscellaneous	500.00		86.88	413.12	17%
67	20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
68	20229200	Other Equip Maint. Supply	2,000.00		-	2,000.00	0%
69	20231400	Clothing/Personal Supplies	100.00		308.25	(208.25)	308%
70	20232200	Custodial Supplies	6,000.00	242.02	4,657.69	1,342.31	78%
71	20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
72	20244300	Medical Service (Pre-emp. testing)	200.00	57.00	225.00	(25.00)	113%
73	20244400	Medical Supplies (First Aid)	300.00		141.17	158.83	47%
74	20250605	Service Fees (Bank Loan Item)	-		-	-	#DIV/0!
75	20250700	Assessment / Collection Services	7,900.00		7,227.92	672.08	91%
76	20252100	Temporary Services	-		-	-	#DIV/0!
77	20253100	Legal Services	8,000.00	45.00	3,570.57	4,429.43	45%
78	20255100	Planning Service-	-		-	-	#DIV/0!
79	20257100	Security Service	25,000.00		6,863.78	18,136.22	27%
80	20258200	Public Relations Service/mkting, web	2,000.00		1,100.00	900.00	55%

**ACRPD 2022 - 2023
339A Budget Report**

**May 2023
Period 11 of 13**

FYTD Completed = 85%

	CODE	CATEGORIES	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
81	20259100	Other Professional Services	-		14,090.00	(14,090.00)	#DIV/0!
82	20281100	Data Processing -Computer Services	2,500.00		108.00	2,392.00	4%
83	20281201	Hardware (Computer)	-		-	-	#DIV/0!
84	20281210	PC Laptop Printer (Copier) Purchase	-		-	-	#DIV/0!
85	20281265	Application Software Maint Lic Renewal	3,000.00		2,374.99	625.01	79%
86	20281304	Sales Tsx Adj - Board of EQ			-	-	#DIV/0!
87	20281700	Election Services	15,000.00		1,887.00	13,113.00	13%
88	20283102	Mileage	500.00	1.75	247.26	252.74	49%
89	20285100	Recreation Services	3,000.00		-	3,000.00	0%
90	20285200	Recreation Supplies	3,000.00		2,213.37	786.63	74%
91	20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
92	20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
93	20289800	Other Operating Expenses - Supplies	200.00		268.25	(68.25)	134%
94	20289900	Other Operating Exp. - Misc. expenses	200.00		183.87	16.13	-0-
95	20291300	Auditor/Controller Services	6,500.00		6,500.00	-	100%
96	20291500	Compass Costs	1,072.00		1,071.83	0.17	100%
97	20291700	Alarm Services	2,000.00		3,902.35	(1,902.35)	195%
98	20298700	Telephone Services	4,000.00	340.02	3,446.40	553.60	86%
99	20298701	Cell Phones	1,500.00	63.88	1,288.94	211.06	86%
100	20299909	Expenditure Reimbursements (Insurance Clair	20,000.00		33,895.77	(13,895.77)	169%
101		TOTALS:	331,755.00	\$ 24,218.05	\$ 280,201.44	\$ 51,553.56	84%

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023
339A Budget Report**

**May 2023
Period 11 of 13**

FYTD Completed = 85%

	CODE	CATEGORIES	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
102	30321000	Interest Expense	7,191.00	549.12	7,190.04	0.96	100%
103	30323000	Lease Obligation Retirement(Side Fund)	30,400.00	2,600.00	30,400.00	-	100%
104	30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:			38,295.00	\$ 3,149.12	\$ 38,293.68	\$ 1.32	100%

FYTD Completed = 85%

	CODE	CATEGORIES	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
105	42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
106	43430300	Equipment SD Maint Equip			-	-	#DIV/0!
107	TOTALS:		-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 85%

108	79790100	Contingencies	555,977.00	-	-	\$ 555,977.00	0%
109		Reserved Fund Balance Increase		-	-	\$ -	0%
110	Grand Total		\$ 1,266,139.00	\$ 52,182.07	\$ 597,037.93	\$ 669,101.07	47%

*Grand Total includes
GL79790100 Contingencies
amount*

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-	-	-	\$ -	0%
TOTALS:			-	-	-	-

ACRPD 2022 - 2023
339A Revenue

May 2023
Period 11 of 13

FYTD Completed = 85%
Percent Received

Account	2022-23 Budget	May	Received To Date	Unrealized	FYTD Completed = 85%	Percent Received
1 91910100	Property Tax-Current Secured	545,236.00		674,518.85	(129,282.85)	124%
2 91910200	Property Tax-Current Unsecured	23,000.00		23,083.65	(83.65)	100%
3 91910300	Property Tax-Current Sup.	17,000.00		18,663.22	(1,663.22)	110%
4 91910400	Property Tax Sec. Delin.(+Teeter)	5,000.00		4,123.09	876.91	82%
5 91910500	Property Tax Supplemental Delin.	900.00		1,575.62	(675.62)	175%
6 91910600	Property Tax-Unitary	6,000.00		6,956.84	(956.84)	116%
7 91912000	Redemption	100.00		75.54	24.46	76%
8 91913000	Property Tax Prior Unsecured	400.00		211.46	188.54	53%
9 91914000	Penalty	200.00		154.33	45.67	77%
10 91919600	RDA Residual Distribution	10,000.00		5,244.60	4,755.40	52%
11 91919900	Taxes - Other				-	#DIV/0!
12	Total Taxes	\$ 607,836.00	\$ -	734,607.20	\$ (126,771.20)	121%
13 94941000	Interest	1,000.00		4,320.00	(3,320.00)	432%
14 94942900	Building Rental (Parks & Facilities)	10,001.00	700.00	5,790.00	4,211.00	58%
15 "	Building Rental (Cell Towers 4610.42)	55,325.00	4,610.42	50,714.62	4,610.38	92%
16 95952200	Homeowner Property Tax Relief	5,000.00		4,491.11	508.89	90%
17 95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
18 95953300	Redevelopment Passthru	8,000.00		5,351.11	2,648.89	67%
19 95956300	State-Federal Grants			-	-	#DIV/0!
20 95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
21 "	Grant = Park Sponsorships			-	-	#DIV/0!
22 "	Funds Transferred from 339I			-	-	#DIV/0!
23 "	Blank			-	-	#DIV/0!
24 96964600	Recreation Fees			-	-	#DIV/0!
25 97974000	Insurance Proceeds	18,000.00		29,895.77	(11,895.77)	166%
26 97979000	Miscellaneous	5,000.00		42,208.07	(37,208.07)	844%
27 97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
28 98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
29	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
30 Problem	**County Error In Process of Correction**	-		-	-	0%
31	Total Other Revenue	\$ 102,326.00	\$ 5,310.42	\$ 142,770.68	\$ (40,444.68)	140%
32	Total Revenue	\$ 710,162.00	\$ 5,310.42	\$ 877,377.88	\$ (167,215.88)	124%

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000

Note: Per Resolution 2023-01 via JV 110891191, Repaid Portion of Short term loan of \$128,406.61 provided to 339D GL 5250000 by 339A GL 1800000

Register Expense Report
Period 11
Account

FY 2022-2023
5/1/2023 Through 5/31/2023
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
5/4/2023	24744	Bar-Hein Co. - 1463	Trimmer head, screw & nuts	221200 Ground Equip Maint. Supplies	c	(92.30)
5/4/2023	24745	S CalPERS - 521	4/16 - 4/30/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(323.39)
			4/16 - 4/30/2023 ER Contrib	121000 Retirement ER Cost	c	(476.77)
5/4/2023	24746	S CalPERS - 521	4/16 - 4/30/2023 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
			4/16 - 4/30/2023 ER Contrib	121000 Retirement ER Cost	c	(308.91)
5/4/2023	24747	Cintas - 56036	4/26/2023 - Custodial	232200 Custodial Supplies	c	(116.52)
5/4/2023	24748	Fast Break - 37998	4/2023 Phone service	298700 Telephone Services	c	(195.00)
5/4/2023	24749	Orbit Station - 33714	4/2023 - Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(201.44)
5/4/2023	24750	PG&E - 1383	4/2023 - Billing	219200 Natural Gas Service	c	(262.03)
5/4/2023	24751	Raul's Tree Care - 69419	HSP - Live Oak - remove, grind, haul	210300 Agriculture-Horticultural Service	c	(2,800.00)
5/4/2023	24752	Raul's Tree Care - 69419	ACP - 2 Eucalyps & 1 Xylosma - remove, grind, haul	210300 Agriculture-Horticultural Service	c	(2,000.00)
5/4/2023	24753	S Republic Services - 57909	4/2023 - Billing	219300 Refuse Collection-Disposal	c	(189.90)
			4/25/2023 - Contaminated Materials chg	219300 Refuse Collection-Disposal	c	(150.00)
5/4/2023	24754	Sacramento Suburban Water - 26158	4/2023 Myrtle (Oak)	219800 Water	c	(772.93)
5/4/2023	24755	Sacramento Suburban Water - 26158	4/2023 HSP	219800 Water	c	(147.66)
5/4/2023	24756	Staples Business Advantage - 14122	Office supplies	207600 Office Supplies	c	(44.79)
5/4/2023	24757	S T-Mobile - 32685	4/2023 - District Cell Phone	298701 Cell Phones	c	(30.54)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
5/4/2023	24758	S Umpqua CC - 71085	Indeed Job Ads	200500 Advertising - Legal Notices	c	(2,016.00)
			Parking Garage	283102 Mileage	c	(1.75)
5/10/2023	24759	Carmichael Box Shop - 59986	Live Scan - Dorosh	244300 Medical Service -EE & Live Sca	c	(25.00)
5/10/2023	24760	Cole Huber - 54641	4/2023 Ref:TRUSD Prop	253100 Legal Services	c	(45.00)
5/10/2023	24761	State Of CA-Dept Of Justice - 8186	DOJ- Dorosh	244300 Medical Service -EE & Live Sca	c	(32.00)
5/10/2023	24762	S Restoration Landscape - 71858	HSP - Lg Rental Bldg Repair	211100 Building Maint. Service	c	(2,225.00)
			HSP - GPA Repair	214100 Land Improvement Maint. Servic	c	(575.00)
			HSP - Picnic Tables	214100 Land Improvement Maint. Servic	c	(7,075.00)
			ACP - Remove Concrete table	214100 Land Improvement Maint. Servic	c	(1,400.00)
5/10/2023	24763	SMUD - 4025	4/2023 - SMUD Billing	219100 Electricity	c	(779.55)
5/15/2023	EFT	# 400044889 - Health Benefits	Health Benefits Pay Date 5/15/2023	123000 Health Insurance(s)	c	(1,370.61)
5/15/2023	P/R+Taxes	S Payroll And Taxes	Period 4/16/2023 - 4/30/2023- Ck date 5/15/2023	111000 Salaries & Wages	c	(8,451.32)
			Brd Pay Ck date 5/15/2023	112400 Stipend Commission & Board	c	(200.00)
			Time/One Half - Ck date 5/15/2023	113200 OT & Straight Time	c	(632.36)
			OT Straight Pay - Ck date 5/15/023	113200 OT & Straight Time	c	-
			OASDHI - Ck date 5/15/2023	122000 OASDHI	c	(710.18)
			SUI ER Contrib Ck date 5/15/2023	125000 SUI Insurance (ER Cost)	c	(4.03)

				Date Printed	6/6/2023
			Termination Pay	115200 Terminal Pay	c -
5/15/2023	24764	Cintas - 56036	5/102023 - Custodial (w/7.7% increase)	232200 Custodial Supplies	c (125.50)
5/15/2023	24765	Comcast - 12322	5/2023 - Billing-Phone/HSI	298700 Telephone Services	c (145.02)
5/15/2023	24766	S GSRMA - 29229	6/2023 - Dental - 3 EEs	123000 Health Insurance(s)	c (125.37)
			6/2023 -Vision - 3 EEs	123000 Health Insurance(s)	c (24.57)
5/15/2023	24767	S PAPE - 18032	Labor - J Deere 2021 Z997R Mower	221100 Grounds Equip Maint. Services	c (135.00)
			Repair Parts - J Deere 2021 Z9974R Mower	221200 Ground Equip Maint. Supplies	c (236.22)
5/15/2023	24768	Phillips 66 - 58398	5/2023 - Stmt (w/late fee)	223600 Fuel & Lubricant Supplies	c (389.48)
5/16/2023	24769	S CalPERS - 521	5/1 - 5/15/2023 EE Contrib	05420514 Retirement (EE Contribution)	c (336.33)
			5/1 - 5/15/2023 ER Contrib	121000 Retirement ER Cost	c (495.84)
5/16/2023	24770	S CalPERS - 521	5/1 - 5/15/2023 EE Contrib	05420514 Retirement (EE Contribution)	c (250.56)
			5/1 - 5/15/2023 ER Contrib	121000 Retirement ER Cost	c (308.91)
5/16/2023	24771	S CalPERS Health - 12733	6/2023 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c (2,741.22)
			6/2023 - Medical - EE Admin Fee	123000 Health Insurance(s)	c (9.05)
			6/2023- Medical - 2 Retirees	128000 Retiree Health Benefits	c (153.80)
5/16/2023	24772	Sacramento Suburban Water - 26158	5/2023 Garfield (ACP)	219800 Water	c (741.28)
5/22/2023	DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c 480.00
			Event Building / GPA / Park Rentals	942900 Building Rental + Other	c 220.00
			Cell Tower	942900 Building Rental + Other	c 4,610.42
			Grants -	956300 State - Federal Grants	c -
			Misc Funds Collected / Received	979000 Misc Other Revenues	c -
			Rental Refunds	942900 Building Rental + Other	c -
5/23/2023	24773	S Bar-Hein Co. - 1463	Red Max Weedeater - Red BC226S	221200 Ground Equip Maint. Supplies	(420.21)
			Echo Blower - ECW PB 770H	221200 Ground Equip Maint. Supplies	(474.09)
5/23/2023	24774	S PAPE - 18032	Labor - J Deere 2011 920A Mower	221100 Grounds Equip Maint. Services	(270.00)
			Repair Parts - J Deere 2011 920A Mower	221200 Ground Equip Maint. Supplies	(70.50)
5/23/2023	24775	S Umpqua Bank - 52152	6/2023 - Side Fund Interest	321000 Interest Expense	c (549.12)
			6/2023 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur	c (2,600.00)
5/31/2023	EFT	# 400044985 - Health Benefits	Health Benefits Pay Date 5/31/2023	123000 Health Insurance(s)	c (1,370.61)
5/31/2023	P/R+Taxes	S Payroll And Taxes	Period 5/1/2023 - 5/15/2023- Ck date 5/31/2023	111000 Salaries & Wages	c (9,084.12)
			Brd Pay Ck date 5/31/2023	112400 Stipend Commission & Board	c -
			Time/One Half - Ck date 5/31/2023	113200 OT & Straight Time	c (355.16)
			OT Straight Pay - Ck date 5/31/023	113200 OT & Straight Time	c -
			OASDHI - Ck date 5/31/2023	122000 OASDHI	c (722.09)
			SUI ER Contrib Ck date 5/31/2023	125000 SUI Insurance (ER Cost)	c (11.20)
			Termination Pay	115200 Terminal Pay	c -
				TOTAL 5/1/2023 - 5/31/2023	(50,773.71)
				BALANCE 5/31/2023	235,745.50
				TOTAL INFLOWS	5,310.42

Date Printed	6/6/2023
TOTAL OUTFLOWS	(56,084.13)
NET TOTAL	(50,773.71)

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
200500 Advertising - Legal Notices					
1/4/2023	24618	S Umpqua CC - 71085	2023 EE Poster & Pamphlets	c	(174.52)
5/4/2023	24758	S Umpqua CC - 71085	Indeed Job Ads	c	(2,016.00)
TOTAL 200500 Advertising - Legal Notices					(2,190.52)
202900 Business Conference Expenses					
12/2/2022	24572	S Umpqua CC - 71085	11/5/2022 Board Retreat Lunch	c	(114.03)
3/6/2023	24695	S Umpqua CC - 71085	2023 CARPD Conference - Gonzalez	c	(312.36)
TOTAL 202900 Business Conference Expenses					(426.39)
203600 Education & Training Supplies					
11/3/2022	24532	S Umpqua CC - 71085	CSDA Brown Act Compliance Manual 2nd Edition	c	(20.00)
TOTAL 203600 Education & Training Supplies					(20.00)
203804 Workplace Amenities					
11/14/2022	24539	S Home Depot - 2843	Microwave (office)	c	(224.12)
12/2/2022	24559	S Home Depot - 2843	GE Fridge - Office	c	(644.35)
			Protection Plan 3 yr GE Fridge	c	(90.00)
TOTAL 203804 Workplace Amenities					(958.47)
205100 Insurance - Liability					
7/12/2022	24379	CAPRI - 8761	7/2022-6/2023 -1st half Liability Ins Coverage	c	(36,012.00)
12/8/2022	24574	CAPRI - 8761	7/2022-6/2023 -2nd half Liability Ins Coverage	c	(36,012.00)
TOTAL 205100 Insurance - Liability					(72,024.00)
206100 Membership Dues					
7/12/2022	24377	CARPD - 70968	FY 2022-23 Dues	c	(2,500.00)
9/7/2022	24458	S Umpqua CC - 71085	1 Yr Memberhsip - CPRS L Gonzalez	c	(165.00)
12/2/2022	24557	CSDA - 8529	2023 - Membership Dues	c	(3,391.00)
TOTAL 206100 Membership Dues					(6,056.00)
207600 Office Supplies					
7/20/2022	24397	Staples Business Advantage - 14122	Office supplies	c	(179.07)
7/26/2022	24405	Staples Business Advantage - 14122	Office supplies	c	(75.26)
10/20/2022	24514	Staples Business Advantage - 14122	Office supplies	c	(108.22)

11/3/2022	24532	S	Umpqua CC - 71085	Office ink stamps	c	(24.53)
1/4/2023	24615		Staples Business Advantage - 14122	Office supplies	c	(54.38)
1/4/2023	24616		Staples Business Advantage - 14122	Office supplies	c	(60.00)
1/25/2023	24641		Staples Business Advantage - 14122	Office supplies - inc 4 cases copy paper	c	(208.11)
2/15/2023	24669		Staples Business Advantage - 14122	2/ reams 8.5x14 copy paper	c	(27.99)
5/4/2023	24756		Staples Business Advantage - 14122	Office supplies	c	(44.79)
TOTAL 207600 Office Supplies						(782.35)
207602 Signs						
8/10/2022	24424	S	Umpqua CC - 71085	Private Property Signs	c	(32.31)
11/14/2022	24539	S	Home Depot - 2843	No Trespassing signs	c	(11.22)
TOTAL 207602 Signs						(43.53)
207603 Keys						
10/24/2022	24515	S	J&J Locksmith - 1833	Keys	c	(16.16)
4/4/2023	24716	S	J&J Locksmith - 1833	4 / Keys	c	(15.09)
TOTAL 207603 Keys						(31.25)
208100 Postage Service (PO Box)						
8/10/2022	24424	S	Umpqua CC - 71085	1 Yr District Postal Box	c	(212.00)
TOTAL 208100 Postage Service (PO Box)						(212.00)
210300 Agriculture-Horticultural Service						
7/5/2022	24364		Dave Weber - 54010	ACP trai / Oak Remove playground part	c	(850.00)
10/13/2022	24503		Raul's Tree Care - 69419	HSP Removal split Valley Oak/ clean up utility lines near office	c	(1,500.00)
10/13/2022	24504		Raul's Tree Care - 69419	ACP Remove 3 dead Valley Oaks/Street clearance on parking l	c	(900.00)
12/2/2022	24568		Raul's Tree Care - 69419	HSP Stump grinding 19 various sizes	c	(2,700.00)
1/17/2023	24632		Raul's Tree Care - 69419	HSP Removal 2 trees	c	(2,000.00)
1/17/2023	24633		Raul's Tree Care - 69419	ACP - Clear trail	c	(1,800.00)
2/15/2023	24665		Raul's Tree Care - 69419	HSP - Chip brush	c	(600.00)
2/15/2023	24666	S	Raul's Tree Care - 69419	ACP Trail - Clear trees & brush	c	(5,000.00)
				ACP - 2 Eucalyptus trees	c	(1,600.00)
				ACP - Eucalyptus (remove from neighbors yard)	c	(250.00)
4/12/2023	JV	S	# 110885414	Re-allocate to 299909 from 210300 C#24568	c	2,700.00
				Re-allocat to 299909 from 210300 C#24632	c	2,000.00
				Re-allocate to 299909 from 210300 C#24633	c	1,800.00
				Re-allocate to 299909 from 210300 C#24655	c	600.00
				Re-allocate to 299909 from 210300 C#24666	c	6,850.00
5/4/2023	24751		Raul's Tree Care - 69419	HSP - Live Oak - remove, grind, haul	c	(2,800.00)

5/4/2023	24752 Raul's Tree Care - 69419	ACP - 2 Eucalyps & 1 Xylosma - remove, grind, haul	c	(2,000.00)
		TOTAL 210300 Agriculture-Horticultural Service		(8,050.00)
210400 Agricultural-Hort. Supplies				
3/15/2023	24702 S Normac - 1309	2/ 2.5 gal Round Up Promax	c	(397.14)
4/12/2023	24730 S Home Depot - 2843	Wasp Spray	c	(6.43)
		TOTAL 210400 Agricultural-Hort. Supplies		(403.57)
211100 Building Maint. Service				
7/25/2022	24399 Defender Termite & Pest - 71461	7/2022 - HSP Pest Control	c	(70.00)
7/25/2022	24400 Defender Termite & Pest - 71461	7/2022 - Oakdale RR Pest Control	c	(72.00)
8/2/2022	24413 Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm Rm	c	(495.00)
8/2/2022	24414 Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	c	(1,025.00)
9/7/2022	24456 Southgate Glass, Inc / Carmichael - 5461	Replace window HSP Sm Rm Vandalism 7/20/2022	c	(677.40)
9/26/2022	24474 Defender Termite & Pest - 71461	9/2022 - HSP Pest Control	c	(70.00)
9/26/2022	24475 Defender Termite & Pest - 71461	9/2022 -Oakdale RR Pest Control	c	(72.00)
12/15/2022	24584 Defender Termite & Pest - 71461	12/2022 - HSP Pest Control	c	(70.00)
12/15/2022	24585 Defender Termite & Pest - 71461	12/2022 - Oakdale RR Pest Control	c	(72.00)
12/15/2022	24588 Sacramento Valley Wildlife Services - 65804	Placement Skunk Trap @ HSP	c	(245.00)
12/15/2022	24589 Sacramento Valley Wildlife Services - 65804	Skunk Removal	c	(125.00)
1/10/2023	24625 S Sacramento Valley Wildlife Services - 65804	7 Skunk removals	c	(875.00)
		Mthly trap charge	c	(19.00)
2/15/2023	24661 Defender Termite & Pest - 71461	2/2/2023 - HSP Pest Control	c	(70.00)
2/15/2023	24662 Defender Termite & Pest - 71461	2/2/2023 - Oakdale RR Pest Control	c	(72.00)
3/6/2023	24693 Sacramento Valley Wildlife Services - 65804	Opossum Removal	c	(125.00)
4/4/2023	24716 S J&J Locksmith - 1833	Labor, Trip Charge	c	(160.00)
4/12/2023	24728 Defender Termite & Pest - 71461	4/6/2023 - HSP Pest Control	c	(70.00)
4/12/2023	24729 Defender Termite & Pest - 71461	4/6/2023 - Oakdale RR Pest Control	c	(72.00)
5/10/2023	24762 S Restoration Landscape - 71858	HSP - Lg Rental Blding Repair	c	(2,225.00)
		TOTAL 211100 Building Maint. Service		(6,681.40)
211200 Building Maint. Supplies				
9/26/2022	24477 Home Depot - 2843	HSP - Lighting Fixtures - Main Office	c	(180.35)
2/6/2023	24657 Umpqua CC - 71085	1/2023 Stmt	c	(1.15)
3/6/2023	24695 S Umpqua CC - 71085	Time Switch Mechanism	c	(91.46)
4/4/2023	24716 S J&J Locksmith - 1833	Parts - Office door lock	c	(39.86)
		TOTAL 211200 Building Maint. Supplies		(312.82)
214100 Land Improvement Maint. Services				

7/12/2022	24376	Carson Landscape Indus. - 18136	HSP Irrigation repair- Rotors	c	(870.00)
8/2/2022	24415	Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	c	(675.00)
9/7/2022	24443	Carson Landscape Indus. - 18136	HSP Irrigation repair- Valve	c	(2,900.00)
11/3/2022	24527	Rio Linda Fence - 57446	HSP - Repair fence near soccer field (fire dept damage)	c	(450.00)
12/20/2022	24601	S Dave Weber - 54010	Post Removal @ HSP	c	(550.00)
			Demolished Concrete Picnic Tables @ HSP	c	(1,500.00)
1/4/2023	24613	S Restoration Landscape - 71858	Back fill post holes @ HSP	c	(650.00)
			Dump fee - remaining concrete form bollard removal	c	(115.00)
1/4/2023	24618	S Umpqua CC - 71085	Concrete Disposal from Bollard Removal @ HSP	c	(1,129.96)
4/4/2023	24721	Rio Linda Fence - 57446	HSP - Repair fence shop yard	c	(450.00)
5/10/2023	24762	S Restoration Landscape - 71858	HSP - GPA Repair	c	(575.00)
			HSP - Picnic Tables	c	(7,075.00)
			ACP - Remove Concrete table	c	(1,400.00)
			TOTAL 214100 Land Improvement Maint. Services		(18,339.96)

214200 Land Improvement Maint. Supplies

7/12/2022	24383	Home Depot - 2843	Irrigation Supply	c	(17.68)
7/12/2022	24384	Normac - 1309	Irrigation supplies - 12 Rotors	c	(474.39)
9/26/2022	24476	Home Depot - 2843	ACP - Dog Park Sand	c	(35.36)
3/15/2023	24702	S Normac - 1309	Irrigation supplies - 8 rotors	c	(340.06)
			TOTAL 214200 Land Improvement Maint. Supplies		(867.49)

215100 Mechanical Sys Maint. Services

7/20/2022	24392	Clarke & Rusch - 8939	7/11/2022 Planned Maint.	c	(229.00)
8/15/2022	24425	All Pro Backflow - 69926	Backflow test @ ACP 2	c	(160.00)
8/15/2022	24426	All Pro Backflow - 69926	Backflow test @ Oak 4	c	(320.00)
12/15/2022	24580	Clarke & Rusch - 8939	11/8/2022 Planned Maint.	c	(229.00)
1/25/2023	24635	Clarke & Rusch - 8939	1/19/2023 Planned Maint.	c	(229.00)
			TOTAL 215100 Mechanical Sys Maint. Services		(1,167.00)

215200 Mechanical Sys Maint. Supplies

8/10/2022	24424	S Umpqua CC - 71085	Safety Cabinet (Fuel Storage)	c	(1,151.03)
			TOTAL 215200 Mechanical Sys Maint. Supplies		(1,151.03)

216200 Painting Supplies

12/2/2022	24561	S Home Depot - 2843	Paint Supplies	c	(176.29)
			2% Prompt pmt discount	c	3.27
3/6/2023	24689	Home Depot - 2843	Paint Supplies (ref claim #24561) repmt of 2% credit	c	(3.27)
3/15/2023	24705	SnagWolf - 61550	Safety Two Graffiti Remover 1 case	c	(398.05)

4/12/2023	24731 Home Depot - 2843	Paint supplies	c	(208.28)
		TOTAL 216200 Painting Supplies		(782.62)
216700 Plumbing Maint. Service				
10/13/2022	24499 Clarke & Rusch - 8939	Plumbing Service HSP Public RR (mens)	c	(399.20)
11/22/2022	24551 America's Plumbing - 70141	Plumbing Service HSP Public RR (mens)	c	(279.49)
2/21/2023	24670 America's Plumbing - 70141	Plumbing Service HSP Office	c	(800.89)
3/22/2023	24706 America's Plumbing - 70141	Plumbing Service HSP Rental RR's	c	(240.56)
		TOTAL 216700 Plumbing Maint. Service		(1,720.14)
219100 Electricity				
7/12/2022	24388 SMUD - 4025	6/2022 - SMUD Billing	c	(1,486.78)
8/10/2022	24423 SMUD - 4025	7/2022 - SMUD Billing	c	(2,352.09)
9/7/2022	24455 SMUD - 4025	8/2022 - SMUD Billing	c	(1,836.85)
10/13/2022	24505 SMUD - 4025	9/2022 - SMUD Billing	c	(1,516.91)
11/14/2022	24542 SMUD - 4025	10/2022 - SMUD Billing	c	(1,277.02)
12/8/2022	24578 SMUD - 4025	11/2022 - SMUD Billing	c	(1,074.16)
1/10/2023	24626 SMUD - 4025	12/2022 - SMUD Billing	c	(1,007.68)
2/15/2023	24668 SMUD - 4025	1/2023 - SMUD Billing	c	(1,060.44)
3/15/2023	24704 SMUD - 4025	2/2023 - SMUD Billing	c	(1,085.73)
4/12/2023	24734 SMUD - 4025	3/2023 - SMUD Billing	c	(1,028.45)
5/10/2023	24763 SMUD - 4025	4/2023 - SMUD Billing	c	(779.55)
		TOTAL 219100 Electricity		(14,505.66)
219200 Natural Gas Service				
7/5/2022	24369 PG&E - 1383	6/2022 - Billing	c	(15.63)
8/2/2022	24411 PG&E - 1383	7/2022 - Billing	c	(16.68)
9/7/2022	24452 PG&E - 1383	8/2022 - Billing	c	(15.64)
10/4/2022	24488 PG&E - 1383	9/2022 - Billing	c	(15.63)
11/3/2022	24525 PG&E - 1383	10/2022 - Billing	c	(18.00)
12/2/2022	24567 PG&E - 1383	11/2022 - Billing	c	(460.99)
1/4/2023	24610 PG&E - 1383	12/2022 - Billing	c	(895.63)
2/6/2023	24653 PG&E - 1383	1/2023 - Billing	c	(1,008.05)
3/6/2023	24691 PG&E - 1383	2/2023 - Billing	c	(1,004.13)
4/4/2023	24718 PG&E - 1383	3/2023 - Billing	c	(701.35)
5/4/2023	24750 PG&E - 1383	4/2023 - Billing	c	(262.03)
		TOTAL 219200 Natural Gas Service		(4,413.76)
219300 Refuse Collection-Disposal				

7/20/2022	24395	S	Republic Services - 57909	6/2022 Billing	c	(342.19)
				CREDIT - Billed in error Organics Waste	c	152.29
8/2/2022	24412	S	Republic Services - 57909	7/2022 Billing	c	(289.90)
				CREDIT - Billed in error Organics Waste	c	100.00
9/7/2022	24453	S	Republic Services - 57909	8/2022 Billing	c	(289.90)
				7/26/2022 Overage Charge	c	(88.00)
				Deduction Billing error for Organic Waste	c	100.00
11/3/2022	24526	S	Republic Services - 57909	Credit from 9/2022 billing	c	2.28
				10/2022 Billing	c	(189.90)
12/8/2022	24576		Republic Services - 57909	11/2022 - Billing	c	(189.90)
1/4/2023	24612		Republic Services - 57909	12/2022 - Billing	c	(189.90)
2/6/2023	24654	S	Republic Services - 57909	1/2023 - Billing	c	(189.90)
				Credit 1/2023 Yard Waste	c	47.41
3/6/2023	24692		Republic Services - 57909	2/2023 - Billing	c	(189.90)
4/4/2023	24720		Republic Services - 57909	3/2023 - Billing	c	(189.90)
5/4/2023	24753	S	Republic Services - 57909	4/2023 - Billing	c	(189.90)
				4/25/2023 - Contaminated Materials chg	c	(150.00)
TOTAL 219300 Refuse Collection-Disposal						(2,087.31)

219500 Sewage Services

8/2/2022	24416		Sacramento County utilities - 666	6/22 -8/21/2022- Billing	c	(276.28)
10/4/2022	24493		Sacramento County utilities - 666	8/22 -10/21/2022- Billing	c	(276.28)
12/8/2022	24577		Sacramento County utilities - 666	10/22 -12/21/2022- Billing	c	(276.28)
2/6/2023	24655		Sacramento County utilities - 666	12/22 - 2/21/2023 - Billing	c	(276.28)
4/4/2023	24722		Sacramento County utilities - 666	2/22 - 4/21/2023 - Billing	c	(276.28)
TOTAL 219500 Sewage Services						(1,381.40)

219800 Water

7/20/2022	24396		Sacramento Suburban Water - 26158	7/2022 - Garfield (ACP)	c	(1,157.52)
7/26/2022	24403		Sacramento Suburban Water - 26158	7/2022 - Myrtle (Oak)	c	(746.12)
7/26/2022	24404		Sacramento Suburban Water - 26158	7/2022 - HSP	c	(146.19)
8/23/2022	24437		Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	c	(1,356.32)
8/23/2022	24438		Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	c	(1,613.74)
8/23/2022	24439		Sacramento Suburban Water - 26158	8/2022 - HSP	c	(149.03)
9/21/2022	24473		Sacramento Suburban Water - 26158	9/2022 - Garfield (ACP)	c	(975.76)
10/4/2022	24494		Sacramento Suburban Water - 26158	9/2022 - Myrtle (Oak)	c	(801.50)
10/4/2022	24495		Sacramento Suburban Water - 26158	9/2022 - HSP	c	(151.87)
10/20/2022	24513		Sacramento Suburban Water - 26158	10/2022 - Garfield (ACP)	c	(852.22)
11/3/2022	24528		Sacramento Suburban Water - 26158	10/2022 - Myrtle (Oak)	c	(763.16)

11/3/2022	24529	Sacramento Suburban Water - 26158	10/2022 - HSP	c	(149.03)
11/21/2022	24550	Sacramento Suburban Water - 26158	11/2022 - Garfield (ACP)	c	(825.24)
12/2/2022	24569	Sacramento Suburban Water - 26158	11/2022 - Myrtls (Oak)	c	(840.90)
12/2/2022	24570	Sacramento Suburban Water - 26158	11/2022 - HSP	c	(169.61)
12/15/2022	24587	Sacramento Suburban Water - 26158	12/2022 - Garfield (ACP)	c	(724.42)
12/20/2022	24595	Sacramento Suburban Water - 26158	12/2022 - Myrtle (Oak)	c	(947.76)
12/20/2022	24596	Sacramento Suburban Water - 26158	12/2022 - HSP	c	(160.39)
1/25/2023 24638	S	Sacramento Suburban Water - 26158	1/2023 - Garfield (ACP)	c	(450.72)
			Credit Overread Useage	c	282.58
1/25/2023 24639	S	Sacramento Suburban Water - 26158	1/2023 - Myrtle (Oak)	c	(783.22)
			Credit Overread Useage	c	191.70
1/25/2023	24640	Sacramento Suburban Water - 26158	1/2023 - HSP	c	(171.18)
2/15/2023	24667	Sacramento Suburban Water - 26158	2/2023 Garfield (ACP)	c	(473.41)
2/22/2023	24680	Sacramento Suburban Water - 26158	2/2023 Myrtle (Oak)	c	(784.69)
2/22/2023	24681	Sacramento Suburban Water - 26158	2/2023 HSP	c	(165.30)
3/15/2023	24703	Sacramento Suburban Water - 26158	3/2023 Garfield (ACP)	c	(450.72)
4/4/2023	24723	Sacramento Suburban Water - 26158	3/2023 Myrtle (Oak)	c	(805.27)
4/4/2023	24724	Sacramento Suburban Water - 26158	3/2023 HSP	c	(169.71)
4/20/2023	24740	Sacramento Suburban Water - 26158	4/2023 Garfield (ACP)	c	(721.20)
5/4/2023	24754	Sacramento Suburban Water - 26158	4/2023 Myrtle (Oak)	c	(772.93)
5/4/2023	24755	Sacramento Suburban Water - 26158	4/2023 HSP	c	(147.66)
5/16/2023	24772	Sacramento Suburban Water - 26158	5/2023 Garfield (ACP)	c	(741.28)
TOTAL 219800 Water					(18,693.79)

220500 Automotive Maint. Service

9/21/2022 24472	S	OK Tire - 14277	Labor - 1996 Chevy -Charging System, 2 Mirrors	c	(470.85)
12/2/2022 24565	S	OK Tire - 14277	Labor - 2010 Ford	c	(39.90)
4/20/2023 24739	S	OK Tire - 14277	Labor - 2010 Ford	c	(1,494.72)
TOTAL 220500 Automotive Maint. Service					(2,005.47)

220600 Automotive Maint. Supplies

9/21/2022 24472	S	OK Tire - 14277	Parts - 1996 Chevy - 2 Mirrors	c	(142.12)
12/2/2022 24565	S	OK Tire - 14277	Parts - 2010 Ford - Tire Sensor	c	(193.84)
4/20/2023 24739	S	OK Tire - 14277	Parts - 2010 Ford - Tire Sensor	c	(1,862.93)
TOTAL 220600 Automotive Maint. Supplies					(2,198.89)

221100 Grounds Equip Maint. Services

7/12/2022 24385	S	PAPE - 18032	Labor - J Deere 2011 Z920	c	(667.20)
7/25/2022 EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	302.50

9/7/2022	24454	S	Sacramento For Tractors - 64608	Labor Repairs - Kubota	c	(1,170.00)
2/15/2023	24664	S	PAPE - 18032	Labor - J Deere 2011 Z920	c	(1,214.07)
2/21/2023	24678	S	PAPE - 18032	Labor - J Deere 2021 Z9974 Mower	c	(929.69)
5/15/2023	24767	S	PAPE - 18032	Labor - J Deere 2021 Z997R Mower	c	(135.00)
5/23/2023	24774	S	PAPE - 18032	Labor - J Deere 2011 920A Mower		(270.00)
				TOTAL 221100 Grounds Equip Maint. Services		(4,083.46)

221200 Ground Equip Maint. Supplies

7/12/2022	24385	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(766.51)
7/12/2022	24386		PAPE - 18032	Parts filters - J Deere 2021 Z997	c	(60.40)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	294.56
8/10/2022	24422		J&J Locksmith - 1833	HSP - repair locks	c	(218.19)
9/7/2022	24454	S	Sacramento For Tractors - 64608	Repair Parts - Kubota	c	(1,419.94)
9/21/2022	24465	S	Bar-Hein Co. - 1463	2 Trimmer heads	c	(78.20)
10/24/2022	24515	S	J&J Locksmith - 1833	3/Locks, Tri Flow	c	(86.96)
12/2/2022	24560		Home Depot - 2843	2/Circular saw blades	c	(107.73)
1/25/2023	24637		J&J Locksmith - 1833	ACP - Repair RR lock	c	(111.00)
2/15/2023	24664	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(2,510.28)
2/21/2023	24678	S	PAPE - 18032	Repair Parts - J Deere 2021 Z9974 Mower	c	(215.90)
3/15/2023	24696	S	Bar-Hein Co. - 1463	Trimmer heads, Air Filter, spark plug	c	(52.50)
4/4/2023	24716	S	J&J Locksmith - 1833	4 / Master pad locks	c	(80.53)
5/4/2023	24744		Bar-Hein Co. - 1463	Trimmer head, screw & nuts	c	(92.30)
5/15/2023	24767	S	PAPE - 18032	Repair Parts - J Deere 2021 Z9974R Mower	c	(236.22)
5/23/2023	24773	S	Bar-Hein Co. - 1463	Red Max Weedeater - Red BC226S		(420.21)
				Echo Blower - ECW PB 770H		(474.09)
5/23/2023	24774	S	PAPE - 18032	Repair Parts - J Deere 2011 920A Mower		(70.50)
				TOTAL 221200 Ground Equip Maint. Supplies		(6,706.90)

222600 Hand - Expendable Tools

8/10/2022	24424	S	Umpqua CC - 71085	Maint. Tools	c	(27.83)
9/21/2022	24465	S	Bar-Hein Co. - 1463	30" Loppers / 4 Tarps	c	(85.12)
9/21/2022	24471	S	Home Depot - 2843	Power Saw & Drill, asst tools	c	(321.65)
1/10/2023	24623	S	Home Depot - 2843	2/Lg Tarps	c	(68.91)
3/15/2023	24696	S	Bar-Hein Co. - 1463	Rake, Gloves	c	(20.45)
4/12/2023	24730	S	Home Depot - 2843	2/Hoses	c	(64.61)
				TOTAL 222600 Hand - Expendable Tools		(588.57)

223600 Fuel & Lubricant Supplies

7/5/2022	24368		Orbit Station - 33714	6/2022- Fuel Chgs	c	(582.87)
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7/12/2022	24387 Phillips 66 - 58398	6/2022 - Stmt	c	(39.99)
8/2/2022	24410 Orbit Station - 33714	7/2022- Fuel Chgs	c	(201.61)
8/15/2022	24429 Phillips 66 - 58398	7/2022 - Stmt	c	(258.60)
9/7/2022	24451 Orbit Station - 33714	8/2022- Fuel Chgs	c	(225.92)
9/21/2022	24471 S Home Depot - 2843	4 Grease Cartridges	c	(19.27)
10/13/2022	24502 Orbit Station - 33714	9/2022- Fuel Chgs	c	(200.00)
11/3/2022	24524 Orbit Station - 33714	10/2022- Fuel Chgs	c	(134.53)
11/14/2022	24541 Phillips 66 - 58398	10/2022 - Stmt	c	(368.20)
12/2/2022	24566 Orbit Station - 33714	11/2022- Fuel Chgs	c	(220.20)
1/10/2023	24624 Orbit Station - 33714	12/2022- Fuel Chgs	c	(234.22)
1/17/2023	24631 Hunt & Sons - 1306	12- 10w30 oil / 1- 5 gal Well pump oil	c	(272.00)
2/6/2023	24652 Orbit Station - 33714	1/2023 - Fuel Chgs	c	(220.69)
3/6/2023	24690 Orbit Station - 33714	2/2023 - Fuel Chgs	c	(146.01)
3/15/2023	24696 S Bar-Hein Co. - 1463	6 pk/ 5.2 oz oil	c	(16.16)
4/4/2023	24717 Orbit Station - 33714	3/2023 - Fuel Chgs	c	(137.94)
4/12/2023	24732 Phillips 66 - 58398	4/2023 - Stmt	c	(121.49)
5/4/2023	24749 Orbit Station - 33714	4/2023 - Fuel Chgs	c	(201.44)
5/15/2023	24768 Phillips 66 - 58398	5/2023 - Stmt (w/late fee)	c	(389.48)
TOTAL 223600 Fuel & Lubricant Supplies				(3,990.62)

226200 Office Equip Maint Supplies

9/7/2022	24447 Encompass - 18796	Toner - Blk	c	(215.49)
9/7/2022	24448 Encompass - 18796	Copier - Replaced Transfer Belt	c	(297.38)
1/10/2023	24622 Encompass - 18796	Toner - All Colors	c	(1,152.91)
TOTAL 226200 Office Equip Maint Supplies				(1,665.78)

227504 Misc (Bottled Water for Staff)

9/26/2022	24478 S Smart & Final - 22935	8 cases water for staff	c	(57.92)
12/15/2022	24590 S Smart & Final - 22935	4 cases water for staff	c	(28.96)
TOTAL 227504 Misc (Bottled Water for Staff)				(86.88)

231400 Clothing - Personal Supplies

11/3/2022	24523 S Home Depot - 2843	Staff Safety & Rain Gear	c	(73.68)
12/2/2022	24572 S Umpqua CC - 71085	Staff shirts	c	(234.57)
TOTAL 231400 Clothing - Personal Supplies				(308.25)

232200 Custodial Supplies

7/12/2022	24380 Cintas - 56036	7/8/2022 Custodial	c	(116.52)
7/25/2022	24398 Cintas - 56036	7/22/2022 Custodial	c	(116.52)

8/10/2022	24419 Cintas - 56036	8/5/2022 Custodial	c	(116.52)
8/23/2022	24434 Cintas - 56036	8/19/2022 Custodial	c	(116.52)
9/7/2022	24445 Cintas - 56036	8/31/2022 Custodial	c	(116.52)
9/21/2022	24469 Cintas - 56036	9/14/2022 Custodial	c	(116.52)
9/26/2022 24478	S Smart & Final - 22935	Custodial cleaners, bleach, Pine Sol, Dawn	c	(33.16)
10/4/2022	24482 Cintas - 56036	9/28/2022 Custodial	c	(116.52)
10/13/2022	24498 Cintas - 56036	10/12/2022 Custodial	c	(116.52)
11/3/2022	24521 Cintas - 56036	10/26/2022 Custodial	c	(116.52)
11/3/2022 24523	S Home Depot - 2843	Custodial items	c	(24.05)
11/14/2022	24534 Cintas - 56036	11/9/2022 Custodial	c	(116.52)
12/2/2022	24556 Cintas - 56036	11/23/2022 Custodial	c	(116.52)
12/8/2022	24575 Cintas - 56036	12/7/2022 Custodial	c	(116.52)
12/15/2022 24590	S Smart & Final - 22935	Skunk Deodorizer Items	c	(6.18)
12/27/2022	24597 Cintas - 56036	12/21/2022 Custodial	c	(116.52)
1/4/2023 24618	S Umpqua CC - 71085	8/Angel Brooms	c	(79.58)
1/10/2023	24619 Cintas - 56036	1/5/2023 Custodial	c	(116.52)
1/10/2023 24623	S Home Depot - 2843	Clorox	c	(10.78)
2/6/2023	24646 Cintas - 56036	1/18/2023 Custodial	c	(298.62)
2/6/2023	24647 Cintas - 56036	2/1/2023 Custodial	c	(116.53)
2/15/2023	24658 Cintas - 56036	30 cases Trash Can Liners	c	(1,576.58)
2/21/2023	24674 Cintas - 56036	2/15/2023 - Custodial	c	(116.52)
3/6/2023	24686 Cintas - 56036	3/1/2023 Custodial	c	(116.52)
3/6/2023 24695	S Umpqua CC - 71085	Kleenex - office use	c	(5.70)
3/15/2023	24697 Cintas - 56036	3/15/2023 Custodial	c	(116.52)
4/4/2023	24714 Cintas - 56036	3/29/2023 Custodial	c	(116.52)
4/12/2023 24730	S Home Depot - 2843	2 gal Sprayer	c	(50.61)
4/20/2023	24737 Cintas - 56036	4/12/2023 - Custodial	c	(116.52)
5/4/2023	24747 Cintas - 56036	4/26/2023 - Custodial	c	(116.52)
5/15/2023	24764 Cintas - 56036	5/10/2023 - Custodial (w/7.7% increase)	c	(125.50)
			TOTAL 232200 Custodial Supplies	(4,657.69)

244300 Medical Service -EE & Live Scan

10/20/2022	24509 Carmichael Box Shop - 59986	Live Scan - Bell	c	(25.00)
11/21/2022	24546 Carmichael Box Shop - 59986	Live Scan - Connolly	c	(25.00)
11/21/2022	24549 Preferred Alliance - 34429	Non-Random Test - Pre-placement - Bell, Connolly	c	(86.00)
1/17/2023	24629 State Of CA-Dept Of Justice - 8186	DOJ- Bell	c	(32.00)
5/10/2023	24759 Carmichael Box Shop - 59986	Live Scan - Dorosh	c	(25.00)
5/10/2023	24761 State Of CA-Dept Of Justice - 8186	DOJ- Dorosh	c	(32.00)
			TOTAL 244300 Medical Service -EE & Live Scan	(225.00)

244400 Medical Supplies (First Aid)					
11/3/2022	24532	S	Umpqua CC - 71085	Replenish first aid supplies	c (134.03)
12/2/2022	24572	S	Umpqua CC - 71085	Replenish first aid supplies	c (7.14)
				TOTAL 244400 Medical Supplies (First Aid)	(141.17)
250700 Assessment - Collection Services					
8/15/2022	24428		LAFCo - 2263	FY2022-23 - Special District Assessment	c (109.00)
1/24/2023	EFT		Assessment/Collection Service	SB 2557 1st Installment	c (3,525.41)
2/22/2023	EFT		# 110842872	SB2557 1st Installment	c (34.05)
4/24/2023	EFT		Assessment/Collection Service	SB 2557 2nd Installment	c (3,559.46)
				TOTAL 250700 Assessment - Collection Services	(7,227.92)
253100 Legal Services					
7/12/2022	24381		Cole Huber - 54641	6/2022 Ref:ACP Property	c (157.50)
9/13/2022	24460		Cole Huber - 54641	8/2022 Ref:ACP Property	c (225.00)
10/13/2022	24500		Cole Huber - 54641	9/2022 Ref:Prep & Attend Brd Mtg/ACP Property	c (450.00)
11/14/2022	24535		Cole Huber - 54641	10/2022 Ref:ACP Property/Respond Audit letter	c (488.07)
12/15/2022	24581		Cole Huber - 54641	11/2022 Ref:ACP Property	c (517.50)
1/10/2023	24620		Cole Huber - 54641	12/2022 Ref:ACP Prop. SASD & TRUSD, GM Contract	c (1,260.00)
3/15/2023	24698		Cole Huber - 54641	2/2023 Ref:ACP Prop	c (135.00)
4/12/2023	24726		Cole Huber - 54641	1/2023 Ref:TRUSD Prop, Prepare & attend Brd mtg	c (292.50)
5/10/2023	24760		Cole Huber - 54641	4/2023 Ref:TRUSD Prop	c (45.00)
				TOTAL 253100 Legal Services	(3,570.57)
257100 Security Services					
7/26/2022	24402		Fulton-El Camino Rec & Park - 2968	6/2022 - Patrol Service 11/24 Hours	c (2,275.00)
8/23/2022	24435		Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	c (3,149.00)
9/7/2022	24458	S	Umpqua CC - 71085	Trial Cams & Flkashdrive (security Items)	c (233.78)
10/20/2022	24510		Fulton-El Camino Rec & Park - 2968	8/2022 - Patrol Service 18/-0- Hours Final Billing	c (1,206.00)
				TOTAL 257100 Security Services	(6,863.78)
258200 Public Relations Services					
7/5/2022	24373	S	Streamline - 57252	Streamline Website 1 yr	c (1,200.00)
				Credit	c 100.00
				TOTAL 258200 Public Relations Services	(1,100.00)
259100 Other Professional Services					
8/2/2022	24408		Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Cameras	c (6,740.00)

9/13/2022	24463	Crime Alert Security - 41852	Alarm System Install - Rental Facilities, Cameras	c	(6,740.00)
11/3/2022	24530	SCI Consulting Group - 2365	FY 18-19 Annual & 5 yr Nexus study (related consulting service	c	(1,501.50)
11/14/2022	JV	# 110767206	Re-allocate Claim 24530 from 339A to 339I (Nexus Study)	c	1,501.50
12/27/2022	24600	Crime Alert Security - 41852	Upgrade Shop to LE4000E Universal Communicator	c	(260.00)
2/15/2023	24659	College Oak Towing - 617236	Tow abandoned vehicle @ ACP	c	(350.00)
TOTAL 259100 Other Professional Services					(14,090.00)

281100 Data Processing -Computer Service

2/21/2023	24675	Fast Break - 37998	3/BitDefender - Computer Security	c	(108.00)
TOTAL 281100 Data Processing -Computer Service					(108.00)

281265 Application Software Maint. Lic

8/2/2022	24409	Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	c	(99.99)
9/7/2022	24444	S Central Control System - 23278	7/2022 Wireless Irrigation	c	(220.00)
			8/2022 Wireless Irrigation	c	(220.00)
			9/2022 Wireless Irrigation	c	(220.00)
11/3/2022	24520	Central Control System - 23278	11/2022 - Wireless irrigation	c	(220.00)
11/14/2022	24533	Central Control System - 23278	10/2022 - Wireless irrigation (rec'd inv 11/14/2022)	c	(220.00)
12/2/2022	24555	Central Control System - 23278	12/2022 - Wireless irrigation	c	(220.00)
1/4/2023	24607	Central Control System - 23278	1/2023 - Wireless irrigation	c	(220.00)
1/17/2023	24630	Fast Break - 37998	Renewal - 3 Domain Names	c	(75.00)
2/6/2023	24645	Central Control System - 23278	2/2023 - Wireless irrigation	c	(220.00)
3/6/2023	24685	Central Control System - 23278	3/2023 - Wireless irrigation	c	(220.00)
4/4/2023	24713	Central Control System - 23278	4/2023 - Wireless irrigation	c	(220.00)
TOTAL 281265 Application Software Maint. Lic					(2,374.99)

281700 Election Services

12/27/2022	24598	County Of Sacramento - Voter Registration - 14 th 2022 Election Cost		c	(1,887.00)
TOTAL 281700 Election Services					(1,887.00)

283102 Mileage

7/20/2022	24394	Kim Cook - 919996	7/2022 - Mileage Reimb	c	(22.15)
8/15/2022	24427	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(14.54)
9/7/2022	24449	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(12.29)
9/7/2022	24450	Lisa Gonzalez - 932917	8/2022 - Mileage Reimb	c	(18.84)
10/4/2022	24485	Kim Cook - 919996	9/2022 - Mileage Reimb	c	(12.79)
10/4/2022	24486	Lisa Gonzalez - 932917	9/2022 - Mileage Reimb	c	(16.15)
10/24/2022	24516	Kim Cook - 919996	10/2022 - Mileage Reimb	c	(12.79)
11/14/2022	24540	Lisa Gonzalez - 932917	11/14/2022 - Mileage	c	(8.75)

12/2/2022	24562	Kim Cook - 919996	Adjusted mileage rate on prior reimbursements	c	(4.96)
12/2/2022	24563	Kim Cook - 919996	11/2022 Mileage reimb	c	(13.88)
12/2/2022	24564	Lisa Gonzalez - 932917	Adjusted mileage rate on prior reimbursements	c	(2.39)
1/4/2023	24609	Kim Cook - 919996	12/2022 - Mileage Reimb	c	(13.88)
2/6/2023	24650	Kim Cook - 919996	1/2023 - Mileage Reimb	c	(14.51)
2/6/2023	24651	Lisa Gonzalez - 932917	1/2023 - Mileage Reimb	c	(7.60)
2/21/2023	24676	Kim Cook - 919996	2/2023 - Mileage Reimb	c	(14.51)
2/21/2023	24677	Lisa Gonzalez - 932917	2/2023 - Mileage Reimb	c	(12.71)
3/15/2023	24701	Kim Cook - 919996	3/2023 - Mileage Reimb	c	(14.51)
4/25/2023	24742	Kim Cook - 919996	4/2023 - Mileage Reimb	c	(28.26)
5/4/2023	24758	S Umpqua CC - 71085	Parking Garage	c	(1.75)
TOTAL 283102 Mileage					(247.26)

285200 Recreation Supplies

10/4/2022	24484	Home Depot - 2843	9/30/2022- Magic Show items	c	(10.75)
10/4/2022	24487	Lisa Gonzalez - 932917	Reimb- 9/30/2022 Magic Show items	c	(40.09)
10/20/2022	24512	Park Planet - 29271	HSP Replacement Inclusive Swing Seat	c	(1,679.25)
11/3/2022	24532	S Umpqua CC - 71085	Supplies for Magic Show on 9/30/2022	c	(14.81)
1/4/2023	24603	BSN Sports - 21480	2/Basketball Hoops	c	(376.67)
1/4/2023	24604	BSN Sports - 21480	8/Basketball Replacement Nets	c	(91.80)
TOTAL 285200 Recreation Supplies					(2,213.37)

289800 Other Operating Exp - Supplies

8/10/2022	24424	S Umpqua CC - 71085	Official Document ref: ACP Property	c	(33.50)
8/15/2022	JV	# 110691470	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	33.50
9/7/2022	24458	S Umpqua CC - 71085	Prop 68 Sign, Notary for Documents	c	(212.83)
9/13/2022	JV	# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	212.83
10/4/2022	24497	Umpqua CC - 71085	9/2022 Stmt	c	(203.50)
10/20/2022	JV	# 110746256	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	203.50
11/21/2022	24548	S Pet Waste Eliminator - 69321	Pet waste bags	c	(233.87)
			Tax Accrual S/H	c	(2.09)
1/10/2023	24623	S Home Depot - 2843	Pet waste container trahs bags	c	(32.29)
TOTAL 289800 Other Operating Exp - Supplies					(268.25)

289900 Other Oper Exp Fire Extingusher

11/21/2022	24547	Jorgenson Co - 48104	2022 Yrly Fire Exten. Inspection @ HSP	c	(183.87)
TOTAL 289900 Other Oper Exp Fire Extingusher					(183.87)

291300 Auditor Controller Services

12/15/2022	24586	Larry Bain, CPA - 26727	FY 21/22 - Audit	c	(6,500.00)
				TOTAL 291300 Auditor Controller Services	(6,500.00)
291500 Compass Costs					
8/9/2022	EFT	S	Compass License Fee	FY 22/23 -Compass VPN Connection	c (372.00)
				FY 22/23 - Compass License Fee	c (699.83)
				TOTAL 291500 Compass Costs	(1,071.83)
291700 Alarm Services					
7/5/2022	24363	Crime Alert Security - 41852	7/2022 -9/30/2022- Alarm System - Office & Shop	c	(210.00)
7/5/2022	24371	Sacramento Control Systems - 1112	7/2022 -9/30/2022 -AES Fire Monitoring	c	(241.63)
9/7/2022	24446	S Crime Alert Security - 41852	7 Days New System Blding Alarm & Cameras	c	(51.33)
				9/1 - 11/30/2022 Alarm System - Bldings	c (135.00)
				9/1 - 11/30/2022 - Alarm System Cameras	c (525.00)
9/13/2022	24462	Crime Alert Security - 41852	10/2022 -12/31/2022- Alarm System - Office & Shop	c	(210.00)
10/4/2022	24490	Sacramento Control Systems - 1112	10/2022 -12/31/2022 -AES Fire Monitoring	c	(241.63)
11/14/2022	24537	S Crime Alert Security - 41852	12/1 - 2/28/2022 - Alarm system Bldings	c	(135.00)
				12/1 - 2/28/2022 - Alarm System Cameras	c (525.00)
12/15/2022	24583	Crime Alert Security - 41852	1/2023 - 3/31/2022 Alarm System Office & Shop	c	(210.00)
12/27/2022	24599	Crime Alert Security - 41852	A/o 1/2023 - 3/31/2022 Alarm System Shop	c	(30.00)
1/4/2023	24614	Sacramento Control Systems - 1112	1/2023 - 3/31/2023 - AES Fire Monitoring	c	(241.63)
2/6/2023	24648	S Crime Alert Security - 41852	3/1 - 5/31/2023 - Alarm system Bldings	c	(135.00)
				3/1 - 5/31/2023 - Alarm System Cameras	c (525.00)
3/6/2023	24687	Crime Alert Security - 41852	4/2023 - 6/30/2022 Alarm System Office & Shop	c	(240.00)
4/12/2023	24733	Sacramento Control Systems - 1112	4/2023 - 6/30/2023 - AES Fire Monitoring (new rate)	c	(246.13)
				TOTAL 291700 Alarm Services	(3,902.35)
298700 Telephone Services					
7/5/2022	24365	Fast Break - 37998	6/2022 Phone service	c	(195.00)
7/12/2022	24382	Comcast - 12322	7/2022-Billing-Phone/HSI (w/late fee)	c	(116.59)
8/10/2022	24420	Comcast - 12322	8/2022-Billing-Phone/HSI	c	(106.61)
8/10/2022	24421	Fast Break - 37998	7/2022 Phone service	c	(195.00)
9/13/2022	24461	Comcast - 12322	9/2022-Billing-Phone/HSI	c	(106.61)
9/13/2022	24464	Fast Break - 37998	8/2022 Phone service	c	(195.00)
10/4/2022	24483	Fast Break - 37998	9/2022 Phone service	c	(195.00)
10/13/2022	24501	Comcast - 12322	10/2022-Billing-Phone/HSI	c	(106.41)
11/3/2022	24522	Fast Break - 37998	10/2022 Phone service	c	(195.00)
11/14/2022	24536	Comcast - 12322	11/2022-Billing-Phone/HSI	c	(106.41)
12/2/2022	24558	Fast Break - 37998	11/2022 Phone service	c	(195.00)

12/15/2022	24582 Comcast - 12322	12/2022-Billing-Phone/HSI	c	(106.41)
1/4/2023	24608 Fast Break - 37998	12/2022 Phone service	c	(195.00)
1/10/2023	24621 Comcast - 12322	1/2023 - Billing-Phone/HSI (new rate)	c	(112.27)
2/6/2023	24649 Fast Break - 37998	1/2023 Phone service	c	(195.00)
2/15/2023	24660 Comcast - 12322	2/2023 - Billing-Phone/HSI	c	(113.55)
3/6/2023	24688 Fast Break - 37998	2/2023 Phone service	c	(195.00)
3/15/2023	24699 Comcast - 12322	3/2023 - Billing-Phone/HSI	c	(136.50)
4/4/2023	24715 Fast Break - 37998	3/2023 Phone service	c	(195.00)
4/12/2023	24727 Comcast - 12322	4/2023 - Billing-Phone/HSI	c	(145.02)
5/4/2023	24748 Fast Break - 37998	4/2023 Phone service	c	(195.00)
5/15/2023	24765 Comcast - 12322	5/2023 - Billing-Phone/HSI	c	(145.02)
TOTAL 298700 Telephone Services				(3,446.40)

298701 Cell Phones

7/5/2022	24366 Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
8/2/2022 24417	S T-Mobile - 32685	7/2022 - District Cell Phone	c	(29.42)
		GM phone (purchase pmt)	c	(33.34)
9/7/2022 24457	S T-Mobile - 32685	8/2022 - District Cell Phone	c	(29.42)
		GM phone (purchase pmt)	c	(33.34)
10/4/2022 24496	S T-Mobile - 32685	9/2022 - District Cell Phone	c	(29.42)
		GM phone (purchase pmt)	c	(33.34)
11/3/2022 24531	S T-Mobile - 32685	10/2022 - District Cell Phone	c	(29.41)
		GM phone (purchase pmt)	c	(33.34)
12/2/2022 24571	S T-Mobile - 32685	11/2022 - District Cell Phone	c	(29.41)
		GM phone (purchase pmt)	c	(33.34)
1/4/2023 24617	S T-Mobile - 32685	12/2022 - District Cell Phone	c	(29.41)
		GM phone (purchase pmt)	c	(33.34)
2/6/2023 24656	S T-Mobile - 32685	1/2023 - District Cell Phone	c	(29.50)
		GM phone (purchase pmt)	c	(33.34)
3/6/2023 24694	S T-Mobile - 32685	2/2023 - District Cell Phone	c	(29.50)
		GM phone (purchase pmt)	c	(33.34)
4/4/2023 24725	S T-Mobile - 32685	3/2023 - District Cell Phone	c	(29.51)
		GM phone (purchase pmt)	c	(33.34)
5/4/2023 24757	S T-Mobile - 32685	4/2023 - District Cell Phone	c	(30.54)
		GM phone (purchase pmt)	c	(33.34)
TOTAL 298701 Cell Phones				(1,288.94)

299909 Expenditure Reimb. (Ins Claims)

7/5/2022	24372 Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(4,791.28)
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8/15/2022	24430	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(15,154.49)
4/12/2023	JV	S # 110885414	Re-allocate from 210300 to 299909 C#24568	c	(2,700.00)
			Re-allocate from 210300 to 299909 C#24632	c	(2,000.00)
			Re-allocate from 210300 to 299909 C#24633	c	(1,800.00)
			Re-allocate from 210300 to 299909 C#24655	c	(600.00)
			RE-allocate from 210300 to 299909 C#24666	c	(6,850.00)
			TOTAL 299909 Expenditure Reimb. (Ins Claims)		(33,895.77)

321000 Interest Expense

7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Interest	c	(648.50)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Interest	c	(639.57)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Interest	c	(630.63)
9/26/2022	24479	S Umpqua Bank - 52152	10/2022 - Side Fund Interest	c	(621.69)
10/24/2022	24517	S Umpqua Bank - 52152	11/2022 - Side Fund Interest	c	(612.76)
11/22/2022	24552	S Umpqua Bank - 52152	12/2022 - Side Fund Interest	c	(603.81)
12/27/2022	24602	S Umpqua Bank - 52152	1/2023 - Side Fund Interest	c	(594.88)
1/25/2023	24642	S Umpqua Bank - 52152	2/2023 - Side Fund Interest	c	(585.95)
2/21/2023	24679	S Umpqua Bank - 52152	3/2023 - Side Fund Interest	c	(577.00)
3/28/2023	24710	S Umpqua Bank - 52152	4/2023 - Side Fund Interest	c	(567.71)
4/25/2023	24743	S Umpqua Bank - 52152	5/2023 - Side Fund Interest	c	(558.42)
5/23/2023	24775	S Umpqua Bank - 52152	6/2023 - Side Fund Interest	c	(549.12)
			TOTAL 321000 Interest Expense		(7,190.04)

323000 Lease Oblig Retirement Side Fund

7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Principal	c	(2,500.00)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Principal	c	(2,500.00)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Principal	c	(2,500.00)
9/26/2022	24479	S Umpqua Bank - 52152	10/2022 - Side Fund Principal	c	(2,500.00)
10/24/2022	24517	S Umpqua Bank - 52152	11/2022 - Side Fund Principal	c	(2,500.00)
11/22/2022	24552	S Umpqua Bank - 52152	12/2022 - Side Fund Principal	c	(2,500.00)
12/27/2022	24602	S Umpqua Bank - 52152	1/2023 - Side Fund Principal	c	(2,500.00)
1/25/2023	24642	S Umpqua Bank - 52152	2/2023 - Side Fund Principal	c	(2,500.00)
2/21/2023	24679	S Umpqua Bank - 52152	3/2023 - Side Fund Principal	c	(2,600.00)
3/28/2023	24710	S Umpqua Bank - 52152	4/2023 - Side Fund Principal	c	(2,600.00)
4/25/2023	24743	S Umpqua Bank - 52152	5/2023 - Side Fund Principal	c	(2,600.00)
5/23/2023	24775	S Umpqua Bank - 52152	6/2023 - Side Fund Principal	c	(2,600.00)
			TOTAL 323000 Lease Oblig Retirement Side Fund		(30,400.00)

345000 Taxes, Licenses & Assessments

10/4/2022	24491 Sacramento County - Tax Collectors Office - 472{HSP - CSA1 Lights	c	(655.74)
10/4/2022	24492 Sacramento County - Tax Collectors Office - 472{ACP - CSA1 Lights	c	(47.90)
	TOTAL 345000 Taxes, Licenses & Assessments		(703.64)
		TOTAL EXPENSES	(318,495.12)
		OVERALL TOTAL	(318,495.12)

ACRPD 2022-2023
339D Expenditures

May 2023
Period 11 of 13

FYTD Completed = 85%

	CODE	CAPITAL OUTLAY	2022-23 Budget	May	Expended To Date	Balance	Percent Expended
1	20227504	Miscellaneous	31,410.00		31,410.00	-	100%
2							
3							
4							
5	42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
6	42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
7	42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
8	"	ACP Restroom Building	175,044.00		146,628.00	28,416.00	84%
9	"	ACP Parking Lot Repaving			-	-	#DIV/0!
10	"	ACP Improvements (Prop 68)	147,427.00		19,020.39	128,406.61	13%
11	43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
12	45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
13	46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
14	46461300	Intangibles - ???			-	-	
15					-	-	-0-
16		TOTALS:	353,881.00	\$ -	\$ 197,058.39	\$ 156,822.61	56%

Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account

ACRPD 2022-2023
339D Revenue

May 2023
Period 11 of 13

FYTD Completed = 85%

	Account	2022-23 Budget	May	Received To Date	Unrealized	Percent Received
1	94941000 Interest Income			761.00	(761.00)	#DIV/0!
				-	-	#DIV/0!
2	95952900 In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
3	95956300 State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
4	" State-Federal Grants (Dist Proj/Per Capita Funds)	147,427.00		-	147,427.00	0%
5	"			-	-	#DIV/0!
6	"			-	-	#DIV/0!
				-	-	#DIV/0!
7	95956900 Other Funds - Local (339I Funds)			-	-	#DIV/0!
8	" *Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
9	" *ACP-Park Improvements	175,044.00		175,044.00	-	100%
10	" *HSP Community Ctr Improvements			-	-	#DIV/0!
11	" *HSP ADA Improvements			-	-	#DIV/0!
12				-	-	#DIV/0!
13	95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
14	" *Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
15				-	-	#DIV/0!
16				-	-	#DIV/0!
17				-	-	#DIV/0!
18	5506614 Investment Earns			-	-	#DIV/0!
19	Total Other Revenue	\$ 322,471.00	\$ -	\$ 175,805.00	\$ 146,666.00	55%
20	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
21	<i>Fund Balance Decreased by</i>				\$ -	
22	TOTALS:	322,471.00	-	175,805.00	146,666.00	

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000
 Note: Per Resolution 2023-01 via JV 110891191, Repaid Portion of Short term loan of \$128,406.61 provided to 339D GL 5250000
 by 339A GL 1800000

Register Expense Report
Period 11
Account

FY 2022 - 2023
5/1/2023 Through 5/31/2023
339D Project Account

Not
Clrd

Date	Num	Description	Account	Memo	Category	Clrd	Amount
------	-----	-------------	---------	------	----------	------	--------

Date Num

Description

Memo

Clr

Amount

INCOME

941000 Interest

1/1/2023	Interest		FY 22/23 2nd Qtr Interest	c	90.00
4/1/2023	Interest		FY 22/23 3rd Qtr Interest	c	671.00
			TOTAL 941000 Interest		761.00

956900 Other Funds - Local (GRANTS)

10/4/2022	JV	# 110738172	Transferred from 339I to 339D ACP Restroom Project	c	175,044.00
			TOTAL 956900 Other Funds - Local (GRANTS)		175,044.00

TOTAL INCOME 175,805.00

EXPENSES

420200 Structures (Projects @ ACP)

7/5/2022	211	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(57,235.00)
8/2/2022	212	Staples Construction - 52639	ACP RR Project (Prop 68 Funding)	c	(18,570.56)
8/15/2022	JV	# 110691470	e-allocate from 339A 289800 to 339D 420200 (Prop 68 Projec	c	(33.50)
9/7/2022	213	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(47,043.00)
9/13/2022	JV	# 110714399	e-allocate to 339D 420200 from 339A 289800 (Prop 68 Projec	c	(212.83)
9/26/2022	214	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(42,350.00)
10/20/2022	JV	# 110746256	e-allocate to 339D 420200 from 339A 289800 (Prop 68 Projec	c	(203.50)
			TOTAL 420200 Structures (Projects @ ACP)		(165,648.39)

TOTAL EXPENSES (165,648.39)

OVERALL TOTAL 10,156.61

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

May 2023

Period 11

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,663.66	\$ -	\$ -	\$ 6,663.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,393.59	\$ -	\$ -	\$ 1,393.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 329,052.28	\$ -		\$ 329,052.28

- 10/4/2022 Transferred \$175,044.00 to 339D ACP Restroom Blding Project
- 11/14/2022 Transferred \$1,501.50 charge from 339A to cover cost of Admin Fee 5yr annual & FY 18-19 Annual
- 1/11/2023 Transferred/returned funds in the amount of \$31,410.00 back to 339I from 339D
- 3/6/2023 Transferred \$5,569.78 to cover Inv dated 3/1/23 FY2021-22 Admin cost

**Arcade Creek Recreation Park District
Monthly Payroll Report**

Start of Pay Period	May 1, 2023	May 16, 2023
End of Pay Period	May 15, 2023	May 31, 2023
Payroll Issued:	May 31, 2023	June 15, 2023

Administration Division	6351.32	6351.32		12,702.64
Board Members = 5		250.00		250.00
Parks Division	2387.96	2402.40		4,790.36
PT Maint	0			-
Recreation Division				
Monitors, etc	700.00	900.00		1,600.00
Misc - Staff	0.00	0.00		-
Rec. Staff (Other)	0.00	0.00		-
\$	9,439.28	\$ 9,903.72		\$ 19,343.00
Employer Paid Taxes	733.29	Unavailable		
<i>(FICA, Medicare, SUI)</i>				

Rental & Misc. Revenue Report

May

2023

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
Games - 4 games	Legends Soccer Club	HSP Soccer Field	240.00
Practice 22 days	Legends Soccer Club	HSP Soccer Field	220.00

Total Rentals \$ **460.00**

A

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
May-23	Albree Dog Training	HSP	180.00

Totals \$ **180.00**

B

94942900 - CELL TOWER REVENUE

May-23	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals \$ **4,610.42**

C

97979000 - MISC. OTHER REVENUES

Totals \$ **-**

D

\$ 460.00	A
\$ 180.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,250.42	Total

Funds Collected and Some Previously Deposited But Attributed to Month Of Report

Arcade Creek Recreation and Park District

MEETING DATE: June 15, 2023

**AGENDA ITEM: 5 g Consent Agenda
Correspondence Period 12**

No correspondence received.

Arcade Creek

Recreation and Park District

June 15, 2023

Board of Directors
Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

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Arcade Creek Park
5613 Omni Drive
Sacramento, CA

Hamilton Street Park
4855 Hamilton Street
Sacramento, CA

Oakdale Park
3708 Myrtle Avenue
North Highlands, CA

Dear Board of Directors,

Summer weather has arrived, and the parks are going strong with Anita on board.

Karina will be able to work 20 hours a week beginning July 1, 2023. Cheryl is scheduled to work 20 hours a week unlocking and locking gates at the parks. Anita will be working 40+ hours a week.

The goats and sheep came to graze at Arcade Creek Park on May 26th and were still in the park on June 2nd. They did a great job making our park more fireproof for the summer. We had a \$8,000 budget for the goats and because we shared the cost our bill will be \$6,000. No word yet on when the goats and sheep are departing from Arcade Creek Park.

Our Project Manager Virg Anderson has been working to get our permits for the restroom building. Due to his expertise in Project Management and knowledge of the County of Sacramento things are coming along quickly.

The priority for the Board is to get the shop improved and the restroom building at Arcade Creek Park.

I want to thank you for the opportunity to attend the CARPD conference at Tenaya Lodge in Fish Camp, California. I anticipated the weather to be cold, but it was 60 degrees to 70 degrees which made it very enjoyable. We were in meetings from 9am to 5pm and at receptions every night from 5:30 to 7pm. I brought my husband for the second time this year and he really enjoyed himself.

Thank you,

Lisa Gonzalez

Arcade Creek Recreation and Park District

Meeting Date June 15, 2023		Item # 6 a
		Old Business
Subject: Discussion regarding lease with Oakdale gym and community center		
Initiated or requested by <input checked="" type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction	Report coordinated or prepared by <i>Lisa Gonzalez</i> and Kim Cook
<p><i>Item originally appeared on the December 15, 2022, January 19, 2023, February 16, 2023, March 16, 2023, 4/20/2023 and 5/18/2023 agendas.</i></p> <p>Objective To pursue a way to leave our current contract with Twin Oaks School District.</p> <p>Background ACRPD entered a 30-year contract Lease Agreement between Rio Linda Union School District (currently known as Twin Rivers Unified School District) and Arcade Creek Recreation and Park District, the current lease term began in April 12, 2004 and endures through April 11, 2034.</p> <p>Budget/Cost Information Legal fees from Derek Cole who is spearheading this transaction.</p> <p>Proposed Action Discussion on December 15th Board meeting and add this agenda item to January 19th board meeting with report from Derek Cole and more discussion. Currently this is an ongoing discussion. Update: It was reported at the 5/18/2023 meeting that communication and progress was taking place between the districts and TRUSD. Verbal update will be given at the 6/15/2023 meeting.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Meeting Date: June 15, 2023		Item # 6b Old Business
Subject: Prioritize projects for FY 2023/2024		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Objective To prioritize projects for FY 2023/2024		
Background At a previous board meeting and financial meeting, the Finance Committee put the maintenance building as #1 priority project and attached a budget to the project. The Restroom Building is an important project because it is our Per Capita Grant Project.		
Budget/Cost Information Up to \$450,000		
Proposed Action Further discussion at this meeting of any other potential project ideas by Board and Staff.		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Meeting Date June 15, 2023		Item # 6 c
		Old Business
Subject: Adopt Board Resolution 2023-02 approving the Preliminary FY 2023-24 339A General Fund Budget and authorize submission to the County Finance Department.		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
Objective Adopt Board Resolution 2023-02 approving the Preliminary FY 2023-24 Budget for 339A General Fund and authorize submission to the County Finance Department.		
Background The preliminary budget is a place holder for the District to operate at the beginning of each new fiscal year. Per the County Department of Finance, preliminaries budgets need to be adopted and submitted by the end of each June and the final budget presented in August and delivered to the County by September 1 st of each year.		
Analysis The Board must adopt the budget at this meeting, so that it can be delivered to the County by no later than June 30 th , 2023.		
Budget/Cost Information This agenda item will adopt the District’s preliminary 339A General Fund FY 2023-24 budget.		
Proposed Action Adopt Board Resolution 2023-02 approving the Preliminary FY 2023-24 Budget for 339A.		
Alternative Actions Defer action and meet at a special meeting prior to the deadline of June 30, 2023.		
Coordination and Review This is a standard practice of the Board.	Attachment(s) Resolution 2023-02 and preliminary 339A General Fund operating budget.	

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2023-02
ADOPTING PRELIMINARY BUDGET FUND 339-A

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2023-24 for FUND 339A were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2023-24 for Fund 339-A be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	<u>\$ 400,638.00</u>
2. Services and Supplies	<u>\$ 344,572.00</u>
3. Other Charges	<u>\$ 38,435.00</u>
4. Fixed Assets	
a. Land	<u>\$ 0.00</u>
b. Structures and Improvements	<u>\$ 450,000.00</u>
c. Equipment	<u>\$</u>
5. Expenditure Transfers	<u>\$ 0.00</u>
6. Contingencies	<u>\$ 100,000.00</u>
7. Provision for reserve increases	<u>\$ 0.00</u>
TOTAL BUDGET REQUIREMENTS	\$ 1,333,645.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on June 15, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

FISCAL YEAR 2023-24 PRELIMINARY BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND

339A ARCADE CREEK REC AND PARK DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ 400,638	<u>ESTIMATED REVENUE</u>	\$ 859,600
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 344,572	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-
<u>INTEREST AND PRINCIPAL</u>	\$ 37,660	<u>OTHER</u>	
<u>TAXES/LICENSES/ASSESSMENTS</u>		<u>RESERVE</u>	
<u>JUDGEMENTS/DAMAGES</u>	775		
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 38,435	<u>TOTAL RESERVES TO BE DECREASED</u>	474,045
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	
<u>OBJECT 42 - STRUCTURES AND IMPROV</u>	450,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ 1,333,645
<u>OBJECT 43 - EQUIPMENT</u>	-		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 450,000		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>		<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	\$ -	<u>RESERVES</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>		<u>GENERAL</u>	\$ 22,000
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	100,000	<u>ENCUMBRANCE</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>	-
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE (EST.)</u>	847,596
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 869,596
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 1,333,645	<u>APPROPRIATIONS LIMIT</u>	\$ -
<u>TOTAL DIFFERENCE:</u>		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-
	\$ -	<u>OVER/UNDER LIMIT</u>	\$ -

		<u>BALANCE</u>			<u>ADJUSTED FUND</u>
		<u>EST. 6/30/2023</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>BALANCE</u>
		\$ 22,000	\$ -	\$ -	\$ 22,000
		-	-	-	-
		-	-	-	-
		847,596	-	474,045	373,551
		\$ 869,596	\$ -	\$ 474,045	\$ 395,551

Estimated date
5/23/2023

For ADOPTION @ 6/15/2023 Board Meeting

Revenues

REVENUE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Revenue History 20-21 Received	Revenue History 21-22 Received	Actual Adopted 22-23 Final	Ending Projection FY 22-23	Preliminary Budget FY 23-24
FUND	339A	ARCADE CREEK REC & PARK DISTRICT					
9339339	91910100	PROP TAX CUR SEC	(620,829.73)	(642,925.41)	(545,236.00)	(675,000.00)	(700,000.00)
9339339	91910200	PROP TAX CUR UNSEC	(22,755.24)	(22,234.69)	(23,000.00)	(23,084.00)	(23,000.00)
9339339	91910300	PROP TAX CUR SUP	(16,264.77)	(23,580.59)	(17,000.00)	(18,663.00)	(18,000.00)
9339339	91910400	PROPERTY TAX SECURED DELINQUENT	(5,161.79)	(4,679.01)	(5,000.00)	(4,123.00)	(4,000.00)
9339339	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	(796.27)	(837.98)	(900.00)	(1,576.00)	(1,000.00)
9339339	91910600	PROPERTY TAX UNITARY	(5,888.66)	(6,183.24)	(6,000.00)	(6,957.00)	(6,000.00)
9339339	91912000	PROP TAX REDEMPTION	(44.50)	(59.18)	(100.00)	(76.00)	(50.00)
9339339	91913000	PROP TAX PR UNSEC	(472.87)	(477.60)	(400.00)	(400.00)	(400.00)
9339339	91914000	PROP TAX PENALTIES	(174.38)	(285.89)	(200.00)	(154.00)	(150.00)
9339339	91919600	RDA RESIDUAL DISTRIBUTION	(13,962.80)	(10,304.75)	(10,000.00)	(10,000.00)	(10,000.00)
9339339	91919900	TAXES - OTHER	(0.17)	0.00	0.00	0.00	0.00
Object 91			(686,351.18)	(711,568.34)	(607,836.00)	(740,033.00)	(762,600.00)
9339339	93931000	VEHICLE CODE FINES					0.00
Object 93							0.00
9339339	94941000	INTEREST INCOME	(2,464.98)	(2,531.89)	(1,000.00)	(5,000.00)	(2,000.00)
9339339	94942900	BLDG RENTAL OTHER	(59,870.04)	(63,326.04)	(65,326.00)	(60,415.00)	(60,000.00)
Object 94			(62,335.02)	(65,857.93)	(66,326.00)	(65,415.00)	(62,000.00)
9339339	95952200	HOME PROP TAX REL	(5,548.42)	(5,439.40)	(5,000.00)	(5,000.00)	(5,000.00)
9339339	95952900	IN LIEU FEES					0.00
9339339	95953300	REDEV PASSTHRU	(8,131.35)	(7,586.84)	(8,000.00)	(7,000.00)	(7,000.00)
9339339	95956300	CONSTRUCTION ST					0.00
9339339	95956900	STATE AID OTHER MISC PROGRAMS					0.00

REVENUE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Revenue History 20-21 Received	Revenue History 21-22 Received	Actual Adopted 22-23 Final	Ending Projection FY 22-23	Preliminary Budget FY 23-24
Object 95			(13,679.77)	(13,026.24)	(13,000.00)	(12,000.00)	(12,000.00)
9339339	96964600	RECREATION SVC CHGS					0.00
9339339	96965300	LANDSCAPING MAINT CH					0.00
9339339	96969700	LAW ENFORCEMENT SVC					0.00
Object 96			0.00	0.00			0.00
9339339	97974000	INSURANCE PROCEEDS	(4,990.00)	(17,240.00)	(18,000.00)	(29,896.00)	(18,000.00)
9339339	97979000	MISCELLANEOUS OTHER REVENUES	(9,174.13)	(7,310.26)	(5,000.00)	(42,208.00)	(5,000.00)
Object 97			(14,164.13)	(24,550.26)	(23,000.00)	(72,104.00)	(23,000.00)
9339339	98986200	PROCEEDS FROM ASSET SALE-SPEC. DIST.					
9339339							
Object 98			0				0
FUND CENTER 9339339			(776,530.10)	(815,002.77)	(710,162.00)	(889,552.00)	(859,600.00)
FUND TOTAL 339A General Fund			(776,530.10)	(815,002.77)	(710,162.00)	(889,552.00)	(859,600.00)
			Revenue History 20-21	Revenue History 21-22	Actual Adopted 22-23	Ending Projection FY 22-23	Preliminary Budget FY 23-24

For ADOPTION @ 6/15/2023 Board Meeting

Expenses

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	History Expense FY 20-21	History Expense FY 21-22	Actual Adopted 22-23	Ending Projection For FY 22-23	Preliminary Budget FY 23-24
FUND	339 A Arcade Creek Recreation and Park District		Actual	Actual	Final		
9339339	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	177,996.88	200,426.00	248,990.00	218,026.00	283,474.00
9339339	10112400	SALARIES & WAGES - COMMISSION & CO	3,650.00	2,400.00	3,500.00	2,850.00	3,500.00
9339339	10113200	OVER-TIME WAGES (if needed)	3,939.26	3,168.00	4,000.00	5,000.00	4,000.00
	10115200	TERMINAL PAY	1,978.26	-			0.00
9339339	10121000	RETIREMENT - EMPLOYER COST	36,404.76	38,150.00	21,515.00	21,000.00	28,557.00
9339339	10122200	OASDHI - EMPLOYER COST	14,319.14	15,759.00	19,622.00	17,224.00	22,260.00
9339339	10123000	GROUP INS - EMPLOYER COST	29,004.47	29,451.00	33,976.00	33,887.00	48,895.00
9339339	10124000	WORKERS COMP INS - EMPLOYER COST	6,699.79	5,878.00	5,595.00	5,789.73	7,000.00
9339339	10125000	SUI INS - EMPLOYER COST	439.55	691.00	1,000.00	700.00	1,000.00
9339339	10128000	HEALTH CARE - RETIREES	763.05	1,525.00	1,914.00	1,750.00	1,952.00
9339339	10140000	COST REDUCTION FACTOR (CalPERS UAL)	273,118.00	-		-	0.00
		Object 10	548,313.16	297,448.00	340,112.00	306,226.73	400,638.00
9339339	20200500	ADVERTISING/LEGAL NOTICES	489.79	167.00	200.00	2,174.52	220.00
9339339	20202400	BOOKS/PERIODICAL SUPPLY	-	-			
9339339	20202900	BUSINESS/CONFERENCE EXPENSE	179.78	1,114.00	2,000.00	1,865.00	2,200.00
9339339	20203100	BUSINESS TRAVEL	-	-			0.00
9339339	20203600	EDUCATION & TRAINING SUPPLIES	-	-		20.00	0.00
9339339	20203800	EMPLOYEE RECOGNITION	-	-			0.00

	20203807	WORKPLACE AMENITIES
9339339	20205100	INSURANCE - LIABILITY
9339339	20206100	MEMBERSHIP DUES
9339339	20207600	OFFICE SUPPLIES
9339339	20207602	SIGNS
9339339	20207603	KEYS
9339339	20208100	POSTAL SERVICES
9339339	20208102	STAMPS
9339339	20208500	PRINTING SERVICES
9339339	20210300	AGRICULTURE/HORTICULTURE SERVICE
9339339	20210400	AGRICULTURE/HORTICULTURE SUPPLIES
9339339	20211100	BUILDING MAINTENANCE SERVICE
9339339	20211200	BUILDING MAINTENANCE SUPPLIES
9339339	20212200	CHEMICAL SUPPLIES
9339339	20213100	ELECT MAINT SVC
9339339	20213200	ELECT MAINT SUPPLIES
9339339	20214100	LAND IMPROVEMENT MAINTENANCE SER
9339339	20214200	LAND IMPROVEMENT MAINTENANCE SUP
9339339	20215100	MECHANICAL SYSTEMS MAINT SERVICE
9339339	20215200	MECHANICAL SYSTEMS MAINT SUPPLIES
9339339	20216200	PAINTING SUPPLIES
9339339	20216700	PLUMBING MAINTENANCE SERVICES
9339339	20216800	PLUMBING MAINTENANCE SUPPLIES
9339339	20218500	PERMIT FEES
9339339	20219100	ELECTRICITY
9339339	20219200	NATURAL GAS/LPG/FUEL OIL

	-		958.47	0.00
51,540.00	63,668.00	73,218.00	72,024.00	80,540.00
2,000.00	5,454.00	5,500.00	6,056.00	6,050.00
402.70	1,106.00	1,500.00	800.00	1,650.00
-	84.00	1,000.00	43.53	1,100.00
-	-	200.00	31.25	220.00
148.00	188.00	215.00	212.00	237.00
82.16	-	150.00	-	165.00
-	-			0.00
3,200.00	8,875.00	25,000.00	10,000.00	27,500.00
216.58	417.00	500.00	403.57	550.00
1,475.00	710.00	1,000.00	6,824.00	2,200.00
145.40	175.00	500.00	312.82	550.00
-	-			0.00
-	-	1,000.00	-	1,100.00
-	68.00	200.00	-	220.00
7,596.22	5,150.00	10,000.00	19,000.00	11,000.00
2,588.61	5,152.00	5,000.00	1,000.00	5,500.00
1,109.00	4,926.00	2,000.00	1,496.00	2,200.00
-	-	1,000.00	1,151.03	1,100.00
679.87	877.00	1,500.00	1,000.00	1,650.00
	-	1,000.00	1,720.14	1,100.00
-	-	500.00	-	550.00
-	-			0.00
14,476.79	14,668.00	20,000.00	18,471.00	22,000.00
2,079.39	2,507.00	3,000.00	4,566.00	3,300.00

9339339	20219300	REFUSE DISPOSAL
9339339	20219500	SEWAGE DISP SVC
9339339	20219700	TELEPHONE SERVICE
9339339	20219800	WATER
9339339	20220500	AUTOMOTIVE MAINTENANCE SERVICE
9339339	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES
9339339	20221100	CONSTRUCTION EQUIPMENT MAINTENANCE
9339339	20221200	CONSTRUCTION EQUIPMENT MAINTENANCE
9339339	20222600	EXPENDABLE TOOLS
9339339	20223600	FUEL & LUBRICANTS
9339339	20226100	OFFICE EQUIPMENT MAINTENANCE SER
9339339	20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES NEW Copier Items
9339339	20227500	RENT/LEASES EQUIPMENT
9339339	20227501	COPY MACHINE LEASE
9339339	20227504	MISCELLANEOUS
9339339	20229100	OTHER EQUIPMENT MAINTENANCE SERV
9339339	20229200	OTHER EQUIPMENT MAINTENANCE SUPP
9339339	20231400	CLOTHING/PERSONAL SUPPLIES
9339339	20232200	CUSTODIAL SUPPLIES
	20243700	Laboratory (Medical)-Service/Drug Testing
9339339	20244300	MEDICAL SERVICE
9339339	20244400	MEDICAL SUPPLIES
	20250605	SERVICE FEES (Bank Loan Item)
9339339	20250700	ASSESSMENT/COLLECTIONS SERVICES
9339339	20252100	TEMPORARY SERVICES
9339339	20253100	LEGAL SERVICES

2,360.78	3,091.00	3,000.00	2,127.00	3,300.00
821.36	1,895.00	2,000.00	1,658.00	2,200.00
-	-			0.00
28,587.59	26,988.00	35,000.00	22,000.00	38,500.00
761.68	2,531.00	3,500.00	2,005.47	3,850.00
503.32	1,608.00	500.00	2,198.89	550.00
4,626.00	2,473.00	4,000.00	4,000.00	4,400.00
5,874.11	1,267.00	4,000.00	6,000.00	4,400.00
1,318.10	242.00	500.00	600.00	550.00
4,055.96	4,552.00	5,000.00	4,000.00	5,500.00
-	-			0.00
-	2,001.00	1,000.00	1,665.78	1,100.00
-	-	500.00	-	550.00
3,569.17	563.00	-		0.00
565.76	202.00	500.00	200.00	550.00
600.00	-	2,000.00	-	2,200.00
-	-	2,000.00	-	2,200.00
-	27.00	100.00	308.25	110.00
5,012.63	5,361.00	6,000.00	5,000.00	6,600.00
-	-	100.00	50.00	110.00
	212.00	200.00	225.00	220.00
67.33	-	300.00	141.17	330.00
-	3,506.00	-		0.00
7,859.64	7,935.00	7,900.00	7,269.00	8,690.00
-	-	-		0.00
9,407.22	5,568.00	8,000.00	5,000.00	8,800.00

9339339	20255100	PLANNING SERVICES	-	-			10,000.00
9339339	20257100	SECURITY SERVICES	26,110.00	18,850.00	25,000.00	6,863.78	5,000.00
9339339	20258200	PUBLIC RELATIONS SERVICES	2,651.33	1,800.00	2,000.00	1,100.00	1,512.00
9339339	20259100	OTHER PROFESSIONAL SERVICES	4,798.94	(1,500.00)	-	14,090.00	5,500.00
9339339	20281100	DATA PROCESSING SERVICES	2,260.00	2,308.00	2,500.00	108.00	2,750.00
9339339	20281201	HARDWARE	1,300.64	1,400.00	-		0.00
	20281210	PC LAPTOP PRINTER (Copier Purchase)	-	1,401.00	-		0.00
9339339	20281265	APPLICATION SOFTWARE MAINT LICENSE	3,360.46	2,815.00	3,000.00	2,815.00	3,300.00
9339339	20281304	Sales Tax Adj-Board of EQ	-	-	-		0.00
9339339	20281700	ELECTION SERVICES	1,887.00	-	15,000.00	1,887.00	0.00
9339339	20281900	REGISTRATION SERVICES	-	-	-		0.00
9339339	20283102	MILEAGE	170.36	86.00	500.00	306.00	550.00
9339339	20285100	RECREATIONAL SERVICES	-	-	3,000.00	-	3,300.00
9339339	20285200	RECREATIONAL SUPPLIES	2,950.35	846.00	3,000.00	2,213.37	3,300.00
9339339	20285300	RECREATIONAL SUPPLIES (P-S) (Used for After School Supplies)	-	-	-	-	-
9339339	20289800	OTHER OPERATING EXPENSE - SUPPLIES (Pet Waste Stations / Supplies)	196.52	666.00	200.00	268.25	220.00
9339339	20289900	OTHER OPERATING EXPENSE - SERVICE (Yrly Fire Extinguisher)	-	109.00	200.00	183.87	220.00
9339339	20291300	AUDITOR/CONTROLLER SERVICES	5,495.00	5,495.00	6,500.00	6,500.00	7,150.00
9339339	20291500	COMPASS COSTS	987.83	988.00	1,072.00	1,071.83	1,180.00
9339339	20291700	GENERAL SERVICES ALARM SERVICES	1,766.52	1,807.00	2,000.00	3,902.35	4,928.00
9339339	20298700	GS TELEPHONE SERVICES	3,597.77	3,613.00	4,000.00	3,787.00	4,400.00
9339339	20298701	CELL PHONES	987.67	1,809.00	1,500.00	1,414.00	1,650.00
9339339	20299909	EXPENDITURE REIMBURSEMENTS	6,990.00	21,649.00	20,000.00	33,895.77	22,000.00
Object 20			229,910.33	249,470.00	331,755.00	294,984.11	344,572.00
9339339	30321000	INTEREST EXPENSE	9,687.89	8,466.00	7,191.00	7,190.04	5,860.00

9339339	30323000	LEASE OBLIGATION RETIREMENT	27,900.00	29,200.00	30,400.00	30,400.00	31,800.00
9339339	30345000	TAX/LICENSES/ASSESSMENTS	703.64	704.00	704.00	703.64	775.00
Object 30			38,291.53	38,370.00	38,295.00	38,293.68	38,435.00
9339339	42420100	BUILDINGS	-	-			450,000.00
9339339	42420110	LEASEHOLD IMPROVEMENTS	-	-			
9339339	42420200	STRUCTURES	-	-			
Object 42			-	-	-	-	450,000.00
	43430300	Equip SD Non Rec	-	28,311.00	-		
Object 43			-	28,311.00	-	-	-

9339339	45450300	INFRASTRUCTURE-SD-NON-RECON	-	-			
Object 45			-	-			-
9349339	46460300	OTHER INTANGIBLE ASSET-SPEC DIST	-	-			
Object 46			-	-		-	-
9339339	79790100	CONTINGENCY APPR	-		555,977.00	-	100,000.00
Object 79			-	-	555,977.00	-	100,000.00
FUND CENTER 9339339 total expenditures			816,515.02	613,599.00	1,266,139.00	639,504.52	1,333,645.00
			History Expense FY 20-21	History Expense FY 21-22	Actual Adopted 22-23	Ending Projection For FY 21-22	Preliminary Budget FY 23-24

For ADOPTION @ 6/15/2023 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2023-24

PRELIMINARY BUDGET

DISTRICT NAME:ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339A

DESCRIPTION	GL Code	LAND 41410100	BUILDING 42420100	STRUCTURES & IMPROVEMENT	EQUIPMENT 43430300
				42420200	
HSP Shop Building				450,000	
TOTAL FUND 339A		-	-	450,000	-

Meeting Date June 15, 2023		Item # 6 d
		Old Business
Subject: Adopt Board Resolution 2023-03 approving the Preliminary FY 2023-24 339D District Projects Budget and authorize submission to the County Finance Department.		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
Objective Adopt Board Resolution 2023-03 approving the Preliminary FY 2023-24 Budget for 339D District Projects Fund and authorize submission to the County Finance Department.		
Background The preliminary budget is a place holder for the District to operate at the beginning of each new fiscal year. Per the County Department of Finance, preliminaries budgets need to be adopted and submitted by the end of each June and the final budget presented in August and delivered to the County by September 1 st of each year.		
Analysis The Board must adopt the budget at this meeting, so that it can be delivered to the County by no later than June 30 th , 2023.		
Budget/Cost Information This agenda item will adopt the District’s preliminary 339D District Projects FY 2023-24 budget.		
Proposed Action Adopt Board Resolution 2023-03 approving the Preliminary FY 2023-24 Budget for 339D.		
Alternative Actions Defer action and meet at a special meeting prior to the deadline of June 30, 2023.		
Coordination and Review This is a standard practice of the Board.	Attachment(s) Resolution 2023-03 and preliminary 339D District Projects budget.	

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS
County of Sacramento, State of California
RESOLUTION 2023-03
ADOPTING PRELIMINARY BUDGET FUND 339-D

WHEREAS, hearings have been ended during which time all additions and deletions to the PRELIMINARY BUDGET for FISCAL YEAR 2023-24 for FUND 339D were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Board Policy 1090 regarding the Budget Preparation of the Final Budget for the Fiscal Year 2023-24 for Fund 339-D be and is hereby adopted in accordance with the following:

1. Salaries and employee benefits	\$ 0.00
2. Services and Supplies	\$ 0.00
3. Other Charges	\$ 0.00
4. Fixed Assets	\$ 0.00
a. Land	\$ 0.00
b. Structures and Improvements	\$156,823.00
c. Equipment	\$ 0.00
5. Intangibles	\$ 0.00
6. Expenditure Transfers	\$ 0.00
7. Contingencies	\$ 0.00
8. Provision for reserve increases	\$ 0.00
TOTAL BUDGET REQUIREMENTS	\$ 156,823.00

BE IT FURTHER RESOLVED that means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available, and Property Taxes.

BE IT FURTHER RESOLVED that the Final Budget be and hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS: Financing Requirements Summary Schedule, Expenditure Detail Sheet, Revenue Detail Sheet and the Appropriations Limit Sheet.

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on June 15, 2023.

AYES:
NOES:
ABSENT:
ABSTAIN:

Chairperson, Board of Directors

Secretary Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Email: acrpd@acrpd.com

For ADOPTION @ 6/15/2023 Board Meeting

FISCAL YEAR 2023-24 PRELIMINARY BUDGET for 339D

FINANCING REQUIREMENTS SCHEDULE FOR FUND 339D DISTRICT PROJECTS - ARCADE CREEK RECREATION AND PARK

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>				
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>			\$ 156,823	
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ -	<u>RESERVES TO BE DECREASED</u>				
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-			
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-			
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>OTHER RESERVE DECREASE</u>	-			
<u>TAXES/LICENSES/ASSESSMENTS</u>						
<u>JUDGEMENTS/DAMAGES</u>	-					
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>	-			
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	-			
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ -	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>				
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	156,823	<u>TOTAL AVAILABLE FINANCING</u>			\$ 156,823	
<u>OBJECT 43 - EQUIPMENT</u>	-					
<u>OBJECT 44 - COMPUTER SOFTWARE</u>	\$ -					
<u>OBJECT 45 - INFRASTRUCTURE</u>	\$ -					
<u>OBJECT 46 - INTANGIBLES</u>						
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 156,823					
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ -	<u>FUND EQUITY SCHEDULE</u>	<u>EST. BALANCE</u>	<u>ADJUSTED FUND</u>		
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>		<u>RESERVES</u>	<u>AS OF 6/30/2023</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>BALANCE</u>
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	\$ -	\$ -		\$ -
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>ENCUMBRANCE</u>	-	-	-	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-	-	-	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE AVAILABLE</u>				
<u>GENERAL RESERVES</u>			10,157	-	-	10,157
<u>OTHER RESERVES</u>		<u>TOTALS</u>	\$ 10,157	\$ -	\$ -	\$ 10,157
<u>TOTAL BUDGETARY REQUIREMENT</u>	156,823	<u>APPROPRIATIONS LIMIT</u>	\$ -			
<u>TOTAL DIFFERENCE:</u>	\$ -	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	-			
		<u>OVER/UNDER LIMIT</u>	\$ -			

For Adoption @ 6/15/2023 Board Meeting

Revenues

REVENUE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY 339D

District Projects

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	Revenue History FY 20-21 Received	Actual Adopted 21-22 Received	Actual Adopted 22-23 Final	Ending Projection FY 22-23	Preliminary Budget FY 23-24
FUND	339 D	ARCADE CREEK REC & PARK DISTRICT					
9339343	94941000	INTEREST INCOME	(253.00)	(720.00)	-		-
9339343	94941105	Contributions Special Dist (SPF/Donations/Etc)	-	-	-	-	
Object 94			(253.00)	(720.00)	-	-	-
9339343	95952900	In Lieu Taxes -	-	-			
9339343	95956300	STATE-FED GRANTS (Dist Proj/Bridge Proj)	-	-			
"	"	STATE-FED GRANTS (Dist Proj/Per Capita Funds)	-	-	(147,427.00)		(128,407.00)
9339343	95956900	STATE AID OTHER MISC PROG (339I-Impact Fees)	(45,000.00)	(45,012.00)	(175,044.00)		(28,416.00)
9339343	95956910	STATE MATCH (Umpqua Line of Credit)	-	-		-	
Object 95			(45,000.00)	(45,012.00)	(322,471.00)	-	(156,823.00)
9339343	8036000	Appropriations					
FUND CENTER 9339343			(45,253.00)	(45,732.00)	(322,471.00)	-	(156,823.00)
FUND TOTAL 339D District Projects			(45,253.00)	(45,732.00)	(322,471.00)	-	(156,823.00)
			Revenue History FY 20-21	Actual Adopted 21-22	Actual Adopted 22-23	Ending Projection FY 21-22	Preliminary Budget FY 23-24
REVENUE DISTRICT TOTAL (supplied by County) 339A + 339D			(821,782)	(860,735)	(1,032,633)	0	

For ADOPTION @ 6/15/2023 Board Meeting

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDG|339D

SPECIAL DISTRICT - ARCADE CREEK RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	History Expenses FY 2020-21 Actual	History Expense FY 21-22 Actual	Actual Adopted 22-23 Final	Ending Projection FY 22-23	Preliminary Budget FY 23-24
FUND	339 D	ARCADE CREEK RECREATION AND PARK DISTRICT					
9339343	20227504	MISCELLANEOUS			31,410.00	31,410.00	
		Object 20			31,410.00	31,410.00	-
	42420100	BUILDINGS	75.25				
9339343	42420110	LEASEHOLD IMP (OAKDALE PARK)		-			-
9339343	42420200	STRUCTURES (ACP Park Improvements)	841.12	53,409.00	322,471.00	165,648.39	156,823.00
		Object 42	916.37	53,409.00	322,471.00	165,648.39	156,823.00
9339343	43430300	EQUIPMENT -SD - NON-RECON (New Play Equip)	-	11,016.00			
		Object 43	-	11,016.00	-	-	-
9339343	45450300	INFRASTRUCTURE (BRIDGE PROJECT)	-	-			
		Object 45	-	-	-	-	-
9339343	46460300	INTANGIBLES (HSP site plan & location)	-	-			
9339343	46461300	INTANGIBLES	-	-			
		Object 46	-	-	-	-	-
FUND CENTER 9339343			916.37	64,425.00	353,881.00	197,058.39	156,823.00
FUND TOTAL 339 D			916.37	64,425.00	353,881.00	197,058.39	156,823.00
			History Expenses FY 2020-21	History Expense FY 21-22	Actual Adopted 22-23	Ending Projection FY 22-23	Preliminary Budget FY 23-24

For ADOPTION @ 6/15/2023 Board Meeting

FIXED ASSETS TO BE ACQUIRED

FISCAL YEAR 2023-24

PRELIMINARY BUDGET

DISTRICT NAME: ARCADE CREEK RECREATION AND PARK DISTRICT - FOR FUND 339D District Projects

DESCRIPTION	GL Code	STRUCTURES &		EQUIPMENT	COMPUTER SOFTWARE	INFRASTRUCTURE	INTANGIBLE
		BUILDING 42420100	IMPROVEMENT 42420200				
Buildings - Repair/ADA & HSP Improvements							
Arcade Creek Park Improvement Project							0
ACP Improvements (Prop 68 Per Capita			128,407				
ACP Restroom			28,416				
Pedestrian Bridge RTP Grant Project							
Community Center residing							
HSP Site Plans & Location							
		0	156,823	0	0	0	0

Arcade Creek Recreation and Park District

Meeting Date June 15, 2023		Item # 6e Old Business
Subject: Meeting with Staples Construction		
Initiated or requested by <input type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Objective To get clarity on why Staples Construction has been unable to get permits required for the prep work for the restroom building from Sacramento County.		
Background Staples Construction, Public Restroom Company and I have been working on this project for close to a year and have not been able to acquire permits. There have been many attempts to get this project done and failed. Engineers dropped out or were too busy to take the job, a permit expediter who never came through etc. Mike Hanson and I met with JT Turpin and Mark Hodge on April 11, 2023 to discuss our progress. I also requested Project Manager Virg Anderson to see if he can assist. Virg jumped in and made headway with the plans. Virg will be paid for all the work on the permits by Staples Construction up to \$4,000. We are coordination with Staples Construction, Sacramento Area Sewer District and with Sacramento County.		
Budget/Cost Information This project is funded by the Prop 68 grant.		
Verbal update will be given at the 6/15/2023 meeting.		
Coordination and Review This is a standard practice of the Board.		Attachment(s)

Meeting Date June 15, 2023		Item # 6a Old Business
Subject: Options to improve maintenance building		
Initiated or requested by Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
Objective To provide 3 options for the maintenance building renovation which will be presented by Project Manager, Virg Anderson		
Background The maintenance shop was built in the early 1950's and the construction at that time period are assumed to have lead and asbestos used in their construction. Virg found an asbestos company he has worked for in the past that we contacted. The price was reasonable at \$4,558.		
Budget/Cost Information A budget was set for up to \$450,00 to make improvements to this building. Project Manager, Virg Anderson will go out to bid on which ever design choice the Board of Directors decide on at this meeting. This bid process will take a few months at the least possibly more to get results on and we take the lowest sealed bid.		
Coordination and Review This is a standard practice of the Board.	Attachment(s) Report by Virg Anderson on Maintenance building	



Anderson Project Management Solutions

*Providing project management and inspection services
for park and recreational construction projects*

AndersonPMS@mycci.net

Virg Anderson - (916) 764-8995

May, 2023

Lisa Gonzalez

General Manager

Arcade Creek Recreation and Park District

RE: Options to improve Maintenance Building.

The maintenance building was built circa mid 1950's and buildings constructed during this time period are assumed to have lead and asbestos used in their construction.

General Observations of the Maintenance Building

FIRST STORY

The first story is made of concrete block. The East side of the two story portion has settled and mortar joints shows signs of settling leaving a gaps that follows the mortar joint. Block appear to be in good condition, Doors are of steel construction and appear sound and well maintained.

A leading cause of cracking in concrete masonry walls is differential settlement due to uneven support of the foundation. Due to the highly complicated and problematic nature of such cracks, the District is encouraged to seek the aid of a qualified design professional for recommendations on corrective actions for differential settlement.

If the settling is determined to be not extensive, confined primarily to the mortar joints, and relatively stable in width, (nonstructural in nature) it may be possible to repoint the crack and seal the repair.

SECOND STORY

Portions of the siding shingles are broken or missing, the vapor barrier is missing in spots exposing sections of the exterior shear wall, Dry Rot has been observed in the exposed wood of the second story. Wood adjacent to and under the windows and door openings are likely to have dry rot also.

Dry rot is wood decay caused by fungi. When dry rot occurs, the fungi break down cellulose and hemicellulose, the components which give the wood strength and resilience. This leaves the wood in a weakened state. The fungus grows with moisture and when the moisture is taken away, it produces spores which will further destroy the wood when moisture levels rise above 20%. Although there are chemicals that can be used to kill the fungus, the weakened wood remains and physically cannot perform the function as it was originally intended.

It is understood that the District would like to remedy the hazardous materials in this building in the most cost efficient way and improve the aesthetics of the building.

FIRST STEP

Recommended action items to resolve issues prior to requesting proposals from contractors:

- A) Have the building tested for lead asbestos and dry rot. This must be done to access the hazard to workers prior to subjecting them to a hazardous environment.
- B) Have a structural engineer evaluate the settling of the South East corner of the building.
- C) Decide what work will be done, draw plans for that work and then pull the necessary permits. *Check with the County to see which permits would be applicable and the cost for the permits, i.e. Asbestos Abatement, Dry Rot Repair, Partial Demolition, Siding Replacement/Repair, or Roof Replacement as might be performed during the course of this project.*
(Sac County Building Permits - 827 7th Street, Suite 102, Sacramento, California 95814)

Prepare RFP's (Request For Proposals) to:

- a.) Remove asbestos and lead from second story of the maintenance building
Sac County Permit needed to remove asbestos.
- b.) Mitigate the cracks in the mortar caused by the settling of the building.
Depending on the determination by engineer, a permit may not be needed.

At this point there are several ways to go, listed from least expensive to most expensive.

1.) Request proposals to remove the shear wall as the structural integrity has been compromised by the Dry Rot. Install vapor barrier and T11 siding over the Studs. This is not recommended to do if the studs have dry rot as the dry rot should be replaced when found. If the dry rot is limited only to the sheer bracing and not the studs, then using T11 siding will return the shear to the wall and be a good repair and will be the least expensive option. The siding will need to be primed and painted.

2.) Request proposals to remove second story and replace roof to match north end of building's roof, matching slope and materials. Continue gutters along new roof and install gutter screen on all gutters.

3.) Request proposals to remove and repair the dry rot related to the second story, replace studs and siding with vapor barrier and T11 siding.

4.) Request proposals to remove the second story portion of the building, reframe roof to match the north end and replace entire roof with standing seam metal roof. Repair trim and paint the building.

Please let me know if you have any questions.

I'm looking forward to working with your project,



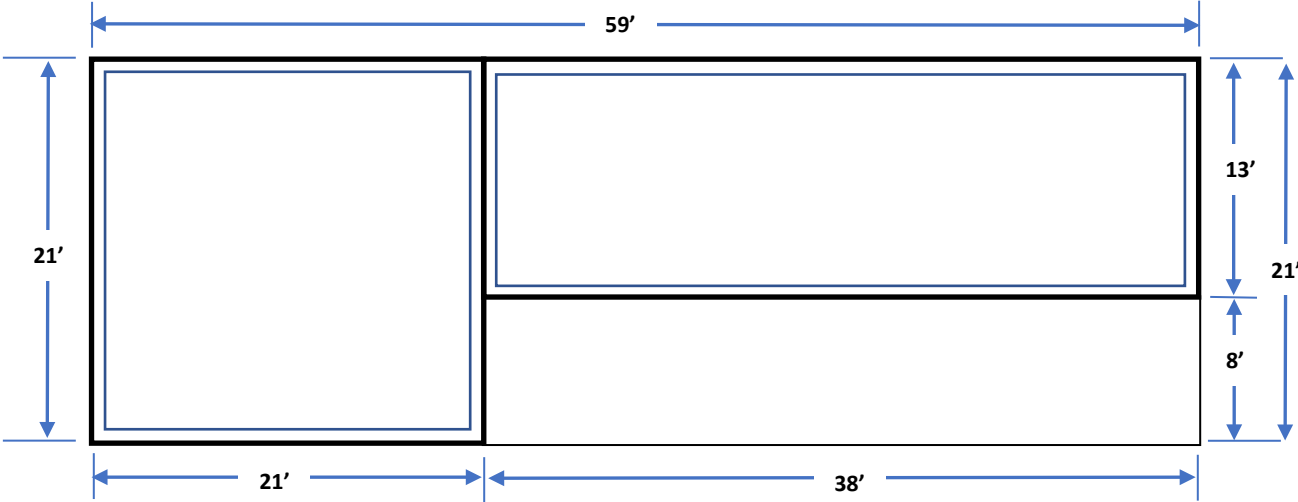
Virg Anderson

Anderson Project Management Solutions

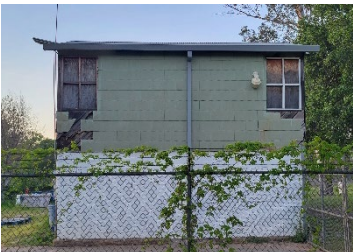
916-764-8995

Arcade Creek Recreation and Park District
MAINTENANCE BUILDING

4855 Hamilton St., Sacramento, CA. 95841



North View



South View



West View



South East View



East View



North East View

Meeting Date: June 15, 2023		Item # 6g Old Business
Subject: Revised SMUD Complete Energy Solutions Proposal		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i>
<p>Objective To save money on our utility bills for the future by replacing LED lighting in the small & large buildings and outdoor lights on the buildings.</p> <p>Background SMUD was invited to attend a board meeting to discuss the Complete Energy Solutions Proposal. The General Manager worked with SMUD for a few months. The first proposal was on the agenda for the May 18, 2023 Board Meeting. The Board asked for changes to the proposal, and we were sent a new proposal with those changes on May 22, 2023.</p> <p>Analysis The out-of-pocket cost was reduced by \$7,770 from the first proposal. The cost is \$16,202.99.</p> <p>Budget/Cost Information The savings over time will be \$180.94 per month, \$2,279.29 annually, and \$11,396.47 over 5 years.</p> <p>Proposed Action Direct General Manger to sign the new contract with SMUD.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Revised contract received May 22, 2023



SMUD Complete Energy Solutions Proposal

Arcade Creek Rec & Park
May 22, 2023

Prepared for:

Arcade Creek Rec & Park
4855 Hamilton Street
Sacramento, CA 95841

This program is brought to you by SMUD and delivered by TRC and Brighton Energy.





Lisa Gonzalez
4855 Hamilton Street
Sacramento, CA 95841

Hello Lisa Gonzalez,

Welcome to the Complete Energy Solutions (CES) program. We know how important it is to manage the energy costs for your business. By participating in this program, you can complete comprehensive energy retrofits and upgrades to ensure long-term energy and carbon reduction savings. Our goal is to help you offset some of the up-front costs, so you can improve your energy systems without adding financial stress.

As your energy advisor, I'm here to guide you through the entire process and will help you review the assessment proposal, navigate the installation process, confirm upgrades are completed and ensure you receive your incentive in a timely manner. If financing is needed, I can provide options through the National Energy Improvement Fund's (NEIF) online financing portal, which matches customer energy efficiency and gas-to-electric conversion projects with available financing options.

We're here for you. We will support you beyond project completion to make sure your business can take advantage of other SMUD solutions.

Sincerely,

Tanya Privalov

tanya@brightonenergy.net

Proposal Overview: Savings and Costs

This overview section outlines all the available measures for your business. The following sections will provide more detail on each measure category. After you have reviewed, please initial below next to each work order you approve.

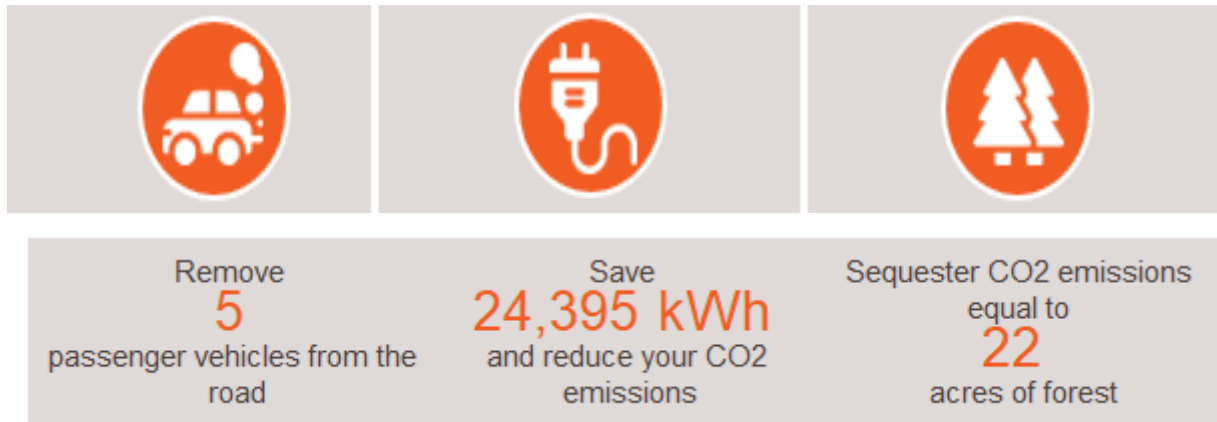
Your proposed energy efficiency measures

Project Scope	Electricity Saved (annual kWh)	Simple Payback (yrs)	Monthly Savings (\$)	Annual Savings (\$)	5 Year Savings (\$)
Lighting	24,395.37	4.87	\$277.5	\$3,329.97	\$16,649.84
Total	24,395.37		\$277.5	\$3,329.97	\$16,649.84

Project impact

Environmental benefits

By implementing the energy efficiency measures outlined in this proposal, your first year project impact will be:



Proposal Overview – Project Costs Summary

Project Scope	Material Cost (\$)	Labor Cost (\$)	SMUD Incentive (\$)	Customer Cost (\$)
Lighting	\$8,628.48	\$10,258	\$2,683.49	\$16,202.99
Total	\$8,628.48	\$10,258	\$2,683.49	\$16,202.99

Initial to approve work order(s):

Lighting _____

Go Electric

Electrification projects can substantially change a load profile. The CES team can assist with the future load impacts and help to determine if the existing infrastructure is adequately sized via the submittal of a SMUD Infrastructure Capacity Evaluation (ICE).

Benefits

California's buildings represent about 25% of the state's total greenhouse gas emissions. Making the switch to electric and removing fossil fuels, is an important part of a comprehensive energy strategy contributing to greenhouse gas reductions. Consider these benefits:

- **Greenhouse gas reduction:** Eliminating natural gas for cooking, space heating and water heating within your commercial property reduces greenhouse gas emissions by 25 to 46 percent.
- **Maintenance costs:** Eliminates routine checks, maintenance and repair of natural gas infrastructure.
- **Heat pumps for space heating and water heating:** Replacing your gas-fired heating equipment with electric heat pumps is a step towards a more efficient, healthier community. While a gas-fired unit works by burning natural gas to create heat, a heat pump works by moving heat. Heat is moved from the surrounding air to heat your building or water. Because a heat pump is moving energy as opposed to creating it, a heat pump can be greater than three times more efficient than a gas-fired unit.
- **Induction cooking:** Induction cooktops are not only safe and energy efficient, but they also improve your kitchen's air quality compared to a gas-fired stovetop. Induction cooktops produce zero kitchen pollution while natural gas stoves can release carbon monoxide, formaldehyde and other harmful pollutants into the air. Because the cooktop's heat is focused on the pan and nowhere else, less heat is wasted, leading to a cooler kitchen and reducing the risk of burns and accidental fires.
- **Contribution to SMUD's 2030 Zero Carbon Plan:** By switching from gas to electric equipment, you are reducing your carbon impact and positively impacting the environment. SMUD's ambitious goal of reaching zero carbon emissions in the power supply by 2030 cannot be done without customers or community partners, and your participation will help in reaching the goal.

Automated Demand Response (ADR)

Benefits

SMUD can help your business control its energy use by integrating automated demand response capabilities into your HVAC systems. Once the technology is installed, the systems will automatically scale back energy use when demand for energy is highest. This goes into effect only during peak hours on Conservation Days, from June 1 through September 30. Plus, you can choose how your facility will respond when a limited number of Conservation Days are called. Consider these benefits:

- Enhance your energy performance and get paid for it
- Manage systems automatically to scale back during peak hours on Conservation Days
- Improve system performance

Incentives

- \$5/thermostat per season (season is June through September) through December 31, 2023
- Additional incentives for installing the necessary communicating smart thermostats

Requirements

- Reduce your energy consumption for a minimum of two consecutive hours during peak times
- Achieve a minimum 50% of the load reduction goal each hour on at least eight Conservation Days between June 1 and Sep. 30

Commercial electric vehicle (EV)

Electrification projects can substantially change a load profile. The CES team can assist with the future load impacts and help to determine if the existing infrastructure is adequately sized via the submittal of a SMUD Infrastructure Capacity Evaluation (ICE).

SMUD offers incentives for EV charger installations within its service territory.

Product requirements

- All EVSE must be J1772 or CHAdeMO handled or charging port equipped
- SMUD's Commercial EV incentivized projects can participate or stack incentives from other programs and state grant opportunities

Site requirements

- EVSE must be located at and powered by a SMUD commercial account
- Properties that have both SMUD participating EV chargers and non-participating EV chargers will not be eligible for EV vehicle incentives

Electrical and metering requirements

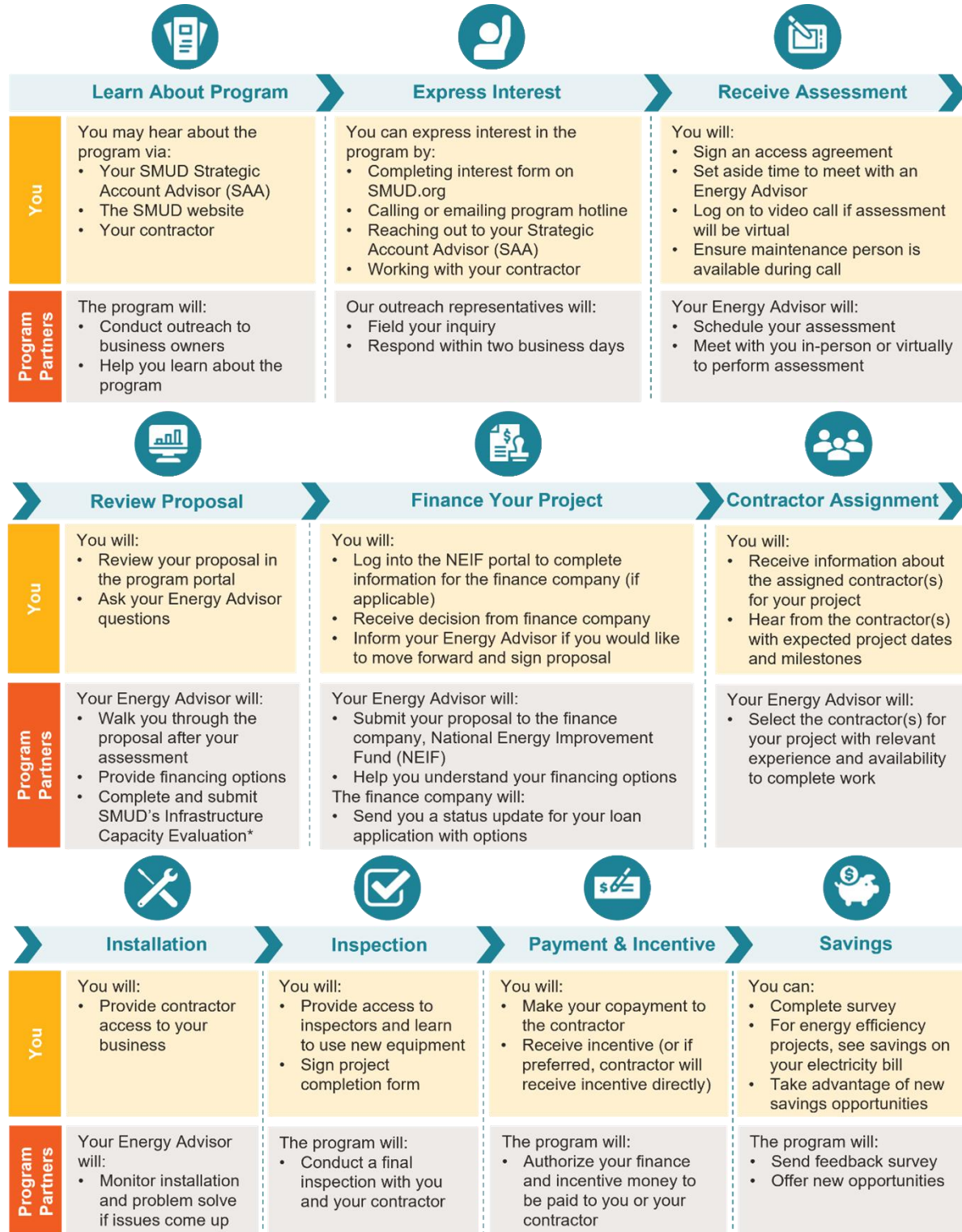
- Electric Vehicle Supply Equipment (EVSE) is subject to SMUD's Electrical Service Requirements. The contractor selected for EVSE installations will need to comply with both requirements: T017 (Commercial Electric Vehicle Program Engineering Specification) and T004 (Commercial and Industrial Engineering Specification).
- All EV chargers on site must be recorded through a SMUD EV data meter

Lighting Project scope

Location	AHO	Existing Equipment			Recommended Upgrade:			kWH Saved
		Existing Fixture Quantity	Existing Wattage	Existing Fixture Description	Proposed Fixture Quantity	Proposed Fixture Description	Proposed Wattage	
Exterior Office	4368	4	61	CFL, 50W, twin, electronic ballast	4	20W WALL PACK 5000K - LEDONE	20	716.35
Exterior Office (Courtel Lighting)	4368	3	464	High Pressure Sodium, (1) 400W lamp	3	20W WALL PACK 5000K - LEDONE	20	5,818.18
Interior Lg. Bldg	3380	35	74	Fluorescent, 48" (2) T12 lamps	35	23W 2x4 FLAT PANEL RETROFIT KIT MW MCCT - ESPEN	23	6,274.63
Interior Lg. Bldg exit signs	3380	3	29	Incandescent 40W equivalent (29W halogen)	3	EXIT LIGHT BAR - GREEN	3	274.18
Exterior Lg. Bldg Wallpacks	4368	9	66	CFL, 26W, quad, 2-lamp, mag ballast	9	20W WALL PACK 5000K - LEDONE	20	1,808.35
Exterior Lg. Bldg Cans	4368	8	66	CFL, 26W, quad, 2-lamp, mag ballast	8	12W 8" CAN RETROFIT MW MCCT - LEDONE	10	1,956.86
Interior Sm Bldg Exit Signs	8736	4	29	Incandescent 40W equivalent (29W halogen)	4	EXIT LIGHT BAR - GREEN	3	944.88
Interior Sm Bldg	3380	19	114	Fluorescent, 48" (3) T12 lamps	19	23W 2x4 FLAT PANEL RETROFIT KIT MW MCCT - ESPEN	23	6,077.78
Exterior Public RR Canopy	4368	2	75	Incandescent 75W	2	15W PAR38 5000K	15	524.16

		Existing Equipment			Recommended Upgrade:			
Location	AHO	Existing Fixture Quantity	Existing Wattage	Existing Fixture Description	Proposed Fixture Quantity	Proposed Fixture Description	Proposed Wattage	kWH Saved
Miscellaneous				Lift Fee	1			
Miscellaneous				Recycle Fee	1			

Customer journey



*Mandatory submittal for all EV and Go Electric projects that could add load to a site

Customer participation agreement

Lisa Gonzalez
4855 Hamilton Street
Sacramento, CA 95841

By signing this Customer Participation Agreement (“Agreement”), Customer (the business entity listed above) agrees to the following Terms and Conditions:

Measures and Incentives:

I have reviewed the Energy Efficiency Upgrade Summary and Report (“Report”) provided by the Complete Energy Solutions Program (“Complete Energy Solutions”, “CES” or “Program”), a copy of which is attached to this Agreement. I agree that to the best of my knowledge the schedule of operations contained in the Report accurately describes the hours of operation at the facility listed above. I understand that the energy efficiency, electric vehicle, and Go-Electric measures described in the Report represent an estimate of expected energy savings and/or bill impacts, and that Complete Energy Solutions does not guarantee a specific level of cost savings from the implementation of the proposed energy efficiency measures (collectively, the “Project”). Complete Energy Solutions is administering the Project on the Customer’s behalf. Customer agrees to participate in SMUD’s Complete Energy Solutions Program provided in partnership with TRC Companies. Incentives for energy savings are calculated using the appropriate baseline to exceed California Title 20 and Title 24 standards. New products ordered, purchased, or installed prior to 4/1/20 or after 12/31/23 do not qualify for an incentive.

Resale products, products leased, rebuilt, rented, received from warranty of insurance claims, exchanged, won as a prize, or new parts installed in existing products do not qualify for incentives. SMUD is not responsible for the economic and technical feasibility, operational capability, and reliability of the Project.

Program Dates:

To be eligible for incentives, all projects must be installed and completed before December 31, 2023. Funding of incentives is distributed on a first-come first-served basis.

Project Commitment and Installation Completion Process:

I understand that I must have a signed Site Access Agreement on file to confirm Program eligibility, as well as this signed Customer Participation Agreement to initiate installation. For each work order, I agree to have Complete Energy Solutions contact (a) participating contractor(s) (“Contractor”) who will perform a walk-through inspection, review the scope of the Projects outlined in the Report, and schedule the Project installation at a time that is mutually agreeable to all parties. I understand that the total installed costs for the components of the Project are described in the attached listing of individual work orders. Costs for correcting electrical code violations are not included in the costs quoted above and are not covered by the Program. Any electrical code violations found during the Contractors’ inspections or during installation will be cause for the Contractor to stop work on the affected item(s) until such violations are corrected. I understand that the contractor walk-through may result in a Change Order due to specification or electrical code violations and that I will be notified and approve of any cost adjustments before additional work is completed.

Contractors are responsible for all on-site permitting and being properly equipped to conduct work on Program projects.



I will sign an agreement with each Contractor, which shall be solely between the Contractor and Customer, for the out-of-pocket portion of the Project costs. I understand that Complete Energy Solutions will provide an incentive, detailed in the work order listing, to offset the cost of the Project installations, and the incentive can be paid directly to the Contractors. I understand that I am responsible for paying the balance of the agreed-to contract price after incentive payment and that payment is due to the Contractor upon completion of the individual work order. By enrolling in the Program, I agree not to seek reimbursement from any other energy efficiency program for the same measures incentivized under other programs. I understand that I am responsible for reimbursing the Program should I receive other incentive payments for the same measures. At the completion of the Project, I agree to sign the Customer Acceptance/Project Completion Form presented by the Contractor on TRC Companies' behalf.

The value of incentives and direct installations is taxable, excluding energy efficiency related items. Program will report incentives and direct installations greater than \$600 to the IRS unless you are exempt. Please consult your tax advisor concerning the taxability of incentives. The Customer, not the Program, is responsible for any taxes imposed as a result of your receipt of incentives from this Program. Form 1099 will be issued for the Customer, regardless of who the payee is, because the Customer receives the benefits of the incentives.

For projects involving added load to a customer site, a SMUD Infrastructure Capacity Evaluation (ICE) must be submitted and returned to analyze the available existing transformer capacity. The CES team will help to fill out the form and submit it to SMUD. Additional load may require a Rule 16 application which requires a deposit, payable to SMUD, along with other associated infrastructure costs or fees. If a customer moves forward on a project in which the added load may exceed the existing infrastructure capacity, the CES team will work to identify all added costs or liabilities associated before the project commences.

I hereby authorize SMUD to share my business contact information with the Business Environmental Resource Center (BERC) of Sacramento County, for the purpose of qualifying my business for BERC programs, including BERC's Sacramento Area Sustainable Business program, following completion of project. This authorization will remain valid until revoked by me in writing. I may revoke this authorization at any time by providing written notice to SMUD. I hereby indemnify and forever hold SMUD harmless from any and all actions and causes of actions, suits, claims, attorney's fees, or demands against SMUD, which I or my heirs may have resulting from SMUD sharing my business contact information with BERC.

Customers receiving the SMUD Business Electricity Reports may see a change in the energy efficiency recommendations in future reports due to TRC Companies updating your business profile. Updating your business profile helps SMUD provide more relevant information in future reports.

Customer approval

I have read and understood the Terms and Conditions of this Agreement. I certify that the information I have provided is true and correct.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date set forth below.

- I agree to assign my incentive to the Contractor. I understand that whether I assign the incentive to the Contractor or not, I remain the beneficiary of the incentive(s) and may receive a Form 1099 for which I am responsible.

- Check this box if you do not agree to release the Project name, photos and other relevant Project information to SMUD Complete Energy Solutions, TRC (implementor), and their agents for use in reports, case studies and other materials for this Program.

- The Electric Vehicle Service Equipment (EVSE) incentives are handled and processed through a collaboration with SMUD and/or through the CALeVIP Program. I will follow SMUD's Electric Vehicle or CALeVIP guidelines if pursuing incentives.

As shown in the proposed items cost section, customer Out of Pocket Cost is \$16,202.99.

Customer
Customer Representative: Lisa Gonzalez
Arcade Creek Rec & Park
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Sacramento, CA 95841
Phone: (916) 297-2281
Email: lgonzalez@acrpdc.com

SMUD Complete Energy Solutions
Energy Advisor: Tanya Privalov
Brighton Energy
2701 Cottage Way, Suite 11
Sacramento, CA 95825
Phone: (916) 545-4780
Email: tanya@brightonenergy.net

Customer Representative's Title

Customer Representative's Printed Name

Customer Representative's Signature

Date

Arcade Creek Recreation and Park District

MEETING DATE: June 15, 2023

AGENDA ITEM: 8 Board Discussion

General discussion on topics for future meetings.