

Arcade Creek

Recreation and Park District

**BOARD OF DIRECTORS MEETING
THURSDAY FEBRUARY 17, 2021 @ 6:00 p.m.
At the Herzog Community Center Maple (Large) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA**

- 1. Call to Order and perform Roll Call. (Chair – Alex Vassar)**
- 2. Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
- 3. Announcements (Staff)**
- 4. Consent Agenda**-*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
 - a. Draft Meeting Minutes:** Finance-Budget Meeting 1/11/2022, Board Meeting 1/13/2022
 - b. FY 21-22 Period 7 Financial Reports 339A**
 - c. FY 21-22 Period 7 Financial Reports 339D**
 - d. FY 21-22 Period 7 Multi Accounts Revenue Reports**
 - e. FY 21-22 Period 7 Payroll Report**
 - f. FY 21-22 Period 7 Rental & Misc. Revenue Report Attributed To Stated Period**
 - g. Correspondence received and sent**
 - h. Patrol Report**
 - i. General Managers Report**
 - j. AB 361 Subsequent Resolution 2022-02**

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdpd@acrpdpd.com

5. Old Business:

- a. Update on Prop 68

6. New Business:

- a. Rescind Resolution 2019-08 with Resolution 2022-03, with regards to funds dedicated for projects at Hamilton Street Park
- b. Resolution 2022-04 Dedicate 339I Impact Fees to 339D District Projects for construction of the New Restroom Facility at Arcade Creek Park
- c. GovDeals A Liquidity Services Marketplace in reference to surplus items
- d. Receive the 2022 Sacramento County Annual Investment Policy of the Pooled Investment Fund
- e. Discussion – Redistricting under the California Voting Rights Act (CVRA)

7. Board Discussion

- a. General discussion on topics for future meetings

8. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday March 17, 2022, at 6:00 pm.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Tuesday January 11, 2022 – Finance - Budget Committee Meeting

Meeting held at the District Office

Call to Order and Perform Roll Call: Treasurer Amanda Gualderama called the meeting to order at 6:00 pm

Budget Committee Members Present: A. Gualderama, T. Dworetzky

Budget Committee Members Absent: None

Staff Members Present: Lisa Gonzalez, Kim Cook

Visitor(s): None

2. PUBLIC COMMENTS: None

3. BUSINESS

- a.** Quarters One and Two (July thru December) FY 2021-22 Budget Review

The Committee reviewed the reports supplied.

Director A. Gualderama liked the new reporting method that is currently being produced. She informed staff that information regarding the Object 10's Salaries and Wages and Objects 90's Revenues did not need to be produced, the focus was on Object 20's Service and Supplies.

- b.** ACP Projects Review

Staff provided an update on the projects that are being currently worked on.

Discussion took place on moving funds from the District 339I Impact Fees account to provide cash flow to begin the process and pay for the new restroom facility that is being purchased.

Treasurer adjourned the meeting at 7:07 pm.

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday January 13, 2022 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Maple (Large) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: Alex Vassar, Amanda Gualderama, Travis Dworetzky

Board Members Absent: Michael Hanson

One Vacant Seat

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS:

None

3. ANNOUNCEMENTS:

None

4. CONSENT ITEMS:

- a. **Meeting Minutes:** Board Meeting 12/16/2021
- b. FY 21-22 Period 6 **Financial Reports 339A**
- c. FY 21-22 Period 6 **Financial Reports 339D**
- d. FY 21-22 Period 6 **Multi Accounts Revenue Reports**
- e. FY 21-22 Period 6 **Payroll Report**
- f. FY 21-22 Period 6 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. Patrol Report
- i. General Manager's Report
- j. AB 361 Subsequent Resolution 2022-01

Director A. Gualderama expressed her thanks to the District Staff for the new finance reporting format.

MINUTES of Board of Directors Meeting

January 13, 2022

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4. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to approve consent items as presented.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 0 Abstained, 1 Vacant
Ayes: A. Gualderama T. Dworetzky, A. Vassar
Absent: M. Hanson
Abstained:

5. OLD BUSINESS:

- a. Appoint to fill vacancy on ACRPD Board

Motion No. 2: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to nominate and appoint Scott Miller to fill the vacated seat left by Christopher Juell, the term is scheduled to end 11/2022.

Motion Carried: 3 Ayes, 0 Noes, 1 Absent, 0 Abstained, 1 Vacant
Ayes: A. Gualderama T. Dworetzky, A. Vassar
Absent: M. Hanson
Abstained:

Chairperson A. Vassar administered the Oath Of Office to Scott Miller.

- b. Nominate and vote for Board Officers Positions for 2022

Positions up for election; Chair, Vice-Chair, Secretary/Treasurer

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to nominate Alex Vassar to retain the seat as Chair.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Gualderama T. Dworetzky, A. Vassar, S. Miller
Absent: M. Hanson
Abstained:

Motion No. 4: It was moved by Director T. Dworetzky and seconded by Director A. Gualderama to nominate Michael Hanson to retain the seat as Vice-Chair.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Gualderama T. Dworetzky, A. Vassar, S. Miller
Absent: M. Hanson
Abstained:

MINUTES of Board of Directors Meeting

January 13, 2022

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5. OLD BUSINESS: (cont.)

Motion No. 5: It was moved by Director S, Miller and seconded by Director T. Dworetzky to nominate Amanda Gualderama to retain the seat as Secretary/Treasurer.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Gualderama T. Dworetzky, A. Vassar, S. Miller
Absent: M. Hanson
Abstained:

c. Additional Discussion to Determine the monthly District Board meeting day and time for 2022

Motion No. 6: It was moved by Director A. Gualderama and seconded by Director T. Dworetzky to move the monthly Board meeting to the 3rd Thursday of each month, effective February 17, 2022.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Gualderama T. Dworetzky, A. Vassar, S. Miller
Absent: M. Hanson
Abstained:

d. Prop 68 Update

Directors received update.

6. NEW BUSINESS:

a. Determine the need to Transfer 339I funds for project(s) at ACP

The Board received information regarding the need to transfer funds from 339I Impact Fees to 339D District Projects to have funds available to process and pay claims (invoices) for the new restroom building project at Arcade Creek Park once the project gets underway.

Staff will be preparing a resolution specifying an amount to dedicate and move for the purpose stated.

b. Determine the need for a Board Retreat for 2022

Decision was made to meet on April 30, 2022, time and location to be determined at a later date. The main topic of discussion will be the current Districts Master Plan.

7. BOARD DISCUSSION:

Director S. Miller requested that the topic of the tennis and volleyball nets be placed on the agenda.

8. ADJOURNMENT OF THE MEETING.

Chairperson A. Vassar adjourned the meeting at 6:36 pm by acclamation of the Board.

**ACRPD 2021 - 2022
339A Budget Report**

**January 2022
Period 7 of 13**

FYTD Completed = 54%

CODE	CATEGORIES	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
10111000	Salaries and Wages - Reg F/T Staff	186,776.00	15,883.07	100,176.36	86,599.64	54%
"	Part-time Salaries			-		-0-
"	P/T Monitors	29,400.00	1,425.00	11,160.00	18,240.00	38%
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
10112400	Salaries & Wages - Commission & Brds	3,500.00	300.00	1,600.00	1,900.00	46%
10113200	Salaries & Wages - Time/one half (OT)	2,500.00	2.75	1,331.00	1,169.00	53%
"	Salaries/Wages - Strt Time OT(No Retirment Contribution)	1,000.00	165.00	783.75	216.25	78%
10121000	Retirement - Employer Cost (@ 10.34%)	12,235.00	937.32	6,415.07	5,819.93	52%
"	Retirement - Employer Cost (@ 8.650%)	7,078.00	589.76	2,948.80	4,129.20	42%
"	Retirement - UAL (1,792.25 mthly or 20,792.00)	20,792.00		20,792.00	-	100%
"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
10122000	Social Security (OASDHI rate=7.65%)	17,073.00	1,359.87	8,801.42	8,271.58	52%
10123000	Group Insurance - Employer Cost			-		-0-
"	Medical + Admin fee	30,148.00	2,577.61	14,818.99	15,329.01	49%
"	Dental	1,510.00	252.66	879.51	630.49	58%
"	Vision	296.00	49.14	171.99	124.01	58%
"	EAP	110.00	26.10	69.60	40.40	63%
10124000	Work Comp Ins - Employer Cost	4,865.00	1,013.21	4,661.51	203.49	96%
10125000	State Unemployment Insurance (Pool)	1,000.00	279.63	458.70	541.30	46%
10128000	Health Care Retirees	1,526.00	137.00	977.38	548.62	64%
10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
	TOTALS:	320,809.00	24,998.12	176,396.08	144,412.92	55%

**ACRPD 2021 - 2022
339A Budget Report**

**January 2022
Period 7 of 13**

FYTD Completed = 54%

CODE	Service & Supply	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
20200500	Advertising/Legal Notices	300.00		-	300.00	0%
20202900	Business/Conference Expenses	2,000.00		-	2,000.00	0%
20203600	Education and Training Supplies	15,000.00		-	15,000.00	0%
20205100	Insurance - Liability	63,668.00	31,834.00	63,668.00	-	100%
20206100	Memberships Dues	2,000.00		5,454.34	(3,454.34)	273%
20207600	Office Supplies	1,200.00	90.59	784.70	415.30	65%
20207602	Signs	1,000.00		-	1,000.00	0%
20207603	Keys	250.00		-	250.00	0%
20208100	Postage Service (PO Box)	188.00		188.00	-	100%
20208102	Stamps (Postal)	150.00		-	150.00	0%
20208500	Printing Service	-		-	-	#DIV/0!
20210300	Agriculture/Horticultural Services	20,000.00		4,500.00	15,500.00	23%
20210400	Agricultural/Horticultural Supplies	500.00		-	500.00	0%
20211100	Building Maintenance Service	2,200.00		426.00	1,774.00	19%
20211200	Building Maintenance Supplies	-		175.19	(175.19)	#DIV/0!
20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
20213100	Electrical Maintenance Services	2,500.00		-	2,500.00	0%
20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
20214100	Land Improvement Maintenance Service	4,000.00		2,700.00	1,300.00	68%
20214200	Land Improvement Maintenance Sup.	5,000.00	750.00	4,151.70	848.30	83%
20215100	Mechanical System Maintenance Svcs.	1,500.00		4,621.00	(3,121.00)	308%
20215200	Mechanical System Maintenance Sup.	-		-	-	#DIV/0!
20216200	Painting Supplies	500.00		831.71	(331.71)	166%
20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
20219100	Electricity	17,500.00	863.27	9,369.88	8,130.12	54%

**ACRPD 2021 - 2022
339A Budget Report**

**January 2022
Period 7 of 13**

FYTD Completed = 54%

CODE	Service & Supply	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
20219200	Natural Gas Service	2,500.00	600.41	922.17	1,577.83	37%
20219300	Refuse Collection/Disposal	4,000.00	189.90	2,053.31	1,946.69	51%
20219500	Sewage Services	3,000.00		1,065.85	1,934.15	36%
20219800	Water	30,000.00	1,314.98	18,027.22	11,972.78	60%
20220500	Automotive Maintenance Service	2,000.00	230.00	2,182.93	(182.93)	109%
20220600	Automotive Maintenance Supplies	300.00		1,358.16	(1,058.16)	453%
20221100	Grounds Equipment Maintenance Svcs.	4,000.00	590.00	1,070.00	2,930.00	27%
20221200	Grounds Equipment Maintenance Sup.	3,000.00	287.66	695.76	2,304.24	23%
20222600	Hand / Expendable Tools	500.00		26.06	473.94	5%
20223600	Fuel and Lubricant Supplies	4,200.00	435.55	2,477.84	1,722.16	59%
20226200	Office Equip. Maint.Supplies/NEW Copier Items	-		923.37	(923.37)	#DIV/0!
20227500	Rent/Lease Equipment	500.00		-	500.00	0%
20227501	Copy Machine - Lease	600.00		562.58	37.42	94%
20227504	Miscellaneous (Bottled Water for Staff)	500.00		80.88	419.12	16%
20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
20229200	Other Equip Maint. Supply	1,500.00		-	1,500.00	0%
20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
20232200	Custodial Supplies	5,000.00	454.96	2,839.12	2,160.88	57%
20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
20244300	Medical Service (Pre-emp Testing/Live Scan)	300.00	104.00	212.00	88.00	71%
20244400	Medical Supplies (First Aid)	350.00		-	350.00	0%
20250605	Service Fees (Bank Loan Item)	3,515.00		3,506.06	8.94	100%
20250700	Assessment / Collection Services	7,600.00	4,022.13	4,022.13	3,577.87	53%
20252100	Temporary Services	-		-	-	#DIV/0!
20253100	Legal Services	6,500.00	67.50	4,555.00	1,945.00	70%
20255100	Planning Service-	5,000.00		-	5,000.00	0%
20257100	Security Service	23,725.00	5,785.00	13,455.00	10,270.00	57%
20258200	Public Relations Service/mkting, web	5,000.00		1,800.00	3,200.00	36%

**ACRPD 2021 - 2022
339A Budget Report**

**January 2022
Period 7 of 13**

FYTD Completed = 54%

CODE	CATEGORIES	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
20259100	Other Professional Services	-		(1,500.00)	1,500.00	#DIV/0!
20281100	Data Processing -Computer Services	3,000.00		2,200.00	800.00	73%
20281201	Hardware (Computer Items)	-		1,400.35	(1,400.35)	#DIV/0!
20281210	PC Laptop Printer (Copier) Purchase	1,000.00		1,400.74	(400.74)	140%
20281265	Application Software Maint Lic Renewal	3,000.00	295.00	1,714.99	1,285.01	57%
20281304	Sales Tsx Adj - Board of EQ	-		-	-	#DIV/0!
20281700	Election Services	-		-	-	#DIV/0!
20283102	Mileage	1,500.00				0%
20285100	Recreation Services	-		-	-	#DIV/0!
20285200	Recreation Supplies	2,000.00		191.70	1,808.30	10%
20285300	Rec. Supplies (P-S) ELP/ASP Program	-		-	-	#DIV/0!
20288000	Prior Year Service & Supply Expe			-	-	#DIV/0!
20289800	Other Operating Expenses - Supplies			-	-	#DIV/0!
20289900	Other Operating Exp. - Fire Extinguisher Check	200.00		109.00	91.00	-0-
20291300	Auditor/Controller Services	11,000.00		5,495.00	5,505.00	50%
20291500	Compass Costs	1,000.00		987.83	12.17	99%
20291700	Alarm Services	1,900.00	241.63	1,354.89	545.11	71%
20298700	Telephone Services	4,000.00	300.93	1,911.55	2,088.45	48%
20298701	Cell Phones	800.00	117.74	1,352.75	(552.75)	169%
20299909	Expenditure Reimbursements	10,000.00	500.00	2,409.45	7,590.55	24%
TOTALS:		296,346.00	\$ 49,075.25	\$ 177,734.21	\$ 118,611.79	60%

**ACRPD 2021 - 2022
339A Budget Report**

**January 2022
Period 7 of 13**

FYTD Completed = 54%

CODE	CATEGORIES	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
30321000	Interest Expense	8,500.00	692.83	5,782.92	2,717.08	68%
30323000	Lease Obligation Retirement(Side Fund)	29,200.00	2,400.00	19,200.00	10,000.00	66%
30345000	Taxes, Licenses & Assessments	704.00		703.64	0.36	100%
TOTALS:		38,404.00	\$ 3,092.83	\$ 25,686.56	\$ 12,717.44	67%

FYTD Completed = 54%

CODE	CATEGORIES	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
43430300	Equipment SD (Commerical Mower + Gator)	50,000.00	-	28,310.54	21,689.46	57%
TOTALS:		50,000.00	-	28,310.54	21,689.46	57%

FYTD Completed = 54%

79790100	Contingencies	122,411.00		-	\$ 122,411.00	0%
	Reserved Fund Balance Increase			-	\$ -	0%
Grand Total		\$ 827,970.00	\$ 77,166.20	\$ 408,127.39	\$ 297,431.61	49%

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves	-		-	\$ -	0%
TOTALS:		-	-	-	-	0%

ACRPD 2021 - 2022
339A Revenue

January 2022
Period 7 of 13

FYTD Completed = 54%
Percent Received

Account		2021-22 Budget	January '22	Received To Date	Unrealized	
91910100	Property Tax-Current Secured	656,047.00	354,193.68	354,193.68	301,853.32	54%
91910200	Property Tax-Current Unsecured	20,000.00	22,122.07	22,122.07	(2,122.07)	111%
91910300	Property Tax-Current Sup.	14,186.00	5,842.36	5,842.36	8,343.64	41%
91910400	Property Tax Sec. Delin.(+Teeter)	4,448.00		4,679.01	(231.01)	105%
91910500	Property Tax Supplemental Delin.	800.00		837.98	(37.98)	105%
91910600	Property Tax-Unitary	6,000.00	3,148.08	3,148.08	2,851.92	52%
91912000	Property Tax Redemption	-		-	-	#DIV/0!
91913000	Property Tax Prior Unsecured	300.00	239.12	239.12	60.88	80%
91914000	Property Tax Penalty	100.00	105.78	105.78	(5.78)	106%
91919600	RDA Residual Distribution	10,000.00		350.01	9,649.99	4%
91919900	Taxes - Other			-	-	#DIV/0!
Total Taxes		\$ 711,881.00	\$ 385,651.09	391,518.09	\$ 320,362.91	55%
94941000	Interest	3,485.00	328.00	343.00	3,142.00	10%
94942900	Building Rental (Parks & Facilities)	5,999.00	240.00	4,030.00	1,969.00	67%
"	Building Rental (Cell Towers 4610.42)	55,326.00	4,610.42	32,072.94	23,253.06	58%
95952200	Homeowner Property Tax Relief	5,500.00	2,719.70	2,719.70	2,780.30	49%
95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
95953300	Redevelopment Passthru	7,000.00		196.63	6,803.37	3%
95956300	State-Federal Grants	-		-	-	#DIV/0!
95956900	Other Funds - Local (GRANT)	-		-	-	#DIV/0!
"	Grant = Park Sponsorships			-	-	#DIV/0!
"	Funds Transferred from 339I			-	-	#DIV/0!
"	Blank			-	-	#DIV/0!
96964600	Recreation Fees (Service Charges)	-		-	-	#DIV/0!
97974000	Insurance Proceeds	8,000.00		-	8,000.00	0%
97979000	Miscellaneous	10,000.00	139.10	466.48	9,533.52	5%
97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
Problem	**County Error In Process of Correction**	-		-	-	0%
Total Other Revenue		\$ 95,310.00	\$ 8,037.22	\$ 39,828.75	\$ 55,481.25	42%
Total Revenue		\$ 807,191.00	\$ 393,688.31	\$ 431,346.84	\$ 375,844.16	53%

Register Expense Report
Period 7
Account

FY 2021 - 2022
1/1/2022 Through 1/31/2022
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
1/6/2022	24147	S CalPERS - 521	12/16 - 12/31/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct	c	(326.56)
			12/16 - 12/31/2021 ER Contrib	121000 Retirement ER Cost	c	(482.38)
1/6/2022	24148	S CalPERS - 521	12/16 - 12/31/2021 EE Contrib	05420524 Deferred Comp (Clearing Acct	c	(238.63)
			12/16 - 12/31/2021 ER Contrib	121000 Retirement ER Cost	c	(294.88)
1/6/2022	24149	CAPRI - 8761	7/2021-6/2022 -2nd half Liability Ins Coverage	205100 Insurance - Liability	c	(31,834.00)
1/6/2022	24150	Central Control System - 23278	1/2022 - Wireless irrigation	281265 Application Software Maint. Lic	c	(220.00)
1/6/2022	24151	S Fast Break - 37998	12/2021- Phone service	298700 Telephone Services	c	(195.00)
			1/2022 - email exhchange + Brd mbrs	298701 Cell Phones	c	(55.00)
1/6/2022	24152	Fulton-El Camino Rec & Park - 2968	11/2021 - Patrol Service 16/19 Hours	257100 Security Services	c	(2,275.00)
1/6/2022	24153	S GSRMA - 29229	1/2022 -Dental - 3 EEs	123000 Health Insurance(s)	c	(126.33)
			1/2022 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
1/6/2022	24154	LAFCo - 2263	FY2021-22 - Special District Assessment	250700 Assessment - Collection Services	c	(109.00)
1/6/2022	24155	Orbit Station - 33714	12/2021- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(110.52)
1/6/2022	24156	PG&E - 1383	12/2021-Billing	219200 Natural Gas Service	c	(600.41)
1/6/2022	24157	PRISM - 14746	1/2022 -3/2022 - EAP Benefit - 3 EE's	123000 Health Insurance(s)	c	(26.10)
1/6/2022	24158	Republic Services - 57909	12/2021 - Billing	219300 Refuse Collection-Disposal	c	(189.90)
1/6/2022	24159	Sacramento Control Systems - 1112	1/2022 - 3/31/22 -AES Fire Monitoring	291700 Alarm Services	c	(241.63)
1/6/2022	24160	Sacramento Suburban Water - 26158	12/2021 - Myrtle (Oak)	219800 Water	c	(734.04)
1/6/2022	24161	Sacramento Suburban Water - 26158	12/2021 - HSP	219800 Water	c	(141.94)
1/6/2022	24162	SMUD - 4025	12/2021 - SMUD Billing	219100 Electricity	c	(863.27)
1/6/2022	24163	S T-Mobile - 32685	12/2021 - District Cell Phone	298701 Cell Phones	c	(29.40)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
1/12/2022	24164	Capri - 8761	Final W/C FY 2020-21	124000 Workers Comp	c	(1,013.21)
1/12/2022	24165	Cintas - 56036	1/7/2022 - Custodial	232200 Custodial Supplies	c	(113.74)
1/12/2022	24166	Comcast - 12322	1/2022-Billing-Phone/HSI (new rate)	298700 Telephone Services	c	(105.93)
1/12/2022	24167	Phillips 66 - 58398	12/2021 - Stmt	223600 Fuel & Lubricant Supplies	c	(325.03)
1/12/2022	24168	Restoration Landscape - 71858	HSP Vandalism 9/2021 - Partiel repair (railing)	299909 Expenditure Reimb. (Ins Claims)	c	(500.00)
1/12/2022	24169	Rio Linda Fence - 57446	HSP Replaced damaged fence near soccer field	214200 Land Improvement Maint. Suppli	c	(750.00)
1/14/2022	P/R+Taxes	S Payroll And Taxes	Period 12/16/2021 - 12/31/2021 Ck date 1/14/2022	111000 Salaries & Wages	c	(8,704.20)
			Brd Pay Ck date 1/14/2022	112400 Stipend Commission & Board	c	(150.00)
			Time/One Half - Ck date 1/14/2022	113200 OT & Straight Time	c	(2.75)
			OT Straight Pay - Ck date 1/14/2022	113200 OT & Straight Time	c	(88.00)
			OASDHI - Ck date 1/14/2022	122000 OASDHI	c	(684.31)
			SUI ER Contrib Ck date 1/14/2022	125000 SUI Insurance (ER Cost)	c	(140.72)
			Termination Pay	115200 Terminal Pay	c	-
1/14/2022	EFT	# 400041614	Health Benefits Pay Date 1/14/2022	123000 Health Insurance(s)	c	(1,285.59)
1/20/2022	24170	S CalPERS - 521	1/1 - 1/15/2022 EE Contrib	05420524 Deferred Comp (Clearing Acct	c	(307.99)
			1/1 - 1/15/2022 ER Contrib	121000 Retirement ER Cost	c	(454.94)

1/20/2022	24171	S	CalPERS - 521	1/1 - 1/15/2022 EE Contrib	05420524 Deferred Comp (Clearing Acct)	c	(238.63)
				1/1 - 1/15/2022 ER Contrib	121000 Retirement ER Cost	c	(294.88)
1/20/2022	24172	S	Carmichael Box Shop - 59986	Live Scan - Jacobs	244300 Medical Service -EE & Live Scar	c	(20.00)
				DOJ Report - Jacobs	244300 Medical Service -EE & Live Scar	c	(32.00)
1/20/2022	24173	S	Carmichael Box Shop - 59986	Live Scan - Gonzalez	244300 Medical Service -EE & Live Scar	c	(20.00)
				DOJ Report - Gonzalez	244300 Medical Service -EE & Live Scar	c	(32.00)
1/20/2022	24174		Cintas - 56036	11/26/2021 - Custodial	232200 Custodial Supplies	c	(113.74)
1/20/2022	24175		Cintas - 56036	12/23/2021 - Custodial	232200 Custodial Supplies	c	(113.74)
1/20/2022	24176		College Oak Towing - 617236	Recover - Stuck Mower @ Oakdale	220500 Automotive Maint. Service	c	(230.00)
1/20/2022	24177	S	Fulton-El Camino Rec & Park - 2968	9/2021 Patrol Service 21/10 hours	257100 Security Services	c	(2,015.00)
				12/2021 Patrol Service 9/14 hours	257100 Security Services	c	(1,495.00)
1/20/2022	24178	S	GSRMA - 29229	2/2022 -Dental - 3 EEs	123000 Health Insurance(s)	c	(126.33)
				2/2022 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
1/20/2022	24179	S	PAPE - 18032	Labor - J Deere 2011 Z920	221100 Grounds Equip Maint. Services	c	(290.00)
				Repair Parts - J Deere 2011 Z920	221200 Ground Equip Maint. Supplies	c	(115.21)
1/20/2022	24180		Sacramento Suburban Water - 26158	1/2022 - Garfield (ACP)	219800 Water	c	(439.00)
1/20/2022	24181		Staples Business Advantage - 14122	File Folders, Date Stamp, Desk Calendar	207600 Office Supplies	c	(90.59)
1/20/2022	24182		Valley Truck & Tractor - 36620	Parts - J Deere 2021 Z9979 - Seat Cover	221200 Ground Equip Maint. Supplies	c	(48.48)
1/24/2022	DepPermit	S	County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c	240.00
				Event Building / GPA / Park Rentals / Cell Towers	942900 Building Rental + Other	c	4,610.42
				Grants -	956300 State - Federal Grants	c	-
				Misc Funds Collected	979000 Misc Other Revenues	c	139.10
1/25/2022	24183	S	CalPERS Health - 12733	2/2022 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,571.18)
				2/2022 - Medical - EE Admin Fee	123000 Health Insurance(s)	c	(6.43)
				2/2022 - Medical - 2 Retirees	128000 Retiree Health Benefits	c	(137.00)
1/25/2022	24184		Cintas - 56036	1/21/2022 - Custodial	232200 Custodial Supplies	c	(113.74)
1/25/2022	24185		Cole Huber - 54641	11/2021 Ref: Doc Review	253100 Legal Services	c	(67.50)
1/25/2022	24186		Fast Break - 37998	Renewal - 3 Domain Names	281265 Application Software Maint. Lic	c	(75.00)
1/25/2022	24187	S	Sacramento For Tractors - 64608	Labor repairs - Kubota	221100 Grounds Equip Maint. Services	c	(300.00)
				Repair parts - Kubota	221200 Ground Equip Maint. Supplies	c	(123.97)
1/25/2022	24188	S	Umpqua Bank - 52152	2/2022 - Side Fund Interest	321000 Interest Expense	c	(692.83)
				2/2022 - Side Fund Principal	323000 Lease Oblig Retirement Side Fun	c	(2,400.00)
1/25/2022	EFT		Assessment/Collection Service	SB 2557 1st Installment	250700 Assessment - Collection Services	c	(3,913.13)
1/31/2022	EFT		# 400041710	Health Benefits Pay Date 1/31/2022	123000 Health Insurance(s)	c	(1,285.59)
1/31/2022	P/R+Taxes	S	Payroll And Taxes	Period 11/1/2022 - 1/15/2022 Ck date 1/31/2022	111000 Salaries & Wages	c	(8,603.87)
				Brd Pay Ck date 1/31/2022	112400 Stipend Commission & Board	c	(150.00)
				Time/One Half - Ck date 1/31/2022	113200 OT & Straight Time	c	-
				OT Straight Pay - Ck date 1/31/2022	113200 OT & Straight Time	c	(77.00)
				OASDHI - Ck date 1/31/2022	122000 OASDHI	c	(675.56)
				SUI ER Contrib Ck date 1/31/2022	125000 SUI Insurance (ER Cost)	c	(138.91)
				Termination Pay	115200 Terminal Pay	c	-
1/31/2022	TaxRevenu	S	Property Tax(s) Deposited Per County C	1/2022 - Property Tax - Current Secured	910100 Prop Tax Current Secured	c	354,193.68
				1/2022 - Property Tax - Current Unsecured	910200 Prop Tax Current Unsecured	c	22,122.07

1/2022 - Property Tax - Current Sup.	910300 Prop Tax Current Sup	c	5,842.36
1/2022 - Property Tax Sec Delin.(+Tetter)	910400 Prop Tax Sec Delinquent + Teete	c	-
1/2022 - Property Tax Supplement Delin.	910500 Prop Tax Supplemental Delinque	c	-
1/2022 - Properry Tax-Unitary	910600 Prop Tax Unitary	c	3,148.08
1/2022 - Redemption	912000 Prop Tax Redemption	c	-
1/2022 - Property Tax Prior Unsecured	913000 Prop Tax Prior Unsecured	c	239.12
1/2022 - Penalty	914000 Prop Tax Penalties	c	105.78
1/2022 - RDA Residual Distribution	919600 RDA Residual Distribution	c	-
1/2022 - Interest	941000 Interest	c	328.00
1/2022 - Homeowner Property Tax Relief	952200 Homeowner Prop Tax Relief	c	2,719.70
1/2022 - Redevelopment Passthru	953300 Redevelopment Passthru	c	-
1/2022 -Taxes Other	919900 Taxes Other	c	-
	TOTAL 1/1/2022 - 1/31/2022		312,839.12
	BALANCE 1/31/2022		(852.47)
	TOTAL INFLOWS		393,688.31
	TOTAL OUTFLOWS		(80,849.19)
	NET TOTAL		312,839.12

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
205100 Insurance - Liability					
7/27/2021	23958	CAPRI - 8761	7/2021-6/2022 -1st half Liability Ins Coverage	c	(31,834.00)
1/6/2022	24149	CAPRI - 8761	7/2021-6/2022 -2nd half Liability Ins Coverage	c	(31,834.00)
TOTAL 205100 Insurance - Liability					(63,668.00)
206100 Membership Dues					
7/27/2021	23959	CARPD - 70968	FY 2021-22 Dues	c	(2,000.00)
10/7/2021	24060 S	Umpqua CC - 71085	CSDA Membership 8/21 thru 12/31/2021	c	(2,403.00)
12/6/2021	24127	CSDA - 8529	2022 - Membership Dues	c	(1,051.34)
TOTAL 206100 Membership Dues					(5,454.34)
207600 Office Supplies					
8/4/2021	23977	Staples Business Advantage - 14122	Banker boxes - 2 cases paper - 2022 Wall Calen & Planner	c	(157.91)
8/13/2021	23988	Staples Business Advantage - 14122	Desk top organizer trays 3	c	(36.93)
8/24/2021	24002	Staples Business Advantage - 14122	Mech pencils, Note pads, Post its, White out pens	c	(65.11)
9/2/2021	24014 S	Umpqua CC - 71085	Office chair - GM office	c	(295.88)
10/7/2021	24057	Staples Business Advantage - 14122	Folder labels, file & hanging folders	c	(41.45)
10/7/2021	24060 S	Umpqua CC - 71085	Business cards - GM	c	(60.99)
11/2/2021	24095 S	Umpqua CC - 71085	Office white board supplies	c	(35.84)
1/20/2022	24181	Staples Business Advantage - 14122	File Folders, Date Stamp, Desk Calendar	c	(90.59)
TOTAL 207600 Office Supplies					(784.70)
208100 Postage Service (PO Box)					
8/4/2021	23978 S	Umpqua CC - 71085	District PO Box 1 Yr	c	(188.00)
TOTAL 208100 Postage Service (PO Box)					(188.00)
210300 Agriculture-Horticultural Service					
8/4/2021	23975 S	Raul's Tree Care - 69419	ACP - Clean up fallen tree	c	(1,100.00)
			HSP - Clean up fallen branch (Oak tree)	c	(200.00)
8/13/2021	23986	Raul's Tree Care - 69419	ACP Fallen tree & Cleared tree canopy	c	(1,500.00)
11/17/2021	24111 S	Raul's Tree Care - 69419	HSP - Chip, cut downed trees	c	(1,500.00)
			ACP - clear log blocking trail	c	(200.00)
TOTAL 210300 Agriculture-Horticultural Service					(4,500.00)
211100 Building Maint. Service					
8/4/2021	23968	Defender Termite & Pest - 71461	7/2021 HSP Pest Control	c	(70.00)

Date	Num	Description	Memo	Clr	Amount
8/4/2021	23969	Defender Termite & Pest - 71461	7/2021 Oakdale RR Pest Control	c	(72.00)
10/7/2021	24046	Defender Termite & Pest - 71461	9/2021 HSP Pest Control	c	(70.00)
10/7/2021	24047	Defender Termite & Pest - 71461	9/2021 Oakdale RR Pest Control	c	(72.00)
11/22/2021	24116	Defender Termite & Pest - 71461	11/2021 HSP Pest Control	c	(70.00)
11/22/2021	24117	Defender Termite & Pest - 71461	11/2021 Oakdale RR Pest Control	c	(72.00)
TOTAL 211100 Building Maint. Service					(426.00)
211200 Building Maint. Supplies					
11/17/2021	24,107.00	Home Depot - 2843	2/pkgs 9 volt batteries	c	(31.33)
11/17/2021	24108 S	Jorgenson Co - 48104	Purchase 2 med fire exten & Parts	c	(143.86)
TOTAL 211200 Building Maint. Supplies					(175.19)
214100 Land Improvement Maint. Services					
10/7/2021	24042	Carson Landscape Indus. - 18136	ACP Irrigation repair	c	(2,700.00)
TOTAL 214100 Land Improvement Maint. Services					(2,700.00)
214200 Land Improvement Maint. Supplies					
8/24/2021	23998 S	Home Depot - 2843	Chain link	c	(6.34)
9/9/2021	24019	Industrial Container Services - 57801	50/30gal Park Trash Cans	c	(2,577.49)
9/21/2021	24035	Normac - 1309	Irrigation supplies	c	(446.60)
10/13/2021	24069 S	Home Depot - 2843	Picnic table repair items Comm Service Day	c	(83.06)
11/2/2021	24095 S	Umpqua CC - 71085	HSP picnic table boards	c	(288.21)
1/12/2022	24169	Rio Linda Fence - 57446	HSP Replaced damaged fence near soccer field	c	(750.00)
TOTAL 214200 Land Improvement Maint. Supplies					(4,151.70)
215100 Mechanical Sys Maint. Services					
8/13/2021	23980	All Pro Backflow - 69926	Backflow test @ ACP 2	c	(142.00)
8/13/2021	23981	All Pro Backflow - 69926	Backflow test @ Oak 4	c	(284.00)
9/2/2021	24008	Clarke & Rusch - 8939	8/23/2021-Planned Maint	c	(204.00)
10/13/2021	24064	Clarke & Rusch - 8939	HSP Lg rm - replace compressor & txv	c	(3,787.00)
12/15/2021	24136	Clarke & Rusch - 8939	12/9/2021 Planned Maint.	c	(204.00)
TOTAL 215100 Mechanical Sys Maint. Services					(4,621.00)
216200 Painting Supplies					
7/7/2021	23944	Umpqua CC - 71085	6/2021 - Stmt	c	(148.13)
8/4/2021	23971	Home Depot - 2843	ACP Graffiti clean up items	c	(57.52)
8/4/2021	23978 S	Umpqua CC - 71085	Stripping Paint - parking lots	c	(74.07)

Date	Num	Description	Memo	Clr	Amount
8/24/2021	23998	S Home Depot - 2843	Paint supplies - HSP GPA	c	(261.50)
10/13/2021	24069	S Home Depot - 2843	Paint - Comm Service Day	c	(290.49)
TOTAL 216200 Painting Supplies					(831.71)
219100 Electricity					
7/15/2021	23954	SMUD - 4025	6/2021 - SMUD Billing	c	(1,410.44)
8/13/2021	23987	SMUD - 4025	7/2021 - SMUD Billing	c	(1,781.84)
9/9/2021	24020	SMUD - 4025	8/2021 - SMUD Billing	c	(1,643.75)
10/7/2021	24058	SMUD - 4025	9/2021 - SMUD Billing	c	(1,679.74)
11/17/2021	24114	SMUD - 4025	10/2021 - SMUD Billing	c	(1,231.96)
12/15/2021	24,142.00	SMUD - 4025	11/2021 - SMUD Billing	c	(758.88)
1/6/2022	24162	SMUD - 4025	12/2021 - SMUD Billing	c	(863.27)
TOTAL 219100 Electricity					(9,369.88)
219200 Natural Gas Service					
7/7/2021	23939	PG&E - 1383	6/2021-Billing	c	(17.76)
8/4/2021	23973	PG&E - 1383	7/2021-Billing	c	(16.68)
9/2/2021	24,011.00	PG&E - 1383	8/2021-Billing	c	(15.64)
10/7/2021	24052	PG&E - 1383	9/2021-Billing	c	(15.64)
11/2/2021	24089	PG&E - 1383	10/2021-Billing	c	(69.56)
12/6/2021	24128	PG&E - 1383	11/2021-Billing	c	(186.48)
1/6/2022	24156	PG&E - 1383	12/2021-Billing	c	(600.41)
TOTAL 219200 Natural Gas Service					(922.17)
219300 Refuse Collection-Disposal					
7/7/2021	23941	S Republic Services - 57909	6/2021 - Billing	c	(189.90)
			6/2021 - ACP Trail 40yd Yard Waste	c	(422.88)
8/4/2021	23974	Republic Services - 57909	7/2021 - Billing	c	(189.90)
9/2/2021	24012	Republic Services - 57909	8/2021 - Billing	c	(189.90)
10/7/2021	24054	Republic Services - 57909	9/2021 - Billing	c	(189.90)
11/17/2021	24112	S Republic Services - 57909	10/2021 - Billing	c	(189.90)
			10/2021 40 yd waste - HSP Comm. Clean up	c	(301.13)
12/6/2021	24129	Republic Services - 57909	11/2021 - Billing	c	(189.90)
1/6/2022	24158	Republic Services - 57909	12/2021 - Billing	c	(189.90)
TOTAL 219300 Refuse Collection-Disposal					(2,053.31)

219500 Sewage Services

Date	Num	Description	Memo	Clr	Amount
8/4/2021	23976	S Sacramento County Utilities - 666	6/22/2021 - 8/21/2021 Billing	c	(276.28)
			Credit Adj	c	162.99
10/7/2021	24056	Sacramento County utilities - 666	8/22/2021 -10/21/2021- Billing	c	(276.28)
11/17/2021	24098	Advanced Septic - 631769	ACP-Pump out RR	c	(400.00)
12/6/2021	24130	Sacramento County utilities - 666	10/22 -12/21/2021- Billing	c	(276.28)
TOTAL 219500 Sewage Services					(1,065.85)
219800 Water					
7/27/2021	23962	Sacramento Suburban Water - 26158	7/2021 - Garfield (ACP)	c	(1,613.00)
7/27/2021	23963	Sacramento Suburban Water - 26158	7/2021 - Myrtle (Oak)	c	(3,064.86)
7/27/2021	23964	Sacramento Suburban Water - 26158	7/2021 - HSP	c	(148.84)
8/24/2021	23999	Sacramento Suburban Water - 26158	8/2021 - Garfield (ACP) (w/46.12 credit applied)	c	(1,312.16)
8/24/2021	24000	Sacramento Suburban Water - 26158	8/2021 - Myrtle (Oak) (w/78.84 credit applied)	c	(2,086.26)
8/24/2021	24,001.00	Sacramento Suburban Water - 26158	8/2021 - HSP (w/9.68 credit applied)	c	(139.16)
9/16/2021	24,029.00	Sacramento Suburban Water - 26158	9/2021 - Garfield (ACP) (w/ applied 46.12 credit)	c	(1,165.30)
9/21/2021	24037	Sacramento Suburban Water - 26158	9/2021 - Myrtle (Oak)	c	(2,500.44)
9/21/2021	24038	Sacramento Suburban Water - 26158	9/2021 - HSP	c	(154.36)
10/20/2021	24080	Sacramento Suburban Water - 26158	10/2021 - Garfield (ACP)	c	(1,272.14)
11/2/2021	24092	Sacramento Suburban Water - 26158	10/2021 - Myrtle (Oak)	c	(1,219.80)
11/2/2021	24093	Sacramento Suburban Water - 26158	10/2021 - HSP	c	(147.46)
11/17/2021	24113	Sacramento Suburban Water - 26158	11/2021 - Garfield (ACP)	c	(580.76)
12/6/2021	24131	Sacramento Suburban Water - 26158	11/2021 - Myrtle (Oak)	c	(738.18)
12/6/2021	24132	Sacramento Suburban Water - 26158	11/2021 - HSP	c	(143.32)
12/15/2021	24141	Sacramento Suburban Water - 26158	12/2021 - Garfield (ACP)	c	(426.20)
1/6/2022	24160	Sacramento Suburban Water - 26158	12/2021 - Myrtle (Oak)	c	(734.04)
1/6/2022	24161	Sacramento Suburban Water - 26158	12/2021 - HSP	c	(141.94)
1/20/2022	24180	Sacramento Suburban Water - 26158	1/2022 - Garfield (ACP)	c	(439.00)
TOTAL 219800 Water					(18,027.22)
220500 Automotive Maint. Service					
9/16/2021	24027	S OK Tire - 14277	Labor - Maint 2010 Ford	c	(544.75)
10/13/2021	24066	College Oak Towing - 617236	Tow 96 Chevy to OK Tire (from HSP)	c	(180.00)
10/13/2021	24071	S OK Tire - 14277	Labor - Repair 96 Chevy	c	(807.61)
11/2/2021	24095	S Umpqua CC - 71085	AAA Roadside Mbrship / towing chg 96 Chevy	c	(274.00)
12/15/2021	24138	S OK Tire - 14277	2010 Ford Smog test	c	(57.95)
			2010 Ford Tire repair	c	(30.67)
12/15/2021	24139	OK Tire - 14277	1996 Chevy Smog Test	c	(57.95)

Date	Num	Description	Memo	Clr	Amount
1/20/2022	24176	College Oak Towing - 617236	Recover - Stuck Mower @ Oakdale	c	(230.00)
			TOTAL 220500 Automotive Maint. Service		(2,182.93)
220600 Automotive Maint. Supplies					
9/16/2021	24027	S OK Tire - 14277	Parts - Maint 2010 Ford	c	(303.95)
10/7/2021	24060	S Umpqua CC - 71085	Jumper cables	c	(48.48)
10/13/2021	24071	S OK Tire - 14277	Parts - Repair 96 Chevy	c	(962.74)
11/17/2021	24109	OK Tire - 14277	2010 Ford Wiperblades	c	(42.99)
			TOTAL 220600 Automotive Maint. Supplies		(1,358.16)
221100 Grounds Equip Maint. Services					
9/2/2021	24004	S Bar-Hein Co. - 1463	Labor-	c	(45.00)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Labor repairs - J Deere Mower 2011	c	(362.50)
11/17/2021	24,115.00	Valley Truck & Tractor - 36620	Labor repairs J Deere 2021 Z997R	c	(72.50)
1/20/2022	24179	S PAPE - 18032	Labor - J Deere 2011 Z920	c	(290.00)
1/25/2022	24187	S Sacramento For Tractors - 64608	Labor repairs - Kubota	c	(300.00)
			TOTAL 221100 Grounds Equip Maint. Services		(1,070.00)
221200 Ground Equip Maint. Supplies					
7/15/2021	23956	Valley Truck & Tractor - 36620	J Deere mower - parts	c	(69.52)
9/2/2021	24004	S Bar-Hein Co. - 1463	Parts - 2 chains - Stihl chainsaw	c	(65.27)
10/7/2021	24060	S Umpqua CC - 71085	2/Diesel gas containers	c	(49.54)
10/7/2021	24061	S Valley Truck & Tractor - 36620	Repair parts - J Deere Mower 2011	c	(161.38)
12/6/2021	24134	Valley Truck & Tractor - 36620	Parts - J Deere 2021 Z9979	c	(62.39)
1/20/2022	24179	S PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(115.21)
1/20/2022	24182	Valley Truck & Tractor - 36620	Parts - J Deere 2021 Z9979 - Seat Cover	c	(48.48)
1/25/2022	24187	S Sacramento For Tractors - 64608	Repair parts - Kubota	c	(123.97)
			TOTAL 221200 Ground Equip Maint. Supplies		(695.76)
222600 Hand - Expendable Tools					
10/7/2021	24060	S Umpqua CC - 71085	spring links, rope, work gloves	c	(26.06)
			TOTAL 222600 Hand - Expendable Tools		(26.06)
223600 Fuel & Lubricant Supplies					
7/7/2021	23938	Orbit Station - 33714	6/2021- Fuel Chgs	c	(418.03)
8/4/2021	23972	Orbit Station - 33714	7/2021- Fuel Chgs	c	(357.77)
8/13/2021	23985	S Phillips 66 - 58398	Credit from Stmt 5/2021	c	13.39

Date	Num	Description	Memo	Clr	Amount
			7/2021 Stmt	c	(20.53)
9/2/2021	24010	Orbit Station - 33714	8/2021- Fuel Chgs	c	(269.25)
9/16/2021	24028	Phillips 66 - 58398	8/2021 - Stmt	c	(59.70)
10/7/2021	24051	Orbit Station - 33714	9/2021- Fuel Chgs	c	(216.84)
10/7/2021	24060 S	Umpqua CC - 71085	Grease	c	(17.10)
10/13/2021	24072	Phillips 66 - 58398	9/2021 - Stmt	c	(172.59)
11/2/2021	24088	Orbit Station - 33714	10/2021- Fuel Chgs	c	(109.13)
11/17/2021	24110	Phillips 66 - 58398	10/2021 - Stmt (w/late fee)	c	(323.00)
12/6/2021	24125	Orbit Station - 33714	11/2021- Fuel Chgs	c	(44.33)
12/15/2021	24140	Phillips 66 - 58398	11/2021 - Stmt (interest & late fee)	c	(47.41)
1/6/2022	24,155.00	Orbit Station - 33714	12/2021- Fuel Chgs	c	(110.52)
1/12/2022	24167	Phillips 66 - 58398	12/2021 - Stmt	c	(325.03)
			TOTAL 223600 Fuel & Lubricant Supplies		(2,477.84)
226200 Office Equip Maint Supplies					
8/24/2021	23995 S	Encompass - 18796	Toner - Xerox C405 Hi Yield	c	(894.29)
8/24/2021	23996	Encompass - 18796	Xerox C405 Waste toner cartridge	c	(29.08)
			TOTAL 226200 Office Equip Maint Supplies		(923.37)
227501 Copy Machine - Lease					
7/15/2021	23955	US Bank - 68934	7/2021-Xerox Copier	c	(281.29)
8/13/2021	23989	US Bank - 68934	8/2021-Xerox Copier	c	(281.29)
			TOTAL 227501 Copy Machine - Lease		(562.58)
227504 Misc (Bottled Water for Staff)					
7/27/2021	23961	Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
9/16/2021	24030	Juanita Petersen - 910220	Reimb - 6 cases water for staff	c	(40.44)
			TOTAL 227504 Misc (Bottled Water for Staff)		(80.88)
232200 Custodial Supplies					
7/15/2021	23,949.00	Cintas - 56036	7/9/2021 -Custodial	c	(113.74)
8/13/2021	23983	Cintas - 56036	7/23/2021 -Custodial	c	(113.74)
8/13/2021	23984	Cintas - 56036	8/6/2021 -Custodial	c	(113.74)
8/24/2021	23992	Cintas - 56036	8/20/2021 -Custodial	c	(113.74)
8/24/2021	23998 S	Home Depot - 2843	Bleach	c	(5.37)
9/9/2021	24016	Cintas - 56036	7/16/2021 - 1 case paper towels	c	(37.71)
9/9/2021	24017	Cintas - 56036	9/3/2021 - Custodial	c	(113.74)

Date	Num	Description	Memo	Clr	Amount
9/16/2021	24,022.00	Cintas - 56036	8/4/2021 - 30 cases Park trash liners	c	(1,034.08)
9/21/2021	24034	Cintas - 56036	9/17/2021 - Custodial	c	(104.99)
10/7/2021	24044	Cintas - 56036	10/1/2021 - Custodial	c	(113.74)
10/13/2021	24063	Cintas - 56036	8/11/2021 - 4 cases office trash liners	c	(64.61)
11/2/2021	24084	Cintas - 56036	10/15/2021 - Custodial	c	(113.74)
11/2/2021	24085	Cintas - 56036	10/29/2021 - Custodial	c	(113.74)
11/17/2021	24103	Cintas - 56036	11/12/2021 - Custodial	c	(113.74)
12/15/2021	24,135.00	Cintas - 56036	12/10/2021 - Custodial	c	(113.74)
1/12/2022	24165	Cintas - 56036	1/7/2022 - Custodial	c	(113.74)
1/20/2022	24174	Cintas - 56036	11/26/2021 - Custodial	c	(113.74)
1/20/2022	24175	Cintas - 56036	12/23/2021 - Custodial	c	(113.74)
1/25/2022	24184	Cintas - 56036	1/21/2022 - Custodial	c	(113.74)
TOTAL 232200 Custodial Supplies					(2,839.12)
244300 Medical Service -EE & Live Scan					
9/16/2021	24026	Kaiser On The Job - 4839	Pre placement exam - Gonzalez	c	(65.00)
9/21/2021	24036	Preferred Alliance - 34429	Non-Random Test - Pre-placement - Gonzalez	c	(43.00)
1/20/2022	24172	S Carmichael Box Shop - 59986	Live Scan - Jacobs	c	(20.00)
			DOJ Report - Jacobs	c	(32.00)
1/20/2022	24173	S Carmichael Box Shop - 59986	Live Scan - Gonzalez	c	(20.00)
			DOJ Report - Gonzalez	c	(32.00)
TOTAL 244300 Medical Service -EE & Live Scan					(212.00)
250605 Service Fees (Bank Loan Item)					
7/7/2021	23946	S Umpqua Bank - 52152	7/2021 Interest Project Loan	c	(6.06)
			7/2021-Maturity Pay Off Project Loan	c	(3,500.00)
TOTAL 250605 Service Fees (Bank Loan Item)					(3,506.06)
250700 Assessment - Collection Services					
1/6/2022	24154	LAFCo - 2263	FY2021-22 - Special District Assessment	c	(109.00)
1/25/2022	EFT	Assessment/Collection Service	SB 2557 1st Installment	c	(3,913.13)
TOTAL 250700 Assessment - Collection Services					(4,022.13)
253100 Legal Services					
7/15/2021	23950	Cole Huber - 54641	6/2021 Ref-AB-5, Attend Brd Mtgs,Sick Leave,New GM	c	(2,835.00)
8/24/2021	23993	Cole Huber - 54641	7/2021 Ref-Brd Pkt review	c	(112.50)
9/16/2021	24023	Cole Huber - 54641	8/2021 Ref- EE agreement review / Brd Pkt review attend mtg	c	(1,305.00)

Date	Num	Description	Memo	Clr	Amount
44,482.00	24,065.00	Cole Huber - 54641			
11/17/2021	24104	Cole Huber - 54641	9/2021 Ref: Audit response	c	(100.00)
1/25/2022	24185	Cole Huber - 54641	10/2021 Ref: AB361 Resolution	c	(135.00)
			11/2021 Ref: Doc Review	c	(67.50)
			TOTAL 253100 Legal Services		(4,555.00)
257100 Security Services					
7/27/2021	23960	Fulton-El Camino Rec & Park - 2968	6/2021 - Patrol Service 18/1 Hours	c	(1,235.00)
10/7/2021	24049	Fulton-El Camino Rec & Park - 2968	7/2021 - Patrol Service 17/26 Hours	c	(2,795.00)
10/7/2021	24050	Fulton-El Camino Rec & Park - 2968	8/2021 - Patrol Service 13/12 Hours	c	(1,625.00)
11/22/2021	24118	Fulton-El Camino Rec & Park - 2968	10/2021 - Patrol Service 15/16 Hours	c	(2,015.00)
1/6/2022	24152	Fulton-El Camino Rec & Park - 2968	11/2021 - Patrol Service 16/19 Hours	c	(2,275.00)
1/20/2022	24177	S Fulton-El Camino Rec & Park - 2968	9/2021 Patrol Service 21/10 hours	c	(2,015.00)
			12/2021 Patrol Service 9/14 hours	c	(1,495.00)
			TOTAL 257100 Security Services		(13,455.00)
258200 Public Relations Services					
7/7/2021	23943	Streamline - 57252	Streamline Website 1 yr	c	(1,800.00)
			TOTAL 258200 Public Relations Services		(1,800.00)
259100 Other Professional Services					
8/24/2021	JV	# 110404646	Re-allocate Claim 23767 FY 2020-21 from 339A to 339I	c	1,500.00
			TOTAL 259100 Other Professional Services		1,500.00
281100 Data Processing -Computer Service					
10/13/2021	24068	Fast Break - 37998	20 hrs IT Support	c	(2,200.00)
			TOTAL 281100 Data Processing -Computer Service		(2,200.00)
281201 Hardware (Computer Items)					
9/2/2021	24014	S Umpqua CC - 71085	Monitor - GM office	c	(188.16)
9/9/2021	24018	Fast Break - 37998	Computer - GM Office	c	(1,212.19)
			TOTAL 281201 Hardware (Computer Items)		(1,400.35)
281210 PC Laptop Printer-Copier Purchase					
8/24/2021	23995	S Encompass - 18796	Purchase Xerox C405 Printer	c	(915.86)
9/9/2021	24021	S US Bank - 68934	Purchase Xerox 6655I Copier (Previous Lease)	c	(450.00)
			7.75% Tax accrual	c	(34.88)
			TOTAL 281210 PC Laptop Printer-Copier Purchase		(1,400.74)

Date	Num	Description	Memo	Clr	Amount
281265 Application Software Maint. Lic					
7/7/2021	23934	Central Control System - 23278	7/2021 - Wireless irrigation	c	(220.00)
7/15/2021	23952	Fast Break - 37998	1 yr Renewal - Microsoft Office 365	c	(99.99)
8/4/2021	23967	Central Control System - 23278	8/2021 - Wireless irrigation	c	(220.00)
9/2/2021	24007	Central Control System - 23278	9/2021 - Wireless irrigation	c	(220.00)
10/7/2021	24043	Central Control System - 23278	10/2021 - Wireless irrigation	c	(220.00)
11/17/2021	24102	Central Control System - 23278	11/2021 - Wireless irrigation	c	(220.00)
12/6/2021	24126	Central Control System - 23278	12/2021 - Wireless irrigation	c	(220.00)
1/6/2022	24150	Central Control System - 23278	1/2022 - Wireless irrigation	c	(220.00)
1/25/2022	24186	Fast Break - 37998	Renewal - 3 Domain Names	c	(75.00)
TOTAL 281265 Application Software Maint. Lic					(1,714.99)
285200 Recreation Supplies					
11/17/2021	24097	ACRPD Revolving Account - 8213	sock 1011 - Reimb R MacFarlane Community Service Horse shoe	c	(191.70)
TOTAL 285200 Recreation Supplies					(191.70)
289900 Other Oper Exp Fire Extingusher					
11/17/2021	24108	S Jorgenson Co - 48104	2021 Fire Exten Inspection @ HSP	c	(109.00)
TOTAL 289900 Other Oper Exp Fire Extingusher					(109.00)
291300 Auditor Controller Services					
11/2/2021	24,087.00	Larry Bain, CPA - 26727	FY 20/21-Audit	c	(5,495.00)
TOTAL 291300 Auditor Controller Services					(5,495.00)
291500 Compass Costs					
8/2/2021	EFT	S Compass License Fee	FY 21/22 -Compass VPN Connection	c	(288.00)
			FY 21/22 - Compass License Fee	c	(699.83)
TOTAL 291500 Compass Costs					(987.83)
291700 Alarm Services					
7/7/2021	23935	Crime Alert Security - 41852	7/2021 -9/30/2021- Alarm System - Office & Shop	c	(210.00)
7/7/2021	23942	Sacramento Control Systems - 1112	7/2021 - 9/30/2021-AES Fire Monitoring	c	(241.63)
10/7/2021	24045	Crime Alert Security - 41852	10/2021 - 12/31/2021- Alarm System - Office & Shop	c	(210.00)
10/7/2021	24055	Sacramento Control Systems - 1112	10//2021 - 12/31/2021-AES Fire Monitoring	c	(241.63)
12/6/2021	24123	Crime Alert Security - 41852	1/2022 - 3/31/2022- Alarm System - Office & Shop	c	(210.00)
1/6/2022	24159	Sacramento Control Systems - 1112	1/2022 - 3/31/22 -AES Fire Monitoring	c	(241.63)

Date	Num	Description	Memo	Clr	Amount
TOTAL 291700 Alarm Services					(1,354.89)
298700 Telephone Services					
7/7/2021	23936	S Fast Break - 37998	6/2021- Phone service	c	(195.00)
7/15/2021	23951	Comcast - 12322	7/2021-Billing-Phone/HSI	c	(104.45)
8/4/2021	23970	S Fast Break - 37998	7/2021- Phone service	c	(195.00)
8/24/2021	23994	Comcast - 12322	8/2021-Billing-Phone/HSI	c	(104.30)
9/2/2021	24009	S Fast Break - 37998	8/2021- Phone service	c	(195.00)
9/16/2021	24024	Comcast - 12322	9/2021-Billing-Phone/HSI	c	(104.30)
10/7/2021	24048	S Fast Break - 37998	9/2021- Phone service	c	(195.00)
10/13/2021	24067	Comcast - 12322	10/2021-Billing-Phone/HSI	c	(104.19)
11/2/2021	24086	S Fast Break - 37998	10/2021- Phone service	c	(195.00)
11/17/2021	24105	Comcast - 12322	11/2021-Billing-Phone/HSI	c	(104.19)
12/6/2021	24124	S Fast Break - 37998	11/2021- Phone service	c	(195.00)
44,545.00	24137	S Comcast - 12322	12/2021 Billing Phone/HSI	c	(104.19)
			11/2021 Late Fee	c	(10.00)
1/6/2022	24151	S Fast Break - 37998	12/2021- Phone service	c	(195.00)
1/12/2022	24166	Comcast - 12322	1/2022-Billing-Phone/HSI (new rate)	c	(105.93)
TOTAL 298700 Telephone Services					(2,106.55)
298701 Cell Phones					
7/7/2021	23936	S Fast Break - 37998	7/2021 - email exhchange + Brd mbrs	c	(40.00)
7/27/2021	23965	T-Mobile - 32685	7/2021-District Cell Phones	c	(29.40)
8/4/2021	23970	S Fast Break - 37998	8/2021 - email exhchange + Brd mbrs	c	(40.00)
9/2/2021	24009	S Fast Break - 37998	9/2021 - email exhchange + Brd mbrs	c	(55.00)
9/2/2021	24013	S T-Mobile - 32685	8/2021 - District cell phone	c	(29.40)
			GM new phone (partial purchase price)	c	(492.99)
10/7/2021	24048	S Fast Break - 37998	10/2021 - email exhchange + Brd mbrs	c	(55.00)
10/7/2021	24059	S T-Mobile - 32685	9/2021 - District cell phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
11/2/2021	24086	S Fast Break - 37998	11/2021 - email exhchange + Brd mbrs	c	(55.00)
11/2/2021	24094	S T-Mobile - 32685	10/2021 - District cell phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
12/6/2021	24124	S Fast Break - 37998	12/2021 - email exhchange + Brd mbrs	c	(55.00)
12/6/2021	24133	S T-Mobile - 32685	11/2021 - District Cell Phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
1/6/2022	24151	S Fast Break - 37998	1/2022 - email exhchange + Brd mbrs	c	(55.00)

Date	Num	Description	Memo	Clr	Amount
1/6/2022	24163	S T-Mobile - 32685	12/2021 - District Cell Phone	c	(29.40)
			GM phone (purchase pmt)	c	(33.34)
			TOTAL 298701 Cell Phones		(1,157.75)
299909 Expenditure Reimb. (Ins Claims)					
10/13/2021	24070	S J&J Locksmith - 1833	ACP - Vandalism Repair 9/2021	c	(234.58)
			HSP Vandalism Repair 9/2021	c	(189.87)
10/20/2021	24081	Restoration Landscape - 71858	HSP Vandalism 9/2021 - Shore up damage small blding	c	(510.00)
11/2/2021	24,090.00	Restoration Landscape - 71858	HSP Vandalism 10/2021 - Shore up damage large blding	c	(225.00)
11/2/2021	24091	Rio Linda Fence - 57446	HSP Vandalism 9/201 - Repair Fence & Razor Wire Shop Yard	c	(750.00)
1/12/2022	24168	Restoration Landscape - 71858	HSP Vandalism 9/2021 - Partiel repair (railing)	c	(500.00)
			TOTAL 299909 Expenditure Reimb. (Ins Claims)		(2,409.45)
321000 Interest Expense					
7/7/2021	23945	S Umpqua Bank - 52152	7/2021 - Side Fund - Interest	c	(752.90)
7/27/2021	23966	S Umpqua Bank - 52152	8/2021 - Side Fund Interest	c	(744.31)
8/24/2021	24003	S Umpqua Bank - 52152	9/2021 - Side Fund Interest	c	(735.74)
9/21/2021	24039	S Umpqua Bank - 52152	10/2021 - Side Fund Interest	c	(727.15)
11/2/2021	24096	S Umpqua Bank - 52152	11/2021 - Side Fund Interest	c	(718.58)
11/22/2021	24119	S Umpqua Bank - 52152	12/2021 - Side Fund Interest	c	(709.99)
12/28/2021	24146	S Umpqua Bank - 52152	1/2022 - Side Fund Interest	c	(701.42)
1/25/2022	24188	S Umpqua Bank - 52152	2/2022 - Side Fund Interest	c	(692.83)
			TOTAL 321000 Interest Expense		(5,782.92)
323000 Lease Oblig Retirement Side Fund					
7/7/2021	23945	S Umpqua Bank - 52152	7/2021 - Side Fund - Principal	c	(2,400.00)
7/27/2021	23966	S Umpqua Bank - 52152	8/2021 - Side Fund Principal	c	(2,400.00)
8/24/2021	24003	S Umpqua Bank - 52152	9/2021 - Side Fund Principal	c	(2,400.00)
9/21/2021	24039	S Umpqua Bank - 52152	10/2021 - Side Fund Principal	c	(2,400.00)
11/2/2021	24096	S Umpqua Bank - 52152	11/2021 - Side Fund Principal	c	(2,400.00)
11/22/2021	24119	S Umpqua Bank - 52152	12/2021 - Side Fund Principal	c	(2,400.00)
12/28/2021	24146	S Umpqua Bank - 52152	1/2022 - Side Fund Principal	c	(2,400.00)
1/25/2022	24188	S Umpqua Bank - 52152	2/2022 - Side Fund Principal	c	(2,400.00)
			TOTAL 323000 Lease Oblig Retirement Side Fund		(19,200.00)
345000 Taxes, Licenses & Assessments					
10/13/2021	24073	Sacramento County - Tax Collectors Office - 4728	HSP - CSA1 Lights	c	(655.74)

Date	Num	Description	Memo	Clr	Amount
10/13/2021	24074	Sacramento County - Tax Collectors Office - 4728	ACP - CSA1 Lights	c	(47.90)
TOTAL 345000 Taxes, Licenses & Assessments					(703.64)
430300 Equip SD - Comm Mower + Gator					
10/7/2021	24062	Deere & Company - 34154	Z997R J Deere Diesel mower, mulch kit, Weidmann Canopy kit	c	(21,283.98)
10/20/2021	24075	Deere & Company - 34154	2022 Gator Utility Vehicle	c	(7,026.56)
TOTAL 430300 Equip SD - Comm Mower + Gator					(28,310.54)
TOTAL EXPENSES					(231,731.31)
OVERALL TOTAL					(231,731.31)

ACRPD 2021-2022
339D Expenditures

January 2022
Period 7 of 13

FYTD Completed = 54%

CODE	CAPITAL OUTLAY	2021-22 Budget	January '22	Expended To Date	Balance	Percent Expended
42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
42420200	Structures ACP Park Improv. Proj	38,969.00		-	38,969.00	0%
43430300	Equipment-SD Non-Recon - New Play Equip	11,017.00		11,016.28	0.72	100%
45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
46461300	Intangibles - ???			-	-	
				-	-	-0-
TOTALS:		49,986.00	\$ -	\$ 11,016.28	\$ 38,969.72	22%

ACRPD 2021-2022
339D Revenue

January 2022
Period 7 of 13

FYTD Completed = 54%

Account		2021-22 Budget	January '22	Received To Date	Unrealized	Percent Received
94941000	Interest Income		68.00	70.00	(70.00)	#DIV/0!
				-	-	#DIV/0!
95952900	In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
95956300	State-Federal Grants(Jo Smith Pedi Bridge Proj)			-	-	#DIV/0!
"	State-Federal Grants (Dist Proj/Per Capita Funds)			-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
"				-	-	#DIV/0!
95956900	Other Funds - Local			-	-	#DIV/0!
"	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
"	*ACP-Park Improvements			-	-	#DIV/0!
"	*HSP Community Ctr Improvements			-	-	#DIV/0!
"	*HSP ADA Improvements			-	-	#DIV/0!
				-	-	#DIV/0!
95956910	State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
	*Jo Smith Pedi Bridge Proj			-	-	#DIV/0!
				-	-	#DIV/0!
				-	-	#DIV/0!
5506614	Investment Earns			-	-	#DIV/0!

Total Other Revenue \$ - \$ 68.00 \$ 70.00 \$ (70.00) #DIV/0!

	Beginning Fund Balance Available \$XXXXX			-	\$ -	0%
7400000	Fund Balance Decreased by	49,986.00			\$ 49,986.00	

TOTALS: 49,986.00 68.00 70.00 49,916.00

Register Expense Report
Period 7
 Account

FY 2021 - 2022
1/1/2022 Through 1/31/2022
339D Project Account

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
1/1/2022	Interest		Fy 2021/22 2nd Qtr Interest	941000 Interest	c	68.00
				TOTAL 1/1/2022 - 1/31/2022		68.00
				BALANCE 1/31/2022		39,157.64
				TOTAL INFLOWS		68.00
				TOTAL OUTFLOWS		-
				NET TOTAL		68.00

Date	Num	Description	Memo	Clr	Amount
INCOME					
941000 Interest					
10/1/2021		Interest	FY 2021/22 1st Qtr Interest	c	2.00
1/1/2022		Interest	Fy 2021/22 2nd Qtr Interest	c	68.00
TOTAL 941000 Interest					70.00
EXPENSES					
430300 Equip SD - Comm Mower + Gator					
10/7/2021	207	Game Time - 1920	HSP Shredded Rubber (Proj Yr 2019-20) Inv Recd 6/9/2021 (9/	c	(11,016.28)
TOTAL 430300 Equip SD - Comm Mower + Gator					(11,016.28)
TOTAL EXPENSES					(11,016.28)
OVERALL TOTAL					(10,946.28)

**Arcade Creek Recreation and Park District
2021 - 2022 Monthly Revenue Reports**

January 2022

Period 7

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,494.66	\$ -	\$ 9.00	\$ 6,503.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,369.59	\$ -	\$ 2.00	\$ 1,371.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 508,330.05		\$ 746.00	\$ 509,076.05

7/20/2021 \$2,560.00 Credit received in period 1

8/24/2021 Transferred \$1,500.00 from 339A Claim 23767 GL 20259100 to cover FY18-19 Annual & 5 Yr Nexus Study

**Arcade Creek Recreation Park District
Monthly Payroll Report**

End of

*Pay Period:

January 15, 2022

January 16, 2022

Payroll Issued:

January 31, 2022

February 15, 2022

Administration Division	6048.87	6048.87	12,097.74
Board Members = 5	150.00	50.00	200.00
Parks Division	1837.00	2026.75	3,863.75
PT Maint	0		-
Recreation Division			
Monitors, etc	795.00	915.00	1,710.00
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
	\$ 8,830.87	\$ 9,040.62	\$ 17,871.49
Employer Paid Taxes <i>(FICA, Medicare, SUI)</i>	814.47	Unavailable	

Rental & Misc. Revenue Report

January 2022

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
Jan 10, 24, 31 & 2/7/2022	Albree Dog Classes	HSP Tennis Courts	240.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Totals \$ **240.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount

Totals \$ - **B**

94942900 - CELL TOWER REVENUE

Jan-22	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00		4,610.42
--------	---	--	----------

Totals \$ **4,610.42** **C**

97979000 - MISC. OTHER REVENUES

	Citation Precentage - FECRPD		139.10

Totals \$ **139.10** **D**

\$ 240.00	A
\$ -	B
\$ 4,610.42	C
\$ 139.10	D
\$ 4,989.52	Total

Funds Collected and Some Previously Deposited But Attributed to Month Of Report

Arcade Creek Recreation and Park District

MEETING DATE: February 17, 2022

**AGENDA ITEM: 4 g Consent Agenda
Correspondence Period 7 - January 2022**

No correspondence received.

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arcade Creek Park District, Reporting Period: 2022-01-01 to 2022-01-31

Summary of enforcement actions

NTA Issued:	Park Hours: Drugs: Weapons: Alcohol: Animals: Vehicle Code: Probation Violation: Other:	
Onsite Arrests:	Drugs: Weapons: Assault/Battery: Sex Crimes: Theft: Probation Violation: Other:	
Calls For Service:		0
Parking Citations:		0
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		0
Warnings Issued:		0

Notice To Appear (NTA)

Notice To Appear (NTA)	Date/Time Violations	Severity	Notes
Arcade Creek Park	No NTA issued during this reporting period		
Hamilton Street Park	No NTA issued during this reporting period		
Oakdale Park	No NTA issued during this reporting period		

Off Property	No NTA issued during this reporting period
--------------	--

Arrests Made	Date/Time	Violations	Severity	Notes
---------------------	------------------	-------------------	-----------------	--------------

Arcade Creek Park	No arrests reporting during this period
-------------------	---

Hamilton Street Park	No arrests reporting during this period
----------------------	---

Oakdale Park	No arrests reporting during this period
--------------	---

Off Property	No arrests reporting during this period
--------------	---

Calls For Service	Date/Time	Description	Disposition	Notes
--------------------------	------------------	--------------------	--------------------	--------------

Arcade Creek Park	No calls for service during this reporting period
-------------------	---

Hamilton Street Park	No calls for service during this reporting period
----------------------	---

Oakdale Park	No calls for service during this reporting period
--------------	---

Off Property	No calls for service during this reporting period
--------------	---

Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
------------------------	------------------	---------------------	--------------------	--------------

Arcade Creek Park	No warrant arrests during this reporting period
-------------------	---

Hamilton Street Park	No warrant arrests during this reporting period
----------------------	---

Oakdale Park	No warrant arrests during this reporting period
--------------	---

Off Property	No warrant arrests during this reporting period
--------------	---

DUI Arrests	Date/Time	DUI Type	BAC	Notes
--------------------	------------------	-----------------	------------	--------------

Arcade Creek Park	No DUI arrests during this reporting period
-------------------	---

Hamilton Street Park	No DUI arrests during this reporting period
----------------------	---

Oakdale Park	No DUI arrests during this reporting period
--------------	---

Off Property	No DUI arrests during this reporting period
--------------	---

Warnings	Date/Time	Violation	Notes
-----------------	------------------	------------------	--------------

Arcade Creek Park	No warnings during this reporting period
-------------------	--

Hamilton Street Park	No warnings during this reporting period
----------------------	--

Oakdale Park	No warnings during this reporting period
--------------	--

Off Property	No warnings during this reporting period
--------------	--

Parking Citations	Date/Time	Violations
--------------------------	------------------	-------------------

Arcade Creek Park	No Parking citations issued during this reporting period
-------------------	--

Hamilton Street Park	No Parking citations issued during this reporting period
----------------------	--

Oakdale Park	No Parking citations issued during this reporting period
--------------	--

Off Property	No Parking citations issued during this reporting period
--------------	--

Arcade Creek

Recreation and Park District

February 17, 2022

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Dear Board of Directors,

It is getting busy at ACRPD, and I am loving it!

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpd@acrpd.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

January 13 Steve Rochin from Gov Deals came to Hamilton Park and took pictures of equipment in the maintenance yard that will go on their website to sell our surplus equipment after approval by Board.

January 25 Awarded lowest bid for vandalism at Hamilton Street Park construction to KK Construction. The bid including prevailing wage was \$19,240.

February 3 Received approval from CAPRI insurance for claim. The district will be paid \$17,240 which includes are \$2,000 deductible.

February 4 Contacted Sacramento Sewer to set up a meeting to discuss their future for Arcade Creek Park, timeline of their project to make sure it does not interfere with parking lot or restroom building.

February 4 Contacted Derek Cole to discuss Property at Arcade Creek Park about homeowners' options to get a 99 Year lease or they can build a fence and they will be responsible for maintenance and liability.

February 7 Hired Staples Construction to manage our parking lot slurry sealed and striped and all prep for the Restroom Building at ACP. They were already pre-approved by Sourcewell for lowest cost.

Best Regards,

Lisa Gonzalez



**RESOLUTION NO. 2022-02
(Subsequent to Original # 2021-09)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARCADE CREEK
RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY,
RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND
AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

WHEREAS, the **Arcade Creek Recreation and Park District** is committed to preserving and nurturing public access and participation in public meetings; and

WHEREAS, all meetings of the Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist within the territory of the District; and

WHEREAS, the Board of Directors does hereby find that the Covid-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District of the **Arcade Creek Recreation and Park District** proclaims that a local emergency continues to exist throughout the territory of the District, requiring persons to meet in public, without providing an option for remote participation, would present an imminent risk to public health to those for whom remote participation would be optimal for medical reasons.

BE IT FURTHER RESOLVED that the General Manager and Chair of the Board of Directors are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of its adoption, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District of **Arcade Creek Recreation and Park District** may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Arcade Creek Recreation and Park District on this 17th day of February, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

ATTEST:

Alex Vassar, Chairperson, Board of Directors

Kim Cook, Secretary, Board of Directors

Meeting Date February 17, 2022		Item# 5A
Subject: Prop 68 Update		
	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Lisa Gonzalez</i> Lisa Gonzalez, General Manager
Objective: To Complete Prop 68 Per Capita Grant and complete projects; restroom building placed at Arcade Creek Park, along with handicap accessible walkway to restroom and parking lot re-paved and striped. Update Prop 68 application has been approved and a contract will be sent for me to sign in Mid February.		
Background: The contract was signed in December 2021 for the build of the 2 stall ADA restroom. Colors have been chosen for the outside of the building. Staples Construction has been hired though Sourcewell and we have met to get a cost for the parking lot. It was determined that the parking lot will only need patching in a few areas and then slurry seal and striping of parking spaces. This is much more affordable than paving. Anita is measuring the entrance to the parking lot to see if the restroom can fit through the entrance. Staples is researching where we will hook up the utilities and put the slab to place the building on.		
Analysis: At the December Board Meeting, The Board of Directors authorized the GM to sign the contract with the Public Restroom Company and we are in full motion for the build of the restroom. The cost for the restroom is \$ 175,044.		
Budget/Cost Information The cost for the restroom is \$ 175,044. The Prop 68 Final Grant amount is \$192,439		
Proposed Action None		
Alternative Actions None		
Coordination and Review		Attachment(s)

Meeting Date February 17, 2022		Item # 6a
Subject: Rescind Resolution 2019-08 Regarding Dedicated Funds From 339I Impact Fees With Resolution 2022-03, Regarding \$255,000.00 For Projects At Hamilton Street Park		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
Objective To rescind resolution 2019-08, dated August 8, 2019 dedicating funds from 339I Impact Fees, for designated projects at Hamilton Street Park.		
Background In FY 2019-20 resolution 2019-08 was adopted by the Board of Directors at the August 8, 2019 Board Meeting, specifying the dedication of \$255,000.00 from the Districts 339I Impact Fees to projects at Hamilton Street Park.		
Analysis The District has since changed the scope of work from Hamilton Street Park to Arcade Creek Park. Resolution 2022-03 will rescind the prior dedicated funds.		
Budget/Cost Information Un-dedicate the \$255,000.00		
Proposed Action Adopt Resolution 2022-03, rescinding the dedicated funds currently in the 339I Impact Fees account		
Alternative Actions Do nothing and leave the dedication of fund as adopted in Resolution 2019-08		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Resolution 2022-03



RESOLUTION NO. 2022-03

**RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT BOARD
OF DIRECTORS**

**RESCINDING RESOLUTION 2019-08 DATED AUGUST 8, 2019, WITH REGARDS TO
DEDICATED FUNDS FOR HAMILTON STREET PARK IMPROVEMENTS**

WHEREAS, the District Board of Directors adopted the Resolution 2019-08

WHEREAS, the District dedicated \$255,000.00 in 339I Impact Fees for project to increase user capacity in Hamilton Street Park and

WHEREAS, the District has changed the scope of work for future projects

NOW, THEREFORE, BE IT RESOLVED, that the District Board of Directors (“Board”) rescind the dedication of funds in the amount of \$255,000.00

APPROVED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on February 17, 2022.

AYES:
NOES:
ABSENT:
ABSTAINED:
VACANT:

Chairperson, Board of Directors

ATTEST: _____
Secretary, Board of Directors

Meeting Date February 17, 2022		Item # 6b
Subject: Adopt Resolution 2022-04 Dedicating \$175,044.00 Held In The Districts 339I Impact Fees Account For The New Restroom Facility At Arcade Creek Park		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
Objective Per Resolution 2022-04 dedicate funds held in the Districts 339I Impact Fees account in the amount of \$175,044.00 for the new restroom facility being constructed at Arcade Creek Park.		
Background Funds had previously been dedicated for projects at Hamilton Steet Park. Currently the scope of work will be shifted to the Arcade Creek Park.		
Analysis The current Board of Directors decided it to change the previously planned projects from Hamilton Street Park to Arcade Creek Park. Using funds from the Districts 339I Impact Fees account for a new restroom facility and funds coming from the Prop 68 Per Capita Grant to create ADA accessible pathways and repave and stripe the parking lot		
Budget/Cost Information <i>\$175,044.00 held in the 339I Impact Fees account.</i>		
Proposed Action <i>Adopt Resolution 2022-04, dedicating \$175,044.00 for the new restroom facility to be constructed at Arcade Creek Park.</i>		
Alternative Actions Do nothing		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Resolution 2022-04



RESOLUTION NO. 2022-04

RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

AUTHORIZING THE DESIGNATION OF FUNDS COLLECTED FROM IMPACT FEES BE RESERVED FOR THE PROJECTS IDENTIFIED IN THIS DOCUMENT.

WHEREAS, the District Board of Directors adopted the implementation and collection of Impact Fees on new development within the District in 2010,

WHEREAS, the District has a current total of \$508,330.05 in the 339I Impact Fees holding account that are not designated, and

WHEREAS, the District is involved with a project to at Arcade Creek Park for installation of a new restroom facility and using funds coming from the Prop 68 Per Capita Grant to create ADA accessible pathways and repave and stripe parking and,

WHEREAS, the Board of Directors by this Resolution reserves one hundred seventy five forty four dollars (\$175,044.00) of these Impact Fee funds to increase capacity in these District facilities. Now,

THEREFORE, these funds shall be used for the Arcade Creek Park Improvements identified above,

BE IT RESOLVED as stated that by this action these funds are designated for the purpose described above,

PASSED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the following vote, to wit on February 17, 2022.

AYES:
NOES:
ABSENT:
ABSTAIN:
VACANT:

Chairperson, Board of Directors

ATTEST: _____
Secretary, Board of Directors

Meeting Date February 17, 2022 Item# 6c	
Subject: Gov Deals-A Liquidity Services Market Place for surplus items	
	Item Type <input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action
Report coordinated or prepared by <i>Lisa Gonzalez</i> Lisa Gonzalez, General Manager	
Objective: To sell surplus equipment online at no cost for the district	
Background: The Budget Committee has asked staff to investigate selling the districts surplus equipment in the maintenance yard.	
Analysis: Steve Rochin sales representative from Gov Deals reached out to me to see if the district would be interested in selling surplus equipment on the Gov Deals website. General Manager made an appointment with Steve Rochin to meet at ARCPD maintenance shop. Steve took Pictures of our surplus items that Anita showed him, and they will be listed on the website after Board Approval.	
Budget/Cost Information None	
Proposed Action Approval by Board of Directors to sell surplus items on Gov Deals.com	
Alternative Actions None	
Coordination and Review	Attachment(s) Pictures: Ele. Vehicle, Metal Light Poles, Kioti Backhoe, Kioti Brush Hog, Kioti Spreader, Whirl Platform



**2008 Columbia
Electric Vehicle**

Metal Light Poles



Kioti Backhoe with 12 inch and 18 inch Buckets





Kioti Brush Hog



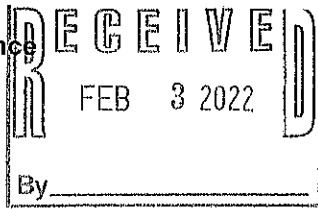
Kioti Spreader



Whirl Platform

Meeting Date February 17, 2022		Item # 6d
Subject: Receive the 2022 Sacramento County Annual Investment Policy of the Pooled Investment		
Initiated or requested by <input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <i>Kim Cook</i>
Objective Receive report		
Background On an annual basis Sacramento County issues an Investment Policy and Report, showing where funds are invested by the County. It is required by law that the County ask each agency within its boundaries formally receive this Policy and Report document each year as required.		
Analysis Comply with the law and accept the Investment Policy and Report for 2022		
Budget/Cost Information None		
Proposed Action Accept report		
Alternative Actions None		
Coordination and Review This is a standard practice of the Board.		Attachment(s) Calendar Year 2022 Investment Policy for the Pooled investment Fund

Department of Finance
Ben Lamera
Director



County of Sacramento

Divisions
Administration
Auditor-Controller
Consolidated Utilities Billing & Service
Investments
Revenue Recovery
Tax Collection & Business Licensing
Treasury

February 1, 2022

To: Pooled Investment Fund Participant Agency Board Chairs

Subject: **CALENDAR YEAR 2022 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND**

Since 1987, the Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the enclosed calendar year 2022 investment policy on December 7, 2021.

The 2022 investment policy eliminates redundant references to reporting requirements and updates the annual limit on honoraria, gifts, and gratuities for investment staff and Treasury Oversight Committee members to \$520.

I recommend that the legislative body of your agency receive and file the enclosed Sacramento County Annual Investment Policy of the Pooled Investment Fund — Calendar Year 2022 at its next regular meeting. Your action to receive and file the policy constitutes consideration at a public meeting as recommended by Government Code section 53646(a)(2). The investment policy is also available on the Department of Finance – Investment Division webpage at <https://finance.saccounty.gov/investments>.

The following investment-related reports are also available on the Investment Division webpage:

- Pooled Investment Fund Monthly Review
- Quarterly Pooled Investment Fund Report
- Non-Pooled Investment Funds Portfolio Report

If you have any questions about the investment policy or management of the Pooled Investment Fund portfolio, please call me at (916) 874-6744 or Chief Investment Officer Bernard Santo Domingo at (916) 874-7320.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ben Lamera".

Ben Lamera
Director of Finance

Enclosure



SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2022

*Approved by the
Sacramento County Board of Supervisors*

December 7, 2021
Resolution No. 2021-0770

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SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2022

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria

and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight

Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment

Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch. In addition, domestic banks are limited to those with a Fitch Viability rating of a or better, without regard to modifiers. The Investment Group is granted the authority to specify approved California banks with Fitch Viability ratings of bbb+ but they must have a Support rating of 1. Foreign banks with domestic licensed offices must have a Sovereign rating of AAA from Standard and Poor's, Moody's, or Fitch and a Fitch Viability rating of a or better, without regard to modifiers; however, a foreign bank may have a Fitch Viability rating of bbb+ but they must have a Support rating of 1. Domestic savings banks must have a Fitch Viability rating of a or better, without regard to modifiers, or may have a rating of bbb+ but they must a Support rating of 1.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	Banks — FDIC Insurance Coverage
	Credit Unions — NCUSIF Insurance Coverage <i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i>

Maximum Amount	Minimum Requirements	
Over the FDIC- or NCUSIF-insured limit	<i>(Any 2 of 3 ratings)</i>	
	S&P: A-2 Moody's: P-2 Fitch: F-2 Collateral is required	OR Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.

Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

- U.S. Treasury and Agency Obligations.....5 years
- Washington Supranational Obligations¹.....5 years
- Municipal Notes5 years
- Registered State Warrants5 years

¹ The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit.....	180 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes.....	180 days
Collateralized Mortgage Obligations	180 days

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations	100%
Municipal Notes.....	80%
Registered State Warrants.....	80%
Bankers Acceptances	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit	30%
Repurchase Agreements	30%
Reverse Repurchase Agreements.....	20%
Medium-Term Corporate Notes.....	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations	20%
Local Agency Investment Fund (LAIF).....	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group, named by the Director of Finance, shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the

investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply

to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$520 for the period January 1, 2021, to December 31, 2022. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings				
Rating Interpretation	Moody's	S&P	Fitch	Fitch Viability Rating
<i>Best-quality grade</i>	Aaa	AAA	AAA	aaa
<i>High-quality grade</i>	Aa1	AA+	AA+	aa+
	Aa2	AA	AA	aa
	Aa3	AA-	AA-	aa-
<i>Upper Medium Grade</i>	A1	A+	A+	a+
	A2	A	A	a
	A3	A-	A-	a-
<i>Medium Grade</i>	Baa1	BBB+	BBB+	bbb+
	Baa2	BBB	BBB	bbb
	Baa3	BBB-	BBB-	bbb-
<i>Speculative Grade</i>	Ba1	BB+	BB+	bb+
	Ba2	BB	BB	bb
	Ba3	BB-	BB-	bb-
<i>Low Grade</i>	B1	B+	B+	b+
	B2	B	B	b
	B3	B-	B-	b-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC	ccc
<i>In Poor Standing</i>	-	CCC	-	
	-	CCC-	-	
<i>Highly Speculative Default</i>	Ca	CC	CC	cc
	C	-	-	c
<i>Default</i>	-	-	DDD	f
	-	-	DD	f
	-	D	D	f

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3

Fitch Support Ratings	
<i>Rating</i>	<i>Interpretation</i>
1	A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to support the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'A-'.
2	A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a Long-Term Rating floor in the 'BBB' category.
3	A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a Long-Term Rating floor in the 'BB' category.
4	A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'B+' or 'B'.
5	A bank for which there is a possibility of external support, but it cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-Term Rating floor no higher than 'B-' and in many cases no floor at all.

Meeting Date February 17, 2022 Item# 6E	
Subject: Redistricting by California Voting Rights Act (CVRA)	
	<p>Item Type</p> <p><input checked="" type="checkbox"/> Informational</p> <p><input type="checkbox"/> Direction</p> <p><input type="checkbox"/> Action</p>
<p>Report coordinated or prepared by</p> <p style="text-align: center;"><i>Lisa Gonzalez</i></p> <p>Lisa Gonzalez, General Manager</p>	
<p>Objective: CVRA has been used to force hundreds of cities, special districts, and school districts to change current District Boundaries to represent diversity and fairness for voters.</p> <p>Background: If the District receives a letter representing the CVRA the choice is to redistrict or a potential lawsuit. Usually, the CVRA settles for a small amount of money just to get the district to redistrict. The other cost is to pay a consultant to manage the process to assist the district.</p> <p>Analysis: The redistricting will not take place until the 2024 election of Board Members. Redistricting will make it exceedingly difficult to keep a 5-member Board of Directors. A Consulting business called Redistricting Partners have the experience and references to lead ACRPD through the process. There is a chance ACPD will not receive a letter from the CVRA but there is no guarantee.</p> <p>Budget/Cost Information TBA</p> <p>Proposed Action NONE</p> <p>Alternative Actions NONE</p>	
Coordination and Review	Attachment(s) Letter dated January 25, 2022 from Redistricting Partners



January 25, 2022

Lisa Gonzalez
General Manager
Arcade Creek Recreation and Park District
PO Box 418114
Sacramento, CA 95841-8114

Dear Ms. Gonzalez,

Despite all the challenges facing special districts in California, for many, one more lies ahead. In 2022 all special districts that hold their elections in districted system must undergo a redistricting. Agencies without election districts and using at-large elections, like Arcade Creek Recreation and Park District, may need to convert to a districted system under the California Voting Rights Act (CVRA) if it is faced with a claim from any member of the public.

The CVRA has been used to force hundreds of cities, school boards and special districts to convert to districted elections. All that is necessary is a potential plaintiff to submit to an agency a claim that there is racially polarized voting within the jurisdiction and demand that the agency convert. The law as it is currently being interpreted does not provide agencies much of a protection from such a claim, aside from a conversion to a single-member districted election system.

Redistricting Partners has been a leading vendor in California, working with dozens of agencies conducting racially polarized voting analysis to determine the vulnerability an agency faces to a potential CVRA claim. We have also assisted agencies with conversions to districted systems – often after a claim has been made, and many proactively, before any contact from lawyers or plaintiffs.

A full list of our clients can be found online at <https://redistrictingpartners.com/clients/>.

Redistricting Partners is trusted by state associations and foundations. We are members of the California Special Districts Association, have a partnership with the Foundation for California Community Colleges and are the preferred vendor of the California School Boards Association. You can learn more about our team and experience here: <https://redistrictingpartners.com/Staff>

I have attached a standard scope of work for special districts that are converting to districted elections under the CVRA. This outlines the services we provide under the “safe harbor” provisions of the CVRA, including the hearings, data, mapping, and every step through the final processing of new election boundaries.

Given the current health concerns and compressed timeline to complete this work we are doing all our work through June 2022 virtually, with limited exceptions. If Arcade Creek Recreation and Park District is interested in conducting a conversion that would go into effect for the 2024 election cycle we could be engaged later this spring or into the summer in order to begin the process, but without the ability to complete until after the deadline for the 2022 elections.

Please contact us at info@redistrictingpartners.com or call us at 800-996-1019 with any questions or to setup a time to do a videoconference or call to discuss your needs in this upcoming redistricting cycle.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Mitchell".

Paul Mitchell

Owner, Redistricting Partners

Scope of Services – CVRA Conversion

Redistricting Partners has been working for the past decade assisting dozens of municipalities with conversion to districted election systems under the California Voting Rights Act (CVRA).

The CVRA requires all agencies (cities, school boards, community colleges and other special districts) to convert to by-district election systems if they have signs of racially polarized voting. Recent amendments to the law allow for a faster, easier transition, provided that the agency follow specific “safe harbor” rules regarding the timing, structure, and transparency in the districting process.

The following is an outline of the services provided in this districting effort.

Public Engagement

The CVRA sets a structure for public engagement which includes five public hearings: two conducted prior to line drawing, two more held for public input and changes after maps have been made public, and one final hearing for adoption of a map that has been made public for 7 days prior to adoption.

Redistricting Partners will work with Arcade Creek Recreation and Park District in conducting these presentations, gathering and documenting public input, and utilizing these hearings as a means for determining initial criteria for draft maps and amending maps that have been produced.

In addition, Redistricting Partners traditionally utilizes three methods for soliciting public input during this process.

1. The use of a simple community of interest worksheet, which allows the public to describe their community of interest, give evidence of what binds that community together and defines it, and provide any kind of drawing or map of that area. This can be used in-person at public hearings or completed by the public and emailed as a form of submitted testimony.
2. An in-person or online interactive workshop where physical maps are provided showing population densities, and the public is assisted in either drawing their communities of interest or drawing draft maps.
3. 3) An online mapping option to facilitate deeper community engagement by allowing members of the public to draw and describe their community of interest or draw potential district lines.

Our staff includes experts in civic engagement and community outreach, and will assist in communicating needs for public engagement at client direction.

GIS and Data

The GIS backbone of redistricting is the Topologically Integrated Geographic Encoding and Referencing, or TIGER, a format used by the United States Census Bureau. This will serve as the geographic backbone of the redistricting project. The core TIGER/Line Files and Shapefiles do not include demographic data but do contain information about the external boundaries of cities, counties and other districts, and often are the same geography used in the creation of precincts.

Other districts, such as community colleges, water boards, and other special districts may utilize other geographic layers for their external boundaries, such as parcel layers, and some counties rely on parcel layers entirely for the creation of their precincts. Redistricting Partners has more than a decade of experience dealing with these issues and working with county registrars to process the redistricting files in both formats.

Decennial census redistricting data specifically tailored to each jurisdiction will be utilized within this TIGER geography. This data, under new California law, will also include the reallocation of incarcerated population, and be supplemented with the most recent American Community Survey (ACS) dataset, including estimated total population and Citizen Voting Age Population (CVAP) which quantifies ethnic populations for the purposes of the Federal Voting Rights Act.

Additional datasets can be utilized in redistricting based on the client needs. For example, in a healthcare district there could be a geographic dataset of underlying service areas or facilities, or at a community college there might be information on campuses and feeder high schools that serve as a geographic dataset to inform the districting process. Redistricting Partners is adept at helping agencies utilize these different pieces of geographic information within one project.

Meetings & Creation of Lines

Redistricting Partners will participate in public hearings either remotely or in-person, based on the health and safety guidance at the time. In a contract with a standard five- hearing schedule, at least three will be held remotely with up to two using in-person staffing, if appropriate.

Once mapping can be conducted, Redistricting Partners will create three sets of potential lines following traditional redistricting criteria including that districts be contiguous, compact, and follow traditional governmental or community lines and natural / physical contours of the district geography and input from the initial public hearings.

Maps that are created are provided in three formats:

- Printable 8.5x11 Mapping and Data PDFs for dissemination with meeting agenda or posting on the public- facing website. These maps provide an overview and will often show neighborhoods, significant landmarks or key facilities, but do not go down to the street-level.
- Interactive online maps, like Google Maps, with the proposed district boundaries, including the embedded data calculations for population, ethnicity, and any other factors that are key to the district analysis.
- Shapefile and census block equivalency files for use by any GIS staff or members of the public with GIS mapping capabilities.

Following the presentation of maps at the third public hearing Redistricting Partners will take any information gleaned from public comments or elected official input to create additional amended maps and engage in a process of selecting and finalizing mapping options for the fourth public hearing. Alternatively, Redistricting Partners could continue to collect public information and only create new versions after the fourth public hearing.

Under the California Voting Rights Act the final hearing will be for a vote only on the map which has been finalized and published within seven days prior to adoption. This mapping option will be produced by Redistricting Partners with all the additional technical elements necessary for the final resolution.

Adoption / Processing of new lines

Once lines are adopted, Redistricting Partners will work with the County Registrar(s) staff in order to complete the process and make new lines available for the next available election. This processing includes:

- Documentation from public meetings, signed resolution
- Electronic PDF maps of new election district boundaries
- GIS Shapefiles for county staff to assign precincts
- Metes and Bounds legal document with written description of district boundaries
- Census Block equivalency files and shapefiles for a backup of district lines in latest US Census geographic data.

Optional Elements

Beyond the CVRA Safe Harbor five meeting structure, contracts can be adjusted to allow for additional public meetings or interactive workshops.

Additional outreach programs, including in-language outreach, are available through Redistricting Partners sub-vendors. These can range from small engagements to create materials and promotions for public engagement, and grow into large emailing, mass-mailing, digital, radio and cable TV ads promoting the redistricting process. Language services are also available through a sub-vendor contract.

Two different online mapping tools are available through Redistricting Partners. The first is a public community engagement and district mapping tool developed by Tufts University and managed by Redistricting Partners. The second option is Maptitude Online Redistricting software from Caliper Corporation. Demonstrations of each product are available for prospective clients.

Arcade Creek Recreation and Park District

MEETING DATE: February 17, 2022

AGENDA ITEM: 7 a

General discussion on topics for future meetings