

Arcade Creek Recreation & Park District
4855 Hamilton Street
Sacramento, California 95841

MINUTES
Of
The Arcade Creek Recreation & Park District
Meeting of the Board of Directors
Held on
Thursday July 16 2020 at 6:00 p.m.

Meeting conducted via Zoom Video Conference

Vice-Chair A. Vassar called the meeting to order at 6:02 pm

Board Members Present: Alex Vassar, Michael Hanson, Miles Constantine, Heather Gonzalez

Board Members Absent: Senica Gonzalez (arrived at 6:10 pm)

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel Present: Yes, D. Ritchie

Auditor Present: No

Presentation: None

Visitors That Signed In: Via Zoom
FEC Patrol, Chief Jim Brown
Julie Leber

Visitors That Did Not Sign: None

2. PUBLIC COMMENTS: None

3. ANNOUNCEMENTS:

- a. Election filing period began on Monday July 13, 2020 at the County Board of Elections Office, and runs through Friday August 7, 2020 at 5 p.m. Three Board positions are up for election to a four-year term on the Board of Directors until December 2024.

Adjourned Regular Session: 6:07 pm

Opened Closed Session: 6:07 pm

4. CLOSED SESSION (one item)

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (§ 54956.9(b)
Number of Cases: 1
- b. RECONVENE IN OPEN SESSION AND REPORT ACTIONS TAKEN IN CLOSED SESSION (if any)

Director S. Gonzalez entered the Zoom meeting at 6:10 pm

Adjourned Closed Session: 6:17 pm

Re-Opened Regular Session: 6:17 pm

Minutes of Board of Directors Meeting

July 16, 2020

Page 2 of 3

4. CLOSED SESSION: (cont.)

REPORT FROM CLOSED SESSION:

No reportable action. Direction given to staff.

5. CONSENT ITEMS:

- a. June 18, 2020 Meeting Minutes
- b. FY 19-20 Period 12 Financial Reports (339A)
- c. FY 19-20 Period 12 Financial Reports (339D)
- d. FY 19-20 Period 12 Revenues Report (Multi-Accounts)
- e. FY 19-20 Period 12 Payroll Report
- f. FY 19-20 Period 12 Facility Rental Reports
- g. Correspondence received and sent
- h. General Manager's Report and project update report
 - i. Staff report items
 - ii. Police Report
 - iii. Committee Reports

Chief Brown with the FEC Police Patrol attended via Zoom to engage with the Board to see if there were any direct concerns that needed to be addressed with the service that is being provided.

He informed the Board that the FECRPD Board were looking at again shutting down all of their parking lots due to COVID-19 and the public continuing to gather in large groups. He also stated that they would begin citing individuals that failed to comply with the current mandate.

Director H. Gonzalez inquired as to how the Department was dealing with the current concerns by the general public during all that is taking place in society and how they remained current with policies and changes.

Motion No. 1: It was moved by Director M. Hanson and seconded by Director M. Constantine to approve consent items a thru h as presented.

Motion Carried: 5 Ayes, 0 Noes, 0 Absent, 0 Abstained

Ayes: M. Hanson, M. Constantine, S. Gonzalez, A. Vassar, H. Gonzalez

6. OLD BUSINESS:

- a. Discuss proposed changes to the Personnel Policy, provide direction to the Personnel Committee for their final work.

Of the 17 Policies presented, discussion and direction took place on the following:

- 2000 Executive Officer
- 2003 Employee Status
- 2040 Cellular Telephone Usage
- 2019 Personal Vehicle Usage
- 2058 Compensation for Meetings and Travel
- 2061 Professional Licenses and/or Certifications

The remaining 11 were tabled until the next Board Meeting

Minutes of Board of Directors Meeting

July 16, 2020

Page 3 of 3

6. OLD BUSINESS: (cont.)

- b.** Discuss receipt of the Notice of Award for the Proposition 68 Per Capita Funding, discuss potential project ideas to use this funding on providing direction to staff.

Staff informed the Board that the District was awarded a total of \$192,439.00. Consisting of \$177,952.00 from the Prop 68 Per Capita Program and an additional amount of \$14,487.00 that will be coming from the Urban Counties Per Capita Grant.

Expenditures of this award will be identified at the August 20, 2020 Board Meeting during the 339D Final Budget.

It was also learned that there would be \$395.3 million available under Round 4 of the Statewide Park Program (SPP). The Round 4 SPP application deadline is December 14, 2020.

7. NEW BUSINESS: None

8. BOARD DISCUSSION

- a.** General discussion on topics for future meetings.

- Add Policy 2019 Use of and Responsibility of Employer Property
- Review items that were submitted to Staff via email on 7/16/2020 from Director M. Constantine

ADJOURNMENT: The Chairperson adjourned the meeting at 8:21 pm.

**The next regular meeting will be:
Thursday August 20, 2020
Herzog Community Center
4855 Hamilton Street, Sacramento, CA 95841**