

Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday December 15, 2022 at 6:00 p.m.**

**Meeting conducted in the Herzog Community Center Maple (Large) Room**

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**Call to Order and Perform Roll Call:** Chairperson A. Vassar called the meeting to order at 6:04 pm

**Board Members Present:** A. Vassar, M Hanson, T. Dworetzky, S. Miller, A. Gualcerama (via phone)

**Board Members Absent:** None

**Staff Members Present:** Lisa Gonzalez, Kim Cook

**Legal Counsel Present:** Yes – Derek Cole

**Auditor Present:** Yes – Larry Bain CPA

**Presentation(s):** Yes – Report on the final Audit FY 2021-22 from Larry Bain

**Visitor(s) That Signed In:** None

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**2. PUBLIC COMMENTS:**

None

**3. ANNOUNCEMENTS:**

None

Regular meeting suspended at 6:05 pm.

Closed session opened at 6:05 pm.

**4. CLOSED SESSIONS:**

**a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA

Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross

Under Negotiation: Price and terms.

**b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor Parcel Nos. 230-0080-037 and 230-0080-036

Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating parties: Sacramento Area Sewer District

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**4. CLOSED SESSION: (cont.)**

Under negotiation: Price and terms for acquisition of proposed sewer easement and temporary construction easement.

**c. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Board of Directors Chair  
Unrepresented employee: General Manager

Closed session convened at 6:49 pm.  
Regular meeting re-opened at 6:49 pm

Director A. Gualderama left the meeting at the conclusion of closed session.

Chair A. Vassar turned the meeting over to Vice-Chair M. Hanson at 6:50 pm and left the meeting.

Report out of closed session:

Direction provided to the General Manager regarding closed session item a and b.

Direction given to district Legal Counsel regarding closed session item c.

**5. PRESENTATION(s):**

- a. Report from Larry Bain CPA of the FY 2021-22 Annual Audit

Directors and staff received the Audit for FY 2021-22.

**6. TASK STARTED, REVISED OR ACCOMPLISHED:**

Report received and discussed.

**7. CONSENT:**

- a. **Draft Meeting Minutes:** Board Meeting 11/17/2022
- b. **FY 22-23 Period 5 Financial Reports 339A**
- c. **FY 22-23 Period 5 Financial Reports 339D**
- d. **FY 22-23 Period 5 Multi Accounts Revenue Reports**
- e. **FY 22-23 Period 5 Payroll Report**
- f. **FY 22-23 Period 5 Rental & Misc. Revenue Report Attributed To Stated Period**
- g. **Correspondence received and sent**
- h. **General Managers Report**
- i. **AB 301 Subsequent Resolution 2022-23**

**Motion No. 1:** It was moved by Director T. Dworetzky and seconded by Director S. Miller to approve consent items.

**Motion Carried:** 3 Ayes, 0 Noes, 2 Absent, 0 Abstained  
Ayes: M. Hanson, T. Dworetzky, S. Miller  
Absent: A. Vassar, G. Gualderama  
Abstained:

**8. OLD BUSINESS:**

- a. Discussion and review of - District Workflow Property Projects, Upgrades, Repairs

Discussion was to reassess and reformat the spreadsheets.

**9. NEW BUSINESS:**

- a. Approve annual audit report for FY 2021-22 from Larry Bain, C.P.A.

**Motion No. 2:** It was moved by Director S. Miller and seconded by Director T. Dwortezky accept and approve the Final FY 2021-22 Audit report, as presented in 5 a.

**Motion Carried:** 3 Ayes, 0 Noes, 2 Absent, 0 Abstained  
Ayes: M. Hanson, T. Dwortezky, S. Miller  
Absent: A. Vassar, G. Gualderama  
Abstained:

- b. Discussion of Nominations for Board Officers Position for 2023

The Directors were informed that during the January 2023 board meeting it would be time to elect seats for the Chairperson, Vice-Chair and Secretary/Treasurer or maintain the status quo.

- c. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room)

Directors requested this be brought back and placed on the January 2023 meeting.

**10. BOARD DISCUSSION:**

- a. General discussion on topics for future meetings.

It was requested to conduct the January board meeting in the small rental facility.

Suggested items to discuss were the possibility of relocating the current district office to the small rental facility or renovating and updating the current office.

Removing the current deck located on the back side of the district office.

**11. ADJOURNMENT OF THE MEETING.**

Vice-Chair adjourned the meeting at 7:56 pm.