

Arcade Creek Recreation & Park District  
4855 Hamilton Street  
Sacramento, California 95841

## **MINUTES**

Of

The Arcade Creek Recreation & Park District

Meeting of the Board of Directors

Held on

**Thursday October 15, 2020 at 6:00 p.m.**

Meeting conducted via Zoom Video Conference

Chairperson S. Gonzalez called the meeting to order at 6:02 pm

Board Members Present: Senica Gonzalez, Miles Constantine, Heather Gonzalez, Michael Hanson

Board Members Absent: Alex Vassar (joined at 6:03 pm)

Staff Members Present: Stephen Fraher, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation: None

Visitors That Signed In: Via Zoom  
Amanda Gualderama  
Julie Leber

Visitors That Did Not Sign: None

**2. PUBLIC COMMENTS:** None

Director A. Vassar joined the Zoom meeting at 6:03 pm

### **3. ANNOUNCEMENTS:**

Election Day is Tuesday November 3, 2020. Please make sure to VOTE.

The Park District Office will CLOSED on Wednesday November 11, 2020 in Observance of Veteran's Day.

The Park District Office and parking lot gates will be CLOSED on Thursday November 26, 2020 for Observance of the Thanksgiving Holiday. The Park District Office will be CLOSED on Friday November 27, 2020 as part of the Thanksgiving Holiday Weekend

New Board email with expanding capacity to be updated on 10/16/2020

### **4. CONSENT AGENDA:**

- a. September 17, 2020 **Meeting Minutes**
- b. FY 20-21 Period 3 **Financial Reports 339A**
- c. FY 20-21 Period 3 **Financial Reports 339D**
- d. FY 20-21 Period 3 **Multi Accounts Revenue Reports**
- e. FY 20-21 Period 3 **Payroll Report**
- f. FY 20-21 Period 23 **Facility Rental Reports**
- g. Correspondence **received and sent**

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### 4. CONSENT AGENDA: (cont.)

- h. General Manager's Report and project update report
  - i. Staff report items
  - ii. Police Report

**Motion No. 1:** It was moved by Director M. Hanson and seconded by Director A. Vassar to approve consent items as presented.

**Motion Carried:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstained  
**Ayes:** M. Hanson, M. Constantine, H. Gonzalez, S. Gonzalez, A. Vassar

### 5. OLD BUSINESS:

- a. Receive a report on the results received to date from the Community Needs Assessment Survey. Identify the highest priority items and create a ranking of need for the District.

Report received and Board provided direction to Staff.

- b. Adopt **Board Resolution 2020-11** to rescind adopted Board Resolution 2019-10 due to an incorrect layout and approve the receipt of Proposition 68 Per Capita Funds to be used to complete the projects identified through the Community Needs Assessment Survey to date.

**Motion No. 2:** It was moved by Director M. Hanson and seconded by Director H. Gonzalez to rescind prior resolution 2019-09 with specified project(s) and to adopt resolution 2020-11 authorizing the District to receive Prop. 68 Per Capita Grant Funds.

**Motion Carried:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstained  
**Ayes:** M. Hanson, M. Constantine, H. Gonzalez, S. Gonzalez, A. Vassar

### 6. NEW BUSINESS

- a. Adopt changes to Board Policy #1020-Appendix A; regarding the District positions required to complete the FPPC Conflict of Interest Form 700 each year. These changes needed to be made in District Full Time staffing.

**Motion No. 3:** It was moved by A. Vassar and seconded by Director M. Hanson to adopt changes to Board Policy #1020-Appendix A, with noted changes referring to legal counsel.

**Motion Carried:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstained  
**Ayes:** M. Hanson, M. Constantine, H. Gonzalez, S. Gonzalez, A. Vassar

- b. Discuss, adopt, and direct staff to begin work on a Capital Project using Prop 68 Per Capita Funds and Impact Fees in Hamilton Street Park. Direct Staff to submit the Project to the California State Parks Office of Grants and Local Services to begin the process.

Board provided direction to Staff

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### 7. BOARD DISCUSSION:

- a. General discussion on topics for future meetings
  - i. Begin discussions and set a timeline for the collection of responses on the Community Needs Assessment Survey.
  - ii. Discuss how to use the results of the Community Needs Assessment Survey in planning for the future; immediate impact, near future (2 years), and extended impact (3-5 years)
  - iii. Discuss a proposed Policy on Capital Spending authored by Senica Gonzalez
  - iv. Other topics

Proposal for Capital Spending Policy received.

### ITEMS TO BE PLACED ON AGENDA FOR FUTURE DISCUSSION:

Participation to conduct oath of offices in early December 2020 in person in the Large Room

Rental / Activities, planning for post COVID-19 and re-opening

Survey updates. Overview each month. Info to be discussed and used for 2021 Board Retreat.

**ADJOURNMENT:** The Chair adjourned the meeting at 7:36 pm.

**The next regular meeting will be:**

**Thursday November 19, 2020**

**Via Zoom at:**

**<https://zoom.us/j/750518431?pwd=Um1xMExpB0pqb2xyYysyb3NRN0MzQT09>**