

Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING
THURSDAY November 17, 2022 @ 6:00 p.m.
At the Herzog Community Center Maple (Large) Room
4855 Hamilton Street, Sacramento, CA 95841
AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.
Each speaker will be limited to five minutes of time.
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.
Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.
Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.
3. **Announcements** (Staff)
4. **Closed session**
 - a. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA
Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel
Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross
Under Negotiation: Price and terms.
 - b. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Board of Directors Chair
Unrepresented employee: General Manager

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpdp@acrpdp.com

5. Consent Agenda-these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list, and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.

- a. **Draft Meeting Minutes:** Board Meeting 9/15/2022, Special Meeting 11/5/2022,
Board Retreat 11/5/2022
- b. FY 22-23 Period 3 Financial Reports 339A
- c. FY 22-23 Period 3 Financial Reports 339D
- d. FY 22-23 Period 3 Multi Accounts Revenue Reports
- e. FY 22-23 Period 3 Payroll Report
- f. FY 22-23 Period 3 Rental & Misc. Revenue Report Attributed To Stated Period
- g. FY 22-23 Period 4 Financial Reports 339A
- h. FY 22-23 Period 4 Financial Reports 339D
- i. FY 22-23 Period 4 Multi Accounts Revenue Reports
- j. FY 22-23 Period 4 Payroll Report
- k. FY 22-23 Period 4 Rental & Misc. Revenue Report Attributed to Stated Period
- l. Correspondence **received and sent**
- m. General Managers Report
- n. AB 361 Subsequent Resolution 2022-21

6. Old Business: None

7. New Business:

- a. Resolution to provide cashflow for 339D District Projects from 339A General Fund
- b. Discussion and review of - District Workflow Property Projects, Upgrades, Repairs

8. Task Started, Revised or Accomplished

9. Board Discussion:

- a. General discussion on topics for future meetings.

10. Adjournment of the meeting.

The next regular Board of Directors meeting will be held Thursday December 15, 2022, at 6:00 p.m.

NOTICE

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website (www.acrpd.com), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.

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Arcade Creek Recreation and Park District

MEETING DATE: November 17, 2022

AGENDA ITEM: 4 Closed Session

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA Agency negotiators: Lisa

Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross

Under Negotiation: Price and terms.

Arcade Creek Recreation and Park District

MEETING DATE: November 17, 2022

AGENDA ITEM: 4 Closed Session

b. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Board of Directors Chair

Unrepresented employee: General Manager

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday September 15, 2022 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:01 pm

Board Members Present: A. Vassar, T. Dworetzky, S. Miller

Board Members Absent: M Hanson, A. Gualderama (arrived at 6:12 pm)

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: Yes – Derek Cole

Auditor Present: No

Presentation(s): No

Visitor(s) That Signed In: Greg Wilson

2. PUBLIC COMMENTS:

None

3. ANNOUNCEMENTS:

Staff informed the Board that the new alarm system had been installed and things were working as planned.

Consent items were moved and placed before item 4 Closed Session.

5. CONSENT ITEMS:

- a. Draft Meeting Minutes: Board Meeting 8/18/2022
- b. FY 22-23 Period 2 Financial Reports 339A
- c. FY 22-23 Period 2 Financial Reports 339D
- d. FY 22-23 Period 2 Multi Accounts Revenue Reports
- e. FY 22-23 Period 2 Payroll Report
- f. FY 22-23 Period 2 Rental & Misc. Revenue Report Attributed To Stated Period
- g. Correspondence received and sent
- h. Patrol Report
- i. General Managers Report
- j. AB 361 Subsequent Resolution 2022-19

Director S. Miller requested that consent agenda items I be pulled for discussion.

MINUTES of Board of Directors Meeting

September 15, 2022

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5. CONSENT ITEMS: (cont.)

Motion No. 1: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent items excluding item i that was pulled.

Motion Carried: 3 Ayes, 0 Noes, 2 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller
Absent: A. Gualderama, M. Hanson
Abstained:
Vacant:

Director A. Gualderama arrived at 6:12 pm

Director s. Miller requested additional information regarding the quote provided by Staples Construction to paint the office building and placing siding on the Murder house (upper level of the shop building).

It was requested that the GM email the Board the quote for review of proposed work to be done. They also directed staff to obtain an additional bid for proposed work.

Motion No. 2: It was moved by Director S. Miller and seconded by Director T. Dworetzky to approve consent item i.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama
Absent: M. Hanson
Abstained:
Vacant:

Regular meeting suspended at 6:14 pm.

Closed session opened at 6:15 pm.

4. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Along the Arcade Creek Nature Area and trail. Located behind the lots 5212, 5216 Adelaide Way and 4931 Cameron Ranch Rd., Carmichael, CA

Agency negotiators: Lisa Gonzalez, General Manager, and Derek Cole, General Counsel

Negotiating Parties: Laura Cunningham, Darlis Curtin, Joe Ross

Under Negotiation: Price and terms.

Closed session convened at 6:26 pm.

Regular meeting re-opened at 6:26 pm.

Report out of closed session

Direction provided to Legal Counsel

New Business moved and placed before item 6 Old Business.

MINUTES of Board of Directors Meeting

September 15, 2022

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7. New Business:

a. District Policy – Weapons

Discussion took place regarding district staff carrying weapons while performing their job duties.

It was agreed that safety of staff is upper most of importance.

The Board agreed that the district should follow the posted rules and regulations stating that per SCC 9.36.060, that “Firearms, Air Guns, and other weapons, are prohibited within the park boundaries.

It is at the final discretion of the General Manager to inform district employees of all policies.

6. OLD BUSINESS:

a. Discuss General Manager COLA and Administrative Leave.

Motion No. 3: It was moved by Director A. Gualderama and seconded by Director S. Miller to approve the proposed 5% COLA pay increase for the General Manager.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama
Absent: M. Hanson
Abstained:
Vacant:

Motion No. 4: It was moved by Director A. Gualderama and seconded by Director S. Miller to approve the increase to take effective as of September 1, 2022.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, T. Dworetzky, S. Miller, A. Gualderama
Absent: M. Hanson
Abstained:
Vacant:

Discussion regarding the review of Policy 2420 Management Leave will be placed as a “Closed Session” item on the October 20, 2022 Board Agenda, with the possibility of amending the contract between the District and General Manager.

Director A. Gualderama requested a copy of the original contract between the District and the General Manager.

8. BOARD DISCUSSION:

a. General discussion on topics for future meetings.

The Board requested that the following item be placed on the agendas as an ongoing item for review and discussion, District Property Projects, Upgrades and Repairs.

MINUTES of Board of Directors Meeting

September 15, 2022

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8. BOARD DISCUSSION: (cont.)

Director S. Miller requested that the prior item of “Hit by a bus” back up plans in event staff is unable to perform their jobs for an extended period of time or retire or leave working for the District, be changed and referred to as “If a staff member won the lottery”, this actually would be a Succession Plan.

9. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 7:04 pm.

DRAFT

MINUTES

Of

The Arcade Creek Recreation & Park District
Special Meeting In Conjunction with the Scheduled Board Retreat

Held on

Saturday November 5, 2022 @ 10 am

Meeting conducted in the Herzog Community Center Maple (Large) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 10:05 am

Board Members Present: A. Vassar, A. Gualderama, T. Dworetzky, S. Miller

Board Members Absent: M. Hanson

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

3. BUSINESS:

- a. Resolution #2022-20 approval of hiring Staples Construction for the Prop 68 Per Capita grant projects

Motion No. 1: It was moved by Director A. Gualderama and seconded by Director S. Miller to approve resolution 2022-20, hiring Staples Construction for the Prop 68 Per Capita grant projects.

Motion Carried: 4 Ayes, 0 Noes, 1 Absent, 0 Abstained
Ayes: A. Vassar, A. Gualderama, T. Dworetzky, S. Miller
Absent: M. Hanson
Abstained: 0
Vacant: 0

4. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 10:10 am.

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Scheduled Board Retreat

Held on

Saturday November 5, 2022 @ 10 am

Meeting conducted in the Herzog Community Center Maple (Large) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 10:10 am

Board Members Present: A. Vassar, A. Gualderama, T. Dworetzky, S. Miller

Board Members Absent: M. Hanson

Staff Members Present: Lisa Gonzalez, Kim Cook

Legal Counsel Present: No

Auditor Present: No

Presentation(s): None

Visitor(s) That Signed In: None

2. PUBLIC COMMENTS: None

2022 Board Retreat Discussion Topics

Topics are for Discussion only, to provide direction to staff, no Board Action will be taken

a. Succession Plan (If a staff member won the lottery)

Direction given to staff to create a binder with Statement of Procedure (SOP) to cover each job function with detail for each position.

Post for additional part-time staff on Indeed, American River College job board(s), different areas of social media.

b. Board priority list for discussion

Several areas were discussed including safety for park users and staff, appearances of the parks (first impressions) and items that the directors and staff would like to see.

Items were prioritized.

c. Discussion on upgrades and repairs using funds from the 339A General Fund

Staff was directed to begin the process of working on the lists.

MINUTES of Board Retreat

November 5, 2022

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d. Masterplan review

Attendees discussed parts of the Masterplan.

4. ADJOURNMENT OF THE MEETING.

Chairperson adjourned the meeting at 1:59 pm.

DRAFT

**ACRPD 2022 - 2023
339A Budget Report**

**September 2022
Period 3 of 13**

FYTD Completed = 23%

	CODE	CATEGORIES	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
1	10111000	Salaries and Wages - Reg F/T Staff	200,480.00	16,544.99	48,308.47	152,171.53	24%
2	"	Part-time Salaries			-		-0-
3	"	P/T Monitors & Maint.	48,510.00	1,402.50	5,478.75	43,031.25	11%
4	"	Blank			-	-	#DIV/0!
5	"	Blank			-	-	#DIV/0!
6	"	Blank			-	-	#DIV/0!
7	10112400	Salaries & Wages - Commission & Brds	3,500.00	400.00	900.00	2,600.00	26%
8	10113200	Salaries & Wages - Time/one half (OT)	4,000.00	99.00	445.50	3,554.50	11%
9	"	Salary/Wages - Strt Time (No Retirment Contribution)		127.05	523.05	(523.05)	#DIV/0!
10	10121000	Retirement - Employer Cost (@10.32%)	11,824.00	986.23	2,857.89	8,966.11	24%
11	"	Retirement - Employer Cost (@8.63%)	7,414.00	603.11	1,780.59	5,633.41	24%
12	"	Retirement - UAL (110.08 mthly or 1277.00)	1,277.00		1,277.00	-	100%
13	"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
14	10122000	Social Security (OASDHI rate=7.65%)	19,622.00	1,420.87	4,257.65	15,364.35	22%
15	10123000	Group Insurance - Employer Cost			-	-	-0-
16	"	Medical + Admin fee	32,032.00	2,579.66	7,745.41	24,286.59	24%
17	"	Dental	1,516.00	126.33	505.32	1,010.68	33%
18	"	Vision	297.00	24.57	98.28	198.72	33%
19	"	EAP	131.00	-	26.10	104.90	20%
20	10124000	Work Comp Ins - Employer Cost	5,595.00	1,308.75	2,617.50	2,977.50	47%
21	10125000	State Unemployment Insurance (Pool)	1,000.00	-	47.71	952.29	5%
22	10128000	Health Care Retirees	1,914.00	137.93	550.79	1,363.21	29%
23	10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
24		TOTALS:	340,112.00	25,760.99	77,770.01	262,341.99	23%

**ACRPD 2022 - 2023
339A Budget Report**

**September 2022
Period 3 of 13**

FYTD Completed = 23%

	CODE	Service & Supply	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
25	20200500	Advertising/Legal Notices	200.00		-	200.00	0%
26	20202900	Business/Conference Expenses	2,000.00		-	2,000.00	0%
27	20203600	Education and Training Supplies	-		-	-	#DIV/0!
28	20205100	Insurance - Liability	73,218.00		36,012.00	37,206.00	49%
29	20206100	Memberships Dues	5,500.00	165.00	2,665.00	2,835.00	48%
30	20207600	Office Supplies	1,500.00		254.33	1,245.67	17%
31	20207602	Signs	1,000.00		32.31	967.69	3%
32	20207603	Keys	200.00		-	200.00	0%
33	20208100	Postage Service (PO Box)	215.00		212.00	3.00	99%
34	20208102	Stamps (Postal)	150.00		-	150.00	0%
35	20208500	Printing Service	-		-	-	#DIV/0!
36	20210300	Agriculture/Horticultural Services	25,000.00		850.00	24,150.00	3%
37	20210400	Agricultural/Horticultural Supplies	500.00		-	500.00	0%
38	20211100	Building Maintenance Service	1,000.00	819.40	2,481.40	(1,481.40)	248%
39	20211200	Building Maintenance Supplies	500.00		-	500.00	0%
40	20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
41	20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
42	20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
43	20214100	Land Improvement Maintenance Service	10,000.00	2,900.00	4,445.00	5,555.00	44%
44	20214200	Land Improvement Maintenance Sup.	5,000.00	35.36	527.43	4,472.57	11%
45	20215100	Mechanical System Maintenance Svcs.	2,000.00		709.00	1,291.00	35%
46	20215200	Mechanical System Maintenance Sup.	1,000.00		1,151.03	(151.03)	115%
47	20216200	Painting Supplies	1,500.00		-	1,500.00	0%
48	20216700	Plumbing Maintenance Service (new)	1,000.00		-	1,000.00	0%
49	20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
50	20218500	Permit Charges	-		-	-	#DIV/0!
51	20219100	Electricity	20,000.00	1,836.85	5,675.72	14,324.28	28%

**ACRPD 2022 - 2023
339A Budget Report**

**September 2022
Period 3 of 13**

FYTD Completed = 23%

	CODE	Service & Supply	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
52	20219200	Natural Gas Service	3,000.00	15.64	47.95	2,952.05	2%
53	20219300	Refuse Collection/Disposal	3,000.00	277.90	657.70	2,342.30	22%
54	20219500	Sewage Services	2,000.00		276.28	1,723.72	14%
55	20219800	Water	35,000.00	975.76	6,144.68	28,855.32	18%
56	20220500	Automotive Maintenance Service	3,500.00	470.85	470.85	3,029.15	13%
57	20220600	Automotive Maintenance Supplies	500.00	142.12	142.12	357.88	28%
58	20221100	Grounds Equipment Maintenance Svcs.	4,000.00	1,170.00	1,534.70	2,465.30	38%
59	20221200	Grounds Equipment Maintenance Sup.	4,000.00	1,678.49	2,429.03	1,570.97	61%
60	20222600	Hand / Expendable Tools	500.00	406.77	434.60	65.40	87%
61	20223600	Fuel and Lubricant Supplies	5,000.00	245.19	1,328.26	3,671.74	27%
62	20226200	Office Equip. Maintenance Supplies	1,000.00	512.87	512.87	487.13	51%
63	20227500	Rent/Lease Equipment	500.00		-	500.00	0%
64	20227501	Copy Machine - Lease	-		-	-	#DIV/0!
65	20227504	Miscellaneous	500.00	57.92	57.92	442.08	12%
66	20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
67	20229200	Other Equip Maint. Supply	2,000.00		-	2,000.00	0%
68	20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
69	20232200	Custodial Supplies	6,000.00	266.20	732.28	5,267.72	12%
70	20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
71	20244300	Medical Service (Pre-emp. testing)	200.00		-	200.00	0%
72	20244400	Medical Supplies (First Aid)	300.00		-	300.00	0%
73	20250605	Service Fees (Bank Loan Item)	-		-	-	#DIV/0!
74	20250700	Assessment / Collection Services	7,900.00		109.00	7,791.00	1%
75	20252100	Temporary Services	-		-	-	#DIV/0!
76	20253100	Legal Services	8,000.00	225.00	382.50	7,617.50	5%
77	20255100	Planning Service-	-		-	-	#DIV/0!
78	20257100	Security Service	25,000.00	233.78	5,657.78	19,342.22	23%
79	20258200	Public Relations Service/mkting, web	2,000.00		1,100.00	900.00	55%

**ACRPD 2022 - 2023
339A Budget Report**

**September 2022
Period 3 of 13**

FYTD Completed = 23%

	CODE	CATEGORIES	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
80	20259100	Other Professional Services	-	6,740.00	13,480.00	(13,480.00)	#DIV/0!
81	20281100	Data Processing -Computer Services	2,500.00		-	2,500.00	0%
82	20281201	Hardware (Computer)	-		-	-	#DIV/0!
83	20281210	PC Laptop Printer (Copier) Purchase	-		-	-	#DIV/0!
84	20281265	Application Software Maint Lic Renewal	3,000.00	660.00	759.99	2,240.01	25%
85	20281304	Sales Tx Adj - Board of EQ			-	-	#DIV/0!
86	20281700	Election Services	15,000.00		-	15,000.00	0%
87	20283102	Mileage	500.00	31.13	67.82	432.18	14%
88	20285100	Recreation Services	3,000.00		-	3,000.00	0%
89	20285200	Recreation Supplies	3,000.00		-	3,000.00	0%
90	20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
91	20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
92	20289800	Other Operating Expenses - Supplies	200.00	-	-	200.00	0%
93	20289900	Other Operating Exp. - Misc. expenses	200.00		-	200.00	-0-
94	20291300	Auditor/Controller Services	6,500.00		-	6,500.00	0%
95	20291500	Compass Costs	1,072.00		1,071.83	0.17	100%
96	20291700	Alarm Services	2,000.00	921.33	1,372.96	627.04	69%
97	20298700	Telephone Services	4,000.00	301.61	914.81	3,085.19	23%
98	20298701	Cell Phones	1,500.00	62.76	785.52	714.48	52%
99	20299909	Expenditure Reimbursements (Insurance Clair	20,000.00		19,945.77	54.23	100%
100		TOTALS:	331,755.00	\$ 21,151.93	\$ 115,432.44	\$ 216,322.56	35%

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023
339A Budget Report**

**September 2022
Period 3 of 13**

FYTD Completed = 23%

	CODE	CATEGORIES	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
101	30321000	Interest Expense	7,191.00	621.69	2,540.39	4,650.61	35%
102	30323000	Lease Obligation Retirement(Side Fund)	30,400.00	2,500.00	10,000.00	20,400.00	33%
103	30345000	Taxes, Licenses & Assessments	704.00		-	704.00	0%
		TOTALS:	38,295.00	\$ 3,121.69	\$ 12,540.39	\$ 25,754.61	33%

FYTD Completed = 23%

	CODE	CATEGORIES	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
104	42420100	Building - Community Ctr Upgrades			-	-	#DIV/0!
105	43430300	Equipment SD Maint Equip			-	-	#DIV/0!
106		TOTALS:	-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 23%

107	79790100	Contingencies	555,977.00		-	\$ 555,977.00	0%
108		Reserved Fund Balance Increase			-	\$ -	0%
109		Grand Total	\$ 1,266,139.00	\$ 50,034.61	\$ 205,742.84	\$ 1,060,396.16	16%

*Grand Total includes
GL79790100 Contingencies
amount*

		Beginning Fund Balance Available			-	\$ -	0%
		Fund Balance Decreased by				\$ -	0%
		Provisions for General Reserves	-		-	\$ -	0%
		TOTALS:	-	-	-	-	

ACRPD 2022 - 2023
339A Revenue

September 2022
Period 3 of 13

FYTD Completed = 23%
Percent Received

Account	2022-23 Budget	September	Received To Date	Unrealized	FYTD Completed = 23%	Percent Received
1 91910100	Property Tax-Current Secured	545,236.00		-	545,236.00	0%
2 91910200	Property Tax-Current Unsecured	23,000.00	-	(0.09)	23,000.09	0%
3 91910300	Property Tax-Current Sup.	17,000.00		-	17,000.00	0%
4 91910400	Property Tax Sec. Delin.(+Teeter)	5,000.00		-	5,000.00	0%
5 91910500	Property Tax Supplemental Delin.	900.00		-	900.00	0%
6 91910600	Property Tax-Unitary	6,000.00		-	6,000.00	0%
7 91912000	Redemption	100.00		-	100.00	0%
8 91913000	Property Tax Prior Unsecured	400.00		-	400.00	0%
9 91914000	Penalty	200.00	2.68	2.68	197.32	1%
10 91919600	RDA Residual Distribution	10,000.00		-	10,000.00	0%
11 91919900	Taxes - Other				-	#DIV/0!
12	Total Taxes	\$ 607,836.00	\$ 2.68	2.59	\$ 607,833.41	0%
13 94941000	Interest	1,000.00		-	1,000.00	0%
14 94942900	Building Rental (Parks & Facilities)	10,001.00		1,580.00	8,421.00	16%
15 "	Building Rental (Cell Towers 4610.42)	55,325.00		9,220.84	46,104.16	17%
16 95952200	Homeowner Property Tax Relief	5,000.00		-	5,000.00	0%
17 95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
18 95953300	Redevelopment Passthru	8,000.00		-	8,000.00	0%
19 95956300	State-Federal Grants			-	-	#DIV/0!
20 95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
21 "	Grant = Park Sponsorships			-	-	#DIV/0!
22 "	Funds Transferred from 339I			-	-	#DIV/0!
23 "	Blank			-	-	#DIV/0!
24 96964600	Recreation Fees			-	-	#DIV/0!
25 97974000	Insurance Proceeds	18,000.00		-	18,000.00	0%
26 97979000	Miscellaneous	5,000.00		-	5,000.00	0%
27 97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
28 98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
29	Fund Balance Available =xxxxxx.xx			-	-	#DIV/0!
30 Problem	**County Error In Process of Correction**	-		-	-	0%
31	Total Other Revenue	\$ 102,326.00	\$ -	\$ 10,800.84	\$ 91,525.16	11%
32	Total Revenue	\$ 710,162.00	\$ 2.68	\$ 10,803.43	\$ 699,358.57	2%

Register Expense Report
Period 3
Account

FY 2022-2023
9/1/2022 Through 9/30/2022
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
9/7/2022	24441	S CalPERS - 521	8/16- 8/31/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(332.63)
			8/16 - 8/31/2022 ER Contrib	121000 Retirement ER Cost	c	(490.39)
9/7/2022	24442	S CalPERS - 521	8/16- 8/31/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(238.63)
			8/16 - 8/31/2022 ER Contrib	121000 Retirement ER Cost	c	(294.20)
9/7/2022	24443	Carson Landscape Indus. - 18136	HSP Irrigation repair- Valve	214100 Land Improvement Maint. Servic	c	(2,900.00)
9/7/2022	24444	S Central Control System - 23278	7/2022 Wireless Irrigation	281265 Application Software Maint. Lic	c	(220.00)
			8/2022 Wireless Irrigation	281265 Application Software Maint. Lic	c	(220.00)
			9/2022 Wireless Irrigation	281265 Application Software Maint. Lic	c	(220.00)
9/7/2022	24445	Cintas - 56036	8/31/2022 Custodial	232200 Custodial Supplies	c	(116.52)
9/7/2022	24446	S Crime Alert Security - 41852	7 Days New System Blding Alarm & Cameras	291700 Alarm Services	c	(51.33)
			9/1 - 11/30/2022 Alarm System - Bldings	291700 Alarm Services	c	(135.00)
			9/1 - 11/30/2022 - Alarm System Cameras	291700 Alarm Services	c	(525.00)
9/7/2022	24447	Encompass - 18796	Toner - Blk	226200 Office Equip Maint Supplies	c	(215.49)
9/7/2022	24448	Encompass - 18796	Copier - Replaced Transfer Belt	226200 Office Equip Maint Supplies	c	(297.38)
9/7/2022	24449	Kim Cook - 919996	8/2022 - Mileage Reimb	283102 Mileage	c	(12.29)
9/7/2022	24450	Lisa Gonzalez - 932917	8/2022 - Mileage Reimb	283102 Mileage	c	(18.84)
9/7/2022	24451	Orbit Station - 33714	8/2022- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(225.92)
9/7/2022	24452	PG&E - 1383	8/2022 - Billing	219200 Natural Gas Service	c	(15.64)
9/7/2022	24453	S Republic Services - 57909	8/2022 Billing	219300 Refuse Collection-Disposal	c	(289.90)
			7/26/2022 Overage Charge	219300 Refuse Collection-Disposal	c	(88.00)
			Deduction Billing error for Organic Waste	219300 Refuse Collection-Disposal	c	100.00
9/7/2022	24454	S Sacramento For Tractors - 64608	Labor Repairs - Kubota	221100 Grounds Equip Maint. Services	c	(1,170.00)
			Repair Parts - Kubota	221200 Ground Equip Maint. Supplies	c	(1,419.94)
9/7/2022	24455	SMUD - 4025	8/2022 - SMUD Billing	219100 Electricity	c	(1,836.85)
9/7/2022	24456	Southgate Glass, Inc / Carmichael - 5461	Replace window HSP Sm Rm Vandalism 7/20/2022	211100 Building Maint. Service	c	(677.40)
9/7/2022	24457	S T-Mobile - 32685	8/2022 - District Cell Phone	298701 Cell Phones	c	(29.42)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
9/7/2022	24458	S Umpqua CC - 71085	1 Yr Membership - CPRS L Gonzalez	206100 Membership Dues	c	(165.00)
			Trial Cams & Flkashdrive (security Items)	257100 Security Services	c	(233.78)
			Prop 68 Sign, Notary for Documents	289800 Other Operating Exp - Supplies	c	(212.83)
9/13/2022	24459	CAPRI - 8761	2nd Qtr W/C FY 2022-23	124000 Workers Comp	c	(1,308.75)
9/13/2022	24460	Cole Huber - 54641	8/2022 Ref:ACP Property	253100 Legal Services	c	(225.00)
9/13/2022	24461	Comcast - 12322	9/2022-Billing-Phone/HSI	298700 Telephone Services	c	(106.61)
9/13/2022	24462	Crime Alert Security - 41852	10/2022 -12/31/2022- Alarm System - Office & Shop	291700 Alarm Services	c	(210.00)
9/13/2022	24463	Crime Alert Security - 41852	Alarm System Install - Rental Facilities, Cameras	259100 Other Professional Services	c	(6,740.00)

9/13/2022 24464	Fast Break - 37998	8/2022 Phone service	298700 Telephone Services	c	(195.00)
9/13/2022 JV	# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop	289800 Other Operating Exp - Supplies	c	212.83
9/13/2022 TaxRevenu	S Property Tax(s) Deposited Per County C	9/2022 - Property Tax - Current Secured	910100 Prop Tax Current Secured		-
		9/2022 - Property Tax - Current Unsecured	910200 Prop Tax Current Unsecured		-
		9/2022 - Property Tax - Current Sup.	910300 Prop Tax Current Sup		-
		9/2022 - Property Tax Sec Delin.(+Tetter)	910400 Prop Tax Sec Delinquent + Tetter	c	2.68
		9/2022 - Property Tax Supplement Delin.	910500 Prop Tax Supplemental Delinquent		-
		9/2022 - Properry Tax-Unitary	910600 Prop Tax Unitary		-
		9/2022 - Redemption	912000 Prop Tax Redemption		-
		9/2022 - Property Tax Prior Unsecured	913000 Prop Tax Prior Unsecured		-
		9/2022 - Penalty	914000 Prop Tax Penalties		-
		9/2022 - RDA Residual Distribution	919600 RDA Residual Distribution		-
		9/2022 - Interest	941000 Interest		-
		9/2022 - Homeowner Property Tax Relief	952200 Homeowner Prop Tax Relief		-
		9/2022 - Redevelopment Passthru	953300 Redevelopment Passthru		-
		9/2022 -Taxes Other	919900 Taxes Other		-
9/15/2022 P/R+Taxes	S Payroll And Taxes	Period 8/16/2022 - 8/31/2022 - Ck date 9/15/2022	111000 Salaries & Wages	c	(8,824.62)
		Brd Pay Ck date 9/15/2022	112400 Stipend Commission & Board	c	(200.00)
		Time/One Half - Ck date 9/15/2022	113200 OT & Straight Time	c	(99.00)
		OT Straight Pay - Ck date 9/15/2022	113200 OT & Straight Time	c	-
		OASDHI - Ck date 9/15/2022	122000 OASDHI	c	(697.96)
		SUI ER Contrib Ck date 9/15/2022	125000 SUI Insurance (ER Cost)	c	-
		Termination Pay	115200 Terminal Pay	c	-
9/15/2022 EFT	# 400043270 - Health Benefits	Health Benefits Pay Date 9/15/2022	123000 Health Insurance(s)	c	(1,285.59)
9/21/2022 24465	S Bar-Hein Co. - 1463	2 Trimmer heads	221200 Ground Equip Maint. Supplies	c	(78.20)
		30" Loppers / 4 Tarps	222600 Hand - Expendable Tools	c	(85.12)
9/21/2022 24466	S CalPERS - 521	9/1- 9/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(336.33)
		9/1 - 9/15/2022 ER Contrib	121000 Retirement ER Cost	c	(495.84)
9/21/2022 24467	S CalPERS - 521	9/1- 9/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
		9/1 - 9/15/2022 ER Contrib	121000 Retirement ER Cost	c	(308.91)
9/21/2022 24468	S CalPERS Health - 12733	10/2022 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c	(2,571.18)
		10/2022 - Medical - EE Admin Fee	123000 Health Insurance(s)	c	(8.48)
		10/2022 - Medical - 2 Retirees	128000 Retiree Health Benefits	c	(137.93)
9/21/2022 24469	Cintas - 56036	9/14/2022 Custodial	232200 Custodial Supplies	c	(116.52)
9/21/2022 24470	S GSRMA - 29229	10/2022 -Dental - 3 EEs	123000 Health Insurance(s)	c	(126.33)
		10/2022 -Vision - 3 EEs	123000 Health Insurance(s)	c	(24.57)
9/21/2022 24471	S Home Depot - 2843	Power Saw & Drill, asst tools	222600 Hand - Expendable Tools	c	(321.65)
		4 Grease Cartridges	223600 Fuel & Lubricant Supplies	c	(19.27)
9/21/2022 24472	S OK Tire - 14277	Labor - 1996 Chevy -Charging System, 2 Mirrors	220500 Automotive Maint. Service	c	(470.85)
		Parts - 1996 Chevy - 2 Mirrors	220600 Automotive Maint. Supplies	c	(142.12)
9/21/2022 24473	Sacramento Suburban Water - 26158	9/2022 - Garfield (ACP)	219800 Water	c	(975.76)
9/26/2022 24474	Defender Termite & Pest - 71461	9/2022 - HSP Pest Control	211100 Building Maint. Service	c	(70.00)

9/26/2022	24475	Defender Termite & Pest - 71461	9/2022 -Oakdale RR Pest Control	211100 Building Maint. Service	c	(72.00)
9/26/2022	24476	Home Depot - 2843	ACP - Dog Park Sand	214200 Land Improvement Maint. Suppl	c	(35.36)
9/26/2022	24477	Home Depot - 2843	HSP - Lighting Fixtures - Main Office	211200 Building Maint. Supplies	c	(180.35)
9/26/2022	24478	S Smart & Final - 22935	8 cases water for staff	227504 Misc (Bottled Water for Staff)	c	(57.92)
			Custodial cleaners, bleach, Pine Sol, Dawn	232200 Custodial Supplies	c	(33.16)
9/26/2022	24479	S Umpqua Bank - 52152	10/2022 - Side Fund Interest	321000 Interest Expense	c	(621.69)
			10/2022 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur	c	(2,500.00)
9/26/2022	DepPermit	County Of Sacramento Deposit Permit	HSP Insurance Claim - Dated 3/5/2022 - Vandalism Me	974000 Insurance Proceeds		17,945.77
9/26/2022	DepPermit	S County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other		240.00
			Event Building / GPA / Park Rentals	942900 Building Rental + Other		40.00
			Cell Tower	942900 Building Rental + Other		4,610.42
			Grants -	956300 State - Federal Grants		-
			Misc Funds Collected / Received	979000 Misc Other Revenues		-
			Rental Refunds	942900 Building Rental + Other		-
9/30/2022	P/R+Taxes	S Payroll And Taxes	Period 9/1/2022 - 9/16/2022 - Ck date 9/30/2022	111000 Salaries & Wages	c	(9,122.87)
			Brd Pay Ck date 9/30/2022	112400 Stipend Commission & Board	c	(200.00)
			Time/One Half - Ck date 9/30/2022	113200 OT & Straight Time	c	-
			OT Straight Pay - Ck date 9/30/2022	113200 OT & Straight Time	c	(127.05)
			OASDHI - Ck date 9/30/2022	122000 OASDHI	c	(722.91)
			SUI ER Contrib Ck date 9/30/2022	125000 SUI Insurance (ER Cost)	c	-
			Termination Pay	115200 Terminal Pay	c	-
9/30/2022	EFT	# 400043368 - Health Benefits	Health Benefits Pay Date 9/30/2022	123000 Health Insurance(s)	c	(1,285.59)
				TOTAL 9/1/2022 - 9/30/2022		(30,925.07)
				BALANCE 9/30/2022		(185,769.53)
				TOTAL INFLOWS		23,151.70
				TOTAL OUTFLOWS		(54,076.77)
				NET TOTAL		(30,925.07)

Quicken (In House Ledger)

339A General Budget

7/1/2022 thru 9/30/2022

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
205100 Insurance - Liability					
7/12/2022	24379	CAPRI - 8761	7/2022-6/2023 -1st half Liability Ins Coverage	c	(36,012.00)
TOTAL 205100 Insurance - Liability					(36,012.00)
206100 Membership Dues					
7/12/2022	24377	CARPD - 70968	FY 2022-23 Dues	c	(2,500.00)
9/7/2022	24458	S Umpqua CC - 71085	1 Yr Memberhsip - CPRS L Gonzalez	c	(165.00)
TOTAL 206100 Membership Dues					(2,665.00)
207600 Office Supplies					
7/20/2022	24397	Staples Business Advantage - 14122	Office supplies	c	(179.07)
7/26/2022	24405	Staples Business Advantage - 14122	Office supplies	c	(75.26)
TOTAL 207600 Office Supplies					(254.33)
207602 Signs					
8/10/2022	24424	S Umpqua CC - 71085	Private Property Signs	c	(32.31)
TOTAL 207602 Signs					(32.31)
208100 Postage Service (PO Box)					
8/10/2022	24424	S Umpqua CC - 71085	1 Yr District Postal Box	c	(212.00)
TOTAL 208100 Postage Service (PO Box)					(212.00)
210300 Agriculture-Horticultural Service					
7/5/2022	24364	Dave Weber - 54010	ACP trai / Oak Remove playground partl	c	(850.00)
TOTAL 210300 Agriculture-Horticultural Service					(850.00)
211100 Building Maint. Service					
7/25/2022	24399	Defender Termite & Pest - 71461	7/2022 - HSP Pest Control	c	(70.00)
7/25/2022	24400	Defender Termite & Pest - 71461	7/2022 - Oakdale RR Pest Control	c	(72.00)
8/2/2022	24413	Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm Rm	c	(495.00)
8/2/2022	24414	Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	c	(1,025.00)
9/7/2022	24456	Southgate Glass, Inc / Carmichael - 5461	Replace window HSP Sm Rm Vandalism 7/20/2022	c	(677.40)
9/26/2022	24474	Defender Termite & Pest - 71461	9/2022 - HSP Pest Control	c	(70.00)
9/26/2022	24475	Defender Termite & Pest - 71461	9/2022 -Oakdale RR Pest Control	c	(72.00)
TOTAL 211100 Building Maint. Service					(2,481.40)

211200 Building Maint. Supplies					
9/26/2022	24477	Home Depot - 2843	HSP - Lighting Fixtures - Main Office	c	(180.35)
			TOTAL 211200 Building Maint. Supplies		(180.35)
214100 Land Improvement Maint. Services					
7/12/2022	24376	Carson Landscape Indus. - 18136	HSP Irrigation repair- Rotors	c	(870.00)
8/2/2022	24415	Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	c	(675.00)
9/7/2022	24443	Carson Landscape Indus. - 18136	HSP Irrigation repair- Valve	c	(2,900.00)
			TOTAL 214100 Land Improvement Maint. Services		(4,445.00)
214200 Land Improvement Maint. Supplies					
7/12/2022	24383	Home Depot - 2843	Irrigation Supply	c	(17.68)
7/12/2022	24384	Normac - 1309	Irrigation supplies - 12 Rotors	c	(474.39)
9/26/2022	24476	Home Depot - 2843	ACP - Dog Park Sand	c	(35.36)
			TOTAL 214200 Land Improvement Maint. Supplies		(527.43)
215100 Mechanical Sys Maint. Services					
7/20/2022	24392	Clarke & Rusch - 8939	7/11/2022 Planned Maint.	c	(229.00)
8/15/2022	24425	All Pro Backflow - 69926	Backflow test @ ACP 2	c	(160.00)
8/15/2022	24426	All Pro Backflow - 69926	Backflow test @ Oak 4	c	(320.00)
			TOTAL 215100 Mechanical Sys Maint. Services		(709.00)
215200 Mechanical Sys Maint. Supplies					
8/10/2022	24424	S Umpqua CC - 71085	Safety Cabinet (Fuel Storage)	c	(1,151.03)
			TOTAL 215200 Mechanical Sys Maint. Supplies		(1,151.03)
219100 Electricity					
7/12/2022	24388	SMUD - 4025	6/2022 - SMUD Billing	c	(1,486.78)
8/10/2022	24423	SMUD - 4025	7/2022 - SMUD Billing	c	(2,352.09)
9/7/2022	24455	SMUD - 4025	8/2022 - SMUD Billing	c	(1,836.85)
			TOTAL 219100 Electricity		(5,675.72)
219200 Natural Gas Service					
7/5/2022	24369	PG&E - 1383	6/2022 - Billing	c	(15.63)
8/2/2022	24411	PG&E - 1383	7/2022 - Billing	c	(16.68)
9/7/2022	24452	PG&E - 1383	8/2022 - Billing	c	(15.64)
			TOTAL 219200 Natural Gas Service		(47.95)

219300 Refuse Collection-Disposal					
7/20/2022	24395	S	Republic Services - 57909	6/2022 Billing	c (342.19)
				CREDIT - Billed in error Organics Waste	c 152.29
8/2/2022	24412	S	Republic Services - 57909	7/2022 Billing	c (289.90)
				CREDIT - Billed in error Organics Waste	c 100.00
9/7/2022	24453	S	Republic Services - 57909	8/2022 Billing	c (289.90)
				7/26/2022 Overage Charge	c (88.00)
				Deduction Billing error for Organic Waste	c 100.00
				TOTAL 219300 Refuse Collection-Disposal	(657.70)
219500 Sewage Services					
8/2/2022	24416		Sacramento County utilities - 666	6/22 -8/21/2022- Billing	c (276.28)
				TOTAL 219500 Sewage Services	(276.28)
219800 Water					
7/20/2022	24396		Sacramento Suburban Water - 26158	7/2022 - Garfield (ACP)	c (1,157.52)
7/26/2022	24403		Sacramento Suburban Water - 26158	7/2022 - Myrtle (Oak)	c (746.12)
7/26/2022	24404		Sacramento Suburban Water - 26158	7/2022 - HSP	c (146.19)
8/23/2022	24437		Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	c (1,356.32)
8/23/2022	24438		Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	c (1,613.74)
8/23/2022	24439		Sacramento Suburban Water - 26158	8/2022 - HSP	c (149.03)
9/21/2022	24473		Sacramento Suburban Water - 26158	9/2022 - Garfield (ACP)	c (975.76)
				TOTAL 219800 Water	(6,144.68)
220500 Automotive Maint. Service					
9/21/2022	24472	S	OK Tire - 14277	Labor - 1996 Chevy -Charging System, 2 Mirrors	c (470.85)
				TOTAL 220500 Automotive Maint. Service	(470.85)
220600 Automotive Maint. Supplies					
9/21/2022	24472	S	OK Tire - 14277	Parts - 1996 Chevy - 2 Mirrors	c (142.12)
				TOTAL 220600 Automotive Maint. Supplies	(142.12)
221100 Grounds Equip Maint. Services					
7/12/2022	24385	S	PAPE - 18032	Labor - J Deere 2011 Z920	c (667.20)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c 302.50
9/7/2022	24454	S	Sacramento For Tractors - 64608	Labor Repairs - Kubota	c (1,170.00)
				TOTAL 221100 Grounds Equip Maint. Services	(1,534.70)
221200 Ground Equip Maint. Supplies					

7/12/2022	24385	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(766.51)
7/12/2022	24386		PAPE - 18032	Parts filters - J Deere 2021 Z997	c	(60.40)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	294.56
8/10/2022	24422		J&J Locksmith - 1833	HSP - repair locks	c	(218.19)
9/7/2022	24454	S	Sacramento For Tractors - 64608	Repair Parts - Kubota	c	(1,419.94)
9/21/2022	24465	S	Bar-Hein Co. - 1463	2 Trimmer heads	c	(78.20)
				TOTAL 221200 Ground Equip Maint. Supplies		
222600 Hand - Expendable Tools						
8/10/2022	24424	S	Umpqua CC - 71085	Maint. Tools	c	(27.83)
9/21/2022	24465	S	Bar-Hein Co. - 1463	30" Loppers / 4 Tarps	c	(85.12)
9/21/2022	24471	S	Home Depot - 2843	Power Saw & Drill, asst tools	c	(321.65)
				TOTAL 222600 Hand - Expendable Tools		(434.60)
223600 Fuel & Lubricant Supplies						
7/5/2022	24368		Orbit Station - 33714	6/2022- Fuel Chgs	c	(582.87)
7/12/2022	24387		Phillips 66 - 58398	6/2022 - Stmt	c	(39.99)
8/2/2022	24410		Orbit Station - 33714	7/2022- Fuel Chgs	c	(201.61)
8/15/2022	24429		Phillips 66 - 58398	6/2022 - Stmt	c	(258.60)
9/7/2022	24451		Orbit Station - 33714	8/2022- Fuel Chgs	c	(225.92)
9/21/2022	24471	S	Home Depot - 2843	4 Grease Cartridges	c	(19.27)
				TOTAL 223600 Fuel & Lubricant Supplies		(1,328.26)
226200 Office Equip Maint Supplies						
9/7/2022	24447		Encompass - 18796	Toner - Blk	c	(215.49)
9/7/2022	24448		Encompass - 18796	Copier - Replaced Transfer Belt	c	(297.38)
				TOTAL 226200 Office Equip Maint Supplies		(512.87)
227504 Misc (Bottled Water for Staff)						
9/26/2022	24478	S	Smart & Final - 22935	8 cases water for staff	c	(57.92)
				TOTAL 227504 Misc (Bottled Water for Staff)		(57.92)
232200 Custodial Supplies						
7/12/2022	24380		Cintas - 56036	7/8/2022 Custodial	c	(116.52)
7/25/2022	24398		Cintas - 56036	7/22/2022 Custodial	c	(116.52)
8/10/2022	24419		Cintas - 56036	8/5/2022 Custodial	c	(116.52)
8/23/2022	24434		Cintas - 56036	8/19/2022 Custodial	c	(116.52)
9/7/2022	24445		Cintas - 56036	8/31/2022 Custodial	c	(116.52)
9/21/2022	24469		Cintas - 56036	9/14/2022 Custodial	c	(116.52)

9/26/2022	24478	S	Smart & Final - 22935	Custodial cleaners, bleach, Pine Sol, Dawn	c	(33.16)
				TOTAL 232200 Custodial Supplies		(732.28)
250700 Assessment - Collection Services						
8/15/2022	24428		LAFCo - 2263	FY2022-23 - Special District Assessment	c	(109.00)
				TOTAL 250700 Assessment - Collection Services		(109.00)
253100 Legal Services						
7/12/2022	24381		Cole Huber - 54641	6/2022 Ref:ACP Property	c	(157.50)
9/13/2022	24460		Cole Huber - 54641	8/2022 Ref:ACP Property	c	(225.00)
				TOTAL 253100 Legal Services		(382.50)
257100 Security Services						
7/26/2022	24402		Fulton-El Camino Rec & Park - 2968	6/2022 - Patrol Service 11/24 Hours	c	(2,275.00)
8/23/2022	24435		Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	c	(3,149.00)
9/7/2022	24458	S	Umpqua CC - 71085	Trial Cams & Flkashdrive (security Items)	c	(233.78)
				TOTAL 257100 Security Services		(5,657.78)
258200 Public Relations Services						
7/5/2022	24373	S	Streamline - 57252	Streamline Website 1 yr	c	(1,200.00)
				Credit	c	100.00
				TOTAL 258200 Public Relations Services		(1,100.00)
259100 Other Professional Services						
8/2/2022	24408		Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Cameras	c	(6,740.00)
9/13/2022	24463		Crime Alert Security - 41852	Alarm System Install - Rental Facilities, Cameras	c	(6,740.00)
				TOTAL 259100 Other Professional Services		(13,480.00)
281265 Application Software Maint. Lic						
8/2/2022	24409		Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	c	(99.99)
9/7/2022	24444	S	Central Control System - 23278	7/2022 Wireless Irrigation	c	(220.00)
				8/2022 Wireless Irrigation	c	(220.00)
				9/2022 Wireless Irrigation	c	(220.00)
				TOTAL 281265 Application Software Maint. Lic		(759.99)
283102 Mileage						
7/20/2022	24394		Kim Cook - 919996	7/2022 - Mileage Reimb	c	(22.15)
8/15/2022	24427		Kim Cook - 919996	8/2022 - Mileage Reimb	c	(14.54)
9/7/2022	24449		Kim Cook - 919996	8/2022 - Mileage Reimb	c	(12.29)

9/7/2022	24450	Lisa Gonzalez - 932917	8/2022 - Mileage Reimb	c	(18.84)
			TOTAL 283102 Mileage		(67.82)
289800 Other Operating Exp - Supplies					
8/10/2022	24424	S Umpqua CC - 71085	Official Document ref: ACP Property	c	(33.50)
8/15/2022	JV	# 110691470	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	33.50
9/7/2022	24458	S Umpqua CC - 71085	Prop 68 Sign, Notary for Documents	c	(212.83)
9/13/2022	JV	# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	212.83
			TOTAL 289800 Other Operating Exp - Supplies		-
291500 Compass Costs					
8/9/2022	EFT	S Compass License Fee	FY 22/23 -Compass VPN Connection	c	(372.00)
			FY 22/23 - Compass License Fee	c	(699.83)
			TOTAL 291500 Compass Costs		(1,071.83)
291700 Alarm Services					
7/5/2022	24363	Crime Alert Security - 41852	7/2022 -9/30/2022- Alarm System - Office & Shop	c	(210.00)
7/5/2022	24371	Sacramento Control Systems - 1112	7/2022 -9/30/2022 -AES Fire Monitoring	c	(241.63)
9/7/2022	24446	S Crime Alert Security - 41852	7 Days New System Blding Alarm & Cameras	c	(51.33)
			9/1 - 11/30/2022 Alarm System - Bldings	c	(135.00)
			9/1 - 11/30/2022 - Alarm System Cameras	c	(525.00)
9/13/2022	24462	Crime Alert Security - 41852	10/2022 -12/31/2022- Alarm System - Office & Shop	c	(210.00)
			TOTAL 291700 Alarm Services		(1,372.96)
298700 Telephone Services					
7/5/2022	24365	Fast Break - 37998	6/2022 Phone service	c	(195.00)
7/12/2022	24382	Comcast - 12322	7/2022-Billing-Phone/HSI (w/late fee)	c	(116.59)
8/10/2022	24420	Comcast - 12322	8/2022-Billing-Phone/HSI	c	(106.61)
8/10/2022	24421	Fast Break - 37998	7/2022 Phone service	c	(195.00)
9/13/2022	24461	Comcast - 12322	9/2022-Billing-Phone/HSI	c	(106.61)
9/13/2022	24464	Fast Break - 37998	8/2022 Phone service	c	(195.00)
			TOTAL 298700 Telephone Services		(914.81)
298701 Cell Phones					
7/5/2022	24366	Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
8/2/2022	24417	S T-Mobile - 32685	7/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)
9/7/2022	24457	S T-Mobile - 32685	8/2022 - District Cell Phone	c	(29.42)
			GM phone (purchase pmt)	c	(33.34)

				TOTAL 298701 Cell Phones	(785.52)
299909 Expenditure Reimb. (Ins Claims)					
7/5/2022	24372	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(4,791.28)
8/15/2022	24430	Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(15,154.49)
			TOTAL 299909 Expenditure Reimb. (Ins Claims)		(19,945.77)
321000 Interest Expense					
7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Interest	c	(648.50)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Interest	c	(639.57)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Interest	c	(630.63)
9/26/2022	24479	S Umpqua Bank - 52152	10/2022 - Side Fund Interest	c	(621.69)
			TOTAL 321000 Interest Expense		(2,540.39)
323000 Lease Oblig Retirement Side Fund					
7/5/2022	24374	S Umpqua Bank - 52152	7/2022 - Side Fund Principal	c	(2,500.00)
7/25/2022	24401	S Umpqua Bank - 52152	8/2022 - Side Fund Principal	c	(2,500.00)
8/23/2022	24440	S Umpqua Bank - 52152	9/2022 - Side Fund Principal	c	(2,500.00)
9/26/2022	24479	S Umpqua Bank - 52152	10/2022 - Side Fund Principal	c	(2,500.00)
			TOTAL 323000 Lease Oblig Retirement Side Fund		(10,000.00)
			TOTAL EXPENSES		(127,972.83)
			OVERALL TOTAL		(127,972.83)

ACRPD 2022-2023
339D Expenditures

September 2022
Period 3 of 13

FYTD Completed = 23%

	CODE	CAPITAL OUTLAY	2022-23 Budget	September	Expended To Date	Balance	Percent Expended
1	20227504	Miscellaneous	31,410.00		-	31,410.00	0%
2							
3							
4							
5	42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
6	42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
7	42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
8	"	ACP Restroom Building	175,044.00	89,393.00	146,628.00	28,416.00	84%
9	"	ACP Parking Lot Repaving			-	-	#DIV/0!
10	"	ACP Improvements (Prop 68)	147,427.00	212.83	18,816.89	128,610.11	13%
11	43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
12	45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
13	46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
14	46461300	Intangibles - ???			-	-	
15					-	-	-0-
16		TOTALS:	353,881.00	\$ 89,605.83	\$ 165,444.89	\$ 188,436.11	47%

Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account

ACRPD 2022-2023
339D Revenue

September 2022
Period 3 of 13

FYTD Completed = 23%

	Account	2022-23 Budget	September	Received To Date	Unrealized	Percent Received
1	94941000 Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
2	95952900 In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
3	95956300 State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
4	" State-Federal Grants (Dist Proj/Per Capita Funds)	147,427.00		-	147,427.00	0%
5	"			-	-	#DIV/0!
6	"			-	-	#DIV/0!
				-	-	#DIV/0!
7	95956900 Other Funds - Local			-	-	#DIV/0!
8	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
9	" *ACP-Park Improvements	175,044.00		-	175,044.00	0%
10	" *HSP Community Ctr Improvements			-	-	#DIV/0!
11	" *HSP ADA Improvements			-	-	#DIV/0!
12				-	-	#DIV/0!
13	95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
14	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
15				-	-	#DIV/0!
16				-	-	#DIV/0!
17				-	-	#DIV/0!
18	5506614 Investment Earns			-	-	#DIV/0!
19	Total Other Revenue	\$ 322,471.00	\$ -	\$ -	\$ 322,471.00	0%
20	<i>Beginning Fund Balance Available \$XXXXX</i>			-	\$ -	0%
21	<i>Fund Balance Decreased by</i>				\$ -	
22	TOTALS:	322,471.00	-	-	322,471.00	

**Register Expense Report
Period 3**

**FY 2022 - 2023
9/1/2022 Through 9/30/2022**

Account

339D Project Account

**Not
Clrd**

Date	Num	Description	Account	Memo	Category	Clrd	Amount
9/7/2022	213	Public Restroom Company - 429070	ACP RR Project (339I Funds)		420200 Structures (Projects @ ACP)	c	(47,043.00)
9/13/2022 JV		# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop t		420200 Structures (Projects @ ACP)	c	(212.83)
9/26/2022	214	Public Restroom Company - 429070	ACP RR Project (339I Funds)		420200 Structures (Projects @ ACP)	c	(42,350.00)
					TOTAL 9/1/2022 - 9/30/2022		(89,605.83)
					BALANCE 9/30/2022		(134,034.70)
					TOTAL INFLOWS		-
					TOTAL OUTFLOWS		(89,605.83)
					NET TOTAL		(89,605.83)

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
420200 Structures (Projects @ ACP)					
7/5/2022	211	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(57,235.00)
8/2/2022	212	Staples Construction - 52639	ACP RR Project (Prop 68 Funding)	c	(18,570.56)
8/15/2022 JV		# 110691470	Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Proje	c	(33.50)
9/7/2022	213	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(47,043.00)
9/13/2022 JV		# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	(212.83)
9/26/2022	214	Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(42,350.00)
TOTAL 420200 Structures (Projects @ ACP)					(165,444.89)
TOTAL EXPENSES					(165,444.89)
OVERALL TOTAL					(165,444.89)

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

September 2022

Period 3

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,534.66	\$ -	\$ -	\$ 6,534.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,378.59	\$ -	\$ -	\$ 1,378.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 461,960.29	\$ -	\$ -	\$ 461,960.29

Rental & Misc. Revenue Report

September 2022

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
M-F in September 2022	Legends Soccer	HSP Soccer	210.00
M-W-F September 2022	Victory Christian School	HSP Soccer	100.00
9/10, 11, 17 & 18, 2022	Legends Soccer	HSP Soccer	240.00
9/3/2022	N. Cherneski	HSP GPA	100.00
9/25/2022	M. Rader	HSP GPA	100.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Total Rentals **\$ 750.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
9/12, 19, 26 & 10/3/2022	Albree Dog Training	HSP	240.00

Totals **\$ 240.00** **B**

94942900 - CELL TOWER REVENUE

Sep-22	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals **\$ 4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals **\$ -** **D**

\$ 750.00	A
\$ 240.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,600.42	Total

**ACRPD 2022 - 2023
339A Budget Report**

**October 2022
Period 4 of 13**

FYTD Completed = 31%

	CODE	CATEGORIES	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
1	10111000	Salaries and Wages - Reg F/T Staff	200,480.00	16,583.46	64,891.93	135,588.07	32%
2	"	Part-time Salaries			-		-0-
3	"	P/T Monitors & Maint.	48,510.00	1,992.38	7,471.13	41,038.87	15%
4	"	Blank			-	-	#DIV/0!
5	"	Blank			-	-	#DIV/0!
6	"	Blank			-	-	#DIV/0!
7	10112400	Salaries & Wages - Commission & Brds	3,500.00	-	900.00	2,600.00	26%
8	10113200	Salaries & Wages - Time/one half (OT)	4,000.00	346.50	792.00	3,208.00	20%
9	"	Salary/Wages - Strt Time (No Retirement Contribution)		72.19	595.24	(595.24)	#DIV/0!
10	10121000	Retirement - Employer Cost (@10.32%)	11,824.00	972.61	3,830.50	7,993.50	32%
11	"	Retirement - Employer Cost (@8.63%)	7,414.00	617.82	2,398.41	5,015.59	32%
12	"	Retirement - UAL (110.08 mthly or 1277.00)	1,277.00		1,277.00	-	100%
13	"	Retirement Acturial Cost	1,000.00		350.00	650.00	35%
14	10122000	Social Security (OASDHI rate=7.65%)	19,622.00	1,453.08	5,710.73	13,911.27	29%
15	10123000	Group Insurance - Employer Cost			-	-	-0-
16	"	Medical + Admin fee	32,032.00	2,579.66	10,325.07	21,706.93	32%
17	"	Dental	1,516.00	126.33	631.65	884.35	42%
18	"	Vision	297.00	24.57	122.85	174.15	41%
19	"	EAP	131.00	26.10	52.20	78.80	40%
20	10124000	Work Comp Ins - Employer Cost	5,595.00		2,617.50	2,977.50	47%
21	10125000	State Unemployment Insurance (Pool)	1,000.00		47.71	952.29	5%
22	10128000	Health Care Retirees	1,914.00	137.93	688.72	1,225.28	36%
23	10140000	Cost Reduct Factor (CalPERS UAL Pre Pmt)			-	-	#DIV/0!
24		TOTALS:	340,112.00	24,932.63	102,702.64	237,409.36	30%

**ACRPD 2022 - 2023
339A Budget Report**

**October 2022
Period 4 of 13**

FYTD Completed = 31%

	CODE	Service & Supply	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
25	20200500	Advertising/Legal Notices	200.00		-	200.00	0%
26	20202900	Business/Conference Expenses	2,000.00		-	2,000.00	0%
27	20203600	Education and Training Supplies	-		-	-	#DIV/0!
28	20205100	Insurance - Liability	73,218.00		36,012.00	37,206.00	49%
29	20206100	Memberships Dues	5,500.00		2,665.00	2,835.00	48%
30	20207600	Office Supplies	1,500.00	108.22	362.55	1,137.45	24%
31	20207602	Signs	1,000.00	16.16	48.47	951.53	5%
32	20207603	Keys	200.00		-	200.00	0%
33	20208100	Postage Service (PO Box)	215.00		212.00	3.00	99%
34	20208102	Stamps (Postal)	150.00		-	150.00	0%
35	20208500	Printing Service	-		-	-	#DIV/0!
36	20210300	Agriculture/Horticultural Services	25,000.00	2,400.00	3,250.00	21,750.00	13%
37	20210400	Agricultural/Horticultural Supplies	500.00		-	500.00	0%
38	20211100	Building Maintenance Service	1,000.00		2,481.40	(1,481.40)	248%
39	20211200	Building Maintenance Supplies	500.00		-	500.00	0%
40	20212200	Chemical Supplies (new)	-		-	-	#DIV/0!
41	20213100	Electrical Maintenance Services	1,000.00		-	1,000.00	0%
42	20213200	Electrical Maintenance Supplies	200.00		-	200.00	0%
43	20214100	Land Improvement Maintenance Service	10,000.00		4,445.00	5,555.00	44%
44	20214200	Land Improvement Maintenance Sup.	5,000.00		527.43	4,472.57	11%
45	20215100	Mechanical System Maintenance Svcs.	2,000.00		709.00	1,291.00	35%
46	20215200	Mechanical System Maintenance Sup.	1,000.00		1,151.03	(151.03)	115%
47	20216200	Painting Supplies	1,500.00		-	1,500.00	0%
48	20216700	Plumbing Maintenance Service (new)	1,000.00	399.20	399.20	600.80	40%
49	20216800	Plumbing Maintenance Supplies	500.00		-	500.00	0%
50	20218500	Permit Charges	-		-	-	#DIV/0!
51	20219100	Electricity	20,000.00	1,516.91	7,192.63	12,807.37	36%

**ACRPD 2022 - 2023
339A Budget Report**

**October 2022
Period 4 of 13**

FYTD Completed = 31%

	CODE	Service & Supply	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
52	20219200	Natural Gas Service	3,000.00	15.63	63.58	2,936.42	2%
53	20219300	Refuse Collection/Disposal	3,000.00	-	657.70	2,342.30	22%
54	20219500	Sewage Services	2,000.00	276.28	552.56	1,447.44	28%
55	20219800	Water	35,000.00	1,805.59	7,950.27	27,049.73	23%
56	20220500	Automotive Maintenance Service	3,500.00		470.85	3,029.15	13%
57	20220600	Automotive Maintenance Supplies	500.00		142.12	357.88	28%
58	20221100	Grounds Equipment Maintenance Svcs.	4,000.00		1,534.70	2,465.30	38%
59	20221200	Grounds Equipment Maintenance Sup.	4,000.00	86.96	2,515.99	1,484.01	63%
60	20222600	Hand / Expendable Tools	500.00		434.60	65.40	87%
61	20223600	Fuel and Lubricant Supplies	5,000.00	200.00	1,528.26	3,471.74	31%
62	20226200	Office Equip. Maintenance Supplies	1,000.00		512.87	487.13	51%
63	20227500	Rent/Lease Equipment	500.00		-	500.00	0%
64	20227501	Copy Machine - Lease	-		-	-	#DIV/0!
65	20227504	Miscellaneous	500.00		57.92	442.08	12%
66	20229100	Other Equip Maint. Service	2,000.00		-	2,000.00	0%
67	20229200	Other Equip Maint. Supply	2,000.00		-	2,000.00	0%
68	20231400	Clothing/Personal Supplies	100.00		-	100.00	0%
69	20232200	Custodial Supplies	6,000.00	233.04	965.32	5,034.68	16%
70	20243700	Lab (Medical) Service (Drug Testing)	100.00		-	100.00	0%
71	20244300	Medical Service (Pre-emp. testing)	200.00	25.00	25.00	175.00	13%
72	20244400	Medical Supplies (First Aid)	300.00		-	300.00	0%
73	20250605	Service Fees (Bank Loan Item)	-		-	-	#DIV/0!
74	20250700	Assessment / Collection Services	7,900.00		109.00	7,791.00	1%
75	20252100	Temporary Services	-		-	-	#DIV/0!
76	20253100	Legal Services	8,000.00	450.00	832.50	7,167.50	10%
77	20255100	Planning Service-	-		-	-	#DIV/0!
78	20257100	Security Service	25,000.00	1,206.00	6,863.78	18,136.22	27%
79	20258200	Public Relations Service/mkting, web	2,000.00		1,100.00	900.00	55%

**ACRPD 2022 - 2023
339A Budget Report**

**October 2022
Period 4 of 13**

FYTD Completed = 31%

	CODE	CATEGORIES	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
80	20259100	Other Professional Services	-		13,480.00	(13,480.00)	#DIV/0!
81	20281100	Data Processing -Computer Services	2,500.00		-	2,500.00	0%
82	20281201	Hardware (Computer)	-		-	-	#DIV/0!
83	20281210	PC Laptop Printer (Copier) Purchase	-		-	-	#DIV/0!
84	20281265	Application Software Maint Lic Renewal	3,000.00		759.99	2,240.01	25%
85	20281304	Sales Tx Adj - Board of EQ			-	-	#DIV/0!
86	20281700	Election Services	15,000.00		-	15,000.00	0%
87	20283102	Mileage	500.00	41.73	109.55	390.45	22%
88	20285100	Recreation Services	3,000.00		-	3,000.00	0%
89	20285200	Recreation Supplies	3,000.00	1,730.09	1,730.09	1,269.91	58%
90	20285300	Recreation Supp. (P-S) ELP Program			-	-	#DIV/0!
91	20288000	Prior Year Service & Supply Expe	-		-	-	#DIV/0!
92	20289800	Other Operating Expenses - Supplies	200.00		-	200.00	0%
93	20289900	Other Operating Exp. - Misc. expenses	200.00		-	200.00	-0-
94	20291300	Auditor/Controller Services	6,500.00		-	6,500.00	0%
95	20291500	Compass Costs	1,072.00		1,071.83	0.17	100%
96	20291700	Alarm Services	2,000.00	241.63	1,614.59	385.41	81%
97	20298700	Telephone Services	4,000.00	301.41	1,216.22	2,783.78	30%
98	20298701	Cell Phones	1,500.00	62.76	848.28	651.72	57%
99	20299909	Expenditure Reimbursements (Insurance Clair	20,000.00		19,945.77	54.23	100%
100		TOTALS:	331,755.00	\$ 11,116.61	\$ 126,549.05	\$ 205,205.95	38%

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023
339A Budget Report**

**October 2022
Period 4 of 13**

FYTD Completed = 31%

	CODE	CATEGORIES	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
101	30321000	Interest Expense	7,191.00	612.76	3,153.15	4,037.85	44%
102	30323000	Lease Obligation Retirement(Side Fund)	30,400.00	2,500.00	12,500.00	17,900.00	41%
103	30345000	Taxes, Licenses & Assessments	704.00	703.64	703.64	0.36	100%
		TOTALS:	38,295.00	\$ 3,816.40	\$ 16,356.79	\$ 21,938.21	43%

FYTD Completed = 31%

	CODE	CATEGORIES	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
104	42420100	Building - Community Ctr Upgrades		-	-	-	#DIV/0!
105	43430300	Equipment SD Maint Equip		-	-	-	#DIV/0!
106		TOTALS:	-	\$ -	\$ -	\$ -	#DIV/0!

FYTD Completed = 31%

107	79790100	Contingencies	555,977.00	-	-	\$ 555,977.00	0%
108		Reserved Fund Balance Increase		-	-	\$ -	0%
109		Grand Total	\$ 1,266,139.00	\$ 39,865.64	\$ 245,608.48	\$ 1,020,530.52	19%

*Grand Total includes
GL79790100 Contingencies
amount*

	Beginning Fund Balance Available			-	\$ -	0%
	Fund Balance Decreased by				\$ -	0%
	Provisions for General Reserves		-	-	\$ -	0%
	TOTALS:		-	-	-	-

ACRPD 2022 - 2023
339A Revenue

October 2022
Period 4 of 13

FYTD Completed = 31%
Percent Received

Account	2022-23 Budget	October	Received To Date	Unrealized	FYTD Completed = 31%	Percent Received
1 91910100	Property Tax-Current Secured	545,236.00		-	545,236.00	0%
2 91910200	Property Tax-Current Unsecured	23,000.00		(0.09)	23,000.09	0%
3 91910300	Property Tax-Current Sup.	17,000.00		-	17,000.00	0%
4 91910400	Property Tax Sec. Delin.(+Teeter)	5,000.00		-	5,000.00	0%
5 91910500	Property Tax Supplemental Delin.	900.00		-	900.00	0%
6 91910600	Property Tax-Unitary	6,000.00		-	6,000.00	0%
7 91912000	Redemption	100.00		-	100.00	0%
8 91913000	Property Tax Prior Unsecured	400.00		-	400.00	0%
9 91914000	Penalty	200.00		2.68	197.32	1%
10 91919600	RDA Residual Distribution	10,000.00		-	10,000.00	0%
11 91919900	Taxes - Other				-	#DIV/0!
12	Total Taxes	\$ 607,836.00	\$ -	2.59	\$ 607,833.41	0%
13 94941000	Interest	1,000.00		-	1,000.00	0%
14 94942900	Building Rental (Parks & Facilities)	10,001.00	520.00	2,100.00	7,901.00	21%
15 "	Building Rental (Cell Towers 4610.42)	55,325.00	9,220.84	18,441.68	36,883.32	33%
16 95952200	Homeowner Property Tax Relief	5,000.00		-	5,000.00	0%
17 95952900	In Lieu Taxes - Other	-		-	-	#DIV/0!
18 95953300	Redevelopment Passthru	8,000.00		-	8,000.00	0%
19 95956300	State-Federal Grants			-	-	#DIV/0!
20 95956900	Other Funds - Local (GRANT)			-	-	#DIV/0!
21 "	Grant = Park Sponsorships			-	-	#DIV/0!
22 "	Funds Transferred from 339I			-	-	#DIV/0!
23 "	Blank			-	-	#DIV/0!
24 96964600	Recreation Fees			-	-	#DIV/0!
25 97974000	Insurance Proceeds	18,000.00	17,945.77	17,945.77	54.23	100%
26 97979000	Miscellaneous	5,000.00		-	5,000.00	0%
27 97979900	Prior Year (Funds moved to)			-	-	#DIV/0!
28 98986200	Proceeds from Asset sale - Spec Dist			-	-	#DIV/0!
29	Fund Balance Available =xxxxxxx.xx			-	-	#DIV/0!
30 Problem	**County Error In Process of Correction**	-		-	-	0%
31	Total Other Revenue	\$ 102,326.00	\$ 27,686.61	\$ 38,487.45	\$ 63,838.55	38%
32	Total Revenue	\$ 710,162.00	\$ 27,686.61	\$ 38,490.04	\$ 671,671.96	5%

Register Expense Report
Period 4
Account

FY 2022-2023
10/1/2022 Through 10/31/2022
339A

**Not
Clrd**

Date	Num	Description	Memo	Category	Clrd	Amount
10/4/2022	24480	S CalPERS - 521	9/16- 9/30/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(336.33)
			9/16 - 9/30/2022 ER Contrib	121000 Retirement ER Cost	c	(495.84)
10/4/2022	24481	S CalPERS - 521	9/16- 9/30/2022 EE Contrib	05420514 Retirement (EE Contribution)	c	(250.56)
			9/16 - 9/30/2022 ER Contrib	121000 Retirement ER Cost	c	(308.91)
10/4/2022	24482	Cintas - 56036	9/28/2022 Custodial	232200 Custodial Supplies	c	(116.52)
10/4/2022	24483	Fast Break - 37998	9/2022 Phone service	298700 Telephone Services	c	(195.00)
10/4/2022	24484	Home Depot - 2843	9/30/2022- Magic Show items	285200 Recreation Supplies	c	(10.75)
10/4/2022	24485	Kim Cook - 919996	9/2022 - Mileage Reimb	283102 Mileage	c	(12.79)
10/4/2022	24486	Lisa Gonzalez - 932917	9/2022 - Mileage Reimb	283102 Mileage	c	(16.15)
10/4/2022	24487	Lisa Gonzalez - 932917	Reimb- 9/30/2022 Magic Show items	285200 Recreation Supplies	c	(40.09)
10/4/2022	24488	PG&E - 1383	9/2022 - Billing	219200 Natural Gas Service	c	(15.63)
10/4/2022	24489	PRISM - 14746	10/2022 - 12/2022 - EAP Benefit - 3 EE's	123000 Health Insurance(s)	c	(26.10)
10/4/2022	24490	Sacramento Control Systems - 1112	10/2022 -12/31/2022 -AES Fire Monitoring	291700 Alarm Services	c	(241.63)
10/4/2022	24491	Sacramento County - Tax Collectors Off	HSP - CSA1 Lights	345000 Taxes, Licenses & Assessments	c	(655.74)
10/4/2022	24492	Sacramento County - Tax Collectors Off	ACP - CSA1 Lights	345000 Taxes, Licenses & Assessments	c	(47.90)
10/4/2022	24493	Sacramento County utilities - 666	8/22 -10/21/2022- Billing	219500 Sewage Services	c	(276.28)
10/4/2022	24494	Sacramento Suburban Water - 26158	9/2022 - Myrtle (Oak)	219800 Water	c	(801.50)
10/4/2022	24495	Sacramento Suburban Water - 26158	9/2022 - HSP	219800 Water	c	(151.87)
10/4/2022	24496	S T-Mobile - 32685	9/2022 - District Cell Phone	298701 Cell Phones	c	(29.42)
			GM phone (purchase pmt)	298701 Cell Phones	c	(33.34)
10/4/2022	24497	Umpqua CC - 71085	9/2022 Stmt	289800 Other Operating Exp - Supplies	c	(203.50)
10/13/2022	24498	Cintas - 56036	10/12/2022 Custodial	232200 Custodial Supplies	c	(116.52)
10/13/2022	24499	Clarke & Rusch - 8939	Plumbing Service HSP Public RR (mens)	216700 Plumbing Maint. Service	c	(399.20)
10/13/2022	24500	Cole Huber - 54641	9/2022 Ref:Prep & Attend Brd Mtg/ACP Property	253100 Legal Services	c	(450.00)
10/13/2022	24501	Comcast - 12322	10/2022-Billing-Phone/HSI	298700 Telephone Services	c	(106.41)
10/13/2022	24502	Orbit Station - 33714	9/2022- Fuel Chgs	223600 Fuel & Lubricant Supplies	c	(200.00)
10/13/2022	24503	Raul's Tree Care - 69419	HSP Removal split Valley Oak/ clean up utility lines ne	210300 Agriculture-Horticultural Service	c	(1,500.00)
10/13/2022	24504	Raul's Tree Care - 69419	ACP Remove 3 dead Valley Oaks/Street clearance on p	210300 Agriculture-Horticultural Service	c	(900.00)
10/13/2022	24505	SMUD - 4025	9/2022 - SMUD Billing	219100 Electricity	c	(1,516.91)
10/14/2022	P/R+Taxes	S Payroll And Taxes	Period 9/16/2022 - 9/30/2022 - Ck date 10/14/2022	111000 Salaries & Wages	c	(9,281.87)
			Brd Pay Ck date 10/14/2022	112400 Stipend Commission & Board	c	-
			Time/One Half - Ck date 10/14/2022	113200 OT & Straight Time	c	(346.50)
			OT Straight Pay - Ck date 10/14/2022	113200 OT & Straight Time	c	(49.10)
			OASDHI - Ck date 10/14/2022	122000 OASDHI	c	(740.34)
			SUI ER Contrib Ck date 9/30/2022	125000 SUI Insurance (ER Cost)	c	-

			Date Printed 11/4/2022		
			Termination Pay	115200 Terminal Pay	c -
10/14/2022	EFT	# 400043494 - Health Benefits	Health Benefits Pay Date 10/14/2022	123000 Health Insurance(s)	c (1,285.59)
10/20/2022	DepPermit S	County Of Sacramento Deposit Permit	Studio / Field Space	942900 Building Rental + Other	c 240.00
			Event Building / GPA / Park Rentals	942900 Building Rental + Other	c -
			Cell Tower	942900 Building Rental + Other	c 4,610.42
			Grants -	956300 State - Federal Grants	c -
			Misc Funds Collected / Received	979000 Misc Other Revenues	c -
			Rental Refunds	942900 Building Rental + Other	c -
10/20/2022	24506	S CalPERS - 521	10/1- 10/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c (323.39)
10/20/2022	24507	S CalPERS - 521	10/1 - 10/15/2022 ER Contrib	121000 Retirement ER Cost	c (476.77)
10/20/2022	24508	S CalPERS Health - 12733	10/1- 10/15/2022 EE Contrib	05420514 Retirement (EE Contribution)	c (250.56)
			10/1 - 10/15/2022 ER Contrib	121000 Retirement ER Cost	c (308.91)
			11/2022 - Medical - 3 EE's	5420516 Insurance (Clearing Acct)	c (2,571.18)
			11/2022 - Medical - EE Admin Fee	123000 Health Insurance(s)	c (8.48)
			11/2022 - Medical - 2 Retirees	128000 Retiree Health Benefits	c (137.93)
10/20/2022	24509	Carmichael Box Shop - 59986	Live Scan - Bell	244300 Medical Service -EE & Live Sca	c (25.00)
10/20/2022	24510	Fulton-El Camino Rec & Park - 2968	8/2022 - Patrol Service 18/-0- Hours Final Billing	257100 Security Services	c (1,206.00)
10/20/2022	24511	S GSRMA - 29229	11/2022 -Dental - 3 EEs	123000 Health Insurance(s)	c (126.33)
			11/2022 -Vision - 3 EEs	123000 Health Insurance(s)	c (24.57)
10/20/2022	24512	Park Planet - 29271	HSP Replacement Inclusive Swing Seat	285200 Recreation Supplies	c (1,679.25)
10/20/2022	24513	Sacramento Suburban Water - 26158	10/2022 - Garfield (ACP)	219800 Water	c (852.22)
10/20/2022	24514	Staples Business Advantage - 14122	Office supplies	207600 Office Supplies	c (108.22)
10/20/2022	JV	# 110746256	Re-allocate to 339D 420200 from 339A 289800 (Prop €	289800 Other Operating Exp - Supplies	c 203.50
10/24/2022	24515	S J&J Locksmith - 1833	Keys	207603 Keys	c (16.16)
			3/Locks, Tri Flow	221200 Ground Equip Maint. Supplies	c (86.96)
10/24/2022	24516	Kim Cook - 919996	10/2022 - Mileage Reimb	283102 Mileage	c (12.79)
10/24/2022	24517	S Umpqua Bank - 52152	11/2022 - Side Fund Interest	321000 Interest Expense	c (612.76)
			11/2022 - Side Fund Principal	323000 Lease Oblig Retirement Side Fur	c (2,500.00)
10/31/2022	P/R+Taxes S	Payroll And Taxes	Period 10/1/2022 - 10/15/2022 - Ck date 10/31/2022	111000 Salaries & Wages	c (9,293.96)
			Brd Pay Ck date 10/31/2022	112400 Stipend Commission & Board	c -
			Time/One Half - Ck date 10/31/2022	113200 OT & Straight Time	c -
			OT Straight Pay - Ck date 10/31/2022	113200 OT & Straight Time	c (23.10)
			OASDHI - Ck date 10/31/2022	122000 OASDHI	c (712.74)
			SUI ER Contrib Ck date 9/30/2022	125000 SUI Insurance (ER Cost)	c -
			Termination Pay	115200 Terminal Pay	c -
10/31/2022	EFT	# 400043591	Health Benefits Pay Date 10/31/2022	123000 Health Insurance(s)	c (1,285.59)
				TOTAL 10/1/2022 - 10/31/2022	<u>(38,747.24)</u>
				BALANCE 10/31/2022	(224,516.77)
				TOTAL INFLOWS	5,053.92

Date Printed 11/4/2022

TOTAL OUTFLOWS (43,801.16)

NET TOTAL (38,747.24)

Quicken (In House Ledger)

339A General Budget

7/1/2022 thru 10/31/2022

Date	Num	Description	Memo	Clr	Amount
EXPENSES					
205100 Insurance - Liability					
7/12/2022	24379	CAPRI - 8761	7/2022-6/2023 -1st half Liability Ins Coverage	c	(36,012.00)
TOTAL 205100 Insurance - Liability					(36,012.00)
206100 Membership Dues					
7/12/2022	24377	CARPD - 70968	FY 2022-23 Dues	c	(2,500.00)
9/7/2022	24458	S Umpqua CC - 71085	1 Yr Memberhsip - CPRS L Gonzalez	c	(165.00)
TOTAL 206100 Membership Dues					(2,665.00)
207600 Office Supplies					
7/20/2022	24397	Staples Business Advantage - 14122	Office supplies	c	(179.07)
7/26/2022	24405	Staples Business Advantage - 14122	Office supplies	c	(75.26)
10/20/2022	24514	Staples Business Advantage - 14122	Office supplies	c	(108.22)
TOTAL 207600 Office Supplies					(362.55)
207602 Signs					
8/10/2022	24424	S Umpqua CC - 71085	Private Property Signs	c	(32.31)
TOTAL 207602 Signs					(32.31)
207603 Keys					
10/24/2022	24515	S J&J Locksmith - 1833	Keys	c	(16.16)
TOTAL 207603 Keys					(16.16)
208100 Postage Service (PO Box)					
8/10/2022	24424	S Umpqua CC - 71085	1 Yr District Postal Box	c	(212.00)
TOTAL 208100 Postage Service (PO Box)					(212.00)
210300 Agriculture-Horticultural Service					
7/5/2022	24364	Dave Weber - 54010	ACP trai / Oak Remove playground partl	c	(850.00)
10/13/2022	24503	Raul's Tree Care - 69419	HSP Removal split Valley Oak/ clean up utility lines near office	c	(1,500.00)
10/13/2022	24504	Raul's Tree Care - 69419	ACP Remove 3 dead Valley Oaks/Street clearance on parking	c	(900.00)
TOTAL 210300 Agriculture-Horticultural Service					(3,250.00)
211100 Building Maint. Service					
7/25/2022	24399	Defender Termite & Pest - 71461	7/2022 - HSP Pest Control	c	(70.00)

7/25/2022	24400 Defender Termite & Pest - 71461	7/2022 - Oakdale RR Pest Control	c	(72.00)
8/2/2022	24413 Restoration Landscape - 71858	HSP Vandalism 7/20/2022 -Shore broken window Sm Rm	c	(495.00)
8/2/2022	24414 Restoration Landscape - 71858	HSP Vandalism 8/1/2022 -Shore upper window @ shop	c	(1,025.00)
9/7/2022	24456 Southgate Glass, Inc / Carmichael - 5461	Replace window HSP Sm Rm Vandalism 7/20/2022	c	(677.40)
9/26/2022	24474 Defender Termite & Pest - 71461	9/2022 - HSP Pest Control	c	(70.00)
9/26/2022	24475 Defender Termite & Pest - 71461	9/2022 -Oakdale RR Pest Control	c	(72.00)
		TOTAL 211100 Building Maint. Service		(2,481.40)
211200 Building Maint. Supplies				
9/26/2022	24477 Home Depot - 2843	HSP - Lighting Fixtures - Main Office	c	(180.35)
		TOTAL 211200 Building Maint. Supplies		(180.35)
214100 Land Improvement Maint. Services				
7/12/2022	24376 Carson Landscape Indus. - 18136	HSP Irrigation repair- Rotors	c	(870.00)
8/2/2022	24415 Rio Linda Fence - 57446	ACP Welded bolts solar light base on 14 light poles	c	(675.00)
9/7/2022	24443 Carson Landscape Indus. - 18136	HSP Irrigation repair- Valve	c	(2,900.00)
		TOTAL 214100 Land Improvement Maint. Services		(4,445.00)
214200 Land Improvement Maint. Supplies				
7/12/2022	24383 Home Depot - 2843	Irrigation Supply	c	(17.68)
7/12/2022	24384 Normac - 1309	Irrigation supplies - 12 Rotors	c	(474.39)
9/26/2022	24476 Home Depot - 2843	ACP - Dog Park Sand	c	(35.36)
		TOTAL 214200 Land Improvement Maint. Supplies		(527.43)
215100 Mechanical Sys Maint. Services				
7/20/2022	24392 Clarke & Rusch - 8939	7/11/2022 Planned Maint.	c	(229.00)
8/15/2022	24425 All Pro Backflow - 69926	Backflow test @ ACP 2	c	(160.00)
8/15/2022	24426 All Pro Backflow - 69926	Backflow test @ Oak 4	c	(320.00)
		TOTAL 215100 Mechanical Sys Maint. Services		(709.00)
215200 Mechanical Sys Maint. Supplies				
8/10/2022	24424 S Umpqua CC - 71085	Safety Cabinet (Fuel Storage)	c	(1,151.03)
		TOTAL 215200 Mechanical Sys Maint. Supplies		(1,151.03)
216700 Plumbing Maint. Service				
10/13/2022	24499 Clarke & Rusch - 8939	Plumbing Service HSP Public RR (mens)	c	(399.20)
		TOTAL 216700 Plumbing Maint. Service		(399.20)
219100 Electricity				

7/12/2022	24388 SMUD - 4025	6/2022 - SMUD Billing	c	(1,486.78)
8/10/2022	24423 SMUD - 4025	7/2022 - SMUD Billing	c	(2,352.09)
9/7/2022	24455 SMUD - 4025	8/2022 - SMUD Billing	c	(1,836.85)
10/13/2022	24505 SMUD - 4025	9/2022 - SMUD Billing	c	(1,516.91)
TOTAL 219100 Electricity				(7,192.63)

219200 Natural Gas Service

7/5/2022	24369 PG&E - 1383	6/2022 - Billing	c	(15.63)
8/2/2022	24411 PG&E - 1383	7/2022 - Billing	c	(16.68)
9/7/2022	24452 PG&E - 1383	8/2022 - Billing	c	(15.64)
10/4/2022	24488 PG&E - 1383	9/2022 - Billing	c	(15.63)
TOTAL 219200 Natural Gas Service				(63.58)

219300 Refuse Collection-Disposal

7/20/2022	24395 S Republic Services - 57909	6/2022 Billing	c	(342.19)
		CREDIT - Billed in error Organics Waste	c	152.29
8/2/2022	24412 S Republic Services - 57909	7/2022 Billing	c	(289.90)
		CREDIT - Billed in error Organics Waste	c	100.00
9/7/2022	24453 S Republic Services - 57909	8/2022 Billing	c	(289.90)
		7/26/2022 Overage Charge	c	(88.00)
		Deduction Billing error for Organic Waste	c	100.00
TOTAL 219300 Refuse Collection-Disposal				(657.70)

219500 Sewage Services

8/2/2022	24416 Sacramento County utilities - 666	6/22 -8/21/2022- Billing	c	(276.28)
10/4/2022	24493 Sacramento County utilities - 666	8/22 -10/21/2022- Billing	c	(276.28)
TOTAL 219500 Sewage Services				(552.56)

219800 Water

7/20/2022	24396 Sacramento Suburban Water - 26158	7/2022 - Garfield (ACP)	c	(1,157.52)
7/26/2022	24403 Sacramento Suburban Water - 26158	7/2022 - Myrtle (Oak)	c	(746.12)
7/26/2022	24404 Sacramento Suburban Water - 26158	7/2022 - HSP	c	(146.19)
8/23/2022	24437 Sacramento Suburban Water - 26158	8/2022 - Garfield (ACP)	c	(1,356.32)
8/23/2022	24438 Sacramento Suburban Water - 26158	8/2022 - Myrtle (Oak)	c	(1,613.74)
8/23/2022	24439 Sacramento Suburban Water - 26158	8/2022 - HSP	c	(149.03)
9/21/2022	24473 Sacramento Suburban Water - 26158	9/2022 - Garfield (ACP)	c	(975.76)
10/4/2022	24494 Sacramento Suburban Water - 26158	9/2022 - Myrtle (Oak)	c	(801.50)
10/4/2022	24495 Sacramento Suburban Water - 26158	9/2022 - HSP	c	(151.87)
10/20/2022	24513 Sacramento Suburban Water - 26158	10/2022 - Garfield (ACP)	c	(852.22)

				TOTAL 219800 Water		(7,950.27)
220500 Automotive Maint. Service						
9/21/2022	24472	S	OK Tire - 14277	Labor - 1996 Chevy -Charging System, 2 Mirrors	c	(470.85)
				TOTAL 220500 Automotive Maint. Service		(470.85)
220600 Automotive Maint. Supplies						
9/21/2022	24472	S	OK Tire - 14277	Parts - 1996 Chevy - 2 Mirrors	c	(142.12)
				TOTAL 220600 Automotive Maint. Supplies		(142.12)
221100 Grounds Equip Maint. Services						
7/12/2022	24385	S	PAPE - 18032	Labor - J Deere 2011 Z920	c	(667.20)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	302.50
9/7/2022	24454	S	Sacramento For Tractors - 64608	Labor Repairs - Kubota	c	(1,170.00)
				TOTAL 221100 Grounds Equip Maint. Services		(1,534.70)
221200 Ground Equip Maint. Supplies						
7/12/2022	24385	S	PAPE - 18032	Repair Parts - J Deere 2011 Z920	c	(766.51)
7/12/2022	24386		PAPE - 18032	Parts filters - J Deere 2021 Z997	c	(60.40)
7/25/2022	EFT	S	Sacramento For Tractors - 64608	Ref Claim 23831 (correcting entry)	c	294.56
8/10/2022	24422		J&J Locksmith - 1833	HSP - repair locks	c	(218.19)
9/7/2022	24454	S	Sacramento For Tractors - 64608	Repair Parts - Kubota	c	(1,419.94)
9/21/2022	24465	S	Bar-Hein Co. - 1463	2 Trimmer heads	c	(78.20)
10/24/2022	24515	S	J&J Locksmith - 1833	3/Locks, Tri Flow	c	(86.96)
				TOTAL 221200 Ground Equip Maint. Supplies		(2,335.64)
222600 Hand - Expendable Tools						
8/10/2022	24424	S	Umpqua CC - 71085	Maint. Tools	c	(27.83)
9/21/2022	24465	S	Bar-Hein Co. - 1463	30" Loppers / 4 Tarps	c	(85.12)
9/21/2022	24471	S	Home Depot - 2843	Power Saw & Drill, asst tools	c	(321.65)
				TOTAL 222600 Hand - Expendable Tools		(434.60)
223600 Fuel & Lubricant Supplies						
7/5/2022	24368		Orbit Station - 33714	6/2022- Fuel Chgs	c	(582.87)
7/12/2022	24387		Phillips 66 - 58398	6/2022 - Stmt	c	(39.99)
8/2/2022	24410		Orbit Station - 33714	7/2022- Fuel Chgs	c	(201.61)
8/15/2022	24429		Phillips 66 - 58398	6/2022 - Stmt	c	(258.60)
9/7/2022	24451		Orbit Station - 33714	8/2022- Fuel Chgs	c	(225.92)
9/21/2022	24471	S	Home Depot - 2843	4 Grease Cartridges	c	(19.27)

10/13/2022	24502 Orbit Station - 33714	9/2022- Fuel Chgs	c	(200.00)
		TOTAL 223600 Fuel & Lubricant Supplies		(1,528.26)
226200 Office Equip Maint Supplies				
9/7/2022	24447 Encompass - 18796	Toner - Blk	c	(215.49)
9/7/2022	24448 Encompass - 18796	Copier - Replaced Transfer Belt	c	(297.38)
		TOTAL 226200 Office Equip Maint Supplies		(512.87)
227504 Misc (Bottled Water for Staff)				
9/26/2022	24478 S Smart & Final - 22935	8 cases water for staff	c	(57.92)
		TOTAL 227504 Misc (Bottled Water for Staff)		(57.92)
232200 Custodial Supplies				
7/12/2022	24380 Cintas - 56036	7/8/2022 Custodial	c	(116.52)
7/25/2022	24398 Cintas - 56036	7/22/2022 Custodial	c	(116.52)
8/10/2022	24419 Cintas - 56036	8/5/2022 Custodial	c	(116.52)
8/23/2022	24434 Cintas - 56036	8/19/2022 Custodial	c	(116.52)
9/7/2022	24445 Cintas - 56036	8/31/2022 Custodial	c	(116.52)
9/21/2022	24469 Cintas - 56036	9/14/2022 Custodial	c	(116.52)
9/26/2022	24478 S Smart & Final - 22935	Custodial cleaners, bleach, Pine Sol, Dawn	c	(33.16)
10/4/2022	24482 Cintas - 56036	9/28/2022 Custodial	c	(116.52)
10/13/2022	24498 Cintas - 56036	10/12/2022 Custodial	c	(116.52)
		TOTAL 232200 Custodial Supplies		(965.32)
244300 Medical Service -EE & Live Scan				
10/20/2022	24509 Carmichael Box Shop - 59986	Live Scan - Bell	c	(25.00)
		TOTAL 244300 Medical Service -EE & Live Scan		(25.00)
250700 Assessment - Collection Services				
8/15/2022	24428 LAFCo - 2263	FY2022-23 - Special District Assessment	c	(109.00)
		TOTAL 250700 Assessment - Collection Services		(109.00)
253100 Legal Services				
7/12/2022	24381 Cole Huber - 54641	6/2022 Ref:ACP Property	c	(157.50)
9/13/2022	24460 Cole Huber - 54641	8/2022 Ref:ACP Property	c	(225.00)
10/13/2022	24500 Cole Huber - 54641	9/2022 Ref:Prep & Attend Brd Mtg/ACP Property	c	(450.00)
		TOTAL 253100 Legal Services		(832.50)
257100 Security Services				

7/26/2022	24402	Fulton-El Camino Rec & Park - 2968	6/2022 - Patrol Service 11/24 Hours	c	(2,275.00)
8/23/2022	24435	Fulton-El Camino Rec & Park - 2968	7/2022 - Patrol Service 31/16 Hours	c	(3,149.00)
9/7/2022	24458	S Umpqua CC - 71085	Trial Cams & Flkashdrive (security Items)	c	(233.78)
10/20/2022	24510	Fulton-El Camino Rec & Park - 2968	8/2022 - Patrol Service 18/-0- Hours Final Billing	c	(1,206.00)
			TOTAL 257100 Security Services		(6,863.78)
258200 Public Relations Services					
7/5/2022	24373	S Streamline - 57252	Streamline Website 1 yr	c	(1,200.00)
			Credit	c	100.00
			TOTAL 258200 Public Relations Services		(1,100.00)
259100 Other Professional Services					
8/2/2022	24408	Crime Alert Security - 41852	Alarm System deposit - Alarm Rental Facilities, Cameras	c	(6,740.00)
9/13/2022	24463	Crime Alert Security - 41852	Alarm System Install - Rental Facilities, Cameras	c	(6,740.00)
			TOTAL 259100 Other Professional Services		(13,480.00)
281265 Application Software Maint. Lic					
8/2/2022	24409	Fast Break - 37998	1 Yr Renewal - Microsoft Office 365	c	(99.99)
9/7/2022	24444	S Central Control System - 23278	7/2022 Wireless Irrigation	c	(220.00)
			8/2022 Wireless Irrigation	c	(220.00)
			9/2022 Wireless Irrigation	c	(220.00)
			TOTAL 281265 Application Software Maint. Lic		(759.99)
283102 Mileage					
7/20/2022	24394	Kim Cook - 919996	7/2022 - Mileage Reimb	c	(22.15)
8/15/2022	24427	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(14.54)
9/7/2022	24449	Kim Cook - 919996	8/2022 - Mileage Reimb	c	(12.29)
9/7/2022	24450	Lisa Gonzalez - 932917	8/2022 - Mileage Reimb	c	(18.84)
10/4/2022	24485	Kim Cook - 919996	9/2022 - Mileage Reimb	c	(12.79)
10/4/2022	24486	Lisa Gonzalez - 932917	9/2022 - Mileage Reimb	c	(16.15)
10/24/2022	24516	Kim Cook - 919996	10/2022 - Mileage Reimb	c	(12.79)
			TOTAL 283102 Mileage		(109.55)
285200 Recreation Supplies					
10/4/2022	24484	Home Depot - 2843	9/30/2022- Magic Show items	c	(10.75)
10/4/2022	24487	Lisa Gonzalez - 932917	Reimb- 9/30/2022 Magic Show items	c	(40.09)
10/20/2022	24512	Park Planet - 29271	HSP Replacement Inclusive Swing Seat	c	(1,679.25)
			TOTAL 285200 Recreation Supplies		(1,730.09)

289800 Other Operating Exp - Supplies

8/10/2022	24424	S	Umpqua CC - 71085	Official Document ref: ACP Property	c	(33.50)
8/15/2022	JV		# 110691470	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	33.50
9/7/2022	24458	S	Umpqua CC - 71085	Prop 68 Sign, Notary for Documents	c	(212.83)
9/13/2022	JV		# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	212.83
10/4/2022	24497		Umpqua CC - 71085	9/2022 Stmt	c	(203.50)
10/20/2022	JV		# 110746256	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	203.50
TOTAL 289800 Other Operating Exp - Supplies						-

291500 Compass Costs

8/9/2022	EFT	S	Compass License Fee	FY 22/23 -Compass VPN Connection	c	(372.00)
				FY 22/23 - Compass License Fee	c	(699.83)
TOTAL 291500 Compass Costs						(1,071.83)

291700 Alarm Services

7/5/2022	24363		Crime Alert Security - 41852	7/2022 -9/30/2022- Alarm System - Office & Shop	c	(210.00)
7/5/2022	24371		Sacramento Control Systems - 1112	7/2022 -9/30/2022 -AES Fire Monitoring	c	(241.63)
9/7/2022	24446	S	Crime Alert Security - 41852	7 Days New System Blding Alarm & Cameras	c	(51.33)
				9/1 - 11/30/2022 Alarm System - Bldings	c	(135.00)
				9/1 - 11/30/2022 - Alarm System Cameras	c	(525.00)
9/13/2022	24462		Crime Alert Security - 41852	10/2022 -12/31/2022- Alarm System - Office & Shop	c	(210.00)
10/4/2022	24490		Sacramento Control Systems - 1112	10/2022 -12/31/2022 -AES Fire Monitoring	c	(241.63)
TOTAL 291700 Alarm Services						(1,614.59)

298700 Telephone Services

7/5/2022	24365		Fast Break - 37998	6/2022 Phone service	c	(195.00)
7/12/2022	24382		Comcast - 12322	7/2022-Billing-Phone/HSI (w/late fee)	c	(116.59)
8/10/2022	24420		Comcast - 12322	8/2022-Billing-Phone/HSI	c	(106.61)
8/10/2022	24421		Fast Break - 37998	7/2022 Phone service	c	(195.00)
9/13/2022	24461		Comcast - 12322	9/2022-Billing-Phone/HSI	c	(106.61)
9/13/2022	24464		Fast Break - 37998	8/2022 Phone service	c	(195.00)
10/4/2022	24483		Fast Break - 37998	9/2022 Phone service	c	(195.00)
10/13/2022	24501		Comcast - 12322	10/2022-Billing-Phone/HSI	c	(106.41)
TOTAL 298700 Telephone Services						(1,216.22)

298701 Cell Phones

7/5/2022	24366		Fast Break - 37998	1 year - email exchange + Board Mbrs	c	(660.00)
8/2/2022	24417	S	T-Mobile - 32685	7/2022 - District Cell Phone	c	(29.42)
				GM phone (purchase pmt)	c	(33.34)

9/7/2022	24457	S	T-Mobile - 32685	8/2022 - District Cell Phone	c	(29.42)
				GM phone (purchase pmt)	c	(33.34)
10/4/2022	24496	S	T-Mobile - 32685	9/2022 - District Cell Phone	c	(29.42)
				GM phone (purchase pmt)	c	(33.34)
TOTAL 298701 Cell Phones						(848.28)
 299909 Expenditure Reimb. (Ins Claims)						
7/5/2022	24372		Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(4,791.28)
8/15/2022	24430		Staples Construction - 52639	HSP Vandalism 3/2022 - Public RR	c	(15,154.49)
TOTAL 299909 Expenditure Reimb. (Ins Claims)						(19,945.77)
 321000 Interest Expense						
7/5/2022	24374	S	Umpqua Bank - 52152	7/2022 - Side Fund Interest	c	(648.50)
7/25/2022	24401	S	Umpqua Bank - 52152	8/2022 - Side Fund Interest	c	(639.57)
8/23/2022	24440	S	Umpqua Bank - 52152	9/2022 - Side Fund Interest	c	(630.63)
9/26/2022	24479	S	Umpqua Bank - 52152	10/2022 - Side Fund Interest	c	(621.69)
10/24/2022	24517	S	Umpqua Bank - 52152	11/2022 - Side Fund Interest	c	(612.76)
TOTAL 321000 Interest Expense						(3,153.15)
 323000 Lease Oblig Retirement Side Fund						
7/5/2022	24374	S	Umpqua Bank - 52152	7/2022 - Side Fund Principal	c	(2,500.00)
7/25/2022	24401	S	Umpqua Bank - 52152	8/2022 - Side Fund Principal	c	(2,500.00)
8/23/2022	24440	S	Umpqua Bank - 52152	9/2022 - Side Fund Principal	c	(2,500.00)
9/26/2022	24479	S	Umpqua Bank - 52152	10/2022 - Side Fund Principal	c	(2,500.00)
10/24/2022	24517	S	Umpqua Bank - 52152	11/2022 - Side Fund Principal	c	(2,500.00)
TOTAL 323000 Lease Oblig Retirement Side Fund						(12,500.00)
 345000 Taxes, Licenses & Assessments						
10/4/2022	24491		Sacramento County - Tax Collectors Office - 472	HSP - CSA1 Lights	c	(655.74)
10/4/2022	24492		Sacramento County - Tax Collectors Office - 472	ACP - CSA1 Lights	c	(47.90)
TOTAL 345000 Taxes, Licenses & Assessments						(703.64)
TOTAL EXPENSES						(142,905.84)
OVERALL TOTAL						(142,905.84)

ACRPD 2022-2023
339D Expenditures

October 2022
Period 4 of 13

FYTD Completed = 31%

	CODE	CAPITAL OUTLAY	2022-23 Budget	October	Expended To Date	Balance	Percent Expended
1	20227504	Miscellaneous	31,410.00		-	31,410.00	0%
2							
3							
4							
5	42420100	Buildings New ADA Features @ HSP			-	-	#DIV/0!
6	42420110	Leasehold Improv. (Oakdale Park)			-	-	#DIV/0!
7	42420200	Structures ACP Park Improv. Proj			-	-	#DIV/0!
8	"	ACP Restroom Building	175,044.00		146,628.00	28,416.00	84%
9	"	ACP Parking Lot Repaving			-	-	#DIV/0!
10	"	ACP Improvements (Prop 68)	147,427.00	203.50	19,020.39	128,406.61	13%
11	43430300	Equipment-SD Non-Recon - New Play Equip			-	-	#DIV/0!
12	45450300	Infr--SD-Non-Recon - ACP Pedi Bridge Proj			-	-	#DIV/0!
13	46460300	Other Intangible Asset-Spec Dist - HSP Comm. Ctr Impro.			-	-	#DIV/0!
14	46461300	Intangibles - ???			-	-	
15					-	-	-0-
16		TOTALS:	353,881.00	\$ 203.50	\$ 165,648.39	\$ 188,232.61	47%

Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account

ACRPD 2022-2023
339D Revenue

October 2022
Period 4 of 13

FYTD Completed = 31%

	Account	2022-23 Budget	October	Received To Date	Unrealized	Percent Received
1	94941000 Interest Income			-	-	#DIV/0!
				-	-	#DIV/0!
2	95952900 In Lieu Fees Transfer			-	-	#DIV/0!
				-	-	#DIV/0!
3	95956300 State-Federal Grants(Jo Smith PEDI Bridge Proj)			-	-	#DIV/0!
4	" State-Federal Grants (Dist Proj/Per Capita Funds)	147,427.00		-	147,427.00	0%
5	"			-	-	#DIV/0!
6	"			-	-	#DIV/0!
				-	-	#DIV/0!
7	95956900 Other Funds - Local (339I Funds)			-	-	#DIV/0!
8	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
9	" *ACP-Park Improvements	175,044.00	175,044.00	175,044.00	-	100%
10	" *HSP Community Ctr Improvements			-	-	#DIV/0!
11	" *HSP ADA Improvements			-	-	#DIV/0!
12				-	-	#DIV/0!
13	95956910 State Match UMPQUA Bank Line of Credit			-	-	#DIV/0!
14	" *Jo Smith PEDI Bridge Proj			-	-	#DIV/0!
15				-	-	#DIV/0!
16				-	-	#DIV/0!
17				-	-	#DIV/0!
18	5506614 Investment Earns			-	-	#DIV/0!
19	Total Other Revenue	\$ 322,471.00	\$ 175,044.00	\$ 175,044.00	\$ 147,427.00	54%
20	Beginning Fund Balance Available \$XXXXX			-	\$ -	0%
21	Fund Balance Decreased by				\$ -	
22	TOTALS:	322,471.00	175,044.00	175,044.00	147,427.00	

Register Expense Report
Period 4
 Account

FY 2022 - 2023
10/1/2022 Through 10/31/2022
339D Project Account

**Not
Clrd**

Date	Num	Description	Account	Memo	Category	Clrd	Amount
10/4/2022	JV	# 110738172		Transferred from 339I to 339D ACP Restroom Project	956900 Other Funds - Local (GRANTS)	c	175,044.00
10/20/2022	JV	# 110746256		Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proj 420200 Structures (Projects @ ACP)		c	(203.50)
					TOTAL 10/1/2022 - 10/31/2022		174,840.50
					BALANCE 10/31/2022		40,805.80
					TOTAL INFLOWS		175,044.00
					TOTAL OUTFLOWS		(203.50)
					NET TOTAL		174,840.50

Date	Num	Description	Memo	Clr	Amount
INCOME					
956900 Other Funds - Local (GRANTS)					
10/4/2022	JV	# 110738172	Transferred from 339I to 339D ACP Restroom Project	c	175,044.00
TOTAL 956900 Other Funds - Local (GRANTS)					175,044.00
TOTAL INCOME					175,044.00
EXPENSES					
420200 Structures (Projects @ ACP)					
7/5/2022		211 Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(57,235.00)
8/2/2022		212 Staples Construction - 52639	ACP RR Project (Prop 68 Funding)	c	(18,570.56)
8/15/2022	JV	# 110691470	Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Proje	c	(33.50)
9/7/2022		213 Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(47,043.00)
9/13/2022	JV	# 110714399	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	(212.83)
9/26/2022		214 Public Restroom Company - 429070	ACP RR Project (339I Funds)	c	(42,350.00)
10/20/2022	JV	# 110746256	Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje	c	(203.50)
TOTAL 420200 Structures (Projects @ ACP)					(165,648.39)
TOTAL EXPENSES					(165,648.39)
OVERALL TOTAL					9,395.61

**Arcade Creek Recreation and Park District
2022 - 2023 Monthly Revenue Reports**

October 2022

Period 4

339B - Grant Trust

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ -	\$ -	\$ -	\$ -

088H - Park Dedication

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 6,534.66	\$ -	\$ -	\$ 6,534.66

339C - ADA Funds

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 1,378.59	\$ -	\$ -	\$ 1,378.59

339I - Park Impact Fee's

<u>Beginning Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Ending Balance</u>
\$ 461,960.29	\$ 175,044.00	\$ 2,405.20	\$ 289,321.49

10/4/2022 Transferred \$175,044.00 to 339D ACP Restroom Blding Project

**Arcade Creek Recreation Park District
Monthly Payroll Report**

Start of Pay Period	October 1, 2022	October 16, 2022
End of Pay Period	October 15, 2022	October 31, 2022
Payroll Issued:	October 31, 2022	November 15, 2022

Administration Division	6351.32	6351.32	12,702.64
Board Members = 5	0.00	0.00	-
Parks Division	1871.11	2188.73	4,059.84
PT Maint	0		-
Recreation Division			
Monitors, etc	1094.63	673.31	1,767.94
Misc - Staff	0.00	0.00	-
Rec. Staff (Other)	0.00	0.00	-
\$	9,317.06	\$ 9,213.36	\$ 18,530.42
Employer Paid Taxes <i>(FICA, Medicare, SUI)</i>	712.74	Unavailable	

Rental & Misc. Revenue Report

October 2022

94942900 - SOCIAL/EVENT BUILDING / GPA / SPORT FIELD RENTALS

Rental Date	Renter	Location	Amount
M-F in October 2022	Legends Soccer	HSP Soccer	200.00
M-W-F October 2022	Victory Christian School	HSP Soccer	70.00
10/1, 2, 8, 15, 22/2022	Legends Soccer	HSP Soccer	300.00
	SACC (Creek Mtg's)	Sm Rm	-0-

Total Rentals **\$ 570.00** **A**

94942900 - LONG TERM STUDIO/ FIELD SPACE RENTAL

Rental Date(s)	Renter	Location	Amount
10/17, 24 & 11/7,14/2022	Albree Dog Training	HSP	240.00

Totals **\$ 240.00** **B**

94942900 - CELL TOWER REVENUE

Oct-22	Site ID 810224 HSP- 810224 = 2,260.42 and 810213 ACP-810213 = \$2,350.00	4,610.42
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Totals **\$ 4,610.42** **C**

97979000 - MISC. OTHER REVENUES

Totals **\$ -** **D**

\$ 570.00	A
\$ 240.00	B
\$ 4,610.42	C
\$ -	D
\$ 5,420.42	Total

Funds Collected and Some Previously Deposited But Attributed to Month Of Report

Arcade Creek Recreation and Park District

MEETING DATE: October and November 2022

**AGENDA ITEM: 5 l Consent Agenda
Correspondence Periods 3 and 4**

From: Marjorie Lehr <mlehr@sbcglobal.net>
Sent: Wednesday, November 02, 2022 10:12 AM
To: Kim Cook
Subject: Re: Board Retreat Agenda
Attachments: Arcade Park Weed abatement letter .docx

US Mail last May. The first one got returned as it wasn't the mailing address, so I went back to your web site and sent it to the correct address.

Attached is a copy

M

From: Kim Cook <kcook@acrpd.com>
Date: Wednesday, November 2, 2022 at 8:16 AM
To: "mlehr@sbcglobal.net" <mlehr@sbcglobal.net>
Subject: RE: Board Retreat Agenda

Marjorie,

How did your letter get sent? Was it by email or US Mail?

I will gladly inquire about it. By Chance do you have a copy?

Kim

Kim Cook, Office Manager
Email: kcook@acrpd.com
Arcade Creek Recreation & Park District
Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, CA 95841
Ph# 916-482-8377 Fax# 916-483-1320

From: Marjorie Lehr <mlehr@sbcglobal.net>
Sent: Wednesday, October 26, 2022 4:44 PM
To: Kim Cook <kcook@acrpd.com>
Subject: Re: Board Retreat Agenda

I have had no response to my letter that I sent before last meeting. Could you ask them to respond please.

M

From: Kim Cook <kcook@acrpd.com>
Date: Wednesday, October 26, 2022 at 9:41 AM
To: HOA Board - Mags <treasurercrocehoa@gmail.com>, "mlehr@sbcglobal.net" <mlehr@sbcglobal.net>
Subject: Board Retreat Agenda

Morning,

Attached is the agenda for the board retreat being held on Saturday 11/5/2022.

Kim

Kim Cook, Office Manager

Email: kcook@acrpd.com

Arcade Creek Recreation & Park District

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114

Physical Address: 4855 Hamilton Street, Sacramento, CA 95841

Ph# 916-482-8377 Fax# 916-483-1320

Marjorie R. Lehr
5208 Adelaide Way
Carmichael, CA 95608
mlehr@sbcglobal.net
916-973-1717

Arcade Creek Recreation and Park District
4855 Hamilton Street
Sacramento, CA 95841

May 17, 2022

Dear Board of Directors,

I would like you to consider regular weed abatement after nesting season in the creek area between Garfield Avenue and your boundary with American River College's (ARC) property line. I live on the east side of the creek and I am extremely concerned about the fire hazard created by the overgrown creek property.

I understand goats were used for part of this area a few years ago, but abatement of this entire stretch was not completed. The weeds behind my house can get from six feet to eight feet high, dense and dry. If any part of the creek was accidentally or deliberately set ablaze, it would destroy all the homes along the creek, and flying embers would jump our streets creating further destruction.

There is another related issue. Once the weather gets warmer and creek paths dry, motorcycles frequently use the walking paths to travel from Garfield Avenue to ARC. If ARC has their gate closed, they then come back down the trail to Garfield. I have personally witnessed some of those motorcyclists using the trail to evade the law. Not only is this dangerous to those that walk and jog on the pedestrian Joe Smith Nature Trail, but a motorcycle can throw a spark creating a fire. I would suggest putting strategically located cemented side-by-side steel bollards along the trail to prevent this activity.

Thank you for your consideration, and I would appreciate a written response.

Marjorie Lehr

Arcade Creek

Recreation and Park District

October/November, 2022

Board of Directors

Travis Dworetzky
Amanda Gualderama
Michael Hanson
Chris Juell
Alex Vassar

Mailing Address

P.O. Box 418114
Sacramento, CA 95841

Telephone

(916) 482-8377

Email

acrpdp@acrpdp.com

Arcade Creek Park

5613 Omni Drive
Sacramento, CA

Hamilton Street Park

4855 Hamilton Street
Sacramento, CA

Oakdale Park

3708 Myrtle Avenue
North Highlands, CA

Dear Board of Directors,

This has been a busy season at ACRPD.

We planned and organized a Magic Show held on Friday, September 30, 2022 at Hamilton Street Park in the large building. Dale and Elaine Lorzo put on a fun magic performance with a lot of audience participation with children from the audience. We only had 25 paid guests even with a full-page advertisement on the Carmichael newspaper.

I requested Staples Construction to come out to Hamilton Street Park to give us a quote on painting the office building and placing siding to cover the Murder house. Staples Construction is a vetted business under Sourcewell which is a government entity that does all the pre-bidding process and guarantee's local government the lowest cost on construction. Please go to Sourcewell.com where you can read more information.

JR Hichborn from Mission Oaks Recreation and Park District and I have reached an agreement to have ACRPD hire 2 employees part-time to help with maintenance of the parks. This will be on a 3-month trial to make sure the workers are comfortable in their new work environment. Their first official week to start begins: November 1st- 4th, 2022. Our current staff at ACRPD will continue to work at our 3 parks.

The construction process has been terribly slow. I contacted Vanessa from Supervisor Desmond's office, and she looked up the building permits and the work had not been completed. Staples construction have called the Construction engineer to find out why the permits have not been followed up on.

The Prop 68 Per Capita grant is really delayed. The State grant officers are down 3 full time staff. It takes at least 3 weeks to get an answer for an email and I am trying to get payment for the parking lot reimbursed.

Thank you for your support,

Lisa Gonzalez

Lisa Gonzalez



**RESOLUTION NO. 2022-21
(Subsequent to Original # 2021-09)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ARCADE CREEK
RECREATION AND PARK DISTRICT PROCLAIMING A LOCAL EMERGENCY,
RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY, AND
AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

WHEREAS, the **Arcade Creek Recreation and Park District** is committed to preserving and nurturing public access and participation in public meetings; and

WHEREAS, all meetings of the Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code sections 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist within the territory of the District; and

WHEREAS, the Board of Directors does hereby find that the Covid-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors finds that it shall conduct its meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District of the **Arcade Creek Recreation and Park District** proclaims that a local emergency continues to exist throughout the territory of the District, requiring persons to meet in public, without providing an option for remote participation, would present an imminent risk to public health to those for whom remote participation would be optimal for medical reasons.

BE IT FURTHER RESOLVED that the General Manager and Chair of the Board of Directors are authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of its adoption, or (ii) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District of **Arcade Creek Recreation and Park District** may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Arcade Creek Recreation and Park District on this 17th day of November, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT:

ATTEST:

Alex Vassar, Chairperson, Board of Directors

Kim Cook, Secretary, Board of Directors

Arcade Creek Recreation and Park District

MEETING DATE: November 17, 2022

AGENDA ITEM: 6 Old Business

No Old Business

Meeting Date November 17, 2022		Item # 7 a
		New Business
Subject: Resolution #2022-22 to provide cashflow for the districts 339D District Projects account using funds from the 339A General Funds account		
Initiated or requested by	Item Type	Report coordinated or prepared by
<input type="checkbox"/> Board <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other	<input type="checkbox"/> Informational <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action	Kim Cook
<p>Objective Provide a source of funding (cashflow) for the districts 339D Projects that are currently taking place using the Prop 68 Per Capita Grant that identifies three (3) items, renovate the existing parking lot, ADA accessible sidewalk and public restroom prep work, by use of a short-term inter-fund loan from the districts 339A General Fund.</p> <p>Background The districts 339D Projects account is funded completely by either the grants, 339I Impact Fees account (funds in this account are restricted to new amenities and new construction only), etc.</p> <p>The district currently has a project underway at Arcade Creek Park. One is being funded by the Prop 68 Per Capita Grant Monies and a new public restroom building with funding coming from the 339I Impact Fee account.</p> <p>Prop 68 Per Capita is providing \$192,439.00 for renovating the existing parking lot, ADA accessible sidewalk and developing the area for the public restroom (prep work). The new restroom building is being paid for from the 339I Impact Fee account in the amount of \$175,044.00.</p> <p>In most cases, grants are reimbursable after the expenditure has taken place. Once a claim (invoice) is processed and paid to the vendor, the district submits a payment request form to the appropriate grant provider. Reimbursement can take several weeks to months to be received. This process creates a cashflow problem.</p> <p>Budget/Cost Information The amount of \$147,427.00 would be provided by a short-term inter-fund loan using cash reserves in the 339A General fund, with the funds being repaid within 5 (five) days upon receipt of reimbursement from the Prop 68 Per Capita Grant Monies.</p> <p>Proposed Action Adopt the attached resolution #2022-xx in the amount of \$147,427.55 to provide cashflow for the developing projects identified in the Prop 68 Per Capita Grant.</p> <p>Alternative Actions Find another alternative for a funding source. Take no action to adopt the resolution and create a situation that would not allow the district to pay for the project.</p>		
Coordination and Review		Attachment(s)
This is a standard practice of the Board.		Resolution #2022-22

Arcade Creek

Recreation and Park District

RESOLUTION NO. 2022-22

A RESOLUTION OF THE ARCADE CREEK RECREATION AND PARK DISTRICT, AUTHORIZING A SHORT TERM INTERFUND LOAN FROM 339A 933939 GENERAL FUND TO 339D 9339343 DISTRICT PROJECTS IN THE AMOUNT OF \$147,427.55 TO PROVIDE CASH FLOW FOR PROJECT'S DEVELOPED FOR THE PROP 68 PER CAPITA GRANT

WHEREAS, the 339D District Projects are funded primarily by grants and Impact Fees,

WHEREAS, the Prop 68 Per Capita Grant is reimbursable,

WHEREAS, the majority of receipts for projects will be collected by reimbursement basis within 90 days of submittal of documents: and

WHEREAS, the District will continue to incur obligations for payment before payments are collected requiring sufficient cash flow to honor obligations; and

WHEREAS, the District has sufficient cash reserves in the 339A 9339339 General Fund to provide a short-term inter-fund loan to the districts 339D 9339343 District Projects account for short term cash flow needs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for the Arcade Creek Recreation and Park District as follows:

SECTION 1. It is hereby authorized and directed to make a short-term inter-fund loan in the amount of \$147,427.55, from 339A 9339339 General Fund to 339D 9339343 District Projects.

Debit 339A 9339339 GL 1800000 Due From Other Funds \$147,427.55
Credit 339D 9339343 GL 5250000 Due To Other Funds \$147,427.55

SECTION 2. The short-term inter-fund loan will be repaid within ten (10) days upon receipt of reimbursed grant funds. Reimbursement is anticipated to be in FY 2022-23.

SECTION 3. This short-term inter-fund loan will be reversed once all reimbursements have been received and new resolution approved and adopted.

APPROVED AND ADOPTED by the Arcade Creek Recreation and Park District Board of Directors, the County of Sacramento, State of California by the follow vote, to wit November 17, 2022

AYES:

NOES:

ABSENT:

ABSTAINED:

VACANT:

Chairperson, Board of Directors

ATTEST:

Secretary, Board of Directors

Mailing Address: PO Box 418114, Sacramento, CA 95841-8114
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414
(916) 482-8377 Fax (916) 483-1320 Email: acrpd@acrpd.com

Meeting Date November 17, 2022		Item # 7 b
		New Business
Subject: Review and discuss the districts workflow worksheets for Hamilton Street Park and Arcade Creek Park		
Initiated or requested by <input checked="" type="checkbox"/> Board <input type="checkbox"/> Staff <input type="checkbox"/> Other	Item Type <input checked="" type="checkbox"/> Informational <input checked="" type="checkbox"/> Direction <input type="checkbox"/> Action	Report coordinated or prepared by <p style="text-align: center;">Kim Cook</p>
<p>Objective To review and discuss multiple aspects of each park within the district’s oversight and control.</p> <p>Background Over the course of time, deferred maintenance items, amenities, and amenity upgrades, along with many projects have been either ignored or unattainable due to cashflow.</p> <p>The current board of directors requested that staff prepare an extensive detailed spreadsheet that provides information that can be reviewed and discussed, with the desire to set priorities and provide guidance to staff to become proactive rather than reactive in all aspects of the oversight of the properties that the district maintains.</p> <p>Budget/Cost Information Depending on the specific scope of work will determine the cost for overcoming the deferred maintenance items and projects chosen to tackle.</p> <p>Proposed Action To review the spreadsheet information on a regular basis and decide what items or projects that may be achievable during each fiscal year.</p> <p>Alternative Actions Continue to disregard the deferred maintenance items and provide limited changes to the look of the parks and the provided amenities or upgrades.</p>		
Coordination and Review This is a standard practice of the Board.		Attachment(s) District Workflow Worksheets Locations: Hamilton Street & Arcade Creek

8. Task Started, Revised or Accomplished

11/17/2022 Meeting

<i>File: District Planning Goals/Task Started or Accomplished</i>							
Priority Legend = PL				Status			
1	To Do ASAP			C	Completed		
2	Request John w/Resotation Landscape			R	Revised		
3	22/23 - Budget Year To Do			S	Started		
4	Future Budget Years						
PL	Status	Safety		PL	Status	Looks / Apperances	
PL	Status			PL	Status	Would Like	
4		Creek Erosion		3		Murder House (Maint. Shop)	
2		Park benches/ tables		1	S	ACP - Basketball rims	3
1		Tow sign / tow trucks		3		Signs on Jo Smith Nature Trail (Interpretive)	3
3	S	HSP lights - Park restrooms, facilities, office		1		Interior lights HSP rental facilities	2
3		ACP lights - Park restrooms		3		Murder House (maint. shop) yard	3
				2		HSP Group picnic area	

Arcade Creek Recreation and Park District

MEETING DATE: November 17, 2022

AGENDA ITEM: 9 Board Discussion

General discussion on topics for future meetings.