

# Arcade Creek

Recreation and Park District

BOARD OF DIRECTORS MEETING  
THURSDAY MARCH 16, 2023 @ 6:00 p.m.  
At the Herzog Community Center Oak (Small) Room  
4855 Hamilton Street, Sacramento, CA 95841

## AGENDA

1. **Call to Order and perform Roll Call.** (Chair – Alex Vassar)
2. **Public Comment** – this is the opportunity for members of the public to address the Board on any topic within the Board’s jurisdiction NOT listed on the agenda. The Board will take comments only but cannot act upon any item not listed on the Agenda.  
**Each speaker will be limited to five minutes of time.**  
The Board will not receive comments relating to District Personnel during this time. These comments must be made in writing to the General Manager and in the case of the General Manager made in writing to the Chairperson of the Board.  
**Questions about the daily operation of the park district should be directed to the General Manager during normal working hours when possible.**  
Comments related to a specific item on the agenda will be received by the Board at that time during the meeting. Members of the public may gain recognition by registering with the Secretary to the Board prior to the start of the meeting or by raising their hand to be recognized by the Chairperson of the Board at the time they wish to speak, and public comment is welcomed.  
**Although public comments on agenda items are welcomed during each discussion, public comments of a general nature will not be received once the Board Chair has closed the Public Comment period.**
3. **Announcements** (Staff)
4. **Task Started, Revised or Accomplished**
5. **Consent Agenda**—*these items are expected to be routine and noncontroversial. Any Board member may ask that an item be removed from the Consent Items list and it will be considered as a separate item under New Business. The Board by motion and second will be asked to approve all items on the list without discussion.*
  - a. **Draft Meeting Minutes:** Board Meeting 2/16/2023
  - b. **FY 22-23 Period 8 Financial Reports 339A**
  - c. **FY 22-23 Period 8 Financial Reports 339D**
  - d. **FY 22-23 Period 8 Multi Accounts Revenue Reports**
  - e. **FY 22-23 Period 8 Payroll Report**
  - f. **FY 22-23 Period 8 Rental & Misc. Revenue Report Attributed To Stated Period**
  - g. **Correspondence received and sent**
  - h. **General Managers Report**
6. **Old Business:**
  - a. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room)
  - b. Bereavement Leave District Policy 2540 and incorporating Assembly Bill 1949 requirements

**Mailing Address: PO Box 418114, Sacramento, CA 95841-8114**  
Physical Address: 4855 Hamilton Street, Sacramento, California 95841-3414  
(916) 482-8377 Email: [acrpd@acrpd.com](mailto:acrpd@acrpd.com)

**7. New Business**

- a. District Finances
- b. Update on hiring staff
- c. Boards outlook for the future on conducting programs or enhancing amenities as a location for recreation

**8. Board Discussion**

- a. General discussion on topics for future meetings

**9. Adjournment of the meeting.**

The next regular Board of Directors meeting will be held Thursday April 20, 2023, at 6:00 p.m.

**NOTICE**

Where proper or considered necessary, the Board may act on any item listed on the Agenda; including items listed as information items. Public documents relating to any open session item(s) listed on this agenda that are distributed to the members of the Board of Directors less than 72 hours before the meeting is available for public inspection in the District's Office at 4855 Hamilton Street, Sacramento, CA 95841.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a related modification or accommodation to take part in this meeting, please contact the Arcade Creek Recreation and Park District office at (916) 482-8377. Requests must be made as early as possible, and at least three full business days (72-hours) before the start of the meeting.

The Agenda is posted on the District's website ([www.acrpd.com](http://www.acrpd.com)), are electronically mailed to residents whom have requested an electronic version and are posted for public inspection on the bulletin board just outside the District Office's front door. A full hard copy is available at the front desk a minimum of 72 hours in advance.



Arcade Creek Recreation & Park District  
4855 Hamilton Street, Sacramento, California 95841

**MINUTES**

Of

The Arcade Creek Recreation & Park District  
Meeting of the Board of Directors

Held on

**Thursday February 16, 2023 at 6:00 p.m.**

**Meeting conducted in the Herzog Community Center Oak (Small) Room**

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**Call to Order and Perform Roll Call:** Chairperson A. Vassar called the meeting to order at 6:00 pm

**Board Members Present:** A. Vassar, S. Miller, M. Hanson, A. Gualderama attend via phone.

**Board Members Absent:** T. Dworetzky, A. Gualderama left the meeting at 6:48 pm.

**Staff Members Present:** Lisa Gonzalez, Kim Cook, Juanita Petersen

**Legal Counsel Present:** No

**Auditor Present:** No

**Presentation(s):** Provided by representatives of SMUD

**Visitor(s) That Signed In:** None

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**2. PUBLIC COMMENTS:** None

**New Business Item 7 b.** Informational Q & A with SMUD on available incentives.

SMUD Representative Maria Espinoza and Katie Worth, the Strategic Account Advisor's, provided a presentation on the SMUD Commercial Programs & Rebates that may be beneficial to the District as it relates to upgrades and items that have been on the deferred maintenance list.

Director S. Miller, request that SMUD provide a full assessment for each park and what upgrades and rebates are available.

**3. ANNOUNCEMENTS:** None

**4. TASK STARTED, REVISED OR ACCOMPLISHED**

Report received and discussed.

Concerns regarding the parking lot abandoned vehicle towing companies policy was discussed and staff was informed to reach out to the current provider and discuss their practice of charging the property owners for this service. Also, to research other towing companies and how they process vehicles that are towed.

## MINUTES of Board of Directors Meeting

February 16, 2023

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### 5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 1/19/2023
- b. FY 22-23 Period 7 **Financial Reports 339A**
- c. FY 22-23 Period 7 **Financial Reports 339D**
- d. FY 22-23 Period 7 **Multi Accounts Revenue Reports**
- e. FY 22-23 Period 7 **Payroll Report**
- f. FY 22-23 Period 7 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

**Motion No. 1:** It was moved by Director M. Hanson and seconded by Director S. Miller to approve consent items as presented.

Director A. Gualderama left the meeting at 6:48 pm, prior to the Consent Items vote.

**Motion Carried:** 3 Ayes, 0 Noes, 2 Absent, 0 Abstained  
Ayes: M. Hanson, S. Miller, A. Vassar  
Absent: A. Gualderama, T. Dworetzky  
Abstained:  
Vacant:

### 6. OLD BUSINESS:

- a. Discussion and review of - District Workflow Property Projects, Upgrades, Repairs.

The attending Director's requested that this item be brought back on a quarterly basis beginning in June 2023.

- b. Discussion regarding the buildings at Oakdale Elementary (Gym and Community Center Room).

Nothing new to report. Item to be brought back to the March 2023 agenda.

Staff directed to check with the Districts legal counsel for any updates.

Item 6 d placed before 6 c for discussion.

- d. Bereavement Leave District Policy 2540 and incorporating Assembly Bill 1949 requirements

Item to be placed back on the March 2023 meeting for additional review.

- c. Contracts from Staples Construction for Hamilton Street Exterior Lighting and Rental Facilities Lighting upgrades, with cost breakdown.

Directors provided staff direction.

Staples proposed contracts for interior building lighting and exterior lighting to be placed on hold until the current project being done by Staples Construction at Arcade Creek Park restroom is completed.

**MINUTES of Board of Directors Meeting**

February 16, 2023

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**7. NEW BUSINESS**

- a. Receive the Sacramento County Investment Policy & Report for Calendar Year 2023.

Report received.

**8. BOARD DISCUSSION**

Districts Finances

Update on hiring staff

Boards outlook for the future on conducting programs or enhancing park amenities as a location for recreation

**9. ADJOURNMENT OF THE MEETING.**

Chairperson adjourned the meeting at 7:35 pm.

**ACRPD 2022 - 2023  
339A Budget Report**

**February 2023  
Period 8 of 13**

**FYTD Completed = 62%**

|    | CODE     | CATEGORIES  | 2022-23 Budget    | February         | Expended To Date  | Balance           | Percent Expended |
|----|----------|---|-------------------|------------------|-------------------|-------------------|------------------|
| 1  | 10111000 | Salaries and Wages - Reg F/T Staff                    | 200,480.00        | 16,953.05        | 131,964.91        | 68,515.09         | 66%              |
| 2  | "        | <b>Part-time Salaries</b>                             |                   |                  | -                 |                   | -0-              |
| 3  | "        | <b>P/T Monitors &amp; Maint.</b>                      | 48,510.00         | 1,866.38         | 13,483.69         | 35,026.31         | 28%              |
| 4  | "        | <b>Blank</b>  |                   |                  | -                 | -                 | #DIV/0!          |
| 5  | "        | <b>Blank</b>  |                   |                  | -                 | -                 | #DIV/0!          |
| 6  | "        | <b>Blank</b>  |                   |                  | -                 | -                 | #DIV/0!          |
| 7  | 10112400 | Salaries & Wages - Commission & Brds                  | 3,500.00          | 150.00           | 1,700.00          | 1,800.00          | 49%              |
| 8  | 10113200 | Salaries & Wages - Time/one half (OT)                 | 4,000.00          | 77.96            | 1,129.85          | 2,870.15          | 28%              |
| 9  | "        | Salary/Wages - Strt Time (No Retirement Contribution) |                   | 11.55            | 1,080.35          | (1,080.35)        | #DIV/0!          |
| 10 | 10121000 | Retirement - Employer Cost (@10.32%)                  | 11,824.00         | 1,010.76         | 7,797.23          | 4,026.77          | 66%              |
| 11 | "        | Retirement - Employer Cost (@8.63%)                   | 7,414.00          | 617.82           | 4,869.69          | 2,544.31          | 66%              |
| 12 | "        | Retirement - <b>UAL</b> (110.08 mthly or 1277.00)     | 1,277.00          |                  | 1,277.00          | -                 | 100%             |
| 13 | "        | Retirement Acturial Cost                              | 1,000.00          |                  | 350.00            | 650.00            | 35%              |
| 14 | 10122000 | Social Security (OASDHI rate=7.65%)                   | 19,622.00         | 1,458.02         | 11,425.93         | 8,196.07          | 58%              |
| 15 | 10123000 | Group Insurance - Employer Cost                       |                   |                  | -                 | -                 | -0-              |
| 16 | "        | <b>Medical + Admin fee</b>                            | 32,032.00         | 2,750.27         | 20,985.50         | 11,046.50         | 66%              |
| 17 | "        | <b>Dental</b>   | 1,516.00          | 125.37           | 1,008.72          | 507.28            | 67%              |
| 18 | "        | <b>Vision</b>   | 297.00            | 24.57            | 196.56            | 100.44            | 66%              |
| 19 | "        | <b>EAP</b>  | 131.00            | -                | 78.30             | 52.70             | 60%              |
| 20 | 10124000 | Work Comp Ins - Employer Cost                         | 5,595.00          |                  | 4,480.98          | 1,114.02          | 80%              |
| 21 | 10125000 | State Unemployment Insurance (Pool)                   | 1,000.00          | 96.78            | 432.72            | 567.28            | 43%              |
| 22 | 10128000 | Health Care Retirees                                  | 1,914.00          | 153.80           | 1,288.05          | 625.95            | 67%              |
| 23 | 10140000 | Cost Reduct Factor (CalPERS UAL Pre Pmt)              |                   |                  | -                 | -                 | #DIV/0!          |
| 24 |          | <b>TOTALS:</b>  | <b>340,112.00</b> | <b>25,296.33</b> | <b>203,549.48</b> | <b>136,562.52</b> | <b>60%</b>       |

**ACRPD 2022 - 2023  
339A Budget Report**

**February 2023  
Period 8 of 13**

**FYTD Completed = 62%**

|    | CODE     | Service & Supply                     | 2022-23 Budget | February | Expended To Date | Balance    | Percent Expended |
|----|----------|--------------------------------------|----------------|----------|------------------|------------|------------------|
| 25 | 20200500 | Advertising/Legal Notices            | 200.00         |          | 174.52           | 25.48      | 87%              |
| 26 | 20202900 | Business/Conference Expenses         | 2,000.00       |          | 114.03           | 1,885.97   | 6%               |
| 27 | 20203600 | Education and Training Supplies      | -              |          | 20.00            | (20.00)    | #DIV/0!          |
| 28 | 20203804 | Workplace Amenities                  | -              |          | 958.47           | (958.47)   | #DIV/0!          |
| 29 | 20205100 | Insurance - Liability                | 73,218.00      |          | 72,024.00        | 1,194.00   | 98%              |
| 30 | 20206100 | Memberships Dues                     | 5,500.00       |          | 6,056.00         | (556.00)   | 110%             |
| 31 | 20207600 | Office Supplies                      | 1,500.00       | 208.11   | 709.57           | 790.43     | 47%              |
| 32 | 20207602 | Signs                                | 1,000.00       |          | 59.69            | 940.31     | 6%               |
| 33 | 20207603 | Keys                                 | 200.00         |          | -                | 200.00     | 0%               |
| 34 | 20208100 | Postage Service (PO Box)             | 215.00         |          | 212.00           | 3.00       | 99%              |
| 35 | 20208102 | Stamps (Postal)                      | 150.00         |          | -                | 150.00     | 0%               |
| 36 | 20208500 | Printing Service                     | -              |          | -                | -          | #DIV/0!          |
| 37 | 20210300 | Agriculture/Horticultural Services   | 25,000.00      | 3,800.00 | 9,750.00         | 15,250.00  | 39%              |
| 38 | 20210400 | Agricultural/Horticultural Supplies  | 500.00         |          | -                | 500.00     | 0%               |
| 39 | 20211100 | Building Maintenance Service         | 1,000.00       |          | 3,887.40         | (2,887.40) | 389%             |
| 40 | 20211200 | Building Maintenance Supplies        | 500.00         | 1.15     | 1.15             | 498.85     | 0%               |
| 41 | 20212200 | Chemical Supplies (new)              | -              |          | -                | -          | #DIV/0!          |
| 42 | 20213100 | Electrical Maintenance Services      | 1,000.00       |          | -                | 1,000.00   | 0%               |
| 43 | 20213200 | Electrical Maintenance Supplies      | 200.00         |          | -                | 200.00     | 0%               |
| 44 | 20214100 | Land Improvement Maintenance Service | 10,000.00      |          | 8,839.96         | 1,160.04   | 88%              |
| 45 | 20214200 | Land Improvement Maintenance Sup.    | 5,000.00       |          | 527.43           | 4,472.57   | 11%              |
| 46 | 20215100 | Mechanical System Maintenance Svcs.  | 2,000.00       | 229.00   | 1,167.00         | 833.00     | 58%              |
| 47 | 20215200 | Mechanical System Maintenance Sup.   | 1,000.00       |          | 1,151.03         | (151.03)   | 115%             |
| 48 | 20216200 | Painting Supplies                    | 1,500.00       |          | 173.02           | 1,326.98   | 12%              |
| 49 | 20216700 | Plumbing Maintenance Service (new)   | 1,000.00       |          | 678.69           | 321.31     | 68%              |
| 50 | 20216800 | Plumbing Maintenance Supplies        | 500.00         |          | -                | 500.00     | 0%               |
| 51 | 20218500 | Permit Charges                       | -              |          | -                | -          | #DIV/0!          |
| 52 | 20219100 | Electricity                          | 20,000.00      | 1,060.44 | 11,611.93        | 8,388.07   | 58%              |



**ACRPD 2022 - 2023  
339A Budget Report**

**February 2023  
Period 8 of 13**

**FYTD Completed = 62%**

|    | CODE     | Service & Supply                     | 2022-23 Budget | February | Expended To Date | Balance   | Percent Expended |
|----|----------|--------------------------------------|----------------|----------|------------------|-----------|------------------|
| 53 | 20219200 | Natural Gas Service                  | 3,000.00       | 1,008.05 | 2,446.25         | 553.75    | 82%              |
| 54 | 20219300 | Refuse Collection/Disposal           | 3,000.00       | 142.49   | 1,367.61         | 1,632.39  | 46%              |
| 55 | 20219500 | Sewage Services                      | 2,000.00       | 276.28   | 1,105.12         | 894.88    | 55%              |
| 56 | 20219800 | Water                                | 35,000.00      | 1,423.40 | 14,885.02        | 20,114.98 | 43%              |
| 57 | 20220500 | Automotive Maintenance Service       | 3,500.00       |          | 510.75           | 2,989.25  | 15%              |
| 58 | 20220600 | Automotive Maintenance Supplies      | 500.00         |          | 335.96           | 164.04    | 67%              |
| 59 | 20221100 | Grounds Equipment Maintenance Svcs.  | 4,000.00       |          | 1,534.70         | 2,465.30  | 38%              |
| 60 | 20221200 | Grounds Equipment Maintenance Sup.   | 4,000.00       | 111.00   | 2,734.72         | 1,265.28  | 68%              |
| 61 | 20222600 | Hand / Expendable Tools              | 500.00         |          | 503.51           | (3.51)    | 101%             |
| 62 | 20223600 | Fuel and Lubricant Supplies          | 5,000.00       | 492.69   | 2,978.10         | 2,021.90  | 60%              |
| 63 | 20226200 | Office Equip. Maintenance Supplies   | 1,000.00       |          | 1,665.78         | (665.78)  | 167%             |
| 64 | 20227500 | Rent/Lease Equipment                 | 500.00         |          | -                | 500.00    | 0%               |
| 65 | 20227501 | Copy Machine - Lease                 | -              |          | -                | -         | #DIV/0!          |
| 66 | 20227504 | Miscellaneous                        | 500.00         |          | 86.88            | 413.12    | 17%              |
| 67 | 20229100 | Other Equip Maint. Service           | 2,000.00       |          | -                | 2,000.00  | 0%               |
| 68 | 20229200 | Other Equip Maint. Supply            | 2,000.00       |          | -                | 2,000.00  | 0%               |
| 69 | 20231400 | Clothing/Personal Supplies           | 100.00         |          | 308.25           | (208.25)  | 308%             |
| 70 | 20232200 | Custodial Supplies                   | 6,000.00       | 415.15   | 2,200.18         | 3,799.82  | 37%              |
| 71 | 20243700 | Lab (Medical) Service (Drug Testing) | 100.00         |          | -                | 100.00    | 0%               |
| 72 | 20244300 | Medical Service (Pre-emp. testing)   | 200.00         | 32.00    | 168.00           | 32.00     | 84%              |
| 73 | 20244400 | Medical Supplies (First Aid)         | 300.00         |          | 141.17           | 158.83    | 47%              |
| 74 | 20250605 | Service Fees (Bank Loan Item)        | -              |          | -                | -         | #DIV/0!          |
| 75 | 20250700 | Assessment / Collection Services     | 7,900.00       | 34.05    | 3,668.46         | 4,231.54  | 46%              |
| 76 | 20252100 | Temporary Services                   | -              |          | -                | -         | #DIV/0!          |
| 77 | 20253100 | Legal Services                       | 8,000.00       |          | 3,098.07         | 4,901.93  | 39%              |
| 78 | 20255100 | Planning Service-                    | -              |          | -                | -         | #DIV/0!          |
| 79 | 20257100 | Security Service                     | 25,000.00      |          | 6,863.78         | 18,136.22 | 27%              |
| 80 | 20258200 | Public Relations Service/mkting, web | 2,000.00       |          | 1,100.00         | 900.00    | 55%              |

**ACRPD 2022 - 2023  
339A Budget Report**

**February 2023  
Period 8 of 13**

**FYTD Completed = 62%**

|     | CODE     | CATEGORIES                                  | 2022-23 Budget    | February            | Expended To Date     | Balance              | Percent Expended |
|-----|----------|---|-------------------|---------------------|----------------------|----------------------|------------------|
| 81  | 20259100 | Other Professional Services                 | -                 |                     | 13,740.00            | (13,740.00)          | #DIV/0!          |
| 82  | 20281100 | Data Processing -Computer Services          | 2,500.00          |                     | -                    | 2,500.00             | 0%               |
| 83  | 20281201 | Hardware (Computer)                         | -                 |                     | -                    | -                    | #DIV/0!          |
| 84  | 20281210 | PC Laptop <b>Printer</b> (Copier) Purchase  | -                 |                     | -                    | -                    | #DIV/0!          |
| 85  | 20281265 | Application Software Maint Lic Renewal      | 3,000.00          | 295.00              | 1,934.99             | 1,065.01             | 64%              |
| 86  | 20281304 | Sales Tsx Adj - Board of EQ                 |                   |                     | -                    | -                    | #DIV/0!          |
| 87  | 20281700 | Election Services                           | 15,000.00         |                     | 1,887.00             | 13,113.00            | 13%              |
| 88  | 20283102 | Mileage                                     | 500.00            | 22.11               | 175.52               | 324.48               | 35%              |
| 89  | 20285100 | Recreation Services                         | 3,000.00          |                     | -                    | 3,000.00             | 0%               |
| 90  | 20285200 | Recreation Supplies                         | 3,000.00          |                     | 2,213.37             | 786.63               | 74%              |
| 91  | 20285300 | Recreation Supp. (P-S) ELP Program          |                   |                     | -                    | -                    | #DIV/0!          |
| 92  | 20288000 | Prior Year Service & Supply Expe            | -                 |                     | -                    | -                    | #DIV/0!          |
| 93  | 20289800 | Other Operating Expenses - Supplies         | 200.00            |                     | 268.25               | (68.25)              | 134%             |
| 94  | 20289900 | Other Operating Exp. - Misc. expenses       | 200.00            |                     | 183.87               | 16.13                | -0-              |
| 95  | 20291300 | Auditor/Controller Services                 | 6,500.00          |                     | 6,500.00             | -                    | 100%             |
| 96  | 20291500 | Compass Costs                               | 1,072.00          |                     | 1,071.83             | 0.17                 | 100%             |
| 97  | 20291700 | Alarm Services                              | 2,000.00          | 660.00              | 3,416.22             | (1,416.22)           | 171%             |
| 98  | 20298700 | Telephone Services                          | 4,000.00          | 308.55              | 2,434.86             | 1,565.14             | 61%              |
| 99  | 20298701 | Cell Phones                                 | 1,500.00          | 62.84               | 1,099.37             | 400.63               | 73%              |
| 100 | 20299909 | Expenditure Reimbursements (Insurance Clair | 20,000.00         |                     | 19,945.77            | 54.23                | 100%             |
| 101 |          | <b>TOTALS:</b>                              | <b>331,755.00</b> | <b>\$ 10,582.31</b> | <b>\$ 220,689.25</b> | <b>\$ 111,065.75</b> | <b>67%</b>       |

2059100 Other Prof Services - Expensed New Surveillance Cameras & Alarmed Rental Facility Buildings

20289800 Other Operating Expenses - Supplies - Also being used as an expence line for items that will be transferred to 339D via a JV

**ACRPD 2022 - 2023  
339A Budget Report**

**February 2023  
Period 8 of 13**

**FYTD Completed = 62%**

|                | CODE     | CATEGORIES                             | 2022-23 Budget   | February           | Expended To Date    | Balance            | Percent Expended |
|----------------|----------|--|------------------|--------------------|---------------------|--------------------|------------------|
| 102            | 30321000 | Interest Expense                       | 7,191.00         | 577.00             | 5,514.79            | 1,676.21           | 77%              |
| 103            | 30323000 | Lease Obligation Retirement(Side Fund) | 30,400.00        | 2,600.00           | 22,600.00           | 7,800.00           | 74%              |
| 104            | 30345000 | Taxes, Licenses & Assessments          | 704.00           | -                  | 703.64              | 0.36               | 100%             |
| <b>TOTALS:</b> |          |  | <b>38,295.00</b> | <b>\$ 3,177.00</b> | <b>\$ 28,818.43</b> | <b>\$ 9,476.57</b> | <b>75%</b>       |

**FYTD Completed = 62%**

|     | CODE           | CATEGORIES                        | 2022-23 Budget | February    | Expended To Date | Balance     | Percent Expended |
|-----|----------------|-----------------------------------|----------------|-------------|------------------|-------------|------------------|
| 105 | 42420100       | Building - Community Ctr Upgrades |                |             | -                | -           | #DIV/0!          |
| 106 | 43430300       | Equipment SD Maint Equip          |                |             | -                | -           | #DIV/0!          |
| 107 | <b>TOTALS:</b> |                                   | <b>-</b>       | <b>\$ -</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>#DIV/0!</b>   |

**FYTD Completed = 62%**

|     |                    |                                |                        |                     |                      |                      |            |
|-----|--------------------|--------------------------------|------------------------|---------------------|----------------------|----------------------|------------|
| 108 | 79790100           | Contingencies                  | 555,977.00             |                     | -                    | \$ 555,977.00        | 0%         |
| 109 |                    | Reserved Fund Balance Increase |                        |                     | -                    | \$ -                 | 0%         |
| 110 | <b>Grand Total</b> |                                | <b>\$ 1,266,139.00</b> | <b>\$ 39,055.64</b> | <b>\$ 453,057.16</b> | <b>\$ 813,081.84</b> | <b>36%</b> |

*Grand Total includes  
GL79790100 Contingencies  
amount*

|                |                                  |   |          |          |          |          |
|----------------|----------------------------------|---|----------|----------|----------|----------|
|                | Beginning Fund Balance Available |   |          | -        | \$ -     | 0%       |
|                | Fund Balance Decreased by        |   |          |          | \$ -     | 0%       |
|                | Provisions for General Reserves  | - |          | -        | \$ -     | 0%       |
| <b>TOTALS:</b> |                                  |   | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

**ACRPD 2022 - 2023**  
**339A Revenue**

**February 2023**  
**Period 8 of 13**

**FYTD Completed = 62%**  
**Percent Received**

| Account |                            | 2022-23 Budget                            | February             | Received To Date    | Unrealized           |                      |            |
|---------|----------------------------|---|----------------------|---------------------|----------------------|----------------------|------------|
| 1       | 91910100                   | Property Tax-Current Secured              | 545,236.00           |                     | 374,899.73           | 170,336.27           | 69%        |
| 2       | 91910200                   | Property Tax-Current Unsecured            | 23,000.00            | (349.59)            | 22,263.01            | 736.99               | 97%        |
| 3       | 91910300                   | Property Tax-Current Sup.                 | 17,000.00            | 4,600.56            | 13,080.22            | 3,919.78             | 77%        |
| 4       | 91910400                   | Property Tax Sec. Delin.(+Teeter)         | 5,000.00             |                     | 4,123.09             | 876.91               | 82%        |
| 5       | 91910500                   | Property Tax Supplemental Delin.          | 900.00               |                     | 1,575.62             | (675.62)             | 175%       |
| 6       | 91910600                   | Property Tax-Unitary                      | 6,000.00             |                     | 3,624.36             | 2,375.64             | 60%        |
| 7       | 91912000                   | Redemption                                | 100.00               |                     | -                    | 100.00               | 0%         |
| 8       | 91913000                   | Property Tax Prior Unsecured              | 400.00               | 18.88               | 193.26               | 206.74               | 48%        |
| 9       | 91914000                   | Penalty                                   | 200.00               | 9.91                | 111.38               | 88.62                | 56%        |
| 10      | 91919600                   | RDA Residual Distribution                 | 10,000.00            | 4,875.40            | 5,244.60             | 4,755.40             | 52%        |
| 11      | 91919900                   | Taxes - Other                             |                      |                     |                      | -                    | #DIV/0!    |
| 12      | <b>Total Taxes</b>         |   | <b>\$ 607,836.00</b> | <b>\$ 9,155.16</b>  | <b>425,115.27</b>    | <b>\$ 182,720.73</b> | <b>70%</b> |
| 13      | 94941000                   | Interest                                  | 1,000.00             |                     | 1,315.00             | (315.00)             | 132%       |
| 14      | 94942900                   | Building Rental (Parks & Facilities)      | 10,001.00            | 240.00              | 2,280.00             | 7,721.00             | 23%        |
| 15      | "                          | Building Rental (Cell Towers 4610.42)     | 55,325.00            | 4,610.42            | 36,883.36            | 18,441.64            | 67%        |
| 16      | 95952200                   | Homeowner Property Tax Relief             | 5,000.00             |                     | 2,641.83             | 2,358.17             | 53%        |
| 17      | 95952900                   | In Lieu Taxes - Other                     | -                    |                     | -                    | -                    | #DIV/0!    |
| 18      | 95953300                   | Redevelopment Passthru                    | 8,000.00             | 5,123.46            | 5,351.11             | 2,648.89             | 67%        |
| 19      | 95956300                   | State-Federal Grants                      |                      |                     | -                    | -                    | #DIV/0!    |
| 20      | 95956900                   | Other Funds - Local (GRANT)               |                      |                     | -                    | -                    | #DIV/0!    |
| 21      | "                          | <b>Grant = Park Sponsorships</b>          |                      |                     | -                    | -                    | #DIV/0!    |
| 22      | "                          | <b>Funds Transferred from 339I</b>        |                      |                     | -                    | -                    | #DIV/0!    |
| 23      | "                          | <b>Blank</b>                              |                      |                     | -                    | -                    | #DIV/0!    |
| 24      | 96964600                   | Recreation Fees                           |                      |                     | -                    | -                    | #DIV/0!    |
| 25      | 97974000                   | Insurance Proceeds                        | 18,000.00            |                     | 17,945.77            | 54.23                | 100%       |
| 26      | 97979000                   | Miscellaneous                             | 5,000.00             | 662.17              | 687.44               | 4,312.56             | 14%        |
| 27      | 97979900                   | Prior Year (Funds moved to )              |                      |                     | -                    | -                    | #DIV/0!    |
| 28      | 98986200                   | Proceeds from Asset sale - Spec Dist      |                      |                     | -                    | -                    | #DIV/0!    |
| 29      |                            | Fund Balance Available =xxxxxxx.xx        |                      |                     | -                    | -                    | #DIV/0!    |
| 30      | <b>Problem</b>             | **County Error In Process of Correction** | -                    |                     | -                    | -                    | 0%         |
| 31      | <b>Total Other Revenue</b> |   | <b>\$ 102,326.00</b> | <b>\$ 10,636.05</b> | <b>\$ 67,104.51</b>  | <b>\$ 35,221.49</b>  | <b>66%</b> |
| 32      | <b>Total Revenue</b>       |   | <b>\$ 710,162.00</b> | <b>\$ 19,791.21</b> | <b>\$ 492,219.78</b> | <b>\$ 217,942.22</b> | <b>69%</b> |

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000  
 339A 1 i FY 2022 - 2023 Finance 339A.xls 3/3/2023

**Register Expense Report**  
**Period 8**  
**Account**

**FY 2022-2023**  
**2/1/2023 Through 2/28/2023**  
**339A**

**Not  
Clrd**

| Date      | Num       | Description                           | Memo  | Category                               | Clrd | Amount     |
|-----------|-----------|---------------------------------------|---|--|------|------------|
| 2/6/2023  | 24643     | S CalPERS - 521                       | 1/16 - 1/31/2023 EE Contrib                     | 05420514 Retirement (EE Contribution)  | c    | (349.26)   |
|           |           |                                       | 1/16- 1/31/2023 ER Contrib                      | 121000 Retirement ER Cost              | c    | (514.92)   |
| 2/6/2023  | 24644     | S CalPERS - 521                       | 1/16 - 1/31/2023 EE Contrib                     | 05420514 Retirement (EE Contribution)  | c    | (250.56)   |
|           |           |                                       | 1/16- 1/31/2023 ER Contrib                      | 121000 Retirement ER Cost              | c    | (308.91)   |
| 2/6/2023  | 24645     | Central Control System - 23278        | 2/2023 - Wireless irrigation                    | 281265 Application Software Maint. Lic | c    | (220.00)   |
| 2/6/2023  | 24646     | Cintas - 56036                        | 1/18/2023 Custodial                             | 232200 Custodial Supplies              | c    | (298.62)   |
| 2/6/2023  | 24647     | Cintas - 56036                        | 2/1/2023 Custodial                              | 232200 Custodial Supplies              | c    | (116.53)   |
| 2/6/2023  | 24648     | S Crime Alert Security - 41852        | 3/1 - 5/31/2023 - Alarm system Bldings          | 291700 Alarm Services                  | c    | (135.00)   |
|           |           |                                       | 3/1 - 5/31/2023 - Alarm System Cameras          | 291700 Alarm Services                  | c    | (525.00)   |
| 2/6/2023  | 24649     | Fast Break - 37998                    | 1/2023 Phone service                            | 298700 Telephone Services              | c    | (195.00)   |
| 2/6/2023  | 24650     | Kim Cook - 919996                     | 1/2023 - Mileage Reimb                          | 283102 Mileage                         | c    | (14.51)    |
| 2/6/2023  | 24651     | Lisa Gonzalez - 932917                | 1/2023 - Mileage Reimb                          | 283102 Mileage                         | c    | (7.60)     |
| 2/6/2023  | 24652     | Orbit Station - 33714                 | 1/2023 - Fuel Chgs                              | 223600 Fuel & Lubricant Supplies       | c    | (220.69)   |
| 2/6/2023  | 24653     | PG&E - 1383                           | 1/2023 - Billing                                | 219200 Natural Gas Service             | c    | (1,008.05) |
| 2/6/2023  | 24654     | S Republic Services - 57909           | 1/2023 - Billing                                | 219300 Refuse Collection-Disposal      | c    | (189.90)   |
|           |           |                                       | Credit 1/2023 Yard Waste                        | 219300 Refuse Collection-Disposal      | c    | 47.41      |
| 2/6/2023  | 24655     | Sacramento County utilities - 666     | 12/22 - 2/21/2023 - Billing                     | 219500 Sewage Services                 | c    | (276.28)   |
| 2/6/2023  | 24656     | S T-Mobile - 32685                    | 1/2023 - District Cell Phone                    | 298701 Cell Phones                     | c    | (29.50)    |
|           |           |                                       | GM phone (purchase pmt)                         | 298701 Cell Phones                     | c    | (33.34)    |
| 2/6/2023  | 24657     | Umpqua CC - 71085                     | 1/2023 Stmt                                     | 211200 Building Maint. Supplies        | c    | (1.15)     |
| 2/7/2023  | DepPermit | County Of Sacramento Deposit Permit   | Property license agreement from D Curtin        | 979000 Misc Other Revenues             | c    | 600.00     |
| 2/9/2023  | DepPermit | S County Of Sacramento Deposit Permit | Studio / Field Space                            | 942900 Building Rental + Other         | c    | 240.00     |
|           |           |                                       | Event Building / GPA / Park Rentals             | 942900 Building Rental + Other         | c    | -          |
|           |           |                                       | Cell Tower                                      | 942900 Building Rental + Other         | c    | 4,610.42   |
|           |           |                                       | Grants -  | 956300 State - Federal Grants          | c    | -          |
|           |           |                                       | Misc Funds Collected / Received                 | 979000 Misc Other Revenues             | c    | 62.17      |
|           |           |                                       | Rental Refunds                                  | 942900 Building Rental + Other         | c    | -          |
| 2/15/2023 | EFT       | # 400044286 - Health Benefits         | Health Benefits Pay Date 2/15/2023              | 123000 Health Insurance(s)             | c    | (1,370.61) |
| 2/15/2023 | P/R+Taxes | S Payroll And Taxes                   | Period 1/16/2023 - 1/31/2023- Ck date 2/15/2023 | 111000 Salaries & Wages                | c    | (9,628.12) |
|           |           |                                       | Brd Pay Ck date 2/15/2023                       | 112400 Stipend Commission & Board      | c    | (150.00)   |
|           |           |                                       | Time/One Half - Ck date 2/15/2023               | 113200 OT & Straight Time              | c    | (34.65)    |
|           |           |                                       | OT Straight Pay - Ck date 2/15/2023             | 113200 OT & Straight Time              | c    | -          |
|           |           |                                       | OASDHI - Ck date 2/15/2023                      | 122000 OASDHI                          | c    | (750.70)   |
|           |           |                                       | SUI ER Contrib Ck date 2/15/2023                | 125000 SUI Insurance (ER Cost)         | c    | (76.29)    |
|           |           |                                       | Termination Pay                                 | 115200 Terminal Pay                    | c    | -          |

|           |  |  |  |   |            |
|-----------|--|--|--|---|------------|
| 2/15/2023 | 24658 Cintas - 56036                     | 30 cases Trash Can Liners                      | 232200 Custodial Supplies                |   | (1,576.58) |
| 2/15/2023 | 24659 College Oak Towing - 617236        | Tow abandoned vehicle @ ACP                    | 259100 Other Professional Services       |   | (350.00)   |
| 2/15/2023 | 24660 Comcast - 12322                    | 2/2023 - Billing-Phone/HSI                     | 298700 Telephone Services                | c | (113.55)   |
| 2/15/2023 | 24661 Defender Termite & Pest - 71461    | 2/2/2023 - HSP Pest Control                    | 211100 Building Maint. Service           |   | (70.00)    |
| 2/15/2023 | 24662 Defender Termite & Pest - 71461    | 2/2/2023 - Oakdale RR Pest Control             | 211100 Building Maint. Service           |   | (72.00)    |
| 2/15/2023 | 24663 S GSRMA - 29229                    | 3/2023 - Dental - 3 EEs                        | 123000 Health Insurance(s)               |   | (125.37)   |
|           |  | 3/2023 -Vision - 3 EEs                         | 123000 Health Insurance(s)               |   | (24.57)    |
| 2/15/2023 | 24664 S PAPE - 18032                     | Labor - J Deere 2011 Z920                      | 221100 Grounds Equip Maint. Services     |   | (1,214.07) |
|           |  | Repair Parts - J Deere 2011 Z920               | 221200 Ground Equip Maint. Supplies      |   | (2,510.28) |
| 2/15/2023 | 24665 Raul's Tree Care - 69419           | HSP - Chip brush                               | 210300 Agriculture-Horticultural Service |   | (600.00)   |
| 2/15/2023 | 24666 S Raul's Tree Care - 69419         | ACP Trail - Clear trees & brush                | 210300 Agriculture-Horticultural Service |   | (5,000.00) |
|           |  | ACP - 2 Eucalyptus trees                       | 210300 Agriculture-Horticultural Service |   | (1,600.00) |
|           |  | ACP - Eucalyptus (remove from neighbors yard)  | 210300 Agriculture-Horticultural Service |   | (250.00)   |
| 2/15/2023 | 24667 Sacramento Suburban Water - 26158  | 2/2023 Garfield (ACP)                          | 219800 Water                             | c | (473.41)   |
| 2/15/2023 | 24668 SMUD - 4025                        | 1/2023 - SMUD Billing                          | 219100 Electricity                       | c | (1,060.44) |
| 2/15/2023 | 24669 Staples Business Advantage - 14122 | 2/ reams 8.5x14 copy paper                     | 207600 Office Supplies                   |   | (27.99)    |
| 2/21/2023 | 24670 America's Plumbing - 70141         | Plumbing Service HSP Office                    | 216700 Plumbing Maint. Service           |   | (800.89)   |
| 2/21/2023 | 24671 S CalPERS - 521                    | 2/1 - 2/15/2023 EE Contrib                     | 05420514 Retirement (EE Contribution)    | c | (336.33)   |
|           |  | 2/1 - 2/15/2023 ER Contrib                     | 121000 Retirement ER Cost                | c | (495.84)   |
| 2/21/2023 | 24672 S CalPERS - 521                    | 2/1 - 2/15/2023 EE Contrib                     | 05420514 Retirement (EE Contribution)    | c | (250.56)   |
|           |  | 2/1 - 2/15/2023 ER Contrib                     | 121000 Retirement ER Cost                | c | (308.91)   |
| 2/21/2023 | 24673 S CalPERS Health - 12733           | 3/2023 - Medical - 3 EE's                      | 5420516 Insurance (Clearing Acct)        | c | (2,741.22) |
|           |  | 3/2023 - Medical - EE Admin Fee                | 123000 Health Insurance(s)               | c | (9.05)     |
|           |  | 3/2023- Medical - 2 Retirees                   | 128000 Retiree Health Benefits           | c | (153.80)   |
| 2/21/2023 | 24674 Cintas - 56036                     | 2/15/2023 - Custodial                          | 232200 Custodial Supplies                |   | (116.52)   |
| 2/21/2023 | 24675 Fast Break - 37998                 | 3/BitDefender - Computer Security              | 281100 Data Processing -Computer Service |   | (108.00)   |
| 2/21/2023 | 24676 Kim Cook - 919996                  | 2/2023 - Mileage Reimb                         | 283102 Mileage                           |   | (14.51)    |
| 2/21/2023 | 24677 Lisa Gonzalez - 932917             | 2/2023 - Mileage Reimb                         | 283102 Mileage                           |   | (12.71)    |
| 2/21/2023 | 24678 S PAPE - 18032                     | Labor - J Deere 2021 Z9974 Mower               | 221100 Grounds Equip Maint. Services     |   | (929.69)   |
|           |  | Repair Parts - J Deere 2021 Z9974 Mower        | 221200 Ground Equip Maint. Supplies      |   | (215.90)   |
| 2/21/2023 | 24679 S Umpqua Bank - 52152              | 3/2023 - Side Fund Interest                    | 321000 Interest Expense                  | c | (577.00)   |
|           |  | 3/2023 - Side Fund Principal                   | 323000 Lease Oblig Retirement Side Fur   | c | (2,600.00) |
| 2/22/2023 | 24680 Sacramento Suburban Water - 26158  | 2/2023 Myrtle (Oak)                            | 219800 Water                             | c | (784.69)   |
| 2/22/2023 | 24681 Sacramento Suburban Water - 26158  | 2/2023 HSP                                     | 219800 Water                             | c | (165.30)   |
| 2/22/2023 | EFT # 110842872                          | SB2557 1st Installment                         | 250700 Assessment - Collection Services  | c | (34.05)    |
| 2/28/2023 | EFT # 400044359 - Health Benefits        | Health Benefits Pay Date 2/28/2023             | 123000 Health Insurance(s)               | c | (1,370.61) |
| 2/28/2023 | P/R+Taxes S Payroll And Taxes            | Period 2/1/2023 - 2/15/2023- Ck date 2/28/2023 | 111000 Salaries & Wages                  | c | (9,191.31) |
|           |  | Brd Pay Ck date 2/28/2023                      | 112400 Stipend Commission & Board        | c | -          |
|           |  | Time/One Half - Ck date 2/28/2023              | 113200 OT & Straight Time                | c | (43.31)    |
|           |  | OT Straight Pay - Ck date 2/28/2023            | 113200 OT & Straight Time                | c | (11.55)    |
|           |  | OASDHI - Ck date 2/28/2023                     | 122000 OASDHI                            | c | (707.32)   |
|           |  | SUI ER Contrib Ck date 2/28/2023               | 125000 SUI Insurance (ER Cost)           | c | (20.49)    |

|                       |   | Date Printed                           | 3/3/2023           |
|-----------------------|---|--|--------------------|
| 2/28/2023 P/R+Taxes S | Termination Pay                           | 115200 Terminal Pay                    | c -                |
|                       | Property Tax(s) Deposited Per County C    | 910100 Prop Tax Current Secured        | c -                |
|                       | 2/2023 - Property Tax - Current Secured   | 910200 Prop Tax Current Unsecured      | c (349.59)         |
|                       | 2/2023 - Property Tax - Current Unsecured | 910300 Prop Tax Current Sup            | c 4,600.56         |
|                       | 2/2023 - Property Tax - Current Sup.      | 910400 Prop Tax Sec Delinquent + Teets | c -                |
|                       | 2/2023 - Property Tax Sec Delin.(+Tetter) | 910500 Prop Tax Supplemental Delinque  | c -                |
|                       | 2/2023 - Property Tax Supplement Delin.   | 910600 Prop Tax Unitary                | c -                |
|                       | 2/2023 - Properry Tax-Unitary             | 912000 Prop Tax Redemption             | c -                |
|                       | 2/2023 - Redemption                       | 913000 Prop Tax Prior Unsecured        | c 18.88            |
|                       | 2/2023 - Property Tax Prior Unsecured     | 914000 Prop Tax Penalties              | c 9.91             |
|                       | 2/2023 - Penalty                          | 919600 RDA Residual Distribution       | c 4,875.40         |
|                       | 2/2023 - RDA Residual Distribution        | 941000 Interest                        | c -                |
|                       | 2/2023 - Interest                         | 952200 Homeowner Prop Tax Relief       | c -                |
|                       | 2/2023 - Homeowner Property Tax Relief    | 953300 Redevelopment Passthru          | c 5,123.46         |
|                       | 2/2023 - Redevelopment Passthru           | 919900 Taxes Other                     | c -                |
|                       | 2/2023 -Taxes Other                       | <b>TOTAL 2/1/2023 - 2/28/2023</b>      | <b>(33,934.39)</b> |
|                       |   | <b>BALANCE 2/28/2023</b>               | <b>(9,344.74)</b>  |
|                       |   | <b>TOTAL INFLOWS</b>                   | <b>20,188.21</b>   |
|                       |   | <b>TOTAL OUTFLOWS</b>                  | <b>(54,122.60)</b> |
|                       |   | <b>NET TOTAL</b>                       | <b>(33,934.39)</b> |

Quicken (In House Ledger)

339A General Budget

7/1/2022 thru 2/28/2023

| Date  | Num   | Description                        | Memo   | Clr | Amount      |
|---|-------|------------------------------------|--|-----|-------------|
| <b>EXPENSES</b>                                       |       |                                    |  |     |             |
| 200500 Advertising - Legal Notices                    |       |                                    |  |     |             |
| 1/4/2023  | 24618 | S Umpqua CC - 71085                | 2023 EE Poster & Pamphlets                     | c   | (174.52)    |
| <b>TOTAL 200500 Advertising - Legal Notices</b>       |       |                                    |  |     | (174.52)    |
| 202900 Business Conference Expenses                   |       |                                    |  |     |             |
| 12/2/2022   | 24572 | S Umpqua CC - 71085                | 11/5/2022 Board Retreat Lunch                  | c   | (114.03)    |
| <b>TOTAL 202900 Business Conference Expenses</b>      |       |                                    |  |     | (114.03)    |
| 203600 Education & Training Supplies                  |       |                                    |  |     |             |
| 11/3/2022   | 24532 | S Umpqua CC - 71085                | CSDA Brown Act Compliance Manual 2nd Edition   | c   | (20.00)     |
| <b>TOTAL 203600 Education &amp; Training Supplies</b> |       |                                    |  |     | (20.00)     |
| 203804 Workplace Amenities                            |       |                                    |  |     |             |
| 11/14/2022  | 24539 | S Home Depot - 2843                | Microwave (office)                             | c   | (224.12)    |
| 12/2/2022   | 24559 | S Home Depot - 2843                | GE Fridge - Office                             | c   | (644.35)    |
|   |       |                                    | Protection Plan 3 yr GE Fridge                 | c   | (90.00)     |
| <b>TOTAL 203804 Workplace Amenities</b>               |       |                                    |  |     | (958.47)    |
| 205100 Insurance - Liability                          |       |                                    |  |     |             |
| 7/12/2022   | 24379 | CAPRI - 8761                       | 7/2022-6/2023 -1st half Liability Ins Coverage | c   | (36,012.00) |
| 12/8/2022   | 24574 | CAPRI - 8761                       | 7/2022-6/2023 -2nd half Liability Ins Coverage | c   | (36,012.00) |
| <b>TOTAL 205100 Insurance - Liability</b>             |       |                                    |  |     | (72,024.00) |
| 206100 Membership Dues                                |       |                                    |  |     |             |
| 7/12/2022   | 24377 | CARPD - 70968                      | FY 2022-23 Dues                                | c   | (2,500.00)  |
| 9/7/2022  | 24458 | S Umpqua CC - 71085                | 1 Yr Memberhsip - CPRS L Gonzalez              | c   | (165.00)    |
| 12/2/2022   | 24557 | CSDA - 8529                        | 2023 - Membership Dues                         | c   | (3,391.00)  |
| <b>TOTAL 206100 Membership Dues</b>                   |       |                                    |  |     | (6,056.00)  |
| 207600 Office Supplies                                |       |                                    |  |     |             |
| 7/20/2022   | 24397 | Staples Business Advantage - 14122 | Office supplies                                | c   | (179.07)    |
| 7/26/2022   | 24405 | Staples Business Advantage - 14122 | Office supplies                                | c   | (75.26)     |
| 10/20/2022  | 24514 | Staples Business Advantage - 14122 | Office supplies                                | c   | (108.22)    |
| 11/3/2022   | 24532 | S Umpqua CC - 71085                | Office ink stamps                              | c   | (24.53)     |
| 1/4/2023  | 24615 | Staples Business Advantage - 14122 | Office supplies                                | c   | (54.38)     |



|   |       |  |  |   |                    |
|---|-------|--|--|---|--------------------|
| 1/4/2023  | 24616 | Staples Business Advantage - 14122       | Office supplies  | c | (60.00)            |
| 1/25/2023   | 24641 | Staples Business Advantage - 14122       | Office supplies - inc 4 cases copy paper                         | c | (208.11)           |
| 2/15/2023   | 24669 | Staples Business Advantage - 14122       | 2/ reams 8.5x14 copy paper                                       |   | (27.99)            |
| <b>TOTAL 207600 Office Supplies</b>                   |       |  |  |   | <b>(737.56)</b>    |
| 207602 Signs  |       |  |  |   |                    |
| 8/10/2022   | 24424 | S Umpqua CC - 71085                      | Private Property Signs   | c | (32.31)            |
| 11/14/2022  | 24539 | S Home Depot - 2843                      | No Trespassing signs   | c | (11.22)            |
| <b>TOTAL 207602 Signs</b>                             |       |  |  |   | <b>(43.53)</b>     |
| 207603 Keys   |       |  |  |   |                    |
| 10/24/2022  | 24515 | S J&J Locksmith - 1833                   | Keys   | c | (16.16)            |
| <b>TOTAL 207603 Keys</b>                              |       |  |  |   | <b>(16.16)</b>     |
| 208100 Postage Service (PO Box)                       |       |  |  |   |                    |
| 8/10/2022   | 24424 | S Umpqua CC - 71085                      | 1 Yr District Postal Box   | c | (212.00)           |
| <b>TOTAL 208100 Postage Service (PO Box)</b>          |       |  |  |   | <b>(212.00)</b>    |
| 210300 Agriculture-Horticultural Service              |       |  |  |   |                    |
| 7/5/2022  | 24364 | Dave Weber - 54010                       | ACP trail / Oak Remove playground partl                          | c | (850.00)           |
| 10/13/2022  | 24503 | Raul's Tree Care - 69419                 | HSP Removal split Valley Oak/ clean up utility lines near office | c | (1,500.00)         |
| 10/13/2022  | 24504 | Raul's Tree Care - 69419                 | ACP Remove 3 dead Valley Oaks/Street clearance on parking l      | c | (900.00)           |
| 12/2/2022   | 24568 | Raul's Tree Care - 69419                 | HSP Stump grinding 19 various sizes                              | c | (2,700.00)         |
| 1/17/2023   | 24632 | Raul's Tree Care - 69419                 | HSP Removal 2 trees  | c | (2,000.00)         |
| 1/17/2023   | 24633 | Raul's Tree Care - 69419                 | ACP - Clear trail  | c | (1,800.00)         |
| 2/15/2023   | 24665 | Raul's Tree Care - 69419                 | HSP - Chip brush   |   | (600.00)           |
| 2/15/2023   | 24666 | S Raul's Tree Care - 69419               | ACP Trail - Clear trees & brush                                  |   | (5,000.00)         |
|   |       |  | ACP - 2 Eucalyptus trees   |   | (1,600.00)         |
|   |       |  | ACP - Eucalyptus (remove from neighbors yard)                    |   | (250.00)           |
| <b>TOTAL 210300 Agriculture-Horticultural Service</b> |       |  |  |   | <b>(17,200.00)</b> |
| 211100 Building Maint. Service                        |       |  |  |   |                    |
| 7/25/2022   | 24399 | Defender Termite & Pest - 71461          | 7/2022 - HSP Pest Control  | c | (70.00)            |
| 7/25/2022   | 24400 | Defender Termite & Pest - 71461          | 7/2022 - Oakdale RR Pest Control                                 | c | (72.00)            |
| 8/2/2022  | 24413 | Restoration Landscape - 71858            | HSP Vandalism 7/20/2022 -Shore broken window Sm Rm               | c | (495.00)           |
| 8/2/2022  | 24414 | Restoration Landscape - 71858            | HSP Vandalism 8/1/2022 -Shore upper window @ shop                | c | (1,025.00)         |
| 9/7/2022  | 24456 | Southgate Glass, Inc / Carmichael - 5461 | Replace window HSP Sm Rm Vandalism 7/20/2022                     | c | (677.40)           |
| 9/26/2022   | 24474 | Defender Termite & Pest - 71461          | 9/2022 - HSP Pest Control  | c | (70.00)            |
| 9/26/2022   | 24475 | Defender Termite & Pest - 71461          | 9/2022 -Oakdale RR Pest Control                                  | c | (72.00)            |

|   |       |   |                                    |   |                   |
|---|-------|---|------------------------------------|---|-------------------|
| 12/15/2022                                  | 24584 | Defender Termite & Pest - 71461               | 12/2022 - HSP Pest Control         | c | (70.00)           |
| 12/15/2022                                  | 24585 | Defender Termite & Pest - 71461               | 12/2022 - Oakdale RR Pest Control  | c | (72.00)           |
| 12/15/2022                                  | 24588 | Sacramento Valley Wildlife Services - 65804   | Placement Skunk Trap @ HSP         | c | (245.00)          |
| 12/15/2022                                  | 24589 | Sacramento Valley Wildlife Services - 65804   | Skunk Removal                      | c | (125.00)          |
| 1/10/2023                                   | 24625 | S Sacramento Valley Wildlife Services - 65804 | 7 Skunk removals                   | c | (875.00)          |
|   |       |   | Mthly trap charge                  | c | (19.00)           |
| 2/15/2023                                   | 24661 | Defender Termite & Pest - 71461               | 2/2/2023 - HSP Pest Control        |   | (70.00)           |
| 2/15/2023                                   | 24662 | Defender Termite & Pest - 71461               | 2/2/2023 - Oakdale RR Pest Control |   | (72.00)           |
| <b>TOTAL 211100 Building Maint. Service</b> |       |   |                                    |   | <b>(4,029.40)</b> |

211200 Building Maint. Supplies

|  |       |                   |                                       |   |                 |
|--|-------|-------------------|---------------------------------------|---|-----------------|
| 9/26/2022                                    | 24477 | Home Depot - 2843 | HSP - Lighting Fixtures - Main Office | c | (180.35)        |
| 2/6/2023                                     | 24657 | Umpqua CC - 71085 | 1/2023 Stmt                           | c | (1.15)          |
| <b>TOTAL 211200 Building Maint. Supplies</b> |       |                   |                                       |   | <b>(181.50)</b> |

214100 Land Improvement Maint. Services

|  |       |                                 |   |   |                   |
|--|-------|---------------------------------|---|---|-------------------|
| 7/12/2022  | 24376 | Carson Landscape Indus. - 18136 | HSP Irrigation repair- Rotors                           | c | (870.00)          |
| 8/2/2022   | 24415 | Rio Linda Fence - 57446         | ACP Welded bolts solar light base on 14 light poles     | c | (675.00)          |
| 9/7/2022   | 24443 | Carson Landscape Indus. - 18136 | HSP Irrigation repair- Valve                            | c | (2,900.00)        |
| 11/3/2022  | 24527 | Rio Linda Fence - 57446         | HSP - Repair fence near soccer field (fire dept damage) | c | (450.00)          |
| 12/20/2022   | 24601 | S Dave Weber - 54010            | Post Removal @ HSP                                      | c | (550.00)          |
|  |       |                                 | Demolished Concrete Picnic Tables @ HSP                 | c | (1,500.00)        |
| 1/4/2023   | 24613 | S Restoration Landscape - 71858 | Back fill post holes @ HSP                              | c | (650.00)          |
|  |       |                                 | Dump fee - remaining concrete form bollard removal      | c | (115.00)          |
| 1/4/2023   | 24618 | S Umpqua CC - 71085             | Concrete Disposal from Bollard Removal @ HSP            | c | (1,129.96)        |
| <b>TOTAL 214100 Land Improvement Maint. Services</b> |       |                                 |   |   | <b>(8,839.96)</b> |

214200 Land Improvement Maint. Supplies

|  |       |                   |                                 |   |                 |
|--|-------|-------------------|---------------------------------|---|-----------------|
| 7/12/2022  | 24383 | Home Depot - 2843 | Irrigation Supply               | c | (17.68)         |
| 7/12/2022  | 24384 | Normac - 1309     | Irrigation supplies - 12 Rotors | c | (474.39)        |
| 9/26/2022  | 24476 | Home Depot - 2843 | ACP - Dog Park Sand             | c | (35.36)         |
| <b>TOTAL 214200 Land Improvement Maint. Supplies</b> |       |                   |                                 |   | <b>(527.43)</b> |

215100 Mechanical Sys Maint. Services

|            |       |                          |                          |   |          |
|------------|-------|--------------------------|--------------------------|---|----------|
| 7/20/2022  | 24392 | Clarke & Rusch - 8939    | 7/11/2022 Planned Maint. | c | (229.00) |
| 8/15/2022  | 24425 | All Pro Backflow - 69926 | Backflow test @ ACP 2    | c | (160.00) |
| 8/15/2022  | 24426 | All Pro Backflow - 69926 | Backflow test @ Oak 4    | c | (320.00) |
| 12/15/2022 | 24580 | Clarke & Rusch - 8939    | 11/8/2022 Planned Maint. | c | (229.00) |
| 1/25/2023  | 24635 | Clarke & Rusch - 8939    | 1/19/2023 Planned Maint. | c | (229.00) |

|                                       |       |                            |  |   |             |
|---------------------------------------|-------|----------------------------|--|---|-------------|
|                                       |       |                            | <b>TOTAL 215100 Mechanical Sys Maint. Services</b> |   | (1,167.00)  |
| 215200 Mechanical Sys Maint. Supplies |       |                            |  |   |             |
| 8/10/2022                             | 24424 | S Umpqua CC - 71085        | Safety Cabinet (Fuel Storage)                      | c | (1,151.03)  |
|                                       |       |                            | <b>TOTAL 215200 Mechanical Sys Maint. Supplies</b> |   | (1,151.03)  |
| 216200 Painting Supplies              |       |                            |  |   |             |
| 12/2/2022                             | 24561 | S Home Depot - 2843        | Paint Supplies                                     | c | (176.29)    |
|                                       |       |                            | 2% Prompt pmt discount                             | c | 3.27        |
|                                       |       |                            | <b>TOTAL 216200 Painting Supplies</b>              |   | (173.02)    |
| 216700 Plumbing Maint. Service        |       |                            |  |   |             |
| 10/13/2022                            | 24499 | Clarke & Rusch - 8939      | Plumbing Service HSP Public RR (mens)              | c | (399.20)    |
| 11/22/2022                            | 24551 | America's Plumbing - 70141 | Plumbing Service HSP Public RR (mens)              | c | (279.49)    |
| 2/21/2023                             | 24670 | America's Plumbing - 70141 | Plumbing Service HSP Office                        |   | (800.89)    |
|                                       |       |                            | <b>TOTAL 216700 Plumbing Maint. Service</b>        |   | (1,479.58)  |
| 219100 Electricity                    |       |                            |  |   |             |
| 7/12/2022                             | 24388 | SMUD - 4025                | 6/2022 - SMUD Billing                              | c | (1,486.78)  |
| 8/10/2022                             | 24423 | SMUD - 4025                | 7/2022 - SMUD Billing                              | c | (2,352.09)  |
| 9/7/2022                              | 24455 | SMUD - 4025                | 8/2022 - SMUD Billing                              | c | (1,836.85)  |
| 10/13/2022                            | 24505 | SMUD - 4025                | 9/2022 - SMUD Billing                              | c | (1,516.91)  |
| 11/14/2022                            | 24542 | SMUD - 4025                | 10/2022 - SMUD Billing                             | c | (1,277.02)  |
| 12/8/2022                             | 24578 | SMUD - 4025                | 11/2022 - SMUD Billing                             | c | (1,074.16)  |
| 1/10/2023                             | 24626 | SMUD - 4025                | 12/2022 - SMUD Billing                             | c | (1,007.68)  |
| 2/15/2023                             | 24668 | SMUD - 4025                | 1/2023 - SMUD Billing                              | c | (1,060.44)  |
|                                       |       |                            | <b>TOTAL 219100 Electricity</b>                    |   | (11,611.93) |
| 219200 Natural Gas Service            |       |                            |  |   |             |
| 7/5/2022                              | 24369 | PG&E - 1383                | 6/2022 - Billing                                   | c | (15.63)     |
| 8/2/2022                              | 24411 | PG&E - 1383                | 7/2022 - Billing                                   | c | (16.68)     |
| 9/7/2022                              | 24452 | PG&E - 1383                | 8/2022 - Billing                                   | c | (15.64)     |
| 10/4/2022                             | 24488 | PG&E - 1383                | 9/2022 - Billing                                   | c | (15.63)     |
| 11/3/2022                             | 24525 | PG&E - 1383                | 10/2022 - Billing                                  | c | (18.00)     |
| 12/2/2022                             | 24567 | PG&E - 1383                | 11/2022 - Billing                                  | c | (460.99)    |
| 1/4/2023                              | 24610 | PG&E - 1383                | 12/2022 - Billing                                  | c | (895.63)    |
| 2/6/2023                              | 24653 | PG&E - 1383                | 1/2023 - Billing                                   | c | (1,008.05)  |
|                                       |       |                            | <b>TOTAL 219200 Natural Gas Service</b>            |   | (2,446.25)  |

219300 Refuse Collection-Disposal

|  |       |   |                           |   |   |                   |
|--|-------|---|---------------------------|---|---|-------------------|
| 7/20/2022                                      | 24395 | S | Republic Services - 57909 | 6/2022 Billing                            | c | (342.19)          |
|  |       |   |                           | CREDIT - Billed in error Organics Waste   | c | 152.29            |
| 8/2/2022                                       | 24412 | S | Republic Services - 57909 | 7/2022 Billing                            | c | (289.90)          |
|  |       |   |                           | CREDIT - Billed in error Organics Waste   | c | 100.00            |
| 9/7/2022                                       | 24453 | S | Republic Services - 57909 | 8/2022 Billing                            | c | (289.90)          |
|  |       |   |                           | 7/26/2022 Overage Charge                  | c | (88.00)           |
|  |       |   |                           | Deduction Billing error for Organic Waste | c | 100.00            |
| 11/3/2022                                      | 24526 | S | Republic Services - 57909 | Credit from 9/2022 billing                | c | 2.28              |
|  |       |   |                           | 10/2022 Billing                           | c | (189.90)          |
| 12/8/2022                                      | 24576 |   | Republic Services - 57909 | 11/2022 - Billing                         | c | (189.90)          |
| 1/4/2023                                       | 24612 |   | Republic Services - 57909 | 12/2022 - Billing                         | c | (189.90)          |
| 2/6/2023                                       | 24654 | S | Republic Services - 57909 | 1/2023 - Billing                          | c | (189.90)          |
|  |       |   |                           | Credit 1/2023 Yard Waste                  | c | 47.41             |
| <b>TOTAL 219300 Refuse Collection-Disposal</b> |       |   |                           |   |   | <b>(1,367.61)</b> |

219500 Sewage Services

|                                     |       |  |                                   |                             |   |                   |
|-------------------------------------|-------|--|-----------------------------------|-----------------------------|---|-------------------|
| 8/2/2022                            | 24416 |  | Sacramento County utilities - 666 | 6/22 -8/21/2022- Billing    | c | (276.28)          |
| 10/4/2022                           | 24493 |  | Sacramento County utilities - 666 | 8/22 -10/21/2022- Billing   | c | (276.28)          |
| 12/8/2022                           | 24577 |  | Sacramento County utilities - 666 | 10/22 -12/21/2022- Billing  | c | (276.28)          |
| 2/6/2023                            | 24655 |  | Sacramento County utilities - 666 | 12/22 - 2/21/2023 - Billing | c | (276.28)          |
| <b>TOTAL 219500 Sewage Services</b> |       |  |                                   |                             |   | <b>(1,105.12)</b> |

219800 Water

|            |       |  |                                   |                          |   |            |
|------------|-------|--|-----------------------------------|--------------------------|---|------------|
| 7/20/2022  | 24396 |  | Sacramento Suburban Water - 26158 | 7/2022 - Garfield (ACP)  | c | (1,157.52) |
| 7/26/2022  | 24403 |  | Sacramento Suburban Water - 26158 | 7/2022 - Myrtle (Oak)    | c | (746.12)   |
| 7/26/2022  | 24404 |  | Sacramento Suburban Water - 26158 | 7/2022 - HSP             | c | (146.19)   |
| 8/23/2022  | 24437 |  | Sacramento Suburban Water - 26158 | 8/2022 - Garfield (ACP)  | c | (1,356.32) |
| 8/23/2022  | 24438 |  | Sacramento Suburban Water - 26158 | 8/2022 - Myrtle (Oak)    | c | (1,613.74) |
| 8/23/2022  | 24439 |  | Sacramento Suburban Water - 26158 | 8/2022 - HSP             | c | (149.03)   |
| 9/21/2022  | 24473 |  | Sacramento Suburban Water - 26158 | 9/2022 - Garfield (ACP)  | c | (975.76)   |
| 10/4/2022  | 24494 |  | Sacramento Suburban Water - 26158 | 9/2022 - Myrtle (Oak)    | c | (801.50)   |
| 10/4/2022  | 24495 |  | Sacramento Suburban Water - 26158 | 9/2022 - HSP             | c | (151.87)   |
| 10/20/2022 | 24513 |  | Sacramento Suburban Water - 26158 | 10/2022 - Garfield (ACP) | c | (852.22)   |
| 11/3/2022  | 24528 |  | Sacramento Suburban Water - 26158 | 10/2022 - Myrtle (Oak)   | c | (763.16)   |
| 11/3/2022  | 24529 |  | Sacramento Suburban Water - 26158 | 10/2022 - HSP            | c | (149.03)   |
| 11/21/2022 | 24550 |  | Sacramento Suburban Water - 26158 | 11/2022 - Garfield (ACP) | c | (825.24)   |
| 12/2/2022  | 24569 |  | Sacramento Suburban Water - 26158 | 11/2022 - Myrtls (Oak)   | c | (840.90)   |
| 12/2/2022  | 24570 |  | Sacramento Suburban Water - 26158 | 11/2022 - HSP            | c | (169.61)   |

|                           |       |                                     |                          |   |                    |
|---------------------------|-------|-------------------------------------|--------------------------|---|--------------------|
| 12/15/2022                | 24587 | Sacramento Suburban Water - 26158   | 12/2022 - Garfield (ACP) | c | (724.42)           |
| 12/20/2022                | 24595 | Sacramento Suburban Water - 26158   | 12/2022 - Myrtle (Oak)   | c | (947.76)           |
| 12/20/2022                | 24596 | Sacramento Suburban Water - 26158   | 12/2022 - HSP            | c | (160.39)           |
| 1/25/2023                 | 24638 | S Sacramento Suburban Water - 26158 | 1/2023 - Garfield (ACP)  | c | (450.72)           |
|                           |       |                                     | Credit Overread Useage   | c | 282.58             |
| 1/25/2023                 | 24639 | S Sacramento Suburban Water - 26158 | 1/2023 - Myrtle (Oak)    | c | (783.22)           |
|                           |       |                                     | Credit Overread Useage   | c | 191.70             |
| 1/25/2023                 | 24640 | Sacramento Suburban Water - 26158   | 1/2023 - HSP             | c | (171.18)           |
| 2/15/2023                 | 24667 | Sacramento Suburban Water - 26158   | 2/2023 Garfield (ACP)    | c | (473.41)           |
| 2/22/2023                 | 24680 | Sacramento Suburban Water - 26158   | 2/2023 Myrtle (Oak)      | c | (784.69)           |
| 2/22/2023                 | 24681 | Sacramento Suburban Water - 26158   | 2/2023 HSP               | c | (165.30)           |
| <b>TOTAL 219800 Water</b> |       |                                     |                          |   | <b>(14,885.02)</b> |

#### 220500 Automotive Maint. Service

|   |       |                   |  |   |                 |
|---|-------|-------------------|--|---|-----------------|
| 9/21/2022                                     | 24472 | S OK Tire - 14277 | Labor - 1996 Chevy -Charging System, 2 Mirrors | c | (470.85)        |
| 12/2/2022                                     | 24565 | S OK Tire - 14277 | Labor - 2010 Ford                              | c | (39.90)         |
| <b>TOTAL 220500 Automotive Maint. Service</b> |       |                   |  |   | <b>(510.75)</b> |

#### 220600 Automotive Maint. Supplies

|  |       |                   |                                 |   |                 |
|--|-------|-------------------|---------------------------------|---|-----------------|
| 9/21/2022                                      | 24472 | S OK Tire - 14277 | Parts - 1996 Chevy - 2 Mirrors  | c | (142.12)        |
| 12/2/2022                                      | 24565 | S OK Tire - 14277 | Parts - 2010 Ford - Tire Sensor | c | (193.84)        |
| <b>TOTAL 220600 Automotive Maint. Supplies</b> |       |                   |                                 |   | <b>(335.96)</b> |

#### 221100 Grounds Equip Maint. Services

|   |       |                                   |                                    |   |                   |
|---|-------|-----------------------------------|------------------------------------|---|-------------------|
| 7/12/2022   | 24385 | S PAPE - 18032                    | Labor - J Deere 2011 Z920          | c | (667.20)          |
| 7/25/2022   | EFT   | S Sacramento For Tractors - 64608 | Ref Claim 23831 (correcting entry) | c | 302.50            |
| 9/7/2022  | 24454 | S Sacramento For Tractors - 64608 | Labor Repairs - Kubota             | c | (1,170.00)        |
| 2/15/2023   | 24664 | S PAPE - 18032                    | Labor - J Deere 2011 Z920          |   | (1,214.07)        |
| 2/21/2023   | 24678 | S PAPE - 18032                    | Labor - J Deere 2021 Z9974 Mower   |   | (929.69)          |
| <b>TOTAL 221100 Grounds Equip Maint. Services</b> |       |                                   |                                    |   | <b>(3,678.46)</b> |

#### 221200 Ground Equip Maint. Supplies

|            |       |                                   |                                    |   |            |
|------------|-------|-----------------------------------|------------------------------------|---|------------|
| 7/12/2022  | 24385 | S PAPE - 18032                    | Repair Parts - J Deere 2011 Z920   | c | (766.51)   |
| 7/12/2022  | 24386 | PAPE - 18032                      | Parts filters - J Deere 2021 Z997  | c | (60.40)    |
| 7/25/2022  | EFT   | S Sacramento For Tractors - 64608 | Ref Claim 23831 (correcting entry) | c | 294.56     |
| 8/10/2022  | 24422 | J&J Locksmith - 1833              | HSP - repair locks                 | c | (218.19)   |
| 9/7/2022   | 24454 | S Sacramento For Tractors - 64608 | Repair Parts - Kubota              | c | (1,419.94) |
| 9/21/2022  | 24465 | S Bar-Hein Co. - 1463             | 2 Trimmer heads                    | c | (78.20)    |
| 10/24/2022 | 24515 | S J&J Locksmith - 1833            | 3/Locks, Tri Flow                  | c | (86.96)    |

|  |       |                         |   |   |                   |
|--|-------|-------------------------|---|---|-------------------|
| 12/2/2022  | 24560 | Home Depot - 2843       | 2/Circular saw blades                   | c | (107.73)          |
| 1/25/2023  | 24637 | J&J Locksmith - 1833    | ACP - Repair RR lock                    | c | (111.00)          |
| 2/15/2023  | 24664 | S PAPE - 18032          | Repair Parts - J Deere 2011 Z920        |   | (2,510.28)        |
| 2/21/2023  | 24678 | S PAPE - 18032          | Repair Parts - J Deere 2021 Z9974 Mower |   | (215.90)          |
| <b>TOTAL 221200 Ground Equip Maint. Supplies</b>   |       |                         |   |   | <b>(5,280.55)</b> |
| <b>222600 Hand - Expendable Tools</b>              |       |                         |   |   |                   |
| 8/10/2022  | 24424 | S Umpqua CC - 71085     | Maint. Tools                            | c | (27.83)           |
| 9/21/2022  | 24465 | S Bar-Hein Co. - 1463   | 30" Loppers / 4 Tarps                   | c | (85.12)           |
| 9/21/2022  | 24471 | S Home Depot - 2843     | Power Saw & Drill, asst tools           | c | (321.65)          |
| 1/10/2023  | 24623 | S Home Depot - 2843     | 2/Lg Tarps                              | c | (68.91)           |
| <b>TOTAL 222600 Hand - Expendable Tools</b>        |       |                         |   |   | <b>(503.51)</b>   |
| <b>223600 Fuel &amp; Lubricant Supplies</b>        |       |                         |   |   |                   |
| 7/5/2022   | 24368 | Orbit Station - 33714   | 6/2022- Fuel Chgs                       | c | (582.87)          |
| 7/12/2022  | 24387 | Phillips 66 - 58398     | 6/2022 - Stmt                           | c | (39.99)           |
| 8/2/2022   | 24410 | Orbit Station - 33714   | 7/2022- Fuel Chgs                       | c | (201.61)          |
| 8/15/2022  | 24429 | Phillips 66 - 58398     | 7/2022 - Stmt                           | c | (258.60)          |
| 9/7/2022   | 24451 | Orbit Station - 33714   | 8/2022- Fuel Chgs                       | c | (225.92)          |
| 9/21/2022  | 24471 | S Home Depot - 2843     | 4 Grease Cartridges                     | c | (19.27)           |
| 10/13/2022   | 24502 | Orbit Station - 33714   | 9/2022- Fuel Chgs                       | c | (200.00)          |
| 11/3/2022  | 24524 | Orbit Station - 33714   | 10/2022- Fuel Chgs                      | c | (134.53)          |
| 11/14/2022   | 24541 | Phillips 66 - 58398     | 10/2022 - Stmt                          | c | (368.20)          |
| 12/2/2022  | 24566 | Orbit Station - 33714   | 11/2022- Fuel Chgs                      | c | (220.20)          |
| 1/10/2023  | 24624 | Orbit Station - 33714   | 12/2022- Fuel Chgs                      | c | (234.22)          |
| 1/17/2023  | 24631 | Hunt & Sons - 1306      | 12- 10w30 oil / 1- 5 gal Well pump oil  | c | (272.00)          |
| 2/6/2023   | 24652 | Orbit Station - 33714   | 1/2023 - Fuel Chgs                      | c | (220.69)          |
| <b>TOTAL 223600 Fuel &amp; Lubricant Supplies</b>  |       |                         |   |   | <b>(2,978.10)</b> |
| <b>226200 Office Equip Maint Supplies</b>          |       |                         |   |   |                   |
| 9/7/2022   | 24447 | Encompass - 18796       | Toner - Blk                             | c | (215.49)          |
| 9/7/2022   | 24448 | Encompass - 18796       | Copier - Replaced Transfer Belt         | c | (297.38)          |
| 1/10/2023  | 24622 | Encompass - 18796       | Toner - All Colors                      | c | (1,152.91)        |
| <b>TOTAL 226200 Office Equip Maint Supplies</b>    |       |                         |   |   | <b>(1,665.78)</b> |
| <b>227504 Misc (Bottled Water for Staff)</b>       |       |                         |   |   |                   |
| 9/26/2022  | 24478 | S Smart & Final - 22935 | 8 cases water for staff                 | c | (57.92)           |
| 12/15/2022   | 24590 | S Smart & Final - 22935 | 4 cases water for staff                 | c | (28.96)           |
| <b>TOTAL 227504 Misc (Bottled Water for Staff)</b> |       |                         |   |   | <b>(86.88)</b>    |

231400 Clothing - Personal Supplies

|  |       |   |                   |                          |   |                 |
|--|-------|---|-------------------|--------------------------|---|-----------------|
| 11/3/2022  | 24523 | S | Home Depot - 2843 | Staff Safety & Rain Gear | c | (73.68)         |
| 12/2/2022  | 24572 | S | Umpqua CC - 71085 | Staff shirts             | c | (234.57)        |
| <b>TOTAL 231400 Clothing - Personal Supplies</b> |       |   |                   |                          |   | <b>(308.25)</b> |

232200 Custodial Supplies

|  |       |   |                       |  |   |                   |
|--|-------|---|-----------------------|--|---|-------------------|
| 7/12/2022                              | 24380 |   | Cintas - 56036        | 7/8/2022 Custodial                         | c | (116.52)          |
| 7/25/2022                              | 24398 |   | Cintas - 56036        | 7/22/2022 Custodial                        | c | (116.52)          |
| 8/10/2022                              | 24419 |   | Cintas - 56036        | 8/5/2022 Custodial                         | c | (116.52)          |
| 8/23/2022                              | 24434 |   | Cintas - 56036        | 8/19/2022 Custodial                        | c | (116.52)          |
| 9/7/2022                               | 24445 |   | Cintas - 56036        | 8/31/2022 Custodial                        | c | (116.52)          |
| 9/21/2022                              | 24469 |   | Cintas - 56036        | 9/14/2022 Custodial                        | c | (116.52)          |
| 9/26/2022                              | 24478 | S | Smart & Final - 22935 | Custodial cleaners, bleach, Pine Sol, Dawn | c | (33.16)           |
| 10/4/2022                              | 24482 |   | Cintas - 56036        | 9/28/2022 Custodial                        | c | (116.52)          |
| 10/13/2022                             | 24498 |   | Cintas - 56036        | 10/12/2022 Custodial                       | c | (116.52)          |
| 11/3/2022                              | 24521 |   | Cintas - 56036        | 10/26/2022 Custodial                       | c | (116.52)          |
| 11/3/2022                              | 24523 | S | Home Depot - 2843     | Custodial items                            | c | (24.05)           |
| 11/14/2022                             | 24534 |   | Cintas - 56036        | 11/9/2022 Custodial                        | c | (116.52)          |
| 12/2/2022                              | 24556 |   | Cintas - 56036        | 11/23/2022 Custodial                       | c | (116.52)          |
| 12/8/2022                              | 24575 |   | Cintas - 56036        | 12/7/2022 Custodial                        | c | (116.52)          |
| 12/15/2022                             | 24590 | S | Smart & Final - 22935 | Skunk Deodorizer Items                     | c | (6.18)            |
| 12/27/2022                             | 24597 |   | Cintas - 56036        | 12/21/2022 Custodial                       | c | (116.52)          |
| 1/4/2023                               | 24618 | S | Umpqua CC - 71085     | 8/Angel Brooms                             | c | (79.58)           |
| 1/10/2023                              | 24619 |   | Cintas - 56036        | 1/5/2023 Custodial                         | c | (116.52)          |
| 1/10/2023                              | 24623 | S | Home Depot - 2843     | Clorox                                     | c | (10.78)           |
| 2/6/2023                               | 24646 |   | Cintas - 56036        | 1/18/2023 Custodial                        | c | (298.62)          |
| 2/6/2023                               | 24647 |   | Cintas - 56036        | 2/1/2023 Custodial                         | c | (116.53)          |
| 2/15/2023                              | 24658 |   | Cintas - 56036        | 30 cases Trash Can Liners                  |   | (1,576.58)        |
| 2/21/2023                              | 24674 |   | Cintas - 56036        | 2/15/2023 - Custodial                      |   | (116.52)          |
| <b>TOTAL 232200 Custodial Supplies</b> |       |   |                       |  |   | <b>(3,893.28)</b> |

244300 Medical Service -EE & Live Scan

|   |       |  |                                    |  |   |                 |
|---|-------|--|------------------------------------|--|---|-----------------|
| 10/20/2022  | 24509 |  | Carmichael Box Shop - 59986        | Live Scan - Bell                                 | c | (25.00)         |
| 11/21/2022  | 24546 |  | Carmichael Box Shop - 59986        | Live Scan - Connolly                             | c | (25.00)         |
| 11/21/2022  | 24549 |  | Preferred Alliance - 34429         | Non-Random Test - Pre-placement - Bell, Connolly | c | (86.00)         |
| 1/17/2023   | 24629 |  | State Of CA-Dept Of Justice - 8186 | DOJ- Bell  | c | (32.00)         |
| <b>TOTAL 244300 Medical Service -EE &amp; Live Scan</b> |       |  |                                    |  |   | <b>(168.00)</b> |

|   |       |                                    |   |                   |
|---|-------|------------------------------------|---|-------------------|
| 244400 Medical Supplies (First Aid)     |       |                                    |   |                   |
| 11/3/2022                               | 24532 | S Umpqua CC - 71085                | Replenish first aid supplies                                    | c (134.03)        |
| 12/2/2022                               | 24572 | S Umpqua CC - 71085                | Replenish first aid supplies                                    | c (7.14)          |
|   |       |                                    | <b>TOTAL 244400 Medical Supplies (First Aid)</b>                | <b>(141.17)</b>   |
|   |       |                                    |   |                   |
| 250700 Assessment - Collection Services |       |                                    |   |                   |
| 8/15/2022                               | 24428 | LAFCo - 2263                       | FY2022-23 - Special District Assessment                         | c (109.00)        |
| 1/24/2023                               | EFT   | Assessment/Collection Service      | SB 2557 1st Installment   | c (3,525.41)      |
| 2/22/2023                               | EFT   | # 110842872                        | SB2557 1st Installment  | c (34.05)         |
|   |       |                                    | <b>TOTAL 250700 Assessment - Collection Services</b>            | <b>(3,668.46)</b> |
|   |       |                                    |   |                   |
| 253100 Legal Services                   |       |                                    |   |                   |
| 7/12/2022                               | 24381 | Cole Huber - 54641                 | 6/2022 Ref:ACP Property   | c (157.50)        |
| 9/13/2022                               | 24460 | Cole Huber - 54641                 | 8/2022 Ref:ACP Property   | c (225.00)        |
| 10/13/2022                              | 24500 | Cole Huber - 54641                 | 9/2022 Ref:Prep & Attend Brd Mtg/ACP Property                   | c (450.00)        |
| 11/14/2022                              | 24535 | Cole Huber - 54641                 | 10/2022 Ref:ACP Property/Respond Audit letter                   | c (488.07)        |
| 12/15/2022                              | 24581 | Cole Huber - 54641                 | 11/2022 Ref:ACP Property  | c (517.50)        |
| 1/10/2023                               | 24620 | Cole Huber - 54641                 | 12/2022 Ref:ACP Prop. SASD & TRUSD, GM Contract                 | c (1,260.00)      |
|   |       |                                    | <b>TOTAL 253100 Legal Services</b>                              | <b>(3,098.07)</b> |
|   |       |                                    |   |                   |
| 257100 Security Services                |       |                                    |   |                   |
| 7/26/2022                               | 24402 | Fulton-El Camino Rec & Park - 2968 | 6/2022 - Patrol Service 11/24 Hours                             | c (2,275.00)      |
| 8/23/2022                               | 24435 | Fulton-El Camino Rec & Park - 2968 | 7/2022 - Patrol Service 31/16 Hours                             | c (3,149.00)      |
| 9/7/2022                                | 24458 | S Umpqua CC - 71085                | Trial Cams & Flkashdrive (security Items)                       | c (233.78)        |
| 10/20/2022                              | 24510 | Fulton-El Camino Rec & Park - 2968 | 8/2022 - Patrol Service 18/-0- Hours Final Billing              | c (1,206.00)      |
|   |       |                                    | <b>TOTAL 257100 Security Services</b>                           | <b>(6,863.78)</b> |
|   |       |                                    |   |                   |
| 258200 Public Relations Services        |       |                                    |   |                   |
| 7/5/2022                                | 24373 | S Streamline - 57252               | Streamline Website 1 yr   | c (1,200.00)      |
|   |       |                                    | Credit  | c 100.00          |
|   |       |                                    | <b>TOTAL 258200 Public Relations Services</b>                   | <b>(1,100.00)</b> |
|   |       |                                    |   |                   |
| 259100 Other Professional Services      |       |                                    |   |                   |
| 8/2/2022                                | 24408 | Crime Alert Security - 41852       | Alarm System deposit - Alarm Rental Facilities, Cameras         | c (6,740.00)      |
| 9/13/2022                               | 24463 | Crime Alert Security - 41852       | Alarm System Install - Rental Facilities, Cameras               | c (6,740.00)      |
| 11/3/2022                               | 24530 | SCI Consulting Group - 2365        | FY 18-19 Annual & 5 yr Nexus study (related consulting service) | c (1,501.50)      |
| 11/14/2022                              | JV    | # 110767206                        | Re-allocate Claim 24530 from 339A to 339I (Nexus Study)         | c 1,501.50        |
| 12/27/2022                              | 24600 | Crime Alert Security - 41852       | Upgrade Shop to LE4000E Universal Communicator                  | c (260.00)        |
| 2/15/2023                               | 24659 | College Oak Towing - 617236        | Tow abandoned vehicle @ ACP                                     | (350.00)          |



|  |       |   |   |                   |
|--|-------|---|---|-------------------|
|  |       |   | TOTAL 259100 Other Professional Services              | (14,090.00)       |
| 281100 Data Processing -Computer Service |       |   |   |                   |
| 2/21/2023                                | 24675 | Fast Break - 37998  | 3/BitDefender - Computer Security                     | (108.00)          |
|  |       |   | <b>TOTAL 281100 Data Processing -Computer Service</b> | <b>(108.00)</b>   |
| 281265 Application Software Maint. Lic   |       |   |   |                   |
| 8/2/2022                                 | 24409 | Fast Break - 37998  | 1 Yr Renewal - Microsoft Office 365                   | c (99.99)         |
| 9/7/2022                                 | 24444 | S Central Control System - 23278  | 7/2022 Wireless Irrigation                            | c (220.00)        |
|  |       |   | 8/2022 Wireless Irrigation                            | c (220.00)        |
|  |       |   | 9/2022 Wireless Irrigation                            | c (220.00)        |
| 11/3/2022                                | 24520 | Central Control System - 23278  | 11/2022 - Wireless irrigation                         | c (220.00)        |
| 11/14/2022                               | 24533 | Central Control System - 23278  | 10/2022 - Wireless irrigation (rec'd inv 11/14/2022)  | c (220.00)        |
| 12/2/2022                                | 24555 | Central Control System - 23278  | 12/2022 - Wireless irrigation                         | c (220.00)        |
| 1/4/2023                                 | 24607 | Central Control System - 23278  | 1/2023 - Wireless irrigation                          | c (220.00)        |
| 1/17/2023                                | 24630 | Fast Break - 37998  | Renewal - 3 Domain Names                              | c (75.00)         |
| 2/6/2023                                 | 24645 | Central Control System - 23278  | 2/2023 - Wireless irrigation                          | c (220.00)        |
|  |       |   | <b>TOTAL 281265 Application Software Maint. Lic</b>   | <b>(1,934.99)</b> |
| 281700 Election Services                 |       |   |   |                   |
| 12/27/2022                               | 24598 | County Of Sacramento - Voter Registration - 14 <sup>th</sup> 2022 Election Cost |   | c (1,887.00)      |
|  |       |   | <b>TOTAL 281700 Election Services</b>                 | <b>(1,887.00)</b> |
| 283102 Mileage                           |       |   |   |                   |
| 7/20/2022                                | 24394 | Kim Cook - 919996   | 7/2022 - Mileage Reimb                                | c (22.15)         |
| 8/15/2022                                | 24427 | Kim Cook - 919996   | 8/2022 - Mileage Reimb                                | c (14.54)         |
| 9/7/2022                                 | 24449 | Kim Cook - 919996   | 8/2022 - Mileage Reimb                                | c (12.29)         |
| 9/7/2022                                 | 24450 | Lisa Gonzalez - 932917  | 8/2022 - Mileage Reimb                                | c (18.84)         |
| 10/4/2022                                | 24485 | Kim Cook - 919996   | 9/2022 - Mileage Reimb                                | c (12.79)         |
| 10/4/2022                                | 24486 | Lisa Gonzalez - 932917  | 9/2022 - Mileage Reimb                                | c (16.15)         |
| 10/24/2022                               | 24516 | Kim Cook - 919996   | 10/2022 - Mileage Reimb                               | c (12.79)         |
| 11/14/2022                               | 24540 | Lisa Gonzalez - 932917  | 11/14/2022 - Mileage                                  | c (8.75)          |
| 12/2/2022                                | 24562 | Kim Cook - 919996   | Adjusted mileage rate on prior reimbursements         | c (4.96)          |
| 12/2/2022                                | 24563 | Kim Cook - 919996   | 11/2022 Mileage reimb                                 | c (13.88)         |
| 12/2/2022                                | 24564 | Lisa Gonzalez - 932917  | Adjusted mileage rate on prior reimbursements         | c (2.39)          |
| 1/4/2023                                 | 24609 | Kim Cook - 919996   | 12/2022 - Mileage Reimb                               | c (13.88)         |
| 2/6/2023                                 | 24650 | Kim Cook - 919996   | 1/2023 - Mileage Reimb                                | c (14.51)         |
| 2/6/2023                                 | 24651 | Lisa Gonzalez - 932917  | 1/2023 - Mileage Reimb                                | c (7.60)          |
| 2/21/2023                                | 24676 | Kim Cook - 919996   | 2/2023 - Mileage Reimb                                | (14.51)           |

|   |       |                                |  |   |                   |
|---|-------|--------------------------------|--|---|-------------------|
| 2/21/2023                                     | 24677 | Lisa Gonzalez - 932917         | 2/2023 - Mileage Reimb                                     |   | (12.71)           |
|   |       |                                | <b>TOTAL 283102 Mileage</b>                                |   | <b>(202.74)</b>   |
| <b>285200 Recreation Supplies</b>             |       |                                |  |   |                   |
| 10/4/2022                                     | 24484 | Home Depot - 2843              | 9/30/2022- Magic Show items                                | c | (10.75)           |
| 10/4/2022                                     | 24487 | Lisa Gonzalez - 932917         | Reimb- 9/30/2022 Magic Show items                          | c | (40.09)           |
| 10/20/2022                                    | 24512 | Park Planet - 29271            | HSP Replacement Inclusive Swing Seat                       | c | (1,679.25)        |
| 11/3/2022                                     | 24532 | S Umpqua CC - 71085            | Supplies for Magic Show on 9/30/2022                       | c | (14.81)           |
| 1/4/2023                                      | 24603 | BSN Sports - 21480             | 2/Basketball Hoops   | c | (376.67)          |
| 1/4/2023                                      | 24604 | BSN Sports - 21480             | 8/Basketball Replacement Nets                              | c | (91.80)           |
|   |       |                                | <b>TOTAL 285200 Recreation Supplies</b>                    |   | <b>(2,213.37)</b> |
| <b>289800 Other Operating Exp - Supplies</b>  |       |                                |  |   |                   |
| 8/10/2022                                     | 24424 | S Umpqua CC - 71085            | Official Document ref: ACP Property                        | c | (33.50)           |
| 8/15/2022                                     | JV    | # 110691470                    | Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje | c | 33.50             |
| 9/7/2022                                      | 24458 | S Umpqua CC - 71085            | Prop 68 Sign, Notary for Documents                         | c | (212.83)          |
| 9/13/2022                                     | JV    | # 110714399                    | Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje | c | 212.83            |
| 10/4/2022                                     | 24497 | Umpqua CC - 71085              | 9/2022 Stmt  | c | (203.50)          |
| 10/20/2022                                    | JV    | # 110746256                    | Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje | c | 203.50            |
| 11/21/2022                                    | 24548 | S Pet Waste Eliminator - 69321 | Pet waste bags   | c | (233.87)          |
|   |       |                                | Tax Accrual S/H  | c | (2.09)            |
| 1/10/2023                                     | 24623 | S Home Depot - 2843            | Pet waste container trahs bags                             | c | (32.29)           |
|   |       |                                | <b>TOTAL 289800 Other Operating Exp - Supplies</b>         |   | <b>(268.25)</b>   |
| <b>289900 Other Oper Exp Fire Extingusher</b> |       |                                |  |   |                   |
| 11/21/2022                                    | 24547 | Jorgenson Co - 48104           | 2022 Yrly Fire Exten. Inspection @ HSP                     | c | (183.87)          |
|   |       |                                | <b>TOTAL 289900 Other Oper Exp Fire Extingusher</b>        |   | <b>(183.87)</b>   |
| <b>291300 Auditor Controller Services</b>     |       |                                |  |   |                   |
| 12/15/2022                                    | 24586 | Larry Bain, CPA - 26727        | FY 21/22 - Audit   | c | (6,500.00)        |
|   |       |                                | <b>TOTAL 291300 Auditor Controller Services</b>            |   | <b>(6,500.00)</b> |
| <b>291500 Compass Costs</b>                   |       |                                |  |   |                   |
| 8/9/2022                                      | EFT   | S Compass License Fee          | FY 22/23 -Compass VPN Connection                           | c | (372.00)          |
|   |       |                                | FY 22/23 - Compass License Fee                             | c | (699.83)          |
|   |       |                                | <b>TOTAL 291500 Compass Costs</b>                          |   | <b>(1,071.83)</b> |
| <b>291700 Alarm Services</b>                  |       |                                |  |   |                   |
| 7/5/2022                                      | 24363 | Crime Alert Security - 41852   | 7/2022 -9/30/2022- Alarm System - Office & Shop            | c | (210.00)          |

|                                    |       |                                   |   |   |                   |
|------------------------------------|-------|-----------------------------------|---|---|-------------------|
| 7/5/2022                           | 24371 | Sacramento Control Systems - 1112 | 7/2022 -9/30/2022 -AES Fire Monitoring            | c | (241.63)          |
| 9/7/2022                           | 24446 | S Crime Alert Security - 41852    | 7 Days New System Blding Alarm & Cameras          | c | (51.33)           |
|                                    |       |                                   | 9/1 - 11/30/2022 Alarm System - Bldings           | c | (135.00)          |
|                                    |       |                                   | 9/1 - 11/30/2022 - Alarm System Cameras           | c | (525.00)          |
| 9/13/2022                          | 24462 | Crime Alert Security - 41852      | 10/2022 -12/31/2022- Alarm System - Office & Shop | c | (210.00)          |
| 10/4/2022                          | 24490 | Sacramento Control Systems - 1112 | 10/2022 -12/31/2022 -AES Fire Monitoring          | c | (241.63)          |
| 11/14/2022                         | 24537 | S Crime Alert Security - 41852    | 12/1 - 2/28/2022 - Alarm system Bldings           | c | (135.00)          |
|                                    |       |                                   | 12/1 - 2/28/2022 - Alarm System Cameras           | c | (525.00)          |
| 12/15/2022                         | 24583 | Crime Alert Security - 41852      | 1/2023 - 3/31/2022 Alarm System Office & Shop     | c | (210.00)          |
| 12/27/2022                         | 24599 | Crime Alert Security - 41852      | A/o 1/2023 - 3/31/2022 Alarm System Shop          | c | (30.00)           |
| 1/4/2023                           | 24614 | Sacramento Control Systems - 1112 | 1/2023 - 3/31/2023 - AES Fire Monitoring          | c | (241.63)          |
| 2/6/2023                           | 24648 | S Crime Alert Security - 41852    | 3/1 - 5/31/2023 - Alarm system Bldings            | c | (135.00)          |
|                                    |       |                                   | 3/1 - 5/31/2023 - Alarm System Cameras            | c | (525.00)          |
| <b>TOTAL 291700 Alarm Services</b> |       |                                   |   |   | <b>(3,416.22)</b> |

#### 298700 Telephone Services

|  |       |                    |                                       |   |                   |
|--|-------|--------------------|---------------------------------------|---|-------------------|
| 7/5/2022                               | 24365 | Fast Break - 37998 | 6/2022 Phone service                  | c | (195.00)          |
| 7/12/2022                              | 24382 | Comcast - 12322    | 7/2022-Billing-Phone/HSI (w/late fee) | c | (116.59)          |
| 8/10/2022                              | 24420 | Comcast - 12322    | 8/2022-Billing-Phone/HSI              | c | (106.61)          |
| 8/10/2022                              | 24421 | Fast Break - 37998 | 7/2022 Phone service                  | c | (195.00)          |
| 9/13/2022                              | 24461 | Comcast - 12322    | 9/2022-Billing-Phone/HSI              | c | (106.61)          |
| 9/13/2022                              | 24464 | Fast Break - 37998 | 8/2022 Phone service                  | c | (195.00)          |
| 10/4/2022                              | 24483 | Fast Break - 37998 | 9/2022 Phone service                  | c | (195.00)          |
| 10/13/2022                             | 24501 | Comcast - 12322    | 10/2022-Billing-Phone/HSI             | c | (106.41)          |
| 11/3/2022                              | 24522 | Fast Break - 37998 | 10/2022 Phone service                 | c | (195.00)          |
| 11/14/2022                             | 24536 | Comcast - 12322    | 11/2022-Billing-Phone/HSI             | c | (106.41)          |
| 12/2/2022                              | 24558 | Fast Break - 37998 | 11/2022 Phone service                 | c | (195.00)          |
| 12/15/2022                             | 24582 | Comcast - 12322    | 12/2022-Billing-Phone/HSI             | c | (106.41)          |
| 1/4/2023                               | 24608 | Fast Break - 37998 | 12/2022 Phone service                 | c | (195.00)          |
| 1/10/2023                              | 24621 | Comcast - 12322    | 1/2023 - Billing-Phone/HSI (new rate) | c | (112.27)          |
| 2/6/2023                               | 24649 | Fast Break - 37998 | 1/2023 Phone service                  | c | (195.00)          |
| 2/15/2023                              | 24660 | Comcast - 12322    | 2/2023 - Billing-Phone/HSI            | c | (113.55)          |
| <b>TOTAL 298700 Telephone Services</b> |       |                    |                                       |   | <b>(2,434.86)</b> |

#### 298701 Cell Phones

|          |       |                    |                                      |   |          |
|----------|-------|--------------------|--------------------------------------|---|----------|
| 7/5/2022 | 24366 | Fast Break - 37998 | 1 year - email exchange + Board Mbrs | c | (660.00) |
| 8/2/2022 | 24417 | S T-Mobile - 32685 | 7/2022 - District Cell Phone         | c | (29.42)  |
|          |       |                    | GM phone (purchase pmt)              | c | (33.34)  |
| 9/7/2022 | 24457 | S T-Mobile - 32685 | 8/2022 - District Cell Phone         | c | (29.42)  |

|                                 |       |   |                  |                               |   |                   |
|---------------------------------|-------|---|------------------|-------------------------------|---|-------------------|
| 10/4/2022                       | 24496 | S | T-Mobile - 32685 | GM phone (purchase pmt)       | c | (33.34)           |
|                                 |       |   |                  | 9/2022 - District Cell Phone  | c | (29.42)           |
| 11/3/2022                       | 24531 | S | T-Mobile - 32685 | GM phone (purchase pmt)       | c | (33.34)           |
|                                 |       |   |                  | 10/2022 - District Cell Phone | c | (29.41)           |
| 12/2/2022                       | 24571 | S | T-Mobile - 32685 | GM phone (purchase pmt)       | c | (33.34)           |
|                                 |       |   |                  | 11/2022 - District Cell Phone | c | (29.41)           |
| 1/4/2023                        | 24617 | S | T-Mobile - 32685 | GM phone (purchase pmt)       | c | (33.34)           |
|                                 |       |   |                  | 12/2022 - District Cell Phone | c | (29.41)           |
| 2/6/2023                        | 24656 | S | T-Mobile - 32685 | GM phone (purchase pmt)       | c | (33.34)           |
|                                 |       |   |                  | 1/2023 - District Cell Phone  | c | (29.50)           |
|                                 |       |   |                  | GM phone (purchase pmt)       | c | (33.34)           |
| <b>TOTAL 298701 Cell Phones</b> |       |   |                  |                               |   | <b>(1,099.37)</b> |

299909 Expenditure Reimb. (Ins Claims)

|   |       |  |                              |                                  |   |                    |
|---|-------|--|------------------------------|----------------------------------|---|--------------------|
| 7/5/2022  | 24372 |  | Staples Construction - 52639 | HSP Vandalism 3/2022 - Public RR | c | (4,791.28)         |
| 8/15/2022   | 24430 |  | Staples Construction - 52639 | HSP Vandalism 3/2022 - Public RR | c | (15,154.49)        |
| <b>TOTAL 299909 Expenditure Reimb. (Ins Claims)</b> |       |  |                              |                                  |   | <b>(19,945.77)</b> |

321000 Interest Expense

|                                      |       |   |                     |                              |   |                   |
|--------------------------------------|-------|---|---------------------|------------------------------|---|-------------------|
| 7/5/2022                             | 24374 | S | Umpqua Bank - 52152 | 7/2022 - Side Fund Interest  | c | (648.50)          |
| 7/25/2022                            | 24401 | S | Umpqua Bank - 52152 | 8/2022 - Side Fund Interest  | c | (639.57)          |
| 8/23/2022                            | 24440 | S | Umpqua Bank - 52152 | 9/2022 - Side Fund Interest  | c | (630.63)          |
| 9/26/2022                            | 24479 | S | Umpqua Bank - 52152 | 10/2022 - Side Fund Interest | c | (621.69)          |
| 10/24/2022                           | 24517 | S | Umpqua Bank - 52152 | 11/2022 - Side Fund Interest | c | (612.76)          |
| 11/22/2022                           | 24552 | S | Umpqua Bank - 52152 | 12/2022 - Side Fund Interest | c | (603.81)          |
| 12/27/2022                           | 24602 | S | Umpqua Bank - 52152 | 1/2023 - Side Fund Interest  | c | (594.88)          |
| 1/25/2023                            | 24642 | S | Umpqua Bank - 52152 | 2/2023 - Side Fund Interest  | c | (585.95)          |
| 2/21/2023                            | 24679 | S | Umpqua Bank - 52152 | 3/2023 - Side Fund Interest  | c | (577.00)          |
| <b>TOTAL 321000 Interest Expense</b> |       |   |                     |                              |   | <b>(5,514.79)</b> |

323000 Lease Oblig Retirement Side Fund

|            |       |   |                     |                               |   |            |
|------------|-------|---|---------------------|-------------------------------|---|------------|
| 7/5/2022   | 24374 | S | Umpqua Bank - 52152 | 7/2022 - Side Fund Principal  | c | (2,500.00) |
| 7/25/2022  | 24401 | S | Umpqua Bank - 52152 | 8/2022 - Side Fund Principal  | c | (2,500.00) |
| 8/23/2022  | 24440 | S | Umpqua Bank - 52152 | 9/2022 - Side Fund Principal  | c | (2,500.00) |
| 9/26/2022  | 24479 | S | Umpqua Bank - 52152 | 10/2022 - Side Fund Principal | c | (2,500.00) |
| 10/24/2022 | 24517 | S | Umpqua Bank - 52152 | 11/2022 - Side Fund Principal | c | (2,500.00) |
| 11/22/2022 | 24552 | S | Umpqua Bank - 52152 | 12/2022 - Side Fund Principal | c | (2,500.00) |
| 12/27/2022 | 24602 | S | Umpqua Bank - 52152 | 1/2023 - Side Fund Principal  | c | (2,500.00) |
| 1/25/2023  | 24642 | S | Umpqua Bank - 52152 | 2/2023 - Side Fund Principal  | c | (2,500.00) |

|                                      |       |   |   |   |   |                     |
|--------------------------------------|-------|---|---|---|---|---------------------|
| 2/21/2023                            | 24679 | S | Umpqua Bank - 52152   | 3/2023 - Side Fund Principal                          | c | (2,600.00)          |
|                                      |       |   |   | <b>TOTAL 323000 Lease Oblig Retirement Side Fund</b>  |   | <b>(22,600.00)</b>  |
| 345000 Taxes, Licenses & Assessments |       |   |   |   |   |                     |
| 10/4/2022                            |       |   | 24491 Sacramento County - Tax Collectors Office - 472{HSP - CSA1 Lights |   | c | (655.74)            |
| 10/4/2022                            |       |   | 24492 Sacramento County - Tax Collectors Office - 472{ACP - CSA1 Lights |   | c | (47.90)             |
|                                      |       |   |   | <b>TOTAL 345000 Taxes, Licenses &amp; Assessments</b> |   | <b>(703.64)</b>     |
|                                      |       |   |   | <b>TOTAL EXPENSES</b>                                 |   | <b>(264,976.82)</b> |
|                                      |       |   |   | <b>OVERALL TOTAL</b>                                  |   | <b>(264,976.82)</b> |

**ACRPD 2022-2023**  
**339D Expenditures**

**February 2023**  
**Period 8 of 13**

**FYTD Completed = 62%**

|    | CODE     | CAPITAL OUTLAY   | 2022-23 Budget    | February    | Expended To Date     | Balance              | Percent Expended |
|----|----------|--|-------------------|-------------|----------------------|----------------------|------------------|
| 1  | 20227504 | Miscellaneous  | 31,410.00         |             | 31,410.00            | -                    | 100%             |
| 2  |          |  |                   |             |                      |                      |                  |
| 3  |          |  |                   |             |                      |                      |                  |
| 4  |          |  |                   |             |                      |                      |                  |
| 5  | 42420100 | Buildings <b>New ADA Features @ HSP</b>                        |                   |             | -                    | -                    | #DIV/0!          |
| 6  | 42420110 | Leasehold Improv. <b>(Oakdale Park)</b>                        |                   |             | -                    | -                    | #DIV/0!          |
| 7  | 42420200 | Structures <b>ACP Park Improv. Proj</b>                        |                   |             | -                    | -                    | #DIV/0!          |
| 8  | "        | ACP Restroom Building  | 175,044.00        |             | 146,628.00           | 28,416.00            | 84%              |
| 9  | "        | ACP Parking Lot Repaving                                       |                   |             | -                    | -                    | #DIV/0!          |
| 10 | "        | ACP Improvements (Prop 68)                                     | 147,427.00        |             | 19,020.39            | 128,406.61           | 13%              |
| 11 | 43430300 | Equipment-SD Non-Recon - <b>New Play Equip</b>                 |                   |             | -                    | -                    | #DIV/0!          |
| 12 | 45450300 | Infr--SD-Non-Recon - <b>ACP Pedi Bridge Proj</b>               |                   |             | -                    | -                    | #DIV/0!          |
| 13 | 46460300 | Other Intangible Asset-Spec Dist - <b>HSP Comm. Ctr Impro.</b> |                   | -           | -                    | -                    | #DIV/0!          |
| 14 | 46461300 | Intangibles - ???  |                   |             | -                    | -                    |                  |
| 15 |          |  |                   |             | -                    | -                    | -0-              |
| 16 |          | <b>TOTALS:</b>   | <b>353,881.00</b> | <b>\$ -</b> | <b>\$ 197,058.39</b> | <b>\$ 156,822.61</b> | <b>56%</b>       |

*Funds placed in 20227504 - Miscellenous were placed in this GL Line item for the sole purpose of returning to the 339I Impact Fees account*

**ACRPD 2022-2023**  
**339D Revenue**

**February 2023**  
**Period 8 of 13**

**FYTD Completed = 62%**

|    | <b>Account</b>  | <b>2022-23 Budget</b> | <b>February</b> | <b>Received To Date</b> | <b>Unrealized</b>    | <b>Percent Received</b> |
|----|---|-----------------------|-----------------|-------------------------|----------------------|-------------------------|
| 1  | <b>94941000</b> Interest Income                                 |                       |                 | 90.00                   | (90.00)              | #DIV/0!                 |
|    |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 2  | <b>95952900</b> In Lieu Fees Transfer                           |                       |                 | -                       | -                    | #DIV/0!                 |
|    |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 3  | <b>95956300</b> State-Federal Grants(Jo Smith PEDI Bridge Proj) |                       |                 | -                       | -                    | #DIV/0!                 |
| 4  | " State-Federal Grants (Dist Proj/Per Capita Funds)             | 147,427.00            |                 | -                       | 147,427.00           | 0%                      |
| 5  | "   |                       |                 | -                       | -                    | #DIV/0!                 |
| 6  | "   |                       |                 | -                       | -                    | #DIV/0!                 |
|    |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 7  | <b>95956900</b> Other Funds - Local (339I Funds)                |                       |                 | -                       | -                    | #DIV/0!                 |
| 8  | " *Jo Smith PEDI Bridge Proj                                    |                       |                 | -                       | -                    | #DIV/0!                 |
| 9  | " *ACP-Park Improvements  | 175,044.00            |                 | 175,044.00              | -                    | 100%                    |
| 10 | " *HSP Community Ctr Improvements                               |                       |                 | -                       | -                    | #DIV/0!                 |
| 11 | " *HSP ADA Improvements   |                       |                 | -                       | -                    | #DIV/0!                 |
| 12 |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 13 | <b>95956910</b> State Match <b>UMPQUA Bank Line of Credit</b>   |                       |                 | -                       | -                    | #DIV/0!                 |
| 14 | " *Jo Smith PEDI Bridge Proj                                    |                       |                 | -                       | -                    | #DIV/0!                 |
| 15 |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 16 |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 17 |   |                       |                 | -                       | -                    | #DIV/0!                 |
| 18 | <b>5506614</b> Investment Earns                                 |                       |                 | -                       | -                    | #DIV/0!                 |
| 19 | <b>Total Other Revenue</b>                                      | <b>\$ 322,471.00</b>  | <b>\$ -</b>     | <b>\$ 175,134.00</b>    | <b>\$ 147,337.00</b> | <b>54%</b>              |
| 20 | Beginning Fund Balance Available \$XXXXX                        |                       |                 | -                       | \$ -                 | 0%                      |
| 21 | Fund Balance Decreased by                                       |                       |                 |                         | \$ -                 |                         |
| 22 | <b>TOTALS:</b>  | <b>322,471.00</b>     | <b>-</b>        | <b>175,134.00</b>       | <b>147,337.00</b>    |                         |

Note: Per Resolution 2022-22 via JV 110777002, Short term loan of \$147,427.55 provided to 339D GL 5250000 by 339A GL 1800000

**Register Expense Report**  
**Period 8**  
Account

FY 2022 - 2023  
2/1/2023 Through 2/28/2023  
**339D Project Account**

Not  
Clrd

| Date | Num | Description | Account | Memo | Category | Clrd | Amount |
|------|-----|-------------|---------|------|----------|------|--------|
|      |     |             |         |      |          |      |        |



Date Num

Description

Memo

Clr

Amount

INCOME

941000 Interest

1/1/2023 Interest

FY 0222/23 2nd Qtr Interest

c

90.00

**TOTAL 941000 Interest**

90.00

956900 Other Funds - Local (GRANTS)

10/4/2022 JV

# 110738172

Transferred from 339I to 339D ACP Restroom Project

c

175,044.00

**TOTAL 956900 Other Funds - Local (GRANTS)**

175,044.00

**TOTAL INCOME**

175,134.00

EXPENSES

420200 Structures (Projects @ ACP)

7/5/2022

211 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(57,235.00)

8/2/2022

212 Staples Construction - 52639

ACP RR Project (Prop 68 Funding)

c

(18,570.56)

8/15/2022 JV

# 110691470

Re-allocate from 339A 289800 to 339D 420200 (Prop 68 Proje

c

(33.50)

9/7/2022

213 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(47,043.00)

9/13/2022 JV

# 110714399

Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje

c

(212.83)

9/26/2022

214 Public Restroom Company - 429070

ACP RR Project (339I Funds)

c

(42,350.00)

10/20/2022 JV

# 110746256

Re-allocate to 339D 420200 from 339A 289800 (Prop 68 Proje

c

(203.50)

**TOTAL 420200 Structures (Projects @ ACP)**

(165,648.39)

**TOTAL EXPENSES**

(165,648.39)

**OVERALL TOTAL**

9,485.61

**Arcade Creek Recreation and Park District  
2022 - 2023 Monthly Revenue Reports**

**February 2023**

**Period 8**

**339B - Grant Trust**

| <u>Beginning<br/>Balance</u> | <u>Debits</u> | <u>Credits</u> | <u>Ending<br/>Balance</u> |
|------------------------------|---------------|----------------|---------------------------|
| \$ -                         | \$ -          | \$ -           | \$ -                      |

**088H - Park Dedication**

| <u>Beginning<br/>Balance</u> | <u>Debits</u> | <u>Credits</u> | <u>Ending<br/>Balance</u> |
|------------------------------|---------------|----------------|---------------------------|
| \$ 6,596.66                  | \$ -          | \$ 20.00       | \$ 6,616.66               |

**339C - ADA Funds**

| <u>Beginning<br/>Balance</u> | <u>Debits</u> | <u>Credits</u> | <u>Ending<br/>Balance</u> |
|------------------------------|---------------|----------------|---------------------------|
| \$ 1,383.59                  | \$ -          | \$ -           | \$ 1,383.59               |

**339I - Park Impact Fee's**

| <u>Beginning<br/>Balance</u> | <u>Debits</u> | <u>Credits</u> | <u>Ending<br/>Balance</u> |
|------------------------------|---------------|----------------|---------------------------|
| \$ 327,823.99                | \$ -          | \$ -           | \$ 327,823.99             |

10/4/2022 Transferred \$175,044.00 to 339D ACP Restroom Blding Project

11/14/2022 Transferred \$1,501.50 charge from 339A to cover cost of Admin Fee 5yr annual & FY 18-19 Annual

1/11/2023 Transferred/returned funds in the amount of \$31,410.00 back to 339I from 339D





**Arcade Creek Recreation and Park District**

**MEETING DATE: March 16, 2023**

**AGENDA ITEM: 5 g Consent Agenda  
Correspondence Period 9**

**None**

# Arcade Creek

Recreation and Park District

March 16, 2023

**Board of Directors**

Travis Dworetzky  
Amanda Gualderama  
Michael Hanson  
Chris Juell  
Alex Vassar

**Mailing Address**

P.O. Box 418114  
Sacramento, CA 95841

**Telephone**

(916) 482-8377

**Email**

acrpd@acrpd.com

**Arcade Creek Park**

5613 Omni Drive  
Sacramento, CA

**Hamilton Street Park**

4855 Hamilton Street  
Sacramento, CA

**Oakdale Park**

3708 Myrtle Avenue  
North Highlands, CA

Dear Board of Directors,

Happy St. Patrick's Day

Last month was very wet and wild and we lost 25-30 of our trees in both parks. The most dramatic loss was at Arcade Creek Park. I went to CAPRD training at which is our liability insurance at Arden Park Recreation and Park District. I asked Matt Duarte if the district could get reimbursement for what we paid to have the trees taken care of. He said we could get reimbursed due to the storm. I will be sending in the pictures of damage and copies of receipts and the report to CARPD the week of February 6<sup>th</sup>.

I am still working with Staples to get their permits approved. Staples hired a Permit Expeditor who will find a Civil Engineer to complete the work.

I requested approval for reimbursement of \$45,011.45 from Prop 68 Per Capita grant. The Project Supervisor, Mary Baum explained it would be 6 to 12 weeks after mailing before the district would receive the funds.

I will have signed a proposal with Lee Hazeltine, goat shepherd for goat grazing for Arcade Creek Park and we will be doing it in collaboration with American River College between April 10th to June 15, 2023.

We are looking into 2 temp companies; People Ready and Labor Finders to provide 1 part-time worker for 20 hours a day 2 x per week for groundskeeping assistance in the Spring. I will be attending a Park workers luncheon with Anita and we will bring job descriptions.

I contacted SMUD the Friday after the February Board meeting. I applied for the Complete Energy Solutions program. Kim assisted me with the paperwork they required. I will know more at the March Board meeting.

May the luck of the Irish be with you!

*Lisa Gonzalez*

Arcade Creek Recreation and Park District

|   |  |  |
|---|--|--|
| <b>Meeting Date March 16, 2023</b>  |  | <b>Item # 6 a</b>                            |
|   |  | <b>Old Business</b>                          |
| <b>Subject: Discussion regarding lease with Oakdale gym and community center</b>  |  |  |
| <b>Initiated or requested by</b>  | <b>Item Type</b>   | <b>Report coordinated or prepared by</b>     |
| <input checked="" type="checkbox"/> Board<br><input checked="" type="checkbox"/> Staff<br><input type="checkbox"/> Other  | <input checked="" type="checkbox"/> Informational<br><input checked="" type="checkbox"/> Direction | <p><i>Lisa Gonzalez</i><br/>and Kim Cook</p> |
| <p><i>Item originally appeared on the December 15, 2022, January 19, 2023 and February 16, 2023 agendas.</i></p> <p><b>Objective</b><br/>To pursue a way to leave our current contract with Twin Oaks School District.</p> <p><b>Background</b><br/>ACRPD entered a 30-year contract Lease Agreement between Rio Linda Union School District (currently known as Twin Rivers Unified School District) and Arcade Creek Recreation and Park District, the current lease term began in April 12,2004 and endures through April 11, 2034.</p> <p><b>Budget/Cost Information</b><br/>Legal fees from Derek Cole who is spearheading this transaction.</p> <p><b>Proposed Action</b><br/>Discussion on December 15<sup>th</sup> Board meeting and add this agenda item to January 19<sup>th</sup> board meeting with report from Derek Cole and more discussion.<br/><br/>Currently this is an ongoing discussion.</p> |  |  |
| <b>Coordination and Review</b><br>This is a standard practice of the Board.   |  | <b>Attachment(s)</b>                         |

|   |   |   |
|---|---|---|
| <b>Meeting Date February 16, 2023</b>   |   | <b>Item # 6 b</b>   |
|   |   | <b>Old Business</b>   |
| <b>Subject: Bereavement Leave – Updated District Policy 2450 Bereavement Leave per Assembly Bill 1949 requirements.</b>   |   |   |
| <b>Initiated or requested by</b><br><input type="checkbox"/> Board<br><input type="checkbox"/> Staff<br><input checked="" type="checkbox"/> Other   | <b>Item Type</b><br><input checked="" type="checkbox"/> Informational<br><input type="checkbox"/> Direction<br><input checked="" type="checkbox"/> Action | <b>Report coordinated or prepared by</b><br><br><i>Kim Cook</i> Office Manager<br><br>Policy Update: Director’s A. Vassar and S. Miller |
| <p><i>Item originally appeared on the January 19, 2023 and February 16, 2023 agendas.</i></p> <p><b>Objective</b><br/>To update the current District Policy 2540 Bereavement, Leave to bring policy up to date with Assembly Bill 1949 Bereavement Leave requirement.</p> <p><b>Background</b><br/>This item was placed on the January 19, 2023 agenda for discussion. Due to the changes in the current policy based on AB 1949 requirements.<br/><br/>AB 1949 – Bereavement Leave amends the California Family Rights Act (CFRA) to require that covered employers provide employees with up to five days of bereavement leave for the death of a qualifying family member. This obligation is separate and apart from the 12 weeks of leave employees are eligible to take under the CFRA for their own serious health condition or that of a family member. To be eligible for bereavement leave, an employee must have been employed for at least 30 days, Leave may be taken for the death of an employee’s spouse, domestic partner, parent, parent-in-law, grandparent, grandchild, child, or sibling. The leave must be taken within three months of the family death and can be taken all at once or intermittently. Employers may require that employees take this leave pursuant to any existing bereavement leave policy. If the employer does not have an existing policy, the leave may be unpaid; however, employees may elect to use accrued vacation, personal leave, sick leave, or other compensatory time off.</p> <p><b>Budget/Cost Information</b><br/>TBD</p> <p><b>Proposed Action</b><br/>Per discussion at the January 2023 meeting, Policy 2540 has been updated for review and Board approval.</p> <p><b>Alternative Actions</b><br/>Determine different options but update the policy to be in line with AB 1949.</p> |   |   |
| <b>Coordination and Review</b><br>This is a standard practice of the Board.   |   | <b>Attachment(s)</b><br>Updated District Policy 2540 – Bereavement Leave (Updated 3/16/2023)  |



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# Arcade Creek Recreation and Park District

## POLICY HANDBOOK

**POLICY TITLE:** Bereavement Leave  
**POLICY NUMBER:** 2540

**2540.1** This policy shall apply to probationary and regular full-time employees in all classifications.

**2540.2** In the event of a death in the immediate family, a regular full-time employee may be granted a leave of absence up to five (5) days. Three (3) days of which will be paid bereavement, and if employee chooses, two (2) days to be taken as regular sick time, vacation, or unpaid. Additional time may be considered depending on distance to be traveled, additional time if granted, to be taken as regular sick leave, vacation, or unpaid. Verification may be required by the General Manager. Bereavement is in addition to earned regular sick leave and vacation time.

**2540.2.1** Part-time employees may be granted unpaid leave of absence up to five (5) days. Additional time may be considered depending on distance to be traveled. Verification may be required by the General Manager.

**2540.3** "Immediate family" is defined as being spouse, parents, children, grandchild(ren), brother, sister, grandparents, father-in-law, mother-in-law, sister-in-law, brother-in-law or any other person who is a legal dependent of the employee.

**2540.4** Per AB 1949 – Bereavement Leave amends the California Family Rights Act (CFRA) to require that employers provide employees with up to five days of bereavement leave for the death of a qualifying family member. This obligation is separate and apart from the 12 weeks of leave employees are eligible to take under the CFRA for their own serious health condition or that of a family member. To be eligible for bereavement leave, an employee must have been employed for at least 30 days. Leave may be taken for the death of an employee's spouse, domestic partner, parent-in-law, grandparent, grandchild, child, or sibling. The leave must be taken within three months of the family member's death and can be taken all at once or intermittently. Employers may require that employees take this leave pursuant to any existing bereavement leave policy. If the employer does not have an existing policy, the leave may be unpaid; however, employees may elect to use accrued vacation, personal leave, sick leave, or other compensatory time off.

Arcade Creek Recreation and Park District

|   |  |   |
|---|--|---|
| <b>Meeting Date</b> March 16, 2023  |  | <b>Item # 7 a</b><br><b>New Business</b>  |
| <b>Subject: District Finances for all Accounts</b>  |  |   |
| <b>Initiated or requested by</b><br><input type="checkbox"/> Board<br><input checked="" type="checkbox"/> Staff<br><input type="checkbox"/> Other | <b>Item Type</b><br><input checked="" type="checkbox"/> Informational<br><input type="checkbox"/> Direction<br><input type="checkbox"/> Action | <b>Report coordinated or prepared by</b><br><br><a href="#">Kim Cook</a>                                    |
| <p>Review the current balances and funds available in each account.</p> <p>Discuss as necessary.</p>  |  |   |
| <b>Coordination and Review</b><br>This is a standard practice of the Board.   |  | <b>Attachment(s)</b><br>Item showing ending balances as of 2/2023 per District's in-house reporting system. |

As of the end of February 2023, with reference to Period 8

**339A - General Fund**

| Objects / GL's          | Budgeted             | Expended            | Available            |
|-------------------------|----------------------|---------------------|----------------------|
| 10 - Salaries & EE's    | 340,112.00           | (203,669.42)        | 136,442.58           |
| 20 - Service & Supplies | 331,755.00           | (236,158.39)        | 95,596.61            |
| 30 - Other Charges      | 38,295.00            | (28,818.43)         | 9,476.57             |
|                         | <u>\$ 710,162.00</u> | <u>(468,646.24)</u> | <u>\$ 241,515.76</u> |

Contingencies 559,977.00 0 559,977.00

Funds placed in Contingencies for District projects, such as deferred maintenance, upgrades, etc.

*The figures for 339A are derived from District's in-house reporting system (Quicken)*

|                          | Available Funds      |  |
|--------------------------|----------------------|--|
| 088H - Park Dedication   | 6,616.66             |  |
| 339C - ADA Funds         | 1,383.59             | <i>Restricted for ADA Improvements</i>   |
| 339I - Park Impact Fee's | 327,823.99           | <i>Restricted for New Park Amenities</i> |
|                          | <u>\$ 335,824.24</u> |  |

|                          | Budgeted   | Expended     | Available  |
|--------------------------|------------|--------------|------------|
| 339D - District Projects | 353,881.00 | (197,058.39) | 156,822.61 |

\* Available funds shown have already been designated for the ACP Restroom Project

As of 3/1/2023

Per the County Assessor Report for the Secured Roll Valuation for Budgetary Planning. This information is to assist in future planning.

Anticipated Budget Revenue: \$ 7,586,298.17 (this amount varies month to month)

Arcade Creek Recreation and Park District

|  |  |  |
|--|--|--|
| <b>Meeting Date</b> <b>March 16, 2023</b>  |  | <b>Item # 7b.</b><br><b>New Business</b>                             |
| <b>Subject:</b> <b>Report on Recruiting Staff</b>  |  |  |
| <b>Initiated or requested by</b><br><input checked="" type="checkbox"/> Board<br><input type="checkbox"/> Staff<br><input type="checkbox"/> Other  | <b>Item Type</b><br><input checked="" type="checkbox"/> Informational<br><input type="checkbox"/> Direction<br><input type="checkbox"/> Action | <b>Report coordinated or prepared by</b><br><br><i>Lisa Gonzalez</i> |
| <p><b>Objective</b> <b>To recruit 1 part-time maintenance position to assist Anita and Karina with grounds keeping and 1 part-time monitor for renting the buildings.</b></p> <p><b>Background</b> <b>Anita has worked several years full-time as an hourly employee and Karin has worked part-time 20 hours per week. We are very short-handed. I have started the advertisement process called “Handshake” which sends the job out to American River College students.</b></p> <p><b>I am meeting with District 2 groundskeepers who work with in the Sacramento area on March 16<sup>th</sup>. I am hoping we will get some interest. If those avenues are not successful, we will look for a temp company to send out a part-time worker twice a week to assist in groundskeeping. The district has used 2 companies in the past. Kim has received proposals to go that way if needed.</b></p> <p><b>Budget/Cost Information</b><br/><b>The above options are included in our current budget</b></p> |  |  |
| <b>Coordination and Review</b><br>This is a standard practice of the Board.  |  | <b>Attachment(s)</b>   |

|   |   |   |
|---|---|---|
| <b>Meeting Date March 16, 2023</b>  |   | <b>Item # 7 c</b>   |
|   |   | <b>New Business</b>   |
| <b>Subject: Boards outlook for the future on conducting programs or enhancing park amenities as a location for recreation</b>   |   |   |
| <b>Initiated or requested by</b><br><input checked="" type="checkbox"/> Board<br><input checked="" type="checkbox"/> Staff<br><input type="checkbox"/> Other  | <b>Item Type</b><br><input checked="" type="checkbox"/> Informational<br><input checked="" type="checkbox"/> Direction<br><input type="checkbox"/> Action | <b>Report coordinated or prepared by</b><br><br><b>Kim Cook</b> |
| <p><b>Objective</b><br/>         Discuss the direction of the District and looking into the future to either trying to reestablish programs or provide spaces for open play with park amenities.</p> <p><b>Background</b><br/>         Historically, the District offered instructor led programs by independent contractors. These programs were halted due to the passing of AB-5 in January 2020. In March of 2020 we experienced the Covid 19 pandemic shutdown.</p> <p>Since ACRPD is surrounded by larger recreation and park districts that have well established programs, it makes it hard to compete.</p> <p>The District has some great areas that provide space for simply enjoying the parks, open play for children and adults alike, interactive areas such as basketball courts, tennis areas, nature walking trails, etc.</p> <p><b>Budget/Cost Information</b><br/>         TBD, based on the vision and direction desired.</p> <p><b>Proposed Action</b><br/>         Choose a starting direction such as enhance the parks by bringing additional play structures, update the current amenities to meet the needs of the park users, etc.</p> <p>Review ideas of jump-starting programs.</p> <p><b>Alternative Actions</b><br/>         Hold off and see where the future is headed and re-think what would be best for the District.</p> |   |   |
| <b>Coordination and Review</b><br>This is a standard practice of the Board.   |   | <b>Attachment(s)</b>  |

**Arcade Creek Recreation and Park District**

**MEETING DATE: March 16, 2023**

**AGENDA ITEM: 8 Board Discussion**

**General discussion on topics for future meetings.**