

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

Of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on

Thursday October 19, 2023 at 6:00 p.m.

Meeting conducted in the Herzog Community Center Oak (Small) Room

Call to Order and Perform Roll Call: Chairperson A. Vassar called the meeting to order at 6:00 pm

Board Members Present: A. Vassar, M. Hanson, T. Dworetzky, S. Miller via phone

Board Members Absent: One vacant seat

Staff Members Present: Lisa Gonzalez, Kim Cook, Juanita Petersen

Legal Counsel Present: No

Auditor Present: No

Presentation(s):

Visitor(s) That Signed In: Greg Wilson, Lisa Boatman, Patrick Lord

2. PUBLIC COMMENTS:

None

Several items were elevated or changed in the agenda order; the minutes reflect these changes.

7. NEW BUSINESS

b. Update Policy 2901

Motion No. 1: It was moved by Director M. Hanson and seconded by Director T. Dworetzky to change the wording under "Benefits" to read 10 – 20 vacation days per year depending on length of service.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes: A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Noes:

Absent:

Abstained:

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7. NEW BUSINESS (cont.)

Motion No. 2: It was moved by Director S. Miller and seconded by Director M. Hanson to change the “Benefits” regarding Sick Leave from 12 days per year to 5 days per year.

Motion Failed: 2 Ayes, 2 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes, M. Hanson, S. Miller

Noes: A. Vassar, T. Dworetzky Absent: Abstained:

Motion No. 3: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to change the “Benefits” regarding Sick Leave from 12 days per year to 7 days per year.

Motion Carried: 3 Ayes, 1 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes, A. Vassar, M. Hanson, T. Dworetzky

Noes: S. Miller Absent: Abstained:

Motion No. 4: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to adopt the updated Policy 2901 with appropriate changes.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes, A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Noes: Absent: Abstained:

6. OLD BUSINESS:

b. Proposals for new playground at Hamilton Street Park

Motion No. 5: It was moved by Director T. Dworetzky and seconded by Director S. Miller to choose option # 1 for the new playground structure at HSP, with a change of color from what was presented.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes, A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Noes: Absent: Abstained:

a. Appoint to fill vacancy on ACRPD Board

Motion No. 6: It was moved by Director T. Dworetzky and seconded by Director M. Hanson to appoint Greg Wilson to fill the vacancy on the board.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 0 Abstained, 1 Vacant

Ayes, A. Vassar, M. Hanson, T. Dworetzky, S. Miller

Noes: Absent: Abstained:

Chairperson A. Vassar administered the Oath Of Office to Greg Wilson at 6:43 pm.

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3. ANNOUNCEMENTS: None

Director M. Hanson left the meeting at 6:45 pm.

4. TASK STARTED, REVISED OR ACCOMPLISHED:

The report was received and an update on the ACP restroom project delivery date was provided. The delivery is scheduled for November 22, 2023.

Director Dworetzky commended the maintenance staff on the condition of the ACP trail and the park.

5. CONSENT ITEMS:

- a. **Draft Meeting Minutes:** Board Meeting 10/19/2023
- b. FY 23-24 Period 4 **Financial Reports 339A**
- c. FY 23-24 Period 4 **Financial Reports 339D**
- d. FY 23-24 Period 4 **Multi Accounts Revenue Reports**
- e. FY 23-24 Period 4 **Payroll Report**
- f. FY 23-24 Period 4 **Rental & Misc. Revenue Report Attributed To Stated Period**
- g. Correspondence **received and sent**
- h. General Managers Report

Director Dworetzky requested that item “h” be pulled from the consent items.

Motion No. 7: It was moved by Director T. Dworetzky and seconded by Director G. Wilson to approve consent “a through g” items as presented.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained, 0 Vacant

Ayes, A. Vassar, T. Dworetzky, S. Miller, G. Wilson

Noes: Absent: M. Hanson Abstained:

Director Dworetzky requested and was provided with an update on the HSP Well situation.

The Board was informed that the sprinkler system at HSP has been compromised by the condition of the old ground pipes and the work that has recently been completed on the Well system.

It was requested that the Board be updated on the ACP restroom delivery regarding the de-energizing of the SMUD power lines.

Motion No. 8: It was moved by Director T. Dworetzky and seconded by Director S. Miller to approve consent “h”.

Motion Carried: 4 Ayes, 0 Noes, 0 Absent, 1 Abstained, 0 Vacant

Ayes, A. Vassar, T. Dworetzky, S. Miller, G. Wilson

Noes: Absent: M. Hanson Abstained:

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6. OLD BUSINESS: (cont.)

- c. Monthly update on Nature Trail at Arcade Creek Park

Report received.

- d. Director Dworetzky - Discuss District Salary Ranges

Return to November Agenda

7. NEW BUSINESS: (cont.)

- a. Planning: Recruitment for GM

Chairperson Vassar appointed Director Dworetzky and Director Wilson to begin the process of planning and creating a timeline for the recruitment and hiring for the current General Manager who has verbally informed the Board of their intent to retire sometime in September 2024.

8. BOARD DISCUSSION:

- a. General discussion on topics for future meetings.

Discussion regarding the Well System at HSP.

9. ADJOURNMENT OF THE MEETING.

The chairperson adjourned the meeting at 7:34 pm.

Approved 11/16/2023