



ARCADE CREEK RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING

DRAFT MINUTES

Thursday, September 19, 2024 @ 6pm

Herzog Community Center Oak

4855 Hamilton Street Sacramento, CA 95841

(916) 482-8377

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acrpd.com

**Board of Directors**

Scott Miller, Chair

Travis Dworetzky, Vice Chair

Greg Wilson, Treasurer

Alex Vasser, Board Director

Michael Hanson, Board Director

**ACRPD Mission Statement**

*Arcade Creek Recreation and Park District enhances the quality of life for District residents, through the provision of well maintained, safe parks, facilities, natural resources, and by offering meaningful family oriented recreation experiences.*

**1. CALL TO ORDER**

**Directors Present:**  Chair Miller  Vice Chair Dworetzky  Treasurer Wilson  
 Director Vasser  Director Hanson

**Staff Present:**  Wade, General Manager  Pattee, Account Clerk  Peterson, Parks

**Call to Order – Chair Miller at 6:01 PM**

**2. PLEDGE OF ALLEGIANCE**

**Led by:**  Chair Miller  Vice Chair Dworetzky  Treasurer Wilson  
 Director Vasser  Director Hanson

**3. ROLL CALL**

**4. PUBLIC COMMENT (Non-Agenda Items)**

Members of the public may address the Board on topics within the District's jurisdiction that are not listed on this agenda. Comments are limited to three (3) minutes. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only briefly ask clarifying questions or refer the matter to staff. Members of the public desiring a response to a specific question are encouraged to contact the General Manager. If members want to express a public comment about an agenda item, please submit a public comment card and the Chair will call for comments at the appropriate time.

- **Erin Matz: Commented on lack of shop maintenance progress.**
- **Randy Smith: Commented on the homeless camps on the Joe Smith Trail and the need for signage.**

**5. CONSENT ITEMS (Motion & Roll Call Vote)**

Consent Agenda items are considered administratively routine and will be acted upon in one motion, unless separate action on a specific item is necessary. The Chairperson will consider any requests for discussion on the items prior to approval of the Consent Agenda.

- Minutes of Regular Meeting of the Board of Directors on 7/18/24
- Minutes of Board of Directors Budget Workshop Meeting 8/3/24
- Minutes of Regular Meeting of the Board of Directors on 8/15/24
- District Financial Report - FY 24-25 Period 2
- District Payroll Report - FY 24-25 Period 2
- Receipt of Resource – CSDA (California Special District Association) Special District Board Member Handbook
- Receipt of Resource – 2024 Brown Act Handbook published by RWG LAW

**ACTION:**  Approved (As Presented / As Amended)  Not Approved  Continued

**MOTION:**  Chair-Miller  Vice-Chair Dworetzky  Treasurer Wilson

Director Vasser  Director Hanson

**2<sup>ND</sup>:**  Chair-Miller  Vice-Chair Dworetzky  Treasurer Wilson

**(ACRPD DRAFT MINUTES)**

Director Vasser    Director Hanson

**ROLL CALL VOTE:**  Chair-Miller    Vice-Chair Dworetzky    Treasurer Wilson

Director Vasser    Director Hanson

**ABSTAIN:** Chair Miller

**6. GENERAL ADMINISTRATION INFORMATION (Non-Agenda Items & No Action Required)**

a. General Manager Report

**7. STANDING COMMITTEE REPORTS (No Action Required)**

*In compliance with Government Code Section §54954.2(a)(3), Board members shall provide brief reports on meetings attended at the expense of the District at the next Regular Board meeting.*

a. Administration/Finance Committee Report - (none)

b. Personnel/Policies Committee Report - (none)

c. Ad Hoc Committee Report - (none)

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS (No Action Required)**

a. Discussion Regarding Creation and Use of Board Subcommittees

- **Derek Cole, ACRPD attorney, discussed the purpose of subcommittees and Brown Act requirements related to subcommittees.**

b. Coordination Regarding Mandatory Board Member Trainings

- **Derek Cole, ACRPD attorney, discussed the required trainings for Board Members; sexual harassment, ethics, and workplace violence. Mr. Cole further encouraged members to schedule a Brown Act training once incoming new Board Members have started.**

**10. INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS (No Action Required)**

a. Articles / Correspondence / Public Outreach

**11. BOARD OF DIRECTORS' COMMENTS (Non-Agenda Items & No Action Required)**

*General discussion on topics for future meetings or comments on items of interest to the Board*

a. Recreation & Community Center Space

- **Vice-Chair Dworetzky shared his interest in starting a baseball card club as a recreational program. General Manager Wade requested setting a meeting to discuss details further.**

b. Standing Committee - Chair and Vice Chair Assignments

- **Discussed having assignments for committee leads for future committees.**

**12. ADJOURNMENT (Motion & Roll Call Vote)**

The next regular Board of Directors meeting will be held Thursday October 17, 2024 @ 6PM

**ACTION:**  **Move to Adjourn Meeting – TIME 7:33 PM**

**MOTION:**  Chair-Miller    Vice-Chair Dworetzky    Treasurer Wilson

Director Vasser    Director Hanson

**2<sup>ND</sup>:**  Chair-Miller    Vice-Chair Dworetzky    Treasurer Wilson

Director Vasser    Director Hanson

**ROLL CALL VOTE:**  Chair-Miller    Vice-Chair Dworetzky    Treasurer Wilson

Director Vasser    Director Hanson

**ADA Compliance Statement**

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board Meetings who contact the main District Office at least 48 hours before the meeting at 916-482-8377.

**Release of Board Package Documents**

Non-confidential Board Package materials will be made available to the public at the same time they are made available to the Board of Directors. Copies of the Board Package are available online at [www.acrpd.com](http://www.acrpd.com) and a hard copy is available 72 hours in advance of the board meeting at the District Office during business hours.

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