

Arcade Creek Recreation & Park District
4855 Hamilton Street, Sacramento, California 95841

MINUTES

of

The Arcade Creek Recreation & Park District
Meeting of the Board of Directors

Held on:

March 21, 2024

Meeting conducted in the Herzog Community Center Oak (Small) Room

1. **Call to Order and Perform Roll Call:** *Chair S. Miller* **Time:** 6:02PM
Board Members Present: *A. Vassar, G. Wilson, T. Dworetzky and S. Miller*
Board Members Absent: *M. Hanson*
Staff Members Present: *K. Cook, A. Peterson, and D. Nishihara*
Legal Counsel Present: *D. Cole*
Auditor Present: *None*
Guests: *None*
Public Attending: *None*

2. **PUBLIC COMMENTS:** *None*

3. **CLOSED SESSION: Public Employee Appointment**
*Closed Session started at 6:03pm and concluded at 6:42PM.
No reportable action taken.*

4. **GUESTS:**
Old Business: Proposed Successor Agreement Between TRUSD and ACRPD
No reportable action taken. Postponed to meeting on April 18, 2024, following joint site walk through.
New Business: *None*

5. **ANNOUNCEMENTS:** *None*

6. **TASKS STARTED / ACCOMPLISHED:**
Staff presented newly formatted tracking sheet for completed and pending items. Board members provided feedback to move forward with the new format.

7. CONSENT:

1st Motion *Board Member T. Dworetzky made a motion to adopt consent items 7c, 7d, 7e, 7f, 7g, 7i, and 7j. Board Member G. Wilson second the motion to pull items 7a, 7b, and 7h for discussion.*

Call *Chairperson S. Miller called a vote to approve the motion by T. Dworetzky's and seconded by Board Member G. Wilson.*

1st Vote *Motion passed 4-Yes and 1-Absent.
A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.
M. Hanson was absent.*

Discussion *Chairperson S. Miller opened the floor for discussion.
Item 7b and 7h were placed on the open floor for discussion.
Treasurer G. Wilson reiterated Staff recommendation to slow down District spending as indicated in the General Manager's report.
G. Wilson made a motion to bring back Item 7a to revise grammatical errors and to place on April 18, 2024, Board Meeting agenda for approval.*

2nd Motion *Board Member A. Vassar made a motion to adopt consent items 7b and 7h. Board Member T. Dworetzky second the motion.*

Call *Chairperson S. Miller called a vote to approve the motion by A. Vassar and seconded by Board Member T. Dworetzky to approved items 7b and 7h, but to postpone approval of item 7a until the Board Meeting on April 18, 2024.*

2nd Vote *Motion passed 4-Yes and 1-Absent.
A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.
M. Hanson was absent.*

8. OLD BUSINESS:

8a. Interim General Manager

No reportable action taken.

Reschedule for Board Meeting on April 18, 2024

8b. General Manager Recruitment

No reportable action taken. Direction to Staff provided.

Board Member T. Dworetzky recommends Staff initiate internal recruitment process, as follows:

Open job vacancy posting as of Monday, March 25th.

Close job posting as of Monday, April 15th

The Finance / Personnel Committee shall review applications and present findings of quality candidates from internal recruitment during the April Board Meeting.

Board Member G. Wilson stated the plan to utilize external process will also support decreasing workload on staff.

Reschedule for Board Meeting on April 18, 2024

8c. Hamilton Street Playground Project – Action Plan

No reportable action taken. Direction to Staff provided.

Board received Staff Report recommending postponement of project based on need for Arborist assessment, and Tree Ordinance based on relocation of playground site.

Board Member T. Dworetzky stated he was willing to postpone it if no added costs were incurred.

Board Member G. Wilson reiterated the need to slow projects and recommended to place HSP Playground project on the back burner.

Staff Member Anita shared concerns regarding the plan for drainage.

Board directed staff to schedule this item as a topic for the upcoming Project Committee Meeting.

8d. Maintenance Shop Construction Project – Action Plan

No reportable action taken. Direction to Staff provided.

Board Member T. Dworetzky suggested the need to rank priorities of existing projects.

Board Member G. Wilson stressed the importance of public messaging as the District has indicated the plan to renovate and resolve the ascetic issue presented by the blight of the Maintenance Shop. In where the public has attended previous Board Meetings to share their support to move forward with a resolution. Whereas no public has attended other more recent meetings to show support for other current projects. He would opt for the cost-effective straightforward solution of siding and paint.

Chairperson S. Miller commented that the fiscal impact would not truly occur this fiscal year due to the current timeline. He recommended postponement to next fiscal year.

Board directed Staff to schedule this item as a topic for a Project Committee Meeting so more information can be obtained.

8e. Installation of water filtration system at HSP well

No reportable action taken.

Board received Staff Report

Board recommended postponement of project based on need for Arborist assessment, and Tree Ordinance based on relocation of playground site.

Staff directed to obtain quote from ODELLS and present at the April Board Meeting.

8f. Revised Grazing Services Proposal – ACP / Nature Trail & Area

Board Member T. Dworetzky made a motion to not contract for services.

There was no second and no vote.

Motion failed.

8g. Monthly Update on Nature Trail at ACP

Board received staff report.

No reportable action taken.

8. NEW BUSINESS:

9a. Maintenance Shop Construction Project – Fiscal Action

Board received staff report.

Staff directed to postpone actions and to defer to project committee for review based on District's limitation.

9b. ACP/RR Project – Fiscal Action

Board received Staff report.

Board Member A. Vasser stated a motion to reallocate \$35,000 from Maintenance Shop Project (MSP) to ACP/RR Project – decreasing current total allocated to \$299,207.00

Board Member T. Dworetzky seconded the motion.

Chairperson S. Miller called A. Vasser's motion to vote.

Motion passed 4-Yes and 1-Absent.

A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.

M. Hanson was absent.

10. DISCUSSIONS: Future Board Items Requested

None

11. ADJOURNMENT: Meeting Ended at 8:43PM

Board Member T. Dworetzky motioned to close the meeting.

Board Member A. Vasser seconded the motion.

Motion passed 4-Yes and 1-Absent.

A. Vassar, G. Wilson, T. Dworetzky, and S. Miller voted Yes.

M. Hanson was absent.